

Is the childcare you are thinking of using registered with CSSIW?

What is the Care and Social Services Inspectorate Wales (CSSIW)? They carry out inspections on behalf of the Welsh Government and regulate and inspect all registered childcare settings in Wales, insuring they meet all of the National Minimum Standards. They ensure the safe, adequate care of children under the age of 12.

Do you realise that if a childcare setting operates for two or more hours in one day they **must** be registered with the CSSIW?

Choosing the right childcare for your family is a very personal decision, but the following list of questions may help you.

If the childcare provision is **not** registered, we recommend that you at least check the following:

- All staff have a Disclosure and Barring Service check (DBS Police check)
- Do they have an insurance certificate? Check the date of the certificate.
- What is their child protection policy? How do they deal with challenging behaviour?
- Have all staff attended paediatric first aid training?
- Have staff attended health and safety training?
- Do they have a grievance policy?
- How many staff work at the setting? What is the ratio of staff to children?
- How many children attend their setting and what are their age ranges?
- CSSIW recommend that the person in charge has at least a level 3 qualification in childcare and at least 50% of the non-supervisory staff hold a level 2 qualification in childcare.
- If they prepare food on the premises, do they have a Food Standards Agency and Environmental Health Certificate?
- Premises is safe, secure and clean.
- Emergency evacuation procedure is in place.
- Fire exits identified.
- Accident book kept and available.
- Complaints procedure is in place.
- Do they cater for children with special needs? How?
- Registration form containing child's details, dietary needs and emergency contacts.
- Medication policy and permission forms.

**If you have any comments or concerns please contact the
Family Information Service on: 01446 704704 www.valeofglamorgan.gov.uk/fis
Or contact the CSSIW on: 0300 7900 126
<http://cssiw.org.uk/providingcareservice/?lang=en>**