

This report highlights the progress of major collaborative working projects the council is involved in. Other smaller scale projects, including professional networks, are not included in the report.

| Directorate                | Page |
|----------------------------|------|
| Learning & Skills          | 2    |
| Development Services       | 3    |
| Visible Services & Housing | 5    |
| Social Services            | 7    |
| Resources                  | 13   |

| Learning & Skills |   |  |                  |  |              |
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| Ref               | Project Description   | Partners   | VoG Council Lead | Progress Update  | Last Updated |
| 1                 | <b>Adult Community Learning Partnership</b><br>The ACL partnership for Cardiff and the Vale is now operating with coordination provided through the WEA. A launch conference took place in September. A partnership coordinator has been appointed and activity is underway to implement the actions in the post inspection action plan that was approved by the Learning and Skills Partnership following the Estyn Inspection of the Vale's adult and community learning partnership. | Cardiff Council  | Andrew Borsden   | The ACL service in Cardiff and the Vale has significantly improved through the efforts of all aspects of the partnership working in a more co-ordinated way. The partnership has formed a Strategic group who are monitoring performance, and progress against the Post Inspection Action Plan. Members of the partnership are collaborating on curriculum planning, marketing, data, quality, and resources. Cardiff and the Vale Council are agreed on the establishment of a shared role which will focus on the improvement of teaching and learning, and on the implementation of a full cost recovery model for learners across the Cardiff and Vale region. Progress can be measured by the statistics within the Learner Outcome report where the Completion, Attainment and Success rates have risen significantly since the 2013 inspection.<br>Completion: 2011/12 89%. 2012/13 91%<br>Attainment: 2011/12 78% 2012/13 86%<br>Success 2011/12 68% 2012/13 80%<br>The increase means the service has achieved a Good rating in ESTYN measures. | Jul-14       |
| 2                 | <b>Joint Education Service</b><br>Joint Education Service (JES) providing a range of statutory school improvement functions to all schools in the Consortium which include the schools in the Vale  | Cardiff, Bridgend, Merthyr, Rhondda Cynon Taf councils | Lynette Jones.   | The focus of activity is now on developing and implementing school improvement strategies, reviewing operating processes, strengthening leadership and introducing joint scrutiny arrangements. A post-ISOS action plan is being developed and outcome of ministerial review has now been published which recommends strengthening further Consortium arrangements by encompassing 'additional services' into the regional arrangement. The 'additional services' are yet to be determined but will be led by National agreements (to be devised).   | Jul-14       |

| Development Services |  |  |                  |  |              |
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| Ref                  | Project Description  | Partners   | VoG Council Lead | Progress Update  | Last Updated |
| 1                    | <b>Emergency Planning</b><br>Welsh Government and Local Government to regionalise the delivery of emergency planning services within 2 years and with other partners on a multi-agency basis within 4 years where practicable. | All Welsh Public Sector  | Alun Billingham  | The regional emergency planning team has been created on a virtual basis. This will provide the resilience of a regional service that can direct resources to specific local incidents as required, whilst also maintaining a locally based team to provide flexibility and local knowledge to the council.                  | Jul-14       |
| 2                    | <b>Environment &amp; Regeneration Issues</b><br>Attempting to pull together all activity and regional initiatives to ensure synergies, joined up working and avoidance of duplication.   | South East Wales Directors of Environment and Regeneration.  | Rob Thomas       | Reports from the SEWDER Board continue to be reported regularly to the South East Wales regional board. SEWDER Board also continues to oversee the work of SEWTA and SEWSPAG.  | Jul-14       |
| 3                    | <b>Regional Tourism</b><br>Board of directors for the promotion of regional tourism.   | Local Authorities, Visit Wales, CRT Officers.  | Cllr Lis Burnett | This regional organisation is to be replaced following the bringing of Capital Regional Tourism in house by Welsh Government.  | Jul-14       |
| 4                    | <b>Tourism Working Group</b><br>South East Wales working group.  | 10 south Wales councils.   | Claire Evans     | Opportunities for funding and projects continue to be developed and monitored.   | Jul-14       |
| 5                    | <b>LDP Preparation and Regional Planning Issues (SEWSPAG)</b><br>General discussion on good practice with a particular emphasis on LDP preparation and engaging on regional planning issues.                                   | 11 south east Wales planning authorities, Brecon National Park.  | Emma Reed        | Work on-going with regional partners.  | Jul-14       |
| 6                    | <b>Community Safety</b><br>Regionalisation (or subregionalisation of Community Safety Partnerships)  | All South Wales local authorities, Fire and Rescue, Police, Ambulance, Military, Welsh Government, Health and Probationary Service | Alun Billingham  | A review is being led by the Police reporting to the Safer South Wales Group comprising all south Wales local authorities, Fire and Rescue Service, Police, Ambulance, Military, Welsh Government, Health and Probationary Service. The Chief Constable has presented initial proposals which are currently being discussed. | Jul-14       |

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| 7 | <b>RCF: Regulatory Services</b><br>Development of proposals for a joint regulatory services function. | Cardiff and<br>Bridgend Councils. | Alun<br>Billinghurst | Proposals developed and agreed by Shadow Joint Committee.<br>Pre-decision scrutiny process scheduled for July 2014 and following this Cabinet/Full Councils in September/October 2014. | Jul-14 |
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| Visible Services & Housing |  |   |                  |   |              |
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| Ref                        | Project Description  | Partners  | VoG Council Lead | Progress Update   | Last Updated |
| 1                          | <b>Civil Parking Enforcement</b><br>Shared service for parking enforcement in operation.   | Bridgend Council  | Michael Clogg    | Service launched 1st April 2013 and operating successfully. Monthly business review and monitoring meetings are held.   | Jul-14       |
| 2                          | <b>Illey User Group</b><br>Group of local authorities in Wales who use the Illey Supporting People Management IT system.   | Neath Port Talbot, Swansea and Caerphilly. Councils   | Pam Toms         | Annual Meeting took place in February 2013 to agree new system requirements for 2013-14. Ongoing system development in 2014/15.   | Jul-14       |
| 3                          | <b>LHB – Housing &amp; Community Care</b><br>Working with the LHB on Housing and Community Care issues including Mental Health Housing Needs Assessment.   | Cardiff Council, Cardiff & Vale UHB   | Pam Toms         | Action Plan developed and quarterly meetings taking place to monitor progress. New Mental Health Co-ordinator appointed in 2012 by the Local Health Board working with key stakeholders to co-ordinate an action plan for service delivery.   | Jul-14       |
| 4                          | <b>Supporting People Regional Collaborative Committee</b><br>Local Government to work with Welsh Government to develop revised Guidance for the Supporting People Programme and operation of regional committees and establish the SPRCCs.<br><br>Welsh Government and Local Government to review and prioritise the key areas for regional working in housing services and produce an action plan for implementation subject to evaluation. | Cardiff Council, Cymorth Cymru Community Housing Cymru C& VUHB Public Health Probation Service. | Pam Toms         | Monthly meetings commenced in November 2012 moving to bi-monthly in July 2013. Local and Regional Commissioning Plan and Spend Plans agreed and signed off for submission to Welsh Government. A draft Memorandum of Understanding has been published by Welsh Government. Consultation due to end July 2014. New Regional Commissioning Plan 2014/15 developed and agreed. | Jul-14       |
| 5                          | <b>Prosiect Gwyrdd</b><br>Joint procurement of a (25 year contract) Residual Waste Treatment Facility serving all 5 partnering local authorities.  | Caerphilly, Cardiff, Monmouth, Newport councils.  | Clifford Parish  | Formal Contract commencement date set as the 1st April 2016.  | Jul-14       |

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| 6 | <b>Cardiff Organic Waste Treatment</b><br>Long term (15 year) joint procurement of AD treatment capacity for kitchen food and green garden waste.            | Cardiff Council   | Clifford Parish | Projected contract commencement date of 1 April 2015 following procurement exercise.   | Jul-14 |
| 7 | <b>Interim Residual Waste Treatment</b><br>Procurement of joint interim to Prosiect Gwyrdd commencement residual treatment capacity Sept 2014 to August 2015 | Caerphilly,<br>Cardiff,<br>Monmouth,<br>Newport<br>councils | Clifford Parish | Pre-procurement reporting and Officer meetings to accept Viridor short term contract offer to use Trident Park EfW Plant prior to the commencement date of the full Prosiect Gwyrdd contract. Subject to Cabinet approval commencement of residual waste 1 September 2014. | Jul-14 |

| Social Services  |   |   |                  |  |              |
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| Ref  | Project Description   | Partners                                | VoG Council Lead | Progress Update  | Last Updated |
| <b>Intermediate Care Fund (Refer to appendices A and B for governance arrangements and programme structure).</b><br>The Social Services Collaborative Working Board, chaired by Phil Evans, met on 10 <sup>th</sup> June and confirmed that the ICF projects would report to this Board with monthly progress updates. A template project brief has been agreed and draft project briefs are being prepared. The first tranche of these will be approved at the next Board meeting on 8 <sup>th</sup> July 2014. |   |   |                  |  |              |
| 1  | <b>Improving Access to Health and Social Care</b><br>Integrating locality social care, housing and health teams/ services at the Communications hub.  | UHB                                     | Lance Carver     | Project Manager appointed and work in progress. Project brief being prepared for approval at the next Board meeting. £337,000  | Jul-14       |
| 2  | <b>Accommodation Solutions Team</b><br>Provision of a fast track accommodations team to work closely with health and social care officers in developing appropriate housing responses for older people at the point of hospital admission and discharge.                                  | -                                       | Hayley Selway    | Project manager has been assigned and a new post of Accommodations Solutions Officer is being recruited. £410,000  | Jul-14       |
| 3  | <b>Accommodation Solutions: Reablement Units</b><br>Reconfiguring existing sheltered accommodation in Redlands to provide specialist reablement units.  | -                                       | Hayley Selway    | Project manager has been assigned and 10 units vacated so that work can commence on the upgrades. Housing and Adult Social Care are working closely to ensure the specification for the units meets the required standards. £500,000(Capital).   | Jul-14       |
| 4  | <b>Third Sector Funding</b><br>Explore how the third sector can work in partnership with independent sector to provide general support such as shopping, making tea, companionship to improve the service user experience without incurring extra costs for the domiciliary care service. | Third sector                            | Carys Lord       | There are on-going discussions with third sector organisations to identify how best they can support the reablement agenda for older people. £40,000   | Jul-14       |
| 5  | <b>Reablement Services Expansion</b><br>A pilot scheme to extend the provision of reablement rehabilitation services through the independent or third sector.   | Third sector Domiciliary Care Providers | Carys Lord       | Draft service specification prepared and an invitation to a market sounding event has been sent to 3 <sup>rd</sup> sector and domiciliary care providers. Over 10 organisations have already confirmed they will be attending this event on Friday 27 <sup>th</sup> June. Feedback during this event will be used to shape the procurement specification which will lead to an expansion in the external provision of reablement services. £100,000. | Jul-14       |

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| 6   | <b>Telecare Equipment</b><br>Increase the use of Telecare where appropriate to reduce the costs of domiciliary care packages.   | Cardiff Council                  | Lance Carver | The work completed in year 1 and Q2 of year 2 of the RCF bid to scope the future target operating model for Tableware will be used when determining the scope of this project. Discussions are on-going with Cardiff Council to determine whether this service can be delivered more effectively in collaboration. £57,000 (Capital). | Jul-14 |
| 7   | <b>Extra Care</b><br>Providing step-up/ step down beds in the new Extra Care accommodation to support hospital discharge/ prevent admission.  | -                                | Carys Lord   | £7,800 has been allocated to this project and scoping work is on-going.   | Jul-14 |
| 8   | <b>Promotion of Outcome Focused Care Packages</b><br>Review of the most costly care packages to assess whether there is a better alternative for providing packages of care or use of assisted technologies.  | Third Sector, Independent Sector | Carys Lord   | Draft project brief has been prepared and analysis of the most complex care packages has commenced. Resources recruited to complete the analysis and work with the Service area to release savings. £125,000  | Jul-14 |
| 9   | <b>Transforming Dementia Services</b><br>Reviewing existing dementia services across the Vale of Glamorgan with a view to developing more of a reablement ethos to link with the implementation of the draft Cardiff and the Vale Dementia three year plan. | Cardiff Council                  | Lance Carver | This project is being scoped and a project brief is being prepared. £45,000   | Jul-14 |
| 10  | <b>Quality Assurance</b><br>The development of a system to support independent providers to achieve and maintain quality services.  | Cardiff Council                  | Carys Lord   | This project is currently being scoped in response to an issue raised in 2013/14 with an increasing number of providers not meeting the quality of care requirements. £55,000   | Jul-14 |
| <b>Regional Collaboration Fund</b><br><br>Evaluation of the first year of RCF spend is currently being undertaken with a report going to the Cardiff and the Vale RCF – Remodelling Social Care and Integration with Health Steering Group on 21 <sup>st</sup> July. More robust Programme/ Project management has been introduced to ensure the Programme remains on track and delivers the outcomes required. |   |                                  |              |   |        |
| 11  | <b>Enhanced CRT Staffing</b>  | -                                | Lance Carver | The Enhanced CRT Project has already resulted in the co-location of the community resources from the Vale of  | Jul-14 |
| 12  | <b>Enhanced CRT Third Sector</b>  | -                                | Lance Carver |   | Jul-14 |



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| 13 | <b>Enhanced CRT Mobile Working</b>          | Third Sector<br>– British Red Cross<br>UHB<br>Cardiff Council | Lance Carver | Glamorgan Council and the UHB together with the third sector into specifically designed joint accommodation in Barry hospital. This co-location is already delivering a more efficient service with officers working more closely together. The next steps include: <ul style="list-style-type: none"> <li>• Updated mobile working and scheduling</li> <li>• Redesigned joint processes</li> <li>• Voluntary sector brokerage</li> </ul> | Jul-14 |
| 14 | <b>Streamlining Unified Assessment</b>      | UHB<br>Cardiff Council  | Lance Carver | An independent report on Unified Assessment has been delivered for the Vale and Cardiff. This has resulted in a much more streamlined integrated assessment form which is now being used on the Council's Health and Social Care database, Swift. Work is on-going with the UHB to ensure this improved system is used by all partners.   | Jul-14 |
| 15 | <b>Commissioning</b>                        | Cardiff Council   | Carys Lord   | Work is on-going with Cardiff on the potential for joint commissioning. A draft market position statement has been prepared in the Vale and is currently being reviewed.  | Jul-14 |
| 16 | <b>Assistive Technology</b>                 | Cardiff Council   | Lance Carver | Independent advisors have worked with officers in the Vale and Cardiff to map out the current operating models. Further workshops have resulted in a Target Operating Model being prepared. A Task and Finish Group has been set up and consideration for the best use of the capital funding will be completed in November.  | Jul-14 |
| 17 | <b>Learning Disabilities: Joint Manager</b> | Cardiff Council   | Lance Carver | This work will be delivered as one project under the RCF Programme. Analysis of the savings being delivered as a result of the closer to home project is being carried out. The evaluation of year 1 will provide further information for the next meeting.   | Jul-14 |
| 18 | <b>Learning Disabilities: Review Team</b>   | Cardiff Council   | Lance Carver |   |        |
| 19 | <b>Enhanced OT Staffing</b>                 | -   | Lance Carver | Additional resources have been recruited to increase the reablement of service users. This project links closely to the work being carried out on the Enhanced CRT. The evaluation of year 1 will provide further information for the next meeting.   | Jul-14 |

| Other |   |                                       |            |  |        |
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| 20    | <b>Delivering Transformation Grant</b><br>This grant provides the Region with funding to build capacity to deliver transformational change in social care.  | Cardiff Council                       | Phil Evans | The DT grant is being used to provide management capacity to deliver transformation across the region. A joint Programme Manager has been appointed and reports to Carys Lord who is charged with overseeing the delivery of collaboration projects across Cardiff and the Vale in conjunction with the Directors of Social Services.  | Jul-14 |
| 21    | <b>SEWIC</b><br>(South East Wales Improvement Collaborative) in social care brings together 10 SE Wales LAs. There are workstreams for Adults and Children's Services.  | 10 South East Wales Local Authorities | Phil Evans | Adult workstreams: Extra care housing, assistive technology, high cost placements review and a brokerage/procurement hub.<br><br>Children's workstreams: fostering (regional marketing) and national adoption service (Vale lead authority for RCT, Cardiff, Bridgend and Merthyr councils).   | Jul-14 |
| 22    | <b>Strengthening the Connections</b><br>Strengthening the Connections exists to support the implementation of the Social Services and Well-Being (Wales) Bill and to place an emphasis on collaboration and integration between local government, NHS Wales and its partners. | Cardiff Council                       | Phil Evans | The regional project being pursued by the Vale and Cardiff councils is in developing a business case to assess the feasibility of a "Training Academy". Tony Young (Director of Children's Social Services, Cardiff Council) is the lead officer.  | Jul-14 |
| 23    | <b>PSLG Vulnerable Adults Workstream</b><br>10,000 Safer Lives is a review by the Welsh Government of the barriers to providing a good service to the victims of abuse (medium and standard risk) and identifies how the services victims receive could be improved.          | Cardiff Council                       | Phil Evans | The project has identified a set of 'minimum service standards' which will make a real difference to the quality of services experienced by victims of domestic abuse and provides confidence that the service they can expect will be of a certain standard. There is no funding attached to deliver the actions within the action plan, however the domestic and sexual abuse co-ordinator in Cardiff and the Vale will co-ordinate a response. A joint Cardiff and Vale update on progress of the 10,000 Safer Lives was submitted to Welsh Government in May 2014. | Jul-14 |

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| 24 | <b>RCF: Sexual Assault Referral Centre (SARC)</b><br>The SARC provides services for victims of sexual violence in Cardiff and Vale of Glamorgan.   | Cardiff Council,<br>South Wales Police           | Phil Evans   | Funding has been approved for 2014/15. The service is currently working with Police partners to identify a sustainable funding model and informing the development of an all-Wales approach to the provision of sexual assault referral centres.   | Jul-14 |
| 25 | <b>RCF: Alcohol Treatment Centre (ATC)</b><br>The ATC provides a place of safety in Cardiff city centre at night, operating as a medical base for the assessment and treatment of minor injuries and providing people with a place to seep off the effects of excessive alcohol consumption. | Cardiff Council,<br>Police,<br>Ambulance Service | Phil Evans   | Funding has been approved for 2014/15. The service is currently exploring options for a more financially sustainable model.  | Jul-14 |
| 26 | <b>Youth Offending Service</b>   | Cardiff Council,<br>South Wales Police           | Rachel Evans | The annual plan has recently been approved by the YOS Management Board setting out the actions for the coming year.  | Jul-14 |
| 27 | <b>Joint Management Posts</b><br>The council has a range of joint management posts to facilitate joint working and drive improvements to services and efficiencies with partner organisations.   | Health,<br>Cardiff Council                       | Phil Evans   | <p>Joint posts are in place with Health as follows:</p> <ul style="list-style-type: none"> <li>• Head of Adult Services/ Locality Services</li> <li>• Project Manager (Comms Hub)</li> <li>• Integrated Health and Social Care Partnership Co-ordinator</li> </ul> <p>Joint posts are in place with Cardiff Council as follows:</p> <ul style="list-style-type: none"> <li>• Head of Service (Programme Support and Commissioning)</li> <li>• Operational Manager (Learning Disabilities)</li> <li>• Operational Manager (Mental Health)</li> <li>• Programme Manager (Remodelling Social Care &amp; Integration with Health Services)</li> </ul> <p>The Head of Substance Misuse is a shared post across the Vale of Glamorgan and Cardiff councils and Health.</p> | Jul-14 |

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| 28 | <b>Locality Restructuring Project</b><br>This project is part of the Social Services budget programme and is building on the success of existing joint management posts by developing an integrated management and service delivery model across Health and Council locality services. | UHB  | Lance Carver | Stakeholder consultation is underway and preparations for implementation of the new operating model and resource structure are being made for summer 2014.   | Jul-14 |
| 29 | <b>Social Services Client Information System (SWIFT)</b><br>The council is part of a consortium of local authorities for the provision of the main client information system (SWIFT).  | Caerphilly, Merthyr, Monmouth, Newport, RCT. | Carys Lord   | Most recently, the consortium have been working with Merthyr and the Vale councils on the integrated assessment (and associated documentation) for adult services. sWorkshops have also been held with children's services to take this element of the system forward. | Jul-14 |

| Resources |   |   |                  |  |              |
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| Ref       | Project Description   | Partners  | VoG Council Lead | Progress Update  | Last Updated |
| 1         | <b>Customer Relations / NHS Comms Hub (refer also to Social Services 1)</b><br>Development of customer contact centre at C1V for health services.                                   | Cardiff & Vale UHB  | Tony Curliss     | Further opportunities (and linkages with Intermediate Care Fund) are being identified.   | Jul-14       |
| 2         | <b>CCTV</b><br>Development of proposals for shared service to be hosted by Bridgend Council.  | Bridgend Council  | Tony Curliss     | Final proposals costed in June 2014 for consideration by Cabinet in July 2014.   | Jul-14       |
| 3         | <b>Internal Audit</b><br>Shared service with Bridgend Council.  | Bridgend Council  | Alan Jenkins     | Service operational.   | Jul-14       |
| 4         | <b>Regional Collaboration Fund: Local Service Board</b><br>Development of a joint local service board with Cardiff Council.   | Cardiff Council   | Huw Isaac        | First meeting held in June 2014 to identify opportunities and priorities.  | Jul-14       |
| 5         | <b>South East Wales Legal Consortium</b><br>Exploring opportunities for shared legal services and achieving cost and efficiency savings through combined procurement opportunities. | Blaenau Gwent, Caerphilly, Cardiff, Newport, Merthyr, Monmouthshire, Powys, RCT, Torfaen. | Debbie Marles    | Memorandum of Understanding in place. Strategic Outline Case finalised and agreed. Draft Outline Business Case finalised and awaiting agreement from participating Local Authorities. Various projects are in the course of being progressed in line with the strategic outline case and outline business case.                  | Jul-14       |
| 6         | <b>National Procurement Service</b><br>Welsh Government, NHS and Local Government to complete the business case for the National Procurement Service.                               | All Welsh public sector.  | Alan Jenkins     | The council has opted in to the National Procurement Service which when up and running fully will see a minimum of 20% of the Council's spend being managed by the NPS. In agreeing to be a part of the NPS, the council has committed itself to using the service for the categories of common and repetitive spend identified. | Jul-14       |

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| 7 | <b>Student Finance</b><br>Welsh Local Government to work with Local Government to implement a new model for the delivery of student finance based on an all Wales service and ensure the continuity of service through the transition. | All Welsh local authorities.  | Alan Jenkins | Service to be nationalised and delivered by SLC from Llandudno Junction. Phased implementation from 2014-15. Project manager has been recruited by WG to work on transition over a two year period. Majority of new applications will be processed by SLC in 2014/15. All new applications and renewals will be processed by SLC in 2015/16. Locally, affected staff (4) and TUs have been briefed. The council's avoiding redundancy procedure will be applied to staff at the appropriate point in the transition. | Jul-14 |
| 8 | <b>Regional Collaboration Fund: CYD CYMRU Energy Project</b><br>Development of a collective energy switching scheme to assist residents in making energy savings and changing energy consumption.                                      | Cardiff Council (and increasingly other Welsh public sector organisations). | Jane Wade    | Funding for 2014/15 approved and preparations underway for the first switch of this financial year. Evaluation of year 1 currently underway.   | Jul-14 |