



Vale of Glamorgan Local Service Board – Business Intelligence Group

10th March 2016.

Committee Room 1, Civic Offices, Barry.

Present:

Helen Moses – VoGC, Performance and Development (Chair)
 Fran Howorth – VoGC, Performance and Development
 Richard Evans - VoGC, Strategy, Community Learning and Resources
 Russ Watts - VoGC, Planning and Transportation
 Hannah Davies - VoGC, Media and Engagement

Laura Eddins – VoGC, Social Services
 Gethin Robinson – Safer Vale
 Phil Southard – VoGC, Adult Community Learning
 Mark Davies – Children & Young People’s Partnership
 Bron Blake-Smith – VoGC, Environment & Housing

Apologies:

Huw Isaac – VoGC, Performance and Development
 Colin Davies – Communities First
 Hannah Dineen – Creative Rural Communities

	Action
<p>1. <u>Apologies and Introductions</u></p> <p>Introductions were made and apologies noted.</p>	
<p>2. <u>Minutes of previous meeting – 21st January 2016</u></p> <p>Agreed as an accurate record.</p> <p>GR advised that he has contacted the Police regarding representation on the group and is awaiting a response.</p> <p>It was advised that the Public Health Outcomes Framework consultation as discussed previously has now closed.</p> <p>FH advised that she is meeting with Hannah Dineen regularly to ensure the community mapping project in St. Athan links closely with the Well-being Assessment. Hannah has started work to develop the toolkit which will be made available following the project for others to replicate the process in other areas.</p>	<p>GR</p>



<p>3. <u>Crime and Disorder Strategic Assessment Overview</u></p> <p>GR advised that in order to inform the drafting of a new Community Safety Strategy for the Vale of Glamorgan, a Crime and Disorder Strategic Assessment will be undertaken.</p> <p>It was advised that a development day will be held to inform the drafting of the assessment and relevant officers will be invited to attend. It is envisaged that the existing community safety key themes such as domestic violence, anti-social behaviour and substance misuse will still be running through the assessment. It was also advised that a series of outcome frameworks will be developed for a number of the community safety priorities.</p> <p>GR highlighted that the findings of the assessment will be taken into account within the Well-being Assessment and potential opportunities to link engagement activities will also be identified.</p>	<p>GR/FH</p>
<p>4. <u>LGDU National Intelligence Event Feedback</u></p> <p>HM provided feedback from the Local Government Data Unit (LGDU) National Intelligence event, held on the 3rd March.</p> <p>It was advised that the event focused on the Well-being Assessment and the Social Services Population Assessment however it was stressed that these pieces of work will happen in tandem but there are significant differences between them. For instance the Population Assessment will focus on individuals needs and will inform operational work whereas the Well-being Assessment has an area based focus, looks at both needs and assets and will inform strategic plans for each area's Public Services Board (PSB). There was consensus that the assessments cannot be combined but it is important to ensure there are synergies between these pieces of work.</p> <p>A presentation was given by Alan Netherwood stressing the importance of working for the longer term. Alan encouraged delegates at the event to become advocates for the Well-being of Future Generations (Wales) Act.</p> <p>A series of workshops also took place. In the first workshop HM attended, the LGDU outlined the work that they have been commissioned by Welsh Government to undertake which involves developing a common data set for the Well-being Assessment. This will be in the form of a catalogue of datasets under each of the four themes of well-being referenced in the Act – economic, social, environmental and cultural. Under each theme, the data unit will provide a list of datasets which each PSB might consider including within the Well-being Assessment and details of where each dataset can be sourced from. The workshop was used as an opportunity to gather delegates' views on what should be included in this set.</p> <p>HM also attended a workshop focusing on the response analysis aspect of the assessment. It was advised that the non-statutory guidance previously issued focuses on this aspect and highlights the importance of evaluation. It was highlighted that this part of the assessment will be ongoing through the development of the Well-being Plan. A series of regional workshops focusing on this in more detail are being planned.</p>	



<p>Finally Natural Resources Wales gave a presentation in relation to the Environment (Wales) Bill and the need to produce area statements which Emma Davies has previously discussed with the group.</p> <p>HM advised that copies of the presentations given on the day will be available on the LDGU website.</p> <p>http://www.dataunitwales.gov.uk/events</p>	
<p>5. <u>Assessment of Local Well-being Fund 2016/17</u></p> <p>HM advised that Welsh Government has made funding available to support the development of Well-being Assessments. The funding is for a maximum of £45,000 on a regional basis to support each PSB in the region to produce its assessment. The Vale is able to access funding on a regional basis with Cardiff, however HM emphasised that as there will be two separate PSBs and therefore two separate Well-being Plans, there will also be individual assessments.</p> <p>HM gave an overview of the criteria for the grant and advised that meetings have taken place with colleagues in Cardiff to develop the bid.</p> <p>The proposal outlines that £10,000 will be allocated towards engagement activities and it is envisaged that this can be coordinated across the region where similar issues are to be explored. Materials used can also be made consistent. £17,500 will therefore be available in each area to resource officer time to carry out the work required. A regional steering group will also be established between the leads for each assessment in addition to the lead officers working on the Social Services Population Assessment to ensure that opportunities to align work and share knowledge are maximised. This will also assist with the aspects of work previously agreed to take place on a regional footprint such as the health and social care aspect of the assessment before drilling down further into each authority and then to the identified community areas.</p> <p>HM will feedback on the outcome of the bid at the next meeting of the group.</p>	<p>HM</p>
<p>6. <u>Well-being Assessment Update</u></p> <p>FH provided an update on the work that has taken place to date on the Well-being Assessment. It was advised that work has continued to research and pull together information and meetings have taken place with a number of colleagues to discuss the approach including the Children and Young People's Partnership, Safer Vale, Public Health, Natural Resources Wales and Cardiff Council. A meeting has also been arranged with the Fire Service.</p> <p>It was highlighted that the final guidance in relation the Well-being of Future Generations (Wales) Act has now been published. It is now acknowledged that the response analysis aspect of the assessment will be an ongoing process throughout the assessment and the development of the Well-being Plan and therefore it is not expected that this will be fully complete when the assessment is published in April 2017. Therefore the original timetable that was presented to the group for undertaking the work will be revised.</p>	<p>FH</p>



<p>It was advised that once the LGDU common data set is published by the end of April 2016, desktop work to put together the data and begin the analysis will begin as this data set will form the basis of a framework for the assessment.</p> <p>FH also advised that a report updating the Vale Local Service Board on progress to date was presented to the Board on the 23rd February. The LSB also agreed a number of proposals which were highlighted at the previous meeting of the Business Intelligence Group. The LSB agreed that the communities to be used within the assessment will be Barry, Eastern Vale and Western Vale with a map outlining the exact boundaries to be presented to the first meeting of the Vale PSB. The LSB also agreed that the health and social care aspect of the assessment will take place on a regional basis initially before drilling down to a Vale level and then further into the identified communities. Finally the LSB agreed that an initial piece of engagement work should be undertaken in order to gain residents views on their well-being.</p> <p>HM therefore presented a draft survey which had been developed by the Council's Media and Engagement team. An overview of the survey was provided which asks a number of questions such as what residents understand well-being to mean, how they would rate various aspects of their well-being and whether they would expect these answers to change either positively or negatively over the next five years. The draft survey will be shared with colleagues in partner organisations including lead officers working on Cardiff's Well-being Assessment and the Social Services Population Assessment in order to identify whether there are additional questions that could be included, and whether the survey should be rolled out regionally or trialled in the Vale initially for example.</p> <p>Once finalised the survey will be published online and shared through a variety of channels including social media. HM highlighted that it would be useful if partners can also promote the survey through their own mechanisms. A number of paper copies of the survey will also be made available and it is anticipated that the survey will run for 6 weeks. The results will be shared with the group once available,</p>	<p>HM/FH</p> <p>ALL HM/FH</p>
<p><u>7. Economic/ Environmental/ Social/ Cultural Well-being Discussion Session</u></p> <p>The group were asked to participate in an interactive session to give their views on what data or information they would include in the Well-being Assessment under the four main themes referenced by the Well-being of Future Generations Act – Economic, Environmental, Social and Cultural Well-being.</p> <p>The views of the group were captured and it was advised that the Strategy and Partnership Team had undertaken a similar exercise. The results of both exercises will be compared to the common data set when published by the LGDU to explore any similarities or differences and feedback will be provided to the group.</p> <p>One issue raised by the group is the different meaning 'cultural well-being' will have to different age groups and it was highlighted that this should be explored through the work.</p>	<p>FH</p>



8. Any Other Business

MD highlighted that the youth service will be undertaking a viewpoint survey of children and young people. The survey will be conducted through all schools across the Vale and therefore a large response is expected. The survey will provide a vast amount of data which will be available for a number of uses including for the Well-being Assessment.

Date of next meeting – 5th May 2016, 2pm – 3:30pm, Committee Room 1, Civic Offices Barry.