



**VALE OF GLAMORGAN LOCAL SERVICE BOARD
MEETING**

15 December 2011

Committee Room 1, Civic Offices, Barry

Present:

Cllr Gordon Kemp – VoGC
Huw Isaac - VoGC
Mike James - Cardiff and Vale
College
Kay Martin - Cardiff and Vale
College
Julia Attwell – Probation Service
Mark Davies – VoGC (for item 4)
Helen Moses – VoGC

Shelley Best – VoGC
John Harrison – Environment
Agency
Liane James – South Wales Police
Ed Bampton – Welsh Government
Rachel Connor - VCVS
Sharon Hopkins – Cardiff and Vale
UHB
Anne Wei – Cardiff and Vale UHB

Apologies:

John Maitland Evans - VoGC
Alex Howells – ABM UHB

	Action
<p>1. <u>Minutes of Local Service Board Meeting 20 October</u></p> <p>Agreed as an accurate record.</p>	
<p>2. <u>Minutes of Local Service Board Implementation Group Meeting 17 November</u></p> <p>Noted.</p>	
<p>3. <u>Matters Arising</u></p> <p>Area Working Huw Isaac confirmed that all three Area Groups have now met twice. There will be a progress report to the Implementation Group meeting in January which will highlight the key priorities chosen by each Area Group. The Chairs of the three groups will be invited to attend. Proposals will come to the February LSB meeting.</p>	SB



<p>Review of Partnership Sub Groups Huw reported that good progress is being made. There will be a report to the Implementation Group on 19 January detailing the proposed sub group structure. A report will then be considered by the LSB for formal endorsement at the meeting in February.</p> <p>Welsh Government Engagement Event Guidance is expected before Christmas on partnership rationalisation/integrated Community Strategies.</p> <p>Partnership Agreement Several electronic signatures have been received. Shelley Best had brought a hard copy of the agreement to the meeting for remaining signatures.</p> <p>Transport Meeting Transport was a key issue arising from the Local Service Forum event and general consultation on the Community Strategy. Helen Moses is working with Rob Quick to arrange a transport workshop event for partners to meet to discuss matters. This initial meeting will be for officers only and is likely to take place in February 2012.</p> <p>Public Health and Wellbeing Partnership Board. The newly formed Board has held its first two meetings and will report progress to the LSB shortly.</p>	<p>HM</p>
<p><u>4. Performance Management Report – Children and Young People’s Partnership (CYPP) Community Strategy Priority Outcome 5</u></p> <p>Huw Isaac explained that items 4 and 5 were the first performance management reports to come to LSB, and they follow on from previous work on the development of the Community Strategy 2011-21. The reports are intended to be easily digested pieces of performance information highlighting good performance and areas of concern. It is the responsibility of the Key Partnerships to discuss performance in full at their meetings. There will also be LSB end-of-year reports.</p> <p>Mark Davies took the group through the report. There were 71 actions on track or started; 1 had been completed and 3 were falling behind schedule. As all the actions have a three year timeframe, Mark explained that there was no need for concern over slipped actions at this early stage.</p>	



<p>A group discussion took place regarding the three slipped actions:</p> <p>Action CSCYP/A7.4 Refresh and implement the Vale of Glamorgan Carers Strategy This action has slipped as the post of Carers Development Officer had been vacant but has now been advertised. Hopefully this action will be progressed in the new year.</p> <p>Action CSCYP/A3.5 Children and Adolescent Mental Health Services (CAMHS) support is available to professionals Mark explained that no update was supplied for the above action. He was not certain if this was because the named officer was not the correct person to contact.</p> <p>Action CSCYP/A3.6 Explore opportunities to review transitional arrangements between CAMHS and Adult Mental Health Services Again, no update had been provided and it was not certain that the named officer was the correct person to contact.</p> <p>With regard to the slipped actions for which no information had been provided, Sharon Hopkins advised the group that she is the Chair of the Cardiff and Vale Emotional and Mental Health group which has undertaken significant work with 16-18 year olds requiring CAMHS. Sharon explained that good progress was being made and that there was a specific children's workstream in the Vale which was chaired by Gareth Jenkins. Sharon offered to share the minutes of the group with the LSB Implementation Group and recommended to Mark that Rose Whittle would be the most appropriate member of staff to contact for updates on these actions.</p> <p>CSCYP/A1.6 Provide information on services for children and young people as well as services for prospective parents, in line with the Childcare Act 2006. Kay Martin asked Mark where information was gathered from regarding this action. Mark explained this was from the Childcare Sufficiency Audit and that the Vale had been commended for being one of the best performing local authorities in Wales in this area.</p> <p>CSCYP/A6.6 Develop outreach work to reduce anti-social behaviour. Mark explained that the antisocial behaviour levels are monitored by Safer Vale, not the Children and Young People's Partnership. They would not necessarily look for a reduction in the light of changing</p>	<p>MD</p>
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<p>funding and services but to maintain current levels. More information on anti social behaviour will be provided at the LSB meeting in February as part of the Safer Vale performance report.</p> <p>There was general agreement that the format of the performance report was satisfactory. Sharon Hopkins suggested including a section in which the Key Partnership producing the report could ask the LSB to intervene by taking a course of action. The report template will be modified to reflect this.</p>	<p>HM</p>
<p><u>5. Performance Management Report – Older People, Community Strategy Priority Outcome 4</u></p> <p>Helen Moses reminded the meeting that the LSB itself leads on this priority outcome. Out of 14 actions, 13 are on track and 1 has slipped. Particular mention was made of the actions taken in regard to Fuel Poverty. The slipped action related to the Older People Strategy Forum's aim to develop cluster groups to increase the involvement of older people across the Vale, including those living in care homes and in less accessible rural areas. There is a development day scheduled for February when this will be taken forward by linking with existing groups in the Vale.</p> <p>John Harrison said that the Environment Agency are able to offer flood warning advice to older people and vulnerable groups and make home visits where appropriate. Helen gave him contact details of the Forum and added that it was now able to cascade information to its members via email. She said the Forum are also advocates of the Flu Friends campaign and have been disseminating information on this across the Vale.</p>	
<p><u>6. Shared Training Opportunities</u></p> <p>The minutes of the shared training opportunities meeting were circulated to the group. Shelley confirmed that the first meeting was successful and that the group have agreed to work together via emails rather than meet regularly. A meeting has been proposed for March to assess progress made. Information on training courses that can be shared is already being circulated between partner organisations.</p>	



<p>7. <u>Any Other Business</u></p> <p>Helen Moses raised the issue of patchy attendance at Asset Management Group meetings and her fear that this would hold back the work being undertaken. The group was focusing on buildings rationalisation and carbon reduction. The Council was currently auditing its surplus buildings and office space, and there were opportunities for all partner organisations which could be missed if the appropriate officers were not in attendance. There will also be a separate meeting of energy managers in the new year to discuss the 3% carbon reduction target and ensure consistency in gathering and reporting data.</p> <p>Liane James gave an update on the Police estates rationalisation programme, which aims to save £47m. The police premises in the Vale will be reduced from 20 properties down to 9. Offices at Barry Fire Station, Barry Police Station, Llantwit Major, Penarth and Cowbridge will all remain. There is also a separate accessibility programme looking at front desk provision in the South Wales area.</p> <p>All agreed to review their representation on the Asset Management Group and ensure regular attendance.</p> <p>John Harrison said that proposals for the new environmental body for Wales have been made which include the establishment of a shadow board by April 2012 and the creation of the new body in April 2013. There is no name for the new body at this stage. Further information will be provided at the LSB meeting in February.</p>	<p>ALL</p>
<p>8. <u>Date of Next Meeting</u></p> <p>Friday 24 February 10am – 12.00 pm, Aberthaw PowerStation.</p> <p>In addition to the usual agenda items there will be a presentation on the Natural Environment Framework and one from Aberthaw PowerStation with the opportunity for a tour of the site at the end of the meeting.</p> <p>Please note the change in meeting day for this particular meeting.</p>	

Vale of Glamorgan
Local Service Board
Bwrdd Gwasanaethau Lleol
Bro Morgannwg

