



**VALE OF GLAMORGAN LOCAL SERVICE BOARD
MEETING**

18 August 2011

Committee Room 1, Civic Offices, Barry

Present:

John Maitland Evans – VoGC
Huw Isaac – VoGC
Ed Bampton – Welsh Government
Rachel Connor – VCVS
Helen Moses - VoGC
John Harrison – Environment
Agency Wales

Liane James – South Wales Police
Sharon Hopkins – Cardiff and Vale
UHB
Shelley Best – VoGC

Apologies:

Cllr Gordon Kemp – Leader VoGC
Anne Wei – Cardiff and Vale UHB
Catherine Roberts – ABM UHB
Kay Martin – Barry College
Neil Brown – South Wales Fire and Rescue

	Action
<p>1. <u>Minutes of Local Service Board Meeting 4 July 2011</u></p> <p>Agreed as an accurate record.</p>	
<p>2. <u>Minutes of Local Service Board Implementation Group Meeting 21 July 2011</u></p> <p>Noted.</p>	
<p>3. <u>Matters Arising</u></p> <p>The work on the Joint Equalities Consultation is progressing and officers from partner organisations are meeting to discuss a way forward.</p>	
<p>4. <u>Area Working Update</u></p> <p>The Vale Area Working Terms of Reference were tabled and endorsed. The first area meetings are scheduled to take place</p>	

<p>in September and early October. All nominated officers have been invited to attend their allocated area meetings. Liane James queried who would be attending for South Wales Police and was advised it would be the neighbourhood inspectors. Liane to also check if Jay Dave would be attending any of the meetings.</p> <p>Sharon Hopkins queried if there would be the potential for lay membership on the groups in future as a way of getting the input of residents, and in particular young people, in the Vale. Sharon also raised that the issue of delegated responsibility will need to be considered so that the groups know what decisions they can make without having to seek approval from the LSB.</p> <p>It was agreed that once the area groups are established and have met they can look at who else to co-opt onto these groups. Liane James suggested that the Chairs of the PACT groups could offer a community based input.</p> <p>It was agreed that delegated responsibility and community engagement should be on the agenda for the first area meetings and then brought back to the LSB Implementation group for consideration.</p>	<p>LJ</p> <p>SB / HM</p>
<p>5. <u>Partnership Agreement</u></p> <p>Huw Isaac explained to the group that the Partnership Agreement had been amended following comments from partners and was now ready for formal endorsement by the group.</p> <p>It is not a legal document but outlines the principles of the LSB. John Harrison said it was a good document that clearly stated the aims and objectives of the LSB.</p> <p>Partners were asked to take the Partnership Agreement back to their respective organisations to ensure they are happy for it to be signed at the next LSB meeting.</p>	<p>ALL</p>
<p>6. <u>Families First</u></p> <p>A report by Gareth Jenkins, Head of Children and Young People Services, detailing the proposed changes from Cymorth funding to Families First was circulated to the group. This was previously discussed at the Implementation Group meeting on 21 July 2011. The purpose of the report was to inform the Local Service Board of the multi-agency proposals to develop the Families First service in the Vale of Glamorgan and to consult on these proposals and ensure strategic links are made across</p>	

<p>all partnerships and service areas.</p> <p>The LSB agreed that due to the importance of the project they would like to maintain an oversight of Families First. It was agreed that a progress report would come to a future LSB meeting.</p>	
<p>7. <u>Community Strategy</u></p> <p>A copy of the final version of the Community Strategy 2011-21 was circulated to the group. This version now has photos and graphics added. Helen Moses explained to the group that the strategy will be published online by the end of August and that hard copies of the executive summary will be available for partners shortly. Work will now focus on the implementation of the delivery plan and developing the monitoring arrangements across the different partnerships.</p>	
<p>8. <u>Performance Management Project Update</u></p> <p>Shelley Best explained that several of the key partnerships would be using Ffynnon to monitor performance against the Community Strategy objectives at partnership board meetings in the Autumn. All performance reports in Ffynnon have been structured to reflect the Community Strategy.</p> <p>A HSCWb performance framework and reports have been created for the partnership to modify when they are ready following recent partnership restructuring.</p> <p>It was agreed by the group that they would receive performance reports on a regular basis. A discussion took place regarding the amount of performance information that would come to the LSB and if this would take the form of exception reporting or include progress on Delivery Plan actions.</p> <p>It was agreed that a report would go to the LSB IG meeting on 22 September on how the Community Strategy will be monitored.</p>	<p>SB/ HM</p>
<p>9. <u>Finance Sub Group Minutes</u></p> <p>The minutes of the LSB Finance Sub Group held on 28 July 2011 were circulated to the group. The group was initially established for finance representatives from partner organisations to share budget information. However, the representatives on the group are now primarily interested in investigating the savings that can be made through the co-location of services and the more efficient use of office space. As this falls under the terms of reference of the LSB Asset Management Group and in light of the current partnership</p>	

<p>rationalisation agenda the group would like to gain consent to cease meeting and to join the LSB Asset Management Group.</p> <p>This was agreed by the LSB.</p> <p>It was also raised that as the Asset Management Group has largely been focusing on a carbon reduction project that the membership of the group needs to be reviewed to ensure estates representatives are attending from partner organisations as well as energy representatives.</p>	
<p>10. <u>Customer Contact Group Minutes</u></p> <p>The minutes of the LSB Customer Contact Group held on 11 August 2011 were circulated to the group and Huw Isaac drew the group's attention to the agenda item on shared training opportunities. The group were informed that a report was being prepared to highlight the training courses that have the potential to be shared by partner organisations.</p> <p>Partner organisations have been requested to provide contact details for their training officers so a meeting can be arranged for them to discuss this further.</p> <p>Liane James informed the group that Jay Dave would be the Police contact for the Customer Contact Group from now on as he will be the lead officer for partnerships.</p>	
<p>11. <u>Any Other Business</u></p> <p>St Athan DTC Ed Bampton confirmed that the St Athan DTC project has now been cancelled and that replacement training facilities are being proposed for RAF Lyneham. This is expected to be a smaller build and take longer to deliver than the original project.</p> <p>Ed confirmed that the Technical Training base at St Athan, which has 400 students on site, will be maintained. WG are now looking at other projects that would complement the training base that could be brought on site. Although Welsh Government are disappointed and frustrated with the decision to cancel the St Athan project they will now be actively pushing to support investment in the aerospace industry in South Wales.</p> <p>Cardiff and Vale College Barry College and Coleg Glan Hafren officially became Cardiff and Vale College on 1 August 2011.</p> <p>Aberthaw Power Station John Harrison informed the group he had recently met with Phil Allen, Site Manager at Aberthaw power station, who was keen</p>	

<p>to become more involved with partnership working and has invited the LSB to hold a future meeting at the site's new environmental centre. It was suggested that the LSB could hold a meeting at Aberthaw in the new year and have a presentation on the structure of the new environmental body in Wales following the restructuring announcement due in September. It was suggested that a representative from the power station at Aberthaw could be invited to join the LSB as an industry representative.</p> <p>Policing update</p> <p>Liane James informed the LSB that there had been only a few minor incidents in Cardiff and the Vale during the riots in England this August. Liane praised the valuable work of the youth outreach workers who were discouraging children from getting involved in any incidents. Two South Wales response teams were deployed to London during the riots and it has been confirmed that they will attend all 'code red' incidents in London in future such as high profile funerals and demonstration marches.</p>	
<p><u>12. Date of next meeting</u></p> <p>Thursday 20 October 2011 @ 10am to 12noon, Committee Room 1, Civic Offices</p>	