



**VALE OF GLAMORGAN LOCAL SERVICE BOARD  
MEETING**

**20 October 2011**

**Committee Room 1, Civic Offices, Barry**

**Present:**

John Maitland Evans – VoGC  
Huw Isaac – VoGC  
Phil Burgess – Environment  
Agency  
Shelley Best – VoGC  
Helen Moses - VoGC  
Liane James – South Wales Police  
Sharon Hopkins – Cardiff and Vale  
UHB  
Rachel Connor – VCVS

Julia Attwell – Probation Service  
Anne Wei – Cardiff and Vale UHB  
Judy Williams – Cardiff and Vale  
College  
Dylan Jones for agenda item no 4

**Apologies:**

Cllr Gordon Kemp – Leader VoGC  
Ed Bampton – Welsh Government

	Action
<p><b>1. <u>Minutes of Local Service Board Meeting 18 August 2011</u></b></p> <p>Agreed as an accurate record.</p>	
<p><b>2. <u>Minutes of Local Service Board Implementation Group Meeting 22 September 2011</u></b></p> <p>Noted.</p>	
<p><b>3. <u>Matters Arising</u></b></p> <p><b>Area Working</b> Huw confirmed that the first area working group meetings have been held for the three areas. All meetings were well attended and discussions took place around establishing area specific priorities. The main focus of the next meetings will be to refine the suggested priorities and select a small number per area to progress. The selected priorities will go to the LSB Implementation Group for comments and then to the LSB for endorsement.</p>	

<p><b>LSB Finance Sub Group</b></p> <p>Huw explained to the group that the LSB Finance Sub Group had been established to discuss issues around budgets. However, after initial discussions, the members of the group were primarily interested in exploring the financial savings that could be achieved through joint asset management. As this is the remit of the LSB Asset Management Group, it was agreed that the Finance Group should be merged into this group. At the recent LSB Implementation Group meeting, concerns remained about the need for regular discussion of joint commissioning and pooled budgets. The group agreed that budgets should be an underlying thread at all LSB meetings and would be discussed in detail when required.</p> <p><b>Review of Partnership Subgroups</b></p> <p>The review is ongoing and there will be a report to the next meeting.</p>	
<p><b>4. <u>Eisteddfod – Dylan Jones</u></b></p> <p>Dr Dylan Jones, Chair of the Vale of Glamorgan Eisteddfod Executive Committee, spoke to the group about the 2012 Eisteddfod and the implications for the Vale.</p> <p>Dr Jones explained that the local committee is made up of 20 members who represent all areas of the Vale of Glamorgan. They are tasked with putting together the different events that will be held at the Eisteddfod. The group need to raise £300,000 towards the Eisteddfod which is broken down into smaller fundraising targets for individual areas.</p> <p>There is also a national executive group who will quality assure the work of the local Eisteddfod Executive Committee.</p> <p>Dr Jones explained that the committee's aim is to make the evening concerts and events appeal to non Welsh speakers as well as the Welsh speaking community. There will be 7 televised evening concerts. The Eisteddfod is the 2<sup>nd</sup> largest outside broadcast for the BBC after Wimbledon.</p> <p>The Eisteddfod was last in the Vale of Glamorgan in 1969 (Barry) and before that 1920. Next year marks the Eisteddfod's 150<sup>th</sup> anniversary. The site at Llandow will cover 35 acres and 160,000 people are expected to visit the 'Maes'. It is predicted that this will generate £6m - £8m positive benefit to the local economy over the 8 day event. The proclamation ceremony that was held in Barry to announce the Vale as the 2012 host was very popular.</p>	

<p>Dr Jones explained that the aim of the executive group was to involve as many local people as possible with the event and that the group may need the assistance of the LSB to promote the Eisteddfod within the partner organisations and to offer assistance where appropriate.</p> <p>All expressed their enthusiasm for the event. However, as the largest cultural event in Europe it has considerable resource implications for the Vale. Liane James explained there are resource implications for the Police as the event coincides with the 2012 Olympics in London and they are on standby to support the Olympics if needed.</p> <p>Cardiff and Vale UHB also have resource implications as Sharon Hopkins explained that they will also be supporting the Olympic events being held in Cardiff at the same time.</p> <p>Rachel Connor said there is great enthusiasm from the voluntary sector to be involved with the Eisteddfod. Julia Atwell queried if the Probation Service could be of any assistance with unpaid litter picking. Julia and Dr Jones to discuss further.</p> <p>John Maitland Evans drew attention to the Council officer group set up to coordinate Eisteddfod matters and extended an invitation to contact Rob Quick if they were interested in attending.</p> <p>Anyone who wants to have a presence on the Maes was advised to contact the Eisteddfod directly via the website:</p> <p><a href="http://www.eisteddfod.org.uk">www.eisteddfod.org.uk</a></p>	<p><b>JA / DJ</b></p> <p><b>ALL</b></p>
<p><b>5. <u>Feedback from Welsh Government Engagement Event</u></b></p> <p>The slides were circulated from the recent Welsh Government regional workshops. The group thought that the workshops had raised more questions than they had answered.</p> <p>There is no expectation from WG that LSBs will merge unless that is their wish, and it was agreed that the Vale LSB will continue to operate in its current format. John Maitland Evans reminded the meeting that the Vale council are not happy to be limited to working with only one other local authority, as in WG's regional "footprint" map. Although there is a strong rationale for working with Cardiff Council on Health and Social Care, in other service areas the Vale is collaborating with Swansea and Bridgend and will continue to do so. Other consortia such as the South Wales Central Education Consortium cover a number of council areas.</p>	

<p>Huw Isaac said the key was agile collaboration, with various partnerships being developed as appropriate, rather than having to adhere exclusively to a defined area. This was endorsed by the group.</p> <p>The group discussed the merit of mapping the different partnership arrangements of partner organisations to see the larger picture. It was agreed that this exercise could be undertaken after the current work on partnership rationalisation.</p> <p>It was agreed in conclusion that the Vale LSB was well placed in relation to WG expectations by already having in place a single integrated strategy and unified needs assessment, and with work well under way on the rationalisation of partnerships.</p>	
<p><b>6. <u>Partnership Agreement</u></b></p> <p>It was agreed that everyone would send Shelley Best their electronic signatures to add to the Partnership Agreement.</p> <p><a href="mailto:Sbest@valeofglamorgan.gov.uk">Sbest@valeofglamorgan.gov.uk</a></p>	<p><b>ALL</b></p>
<p><b>7. <u>Monitoring of Community Strategy and Delivery Plan and Community Engagement</u></b></p> <p>Helen Moses spoke to the group about the monitoring arrangements for the Community Strategy.</p> <p>A diagram was circulated to illustrate the 10 priority outcomes of the Community Strategy and which Key Partnership will be directly responsible for which outcome. The LSB itself will be responsible for 4 of the outcomes, to be delivered through the Customer Contact Group, Asset Management Group and the Older Person's Strategy Coordinator. The outcome on Community Engagement is a much broader objective that a number of groups need to contribute towards achieving but which will be overseen by the LSB.</p> <p>A report was circulated which detailed monitoring arrangements. The Key Partnerships will need to demonstrate that robust arrangements are in place to monitor performance, and the onus is on Partnership Coordinators to ensure data is correct and up to date.</p> <p>A suggested timeline of reports to the LSB was circulated. This will ensure that the LSB and Key Partnerships are kept informed of successes and slippages throughout the year. The timeline will ensure that there is a Community Strategy progress report to every LSB meeting.</p>	

It was agreed that partners need to ensure Performance monitoring is an agenda item on all Key Partnership meetings.	<b>ALL</b>
<p><b>8. <u>Calendar of Meetings 2012</u></b></p> <p>The calendar of meetings for 2012 was agreed. One date may be subject to change depending on the meeting at Aberthaw Power Station that is being arranged for the new year. The details of this meeting will be finalised shortly.</p>	
<p><b>9. <u>Any Other Business</u></b></p> <p><b>Cadoxton House</b>  Liane James informed the group that the Police will no longer have a permanent presence at the Cadoxton House project. The project has received over £1million in funding in order to develop Cadoxton House in Barry as a one stop shop for domestic violence support services.</p> <p>Liane explained that due to the £49 million austerity savings target; and a recent Public Protection Review which recommended that all public protection resources are centralised to Cowbridge, the Police are no longer able to commit to Cadoxton House.</p> <p>Although there will no longer be a permanent police presence at Cadoxton House as initially planned, officers will maintain contact with the premises.</p> <p>Liane James said she was currently dealing with letters sent by Councillors regarding the issue and will be sending formal replies shortly. The Police have also accepted an invitation to attend the forthcoming Public Protection Scrutiny Meeting to answer questions.</p> <p>John Maitland Evans said it was disappointing that the Police can no longer proceed with Cadoxton House as planned after they had such a big input into security measures and the design of the office space, which is now not necessarily the most suitable layout.</p> <p>The group said they would like to hold a future meeting of the LSB at Cadoxton House to see the work that has been done and meet the organisations that will be working there. Shelley to arrange.</p>	<b>SB</b>
<p><b>10. <u>Date of next meeting</u></b></p> <p>Thursday 15 December 2011 @ 10am to 12noon, Committee Room 1, Civic Offices</p>	