

**VALE OF GLAMORGAN LOCAL SERVICE BOARD
MEETING**

**14 April 2011
CIVIC OFFICES, BARRY**

Present:

Cllr Gordon Kemp – VoGC
John Maitland Evans – VoGC
Huw Isaac – VoGC
Ed Bampton – Welsh Assembly
Government
Helen Moses – VoGC
Jay Dave – South Wales Police

Shelley Best – VoGC
Mike Jones – VoGC (item 5)
Sharon Hopkins – Cardiff and Vale
UHB
Anne Wei – Cardiff and Vale UHB
Kay Martin– Barry College

Apologies:

Rachel Connor – Vale Centre for Voluntary Services
John Harrison – Environment Agency
Alexandra Howells – ABM UHB
Catherine Roberts – ABM UHB
Paul James – South Wales Police
Greg Goold – LGID (item 4)

	Action
<p>1. <u>Minutes of Local Service Board Meeting 17 February 2011</u></p> <p>Agreed as an accurate record.</p>	
<p>2. <u>Minutes of Local Service Board Implementation Group Meeting 17 March 2011</u></p> <p>Noted.</p>	
<p>3. <u>Matters Arising</u></p> <p>LSB Finance Working Group The group held its first meeting this week. A progress update will be brought to a future LSB meeting.</p>	SB
<p>4. <u>Area Working</u></p> <p>A final report on the Area Working Study was circulated to the group. At a joint LSB and Implementation Group meeting held 11 January 2011 the LSB and IG agreed that Option 2 was the preferred option to investigate further. The LGID then conducted a series of interviews and workshops with key staff and this final</p>	

<p>report went to the LSB Implementation Group meeting held on 17 March 2011 for discussion.</p> <p>It has been agreed that 3 area groups will be established and will consist of a member of the Police, UHB, Voluntary Sector and Vale of Glamorgan Council. Lead responsibility for the groups will be as follows: Western Vale – lead by a representative from Cardiff and Vale UHB Barry – Lead by a representative from the Vale of Glamorgan Council Eastern Vale – Lead by a representative from South Wales Police.</p> <p>It was agreed that there would need to be a common set of Terms of Reference for the groups but that the structure should not be too prescriptive.</p> <p>Sharon Hopkins requested that the Terms of Reference included a link to the Community Strategy and the Needs Assessment to ensure the decisions of the groups and the priorities set are based on up to date and accurate information.</p> <p>Kay Martin requested that Barry College have a representative on each area group to represent educational training issues which would link closely to NEETS.</p>	
<p>5. <u>Unified Needs Assessment</u></p> <p>The finals draft of the Needs Assessment will be available week commencing 18 April 2011 and will be circulated to Local Service Board members for comments.</p> <p>The report has been to the LSB, the five Key Partnerships and key officers for comments. From these comments the Data Unit has further investigated environmental data including designated wildlife habitats. Issues still remain regarding the robustness of data for the Voluntary sector and so data on Council funding will be included. Data on supporting people also will not be included.</p> <p>Colleagues in Health were thanked for their comments. Data on the general health of the population and the Welsh Health Survey will be included as well as health data that will underpin and support other data including substance misuse etc.</p> <p>Sharon Hopkins asked that the work of the Integrated Health and Social Care Board (HSCB) and the work they are undertaking on Ffynnon be linked closely with the Needs Assessment and the Partnership Performance Management Project to ensure that HSCB and LSB work is fully integrated. Mike Jones to liaise with Phil Evans and Andrew Lewis to scope out the scale of the project.</p>	<p>MJ</p> <p>MJ</p>

<p>6. <u>Quarterly Partnership Update</u></p> <p>A Quarterly Partnership Update report was circulated to the group for information. It is a single report which details the achievements of the five key partnerships over the last 3 months and also the Older Person's Forum and Communities First. The report had initially been requested by the Joint Voluntary Sector Liaison Committee. It was agreed it was a useful update of all partnership activity and that future reports should also come to the LSB.</p>	<p>SB</p>
<p>7. <u>Performance Management Project</u></p> <p>An update was circulated on the progress of the project. Workshops have been held with the Regeneration and Learning and Skills Partnerships to finalise their list of performance management measures. The LGDU have agreed to work past the initial March deadline of the project in order to complete the development phase of the project.</p>	
<p>8. <u>AOB</u></p> <p>Community Strategy</p> <p>It was agreed that the IG meeting due to be held on 19 May 2011 would be a joint LSB and IG meeting for final endorsement of the draft Community Strategy. The June LSB meeting on Thursday 23 June will still stand.</p>	
<p>9. <u>Date of next meeting</u></p> <p><u>Joint LSB and IG Meeting for endorsement of draft Community Strategy</u></p> <p>Thursday 19 May @ Committee Room 1, Civic Offices, 10am to 12noon</p> <p>LSB</p> <p>Thursday 23 June 2011 @ 10am to 12noon, Committee Room 1, Civic Offices</p> <p>IG</p> <p>Thursday 21 July 2011 @ 10am to 12noon, Committee Room 1, Civic Offices</p>	