

**VALE OF GLAMORGAN LOCAL SERVICE BOARD**  
**MEETING**

**17 FEBRUARY 2011**  
**CIVIC OFFICES, BARRY**

**Present:**

John Maitland Evans – VoGC  
Huw Isaac – VoGC  
Ed Bampton – Welsh Assembly  
Government  
Helen Moses – VoGC  
Shelley Best – VoGC  
Fiona Jenkins – Cardiff and Vale  
UHB  
Judy Williams – Barry College  
Rachel Connor – Vale Centre for  
Voluntary Services  
Jay Dave – South Wales Police  
John Harrison – Environment Agency

Jane Wade - VoGC  
Lucy Hoggins – Carbon Trust  
Paul Webber - ARUP  
(all for Item 4)  
Andrew Stephens - Local  
Government Data Unit  
Katy Williams - Local Government  
Data Unit  
Mike Jones – VoGC  
(all for Item 6)

**Apologies:**

Cllr Gordon Kemp – VoGC  
Linda Smith – ABM UHB  
Vicki Franklin – ABM UHB  
Kay Martin – Barry College  
Steve Hodgetts – Cardiff Airport  
Sharon Hopkins – Cardiff and Vale UHB  
Paul James – South Wales Police

	<b>Action</b>
<p><b>1. <u>Minutes of Joint Local Service Board and Implementation Group Meeting of 11 January 2011</u></b></p> <p>Agreed as an accurate record.</p>	
<p><b>2. <u>Minutes of Local Service Board Meeting Friday 10 December 2011</u></b></p> <p>Agreed as an accurate record.</p>	
<p><b>3. <u>Matters Arising</u></b></p> <p><b>LSB Finance Working Group</b> It was agreed at the LSB Meeting in December 2010 that a LSB finance subgroup would be established. Nominations for representatives from the Police and Health have been received. Please send all further nominations for representatives to Shelley</p>	

Best so that a meeting invitation can be circulated. It is proposed that the first meeting take place in March / April 2011.

#### **Area Management Study**

An Options Report was presented at the joint LSB and IG meeting in January and it was agreed that Option 2 would be investigated further. Further telephone interviews have been arranged with key LSB members and Vale Council staff. A workshop has been arranged for Wednesday 2 March to explore the role of the PACT meetings and if they can be broadened to assist in an area working model.

A final report will be presented to the Implementation Group meeting on 17 March and recommendations on how to progress area working will be considered by the LSB meeting on 28 April.

#### **4. Carbon Management**

At the LSB meeting in December Jane Wade, Operational Manager for Property with the Council and Chair of the LSB Asset Management Group, provided an update on the Carbon Management Study. This has been commissioned from the Carbon Trust and ARUP and involved a significant data collection exercise. The LSB had agreed a 3% annual target for reducing carbon emissions in line with WAG targets at the December meeting.

A final report has now been produced and circulated. Lucy Hoggins from the Carbon Trust and Paul Webber from ARUP presented the key findings, including the twenty buildings, which produce the most carbon emissions.

Data from the voluntary sector data has been more difficult to collect and further work is needed on the data collection, which will be an ongoing piece of work. The data has indicated that a large proportion of the carbon emissions can be attributed to the Council and Cardiff and Vale UHB. Existing LPG and oil data has proved difficult to obtain but this is only a small amount of the fuel use in the Vale; the fuels used are mostly gas and electricity.

Lucy and Paul explained that by focusing work on the 20 buildings with the most emissions, significant reductions in carbon emissions could be achieved. Llandough Hospital accounts for 40% of the LSB's carbon emissions. Leisure Centres have been excluded from the list as their future is uncertain at present. Also some schools are excluded as they are involved in development projects such as the Penarth Learning Community.

It was suggested to the group that Display Energy Certificates (DECs) are a good focus point for reducing carbon emissions.

DECs are similar to the energy ratings now found on white goods. The report shows that many of the LSB buildings have a DEC of G or higher. Although if no DEC is available, a building is awarded a G by default. If the LSB were to set a target of upgrading all non domestic buildings to a C rating this would achieve the 3% target.

The report highlights the need to fill the gaps in data, management of the carbon reduction strategy, increased joint working between partners through workshops and sharing best practice. Further work on joint procurement and asset sharing was also required. It was also suggested that the LSB might want to consider an LSB wide energy awareness campaign. Lucy suggested that further support from the Carbon Trust and ARUP could be jointly commissioned by the LSB partners to assist with the progression of the work. It was agreed at the meeting that this was a good way forward.

John Harrison supported the proposals as a practical way forward and highlighted the need to promote understanding of the issues at the highest levels in partner organisations. Due to the large amount of public concern for biomass projects etc it is essential residents are provided with good information on the bigger picture.

John suggested comparison with other local authorities in terms of carbon emissions, having two very large carbon emitters in Dow Corning and Aberthaw Power Station. It was also felt that the Regeneration Partnership should consider the report and would have a role to play in taking the agenda forward. Report to be forwarded to Regeneration Partnership.

John said that working to reduce the carbon emissions of partner organisations in the Vale will help to achieve a better quality of life for residents but there needed to be a more joined up understanding of challenges and solutions which is not always easy. The wider picture from industry and public sector can be very powerful in terms of communicating the message.

There is no funding available for this work through WAG although the public sector (excluding health) can access Salix funding for some works. £2.75m will be available by the end of this year as 0% loans. Jane Wade said the Council has been using Salix funding to secure small insulation projects on schools etc and have commissioned ARUP to look at PV (solar) panels for the Civic Offices roof as part of the capital roof repair project.

Rachel Connor asked if this funding was available to all partners and it was explained that it is not because health and the voluntary sector are unable to take out loans through third parties. However, the Carbon Trust is looking into the possibility of 'repayable grants', which may overcome this and will keep the group informed.

**SB**

<p>The Carbon Trust recommended the group consider increasing the LSB carbon reduction target to 5%; however, the group were in agreement that a 3% target was sufficient at this stage bearing in mind the current financial situation. The group would rather set a realistic minimum target of 3%, as what can be achieved is highly dependent on the funding available. It was agreed that there would be an aspiration to achieve 5% as a group; however, the official target would remain at 3%.</p> <p>Jane also requested that the LSB Asset Management working group continue to meet in order to progress this work, share learning and data and report progress back to the LSB. It was agreed that the LSB Asset Management Group should remain the lead on this project. John Maitland Evans requested that a project plan be drawn up to take the work forward.</p> <p>ARUP said they would be happy to assist and partners may wish to consider a pooled budget to progress this work. It was agreed that this should be filtered down to all key partnerships once produced.</p>	<p><b>JW</b></p>
<p><b>5. <u>Integrated Community Strategy</u></b></p> <p>Consultation began on 24 January and ends on 17 April.</p> <p>The Local Service Forum Conference will be held on Friday 11 March at the Bear Hotel in Cowbridge. The event will be an opportunity to discuss the Strategy and it was proposed there would be presentations on Barry Regeneration Area, Penarth Learning Community and domestic violence. The programme will be finalised and circulated shortly.</p> <p>If you are yet to confirm your attendance at the event or have any comments on the strategy please contact Helen Moses, <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a></p>	
<p><b>6. <u>Needs Assessment – Local Government Data Unit</u></b></p> <p>The LGDU provided an overview of the work they have undertaken on the Joint Needs Assessment to date and presented the key messages emerging from the data.</p> <p>The LGDU had taken the strategic outcomes of the Community Strategy and looked at the data available to underpin and support these outcomes. By analysing the data the LGDU were also investigating if the strategic outcomes selected are the appropriate ones for the Vale, where the Vale is placed in comparison to the rest of Wales, the general direction of travel of performance and if there were any gaps in the data or any new priorities that could be</p>	

identified.

Working closely with the Vale research group, the LGDU looked at publicly available data and data collected by the partnerships to identify a basket of suitable indicators for the LSB. Some performance indicators were found to be suitable for several outcomes so there is some repetition within the report.

The LGDU said that the size of the task was larger than originally anticipated due to the broad nature of the outcomes covering all aspects of life in the Vale. The main challenges were ensuring the data was robust, timely and accurate. The data has a strong Council focus due to it being the predominant source of most of the data collected.

The exercise has revealed that nothing in the data reviewed is at odds with the strategic outcomes set out in the Community Strategy and that generally the data paints a positive picture of the Vale for those who live and work here. There were also no obvious omissions in terms of areas of which the data suggested were of concern, but which were not covered by one or more of the proposed strategic outcomes.

Huw Isaac suggested that the work could tie in to the area management study should the LSB decide to adopt area working as a model.

The LGDU highlighted 4 key areas that the research has uncovered.

**Deprivation** - This is a common theme where there is variance across the local authority and it affects several areas including health, crime and educational attainment cutting across the strategic objectives of the Community Strategy.

**Young People and NEETS** - The availability of services available for young people impacts on crime and anti-social behaviour. Andrew Stephens also highlighted the figure for NEETs in the Vale is on a par with the rest of Wales but possibly should be lower given general education levels in the Vale of Glamorgan, for example GCSE pass rates.

**Care in the Community** - There is a significant fall in the number of people supported at home. This could be due to policy changes in assessments and thresholds, prevention, or telecare services. However it does move the Vale to a low position in comparison with the rest of Wales.

**Future Employment Prospects** - The research showed the Vale, like the rest of Wales and the UK, has suffered from the recession. Due to the high proportion of the population employed in the public

<p>sector and the impact of the planned public sector cuts the LSB may wish to monitor employment and unemployment over coming months and years.</p> <p><b>Next Steps</b></p> <p>It was agreed that the report be formally circulated to the IG, the five key partnerships and Communities First for comments to come back to the LSB for the meeting to be held on 28 April 2011.</p> <p>The LSB needs to determine how to monitor progress against the objectives in the Community Strategy. The LGDU demonstrated the InfoBase Vale website as a means of monitoring data and creating reports.</p> <p>Fiona Jenkins said that supporting people was top of health's priorities and that there is data in this area.</p> <p>Rachel Connor questioned why there was no data on the voluntary sector for Outcome 1. The LGDU advised that this was because there were issues with the robustness and reliability of this data on active citizenship, voluntary sector funding etc at present. Further work is needed in this area.</p> <p>John Harrison said there is Environment Agency data that would link in and that he would share this with the Data Unit and research group.</p> <p>Although the lack of robust data had been flagged up as an issue in some areas the LGDU said that if nothing else exists then it could be used whilst the LSB works on collecting more accurate information.</p> <p>It was agreed that Shelley would circulate the LGDU presentation with the minutes.</p> <p>Any comments on the report to Mike Jones by 18 March 2011. <a href="mailto:mikejones@valeofglamorgan.gov.uk">mikejones@valeofglamorgan.gov.uk</a> who will report them to the LGDU.</p>	<p><b>JH</b></p> <p><b>SB</b></p> <p><b>MJ</b></p>
<p><b>7. <u>Performance Management Project</u></b></p> <p>An update was circulated on the progress of the project. It was explained that due to the project deadline of April 2011 a more focused approach was being taken with the Learning and Skills and Regeneration Partnerships and that workshops were planned to agree a basket of measures for each partnership.</p> <p>The lack of progress by the Health, Social Care and Wellbeing Partnership was raised. The meeting requested a report from the partnership on its future structure, support arrangements and performance management. This will come to the IG meeting on</p>	<p><b>HSCWB</b></p>

17 March and the LSB meeting on 28 April	
<p><b>8. <u>AOB</u></b></p> <p>There were no items.</p>	
<p><b>9. <u>Date of next meeting</u></b></p> <p><b>IG – Thursday 17 March @ Committee Room 1, Civic Offices, 10am to 12noon</b></p> <p><b>LSB – 28 April 2011 @ 10am to 12noon, Committee Room 1, Civic Offices</b></p>	