



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Annual Strategic Forward Work Programme

May 2018 – April 2019



Contents

Forward Work Programme: May 2018	3
Forward Work Programme: June 2018	5
Forward Work Programme: July 2018	7
Forward Work Programme: September 2018	9
Forward Work Programme: October 2018	10
Forward Work Programme: November 2018	11
Forward Work Programme: December 2018	13
Forward Work Programme: January 2019	14
Forward Work Programme: February 2019	15
Forward Work Programme: March 2019	17
Forward Work Programme: April 2019	18

Forward Work Programme: May 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Part 1 Improvement Plan	To seek endorsement of the Improvement Plan Part 1 outlining the Council's proposed Improvement Objectives for 2018/19	Leader	Yes (Corporate Performance and Resources)	Yes
May	Disabled Facilities Grant Fees	Amend fee structure for Agency Work	Regeneration and Planning	No	No
May	Town Centres Framework Monitoring	Monitor progress against Action Plan	Regeneration and Planning	No	No
May	Rural Local Development Strategy	To agree and adopt new Strategy	Regeneration and Planning	No	No
May	Charging Policy	To agree the proposed charges for Care and Support Services 2018/19	Social Care, Health & Leisure	No	No
May	Social Services Director's Annual Report – Challenge Version	To ensure Cabinet agree the future priorities for the service	Social Care, Health & Leisure	Yes (Healthy Living and Social Care)	No
May	Parking Strategy	To agree a new on street and off street car parking policy.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
May	Junction 34 WELTag Stage II	To consider and agree the outcome of the Stage II process.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Reshaping Update VS	To update Cabinet on the current reshaping position and to seek the necessary authority to progress any new initiatives.	Neighbourhood Services and Transport / Social Care, Health & Leisure	Yes (Environment and Regeneration)	No
May	Review of Schools Transport	To agree a number of changes to the way the Council provides schools transport.	Neighbourhood Services and Transport / Learning and Culture	Yes (Environment and Regeneration)	No
May	Transport Grant Funding 2018/19	To note and agree the Welsh Government Transport Grant funded schemes for the 2018/19 period.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
May	Highway Resurfacing Plan 2018/21	To agree the 3 year highway resurfacing plan.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
May	Housing Investment Programme Update	To update Cabinet on the position to date with the programme and to agree future stages.	Housing and Building Services	Yes (Environment and Regeneration)	No
May	Catering Reshaping	To provide an update on the Catering Reshaping project	Learning and Culture	Yes (Learning and Culture)	No

Forward Work Programme: June 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Renewal Area Policy	Identifying future renewal (Regeneration area(s))	Regeneration and Planning	No	No
June	Accommodation for Pilot for Over 16 year olds – Ty Dylan	Follow-up report following the launch of the Pilot	Social Care, Health & Leisure		No
June	Western Vale Reconfiguration Consultation Report	Outcome of consultation and permission to proceed to statutory notice	Learning and Culture	No	No
June	Leisure Centre Contract - Extension and Amendments	To consider the opportunity to extend the current Leisure Management contract by a further 5 years with some amendments	Social Care, Health & Leisure	Yes (Healthy Living and Social Care)	no
June	Dinas Powys Transport Study WelTAG Stage II	To note and agree the outcome of the Stage II process.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	no
June	Waste Management Strategy – Outcome of Public Consultation	To note the public consultation outcomes and agree the new strategy and the implementation timetable.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	no
June	Brecon Court Tender award	To agree a tender award for the construction of a new development at Brecon Court.	Housing and Building Services	No	No
June	Landlord Services: Updated Rent Policy	To agree an updated rental policy for public housing.	Housing and Building Services	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Community Review – Final Proposals for Cowbridge with Llanblethian Town Council and Penllyn Community Council	In respect of the ongoing community review which commenced in September 2017 this report seeks Cabinet approval of the final proposal”.	Regulatory and Legal Services	No	Yes
June	Community Review – Final Proposals for St.Brides Major Community Council	In respect of the ongoing community review which commenced in September 2017 this report seeks Cabinet approval of the final proposal”.	Regulatory and Legal Services	No	Yes
June	Community Review – Final Proposals for Catalina, Cei Dafydd, Barry – Baruc and Castleland Wards (Vale of Glamorgan Council and Barry Town Council)	In respect of the ongoing community review which commenced in September 2017 this report seeks Cabinet approval of the final proposal”.	Regulatory and Legal Services	No	Yes

Forward Work Programme: July 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2017/18	To inform Cabinet of the provisional financial position of the Council for the 2017/18 financial year	Leader	Yes (All Scrutiny Committees)	No
July	Revenue Monitoring 1 st April to 31 st May 2018	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring 1 st April to 31 st May 2018	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2019/20	To submit the Budget Strategy for 2019/20	Leader	No	No
July	Treasury Management 2017/18	To present to Cabinet the annual review report on Treasury Management 2017/18	Leader	Yes (Audit Committee)	Yes
July	Quarter Four Performance Reporting (30 th July)	To present the Council's performance against the Corporate Plan for Q4 (end of year).	Leader	Yes (All Scrutiny Committees)	No
July	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and resources)	No
July	Proposal for new school for Barry Waterfront	Permission to consult on proposal	Learning and Culture	No	No
July	Public Space Protection Orders – Outcome of Public Consultation	To note the outcome of the public consultation and to agree whether or not public space protections orders should be introduced, for what offences and at which locations.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
July	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway.	Social Care, Health & Leisure	Yes (Environment and Regeneration)	No
July	Social Services Director's Annual Report – Final Version	To ensure Cabinet agree the future priorities for the service	Social Care, Health & Leisure	No	No
July	Winter Maintenance Arrangements 2018/19	To agree the winter maintenance arrangements for the 2018/19 season.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
July	Housing Asset management Strategy	To agree updates and changes to the Housing Asset Management Strategy.	Housing and Building Services	Yes (Homes and Safe Communities)	No

Forward Work Programme: September 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2018/19 to 2021/22 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No
September	Quarter One Performance Reporting (17 th September)	To present the Council's performance against the Corporate Plan for Q1.	Leader	Yes (Corporate Performance and Resources)	No
September	Annual Performance Report & Assessment (Part 2 Improvement Plan)	To present the Council's Annual Performance Report & Assessment for Cabinet's consideration and approval.	Leader	Yes (Corporate Performance and Resources)	Yes
September	External Funding Monitoring Report	To provide an overview of the grant funding that has been accessed and how it has been used across the Council	Leader	No	No
September	Update on Progress Against Regulatory Reports	To present for Cabinet's consideration and approval, an update on progress being made against recommendations from the Council's regulators	Leader	Yes (All Scrutiny Committees) Audit Committee	No
September	Reconfiguration of Western Vale – objection report	Determine the proposal and to consider objections if received	Learning and Culture	No	No
September	LED Street lighting Strategy	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: October 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Revenue Monitoring 1 st April to 31 st August 2018	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
October	Capital Monitoring 1 st April to 31 st August 2018	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
October	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No
October	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
October	Proposal for New Build in Colwinston for St David's CIW Primary	Advising Cabinet of governors consultation	Learning and Culture	No	No
October	Review of beach huts	To review the success of the beach huts to date and agree any changes to their management / charging arrangements as necessary.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: November 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Treasury Management Interim 2018/19	To provide a mid year report on the Authority's treasury management operations for the period 1st April 2018 to 30th September 2018	Leader	No	Yes
November	Initial Capital Programme 2019/20 to 2023/24	To gain approval for the Initial Capital Programme Proposals for 2019/20 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current capital programme	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2019/20	To gain Cabinet's approval for the amended revenue budget for 2018/19 and to commence consultation on the initial revenue budget proposals for 2019/20	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account Budget Proposals 2019/20	To gain Cabinet's approval for the initial budget proposals for 2019/20 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2018/19 budget	Leader	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Council Risk Register	To present for approval the Council's Risk Register.	Leader	No	No
November	School Admission Arrangements permission to consult	Permission to consult	Learning and Culture	No	No
November	Review of fees and charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: December 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Quarter Two Performance Reporting	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes (Corporate Performance and Resources)	No
December	New School for Barry Waterfront Consultation Report	Outcome of consultation and permission to proceed to statutory notice	Learning and Culture	No	No
December	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: January 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring 1 st April to 30 th November 2018	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring 1 st April to 30 th November 2018	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
January	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and Resources)	No
January	External Funding Monitoring Report	To provide an overview of the grant funding that has been accessed and how it has been used across the Council	Leader	No	No
January	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No

Forward Work Programme: February 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Final Capital Proposals 2019/20 to 2023/24	To gain approval for the Final Capital Programme Proposals for the years 2019/20 to 2023/24	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2019/20	The purpose of this report is to set out final proposals for Cabinet members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2019/20	Leader	No	Yes
February	Final Housing Revenue Account Budget Proposals 2019/20	To set the HRA budget for the financial year 2019/20 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2019	Leader	No	Yes
February	Treasury Management and Investment Strategy 2019/20	To provide an interim report on the Council's treasury management operations for the period 1st April 2018 to 31st December 2018 and to submit for consideration the proposed 2019/20 Treasury Management and Investment Strategy	Leader	Yes (Audit Committee)	Yes

February	Fees and Charges, Countryside Service	Annual review of fees / charges	Regeneration and Planning	No	No
February	Neighbourhood Services Fees and Charges	To set new fees and charges for the 2019/20 period.	Neighbourhood Services and Transport / Social Care, Health and Leisure	Yes (Environment and Regeneration)	No

Forward Work Programme: March 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring 1 st April 2018 to 31 st January 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring 1 st April 2018 to 31 st January 2019	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
March	Council Annual Self-Assessment	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Well-being of Future Generations Act	Leader	Yes (All Scrutiny Committees)	No
March	School Admissions Consultation Feedback	Outcome of consultation and adoption of policy	Learning and Culture	No	No
March	New School for Barry Waterfront Objection Report	Determine the proposal (considering objections where received)	Learning and Culture	No	No
March	Review of English and Welsh Medium Provision in Cowbridge	Permission to consult	Learning and Culture	No	No

Forward Work Programme: April 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Quarter 3 Performance Reporting 2018/19	To present the Council's performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No
April	Target Setting 2019/20	To present for approval targets for performance for 2019/20.	Leader	Yes (All Scrutiny Committees)	No
April	Service Plans 2019/20	To present for approval the service plans for each of the Council's Service Areas to underpin delivery of the Corporate Plan.	Leader	Yes (All Scrutiny Committees)	No
April	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
April	Reshaping Services Update	To provide an update on progress on the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	Yes