



The Vale of Glamorgan Council, Civic Offices, Holton Road, Barry  
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**NEW DEVELOPMENTS SCHEME - APPLICATION FORM**

Please be aware that for the period that the New Developments Scheme is awarded, no other relief can apply.

**Applicant & Property Details**

1	Ratepayer Name:	
2	Property Address:	
3	Rates Reference No:	
4	Rateable Value:	
5	Date property was entered on the Rating List:	
6	Current status of property: (Delete as appropriate)	Occupied / Unoccupied
7	Is the qualifying new structure on the property a completely new structure?	Yes/No
8	If not, describe the building works which have been done and the relationship of this work to any buildings which were previously or still remain on the property. Photographs and drawings will assist. Failure to provide the fullest details will cause a delay in consideration of the application.	
9	On what date were the qualifying new structures completed? <sup>1</sup>	

<sup>1</sup> Rate relief under the New Developments Scheme is only available during the period of 18 months beginning on the completion date.

10	On the completion date, was any part of the property occupied?	
11	Were you the owner of the property on the completion date?	
12	What is the intended use of the property?	
13	Has the property previously received any New Developments Scheme funding:	Yes / No
14	If Yes, please supply start and end dates of the award:	

The exact level of relief awarded will depend on the level of other public sector assistance received by your business (see State Aid below), which includes the New Developments Scheme or other types of rates relief considered as State Aid, for all properties across Wales for which your business has responsibility for the rates liability.

15	Are you liable for non-domestic rates on any other property in Wales? (Delete as appropriate)	Yes	No
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If **Yes** please detail below (on a separate page if necessary) any other business premises you or your company/organisation are liable for in Wales:

16	Property Address(es):	
17	Rates Reference Number(s) (See rates notices):	
18	Details of any rates relief awarded, including type(s) and value of relief:	
19	Rateable Value of Property(ies):	

If any of the above properties are outside of this local authority area, please enclose a copy of your most recent rates demand notice.

## **State Aid**

Applicants should note that the rate relief for which they are applying under the New Developments Scheme is granted as de minimis aid for State Aid purposes. There is currently a ceiling of €200,000 of de minimis aid that can be granted over a three year period. This is around £165,000, although the exact amount will fluctuate.

The exact level of relief awarded will therefore depend on the level of other public sector assistance received by your business. This includes other types of rates reliefs considered as State Aid for all properties in the UK for which your business has responsibility for the rates liability.

Please provide details of any other business rates reliefs granted for other properties, including property address, type of relief and value.

**If any of the above properties are outside of this local authority area, please enclose a copy of your most recent rates demand notice.**

What other assistance has been awarded to you (or have you applied for) from public authorities in the last three years? Please give full details. You may attach further information to the form if necessary. NB (a) the last three years means the current financial year and the previous two financial years and (b) the relevant points are when the assistance was awarded, not when it was granted.

## **Declaration**

**I understand that:** The Council is under an obligation to manage public funds properly. Accordingly information that you provide the Council will be used to ensure all sums due to the Council are paid timeously. The information may also be used to prevent and detect fraud. It is possible that this information may be shared for the same purposes with public bodies, including Councils or other organisations which handle public funds. I will not be eligible to apply for any other relief on this property for the period the property receives New Developments Scheme funding if my application is successful.

**I agree that:** The Council may make any enquiries necessary to check the information I have given. I understand that any relief awarded to me as a result of misleading statements deliberately given on this form will be recovered in full and that I may be liable to legal action.

**I declare that:** The information I have given on this form is true, complete and correct. I understand that the deliberate provision of false information in order to achieve financial gain is a criminal offence.

<b>Applicant's Signature:</b>	
<b>Applicant's Name:</b>	
<b>Applicant's Address:</b>	
<b>Position Held:</b>	
<b>Telephone Number:</b>	
<b>E-Mail Address:</b>	
<b>Date:</b>	

Please forward this application together with any other relevant information to the above address.  
Blaen yrrwch y cais yma ynghyd â unrhyw wybodaeth perthnasol arall i'r cyfeiriad uchod.

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information for the same purposes with other organisations that handle public funds.  
Mae'n rhaid I ni warchod yr arian cyhoeddus yr ydym yn ei drin ac felly gallwn ddefnyddio'r wybodaeth yr ydych wedi ei roi ar y ffurflen yma er mwyn atal a datgelu twyll.  
Yn ogystal, gallwn rannu'r wybodaeth yma gyda sefydliadau eraill sydd yn trin arian cyoeddus gogyfer yr un diben.

**This document is available in large print and other formats upon Request.  
Cewch y ddogfen hon mewn print bras a fformatiau eraill drwy holi.**