

## 20. Secondary School oversubscription criteria

Children with a statement of Special Educational Needs, when the school is named as the most appropriate setting, will be admitted before applying the oversubscription criteria.

1. Children where evidence has been supplied to confirm that they are looked after, or have been previously looked after by a local authority in accordance with section 22 of the Children Act.
2. Children in the promoting age group in attendance at a linked feeder school of a secondary school and living within the geographical catchment area of the secondary school on or before the published closing date. In the event of oversubscription by applicants from this category alone criteria (5), (6) and (7) would be applied to produce an order of preference.
3. Children in the promoting age group permanently resident within the defined catchment area of the secondary school on or before the published closing date for receipt of preference forms or not permanently resident within the defined catchment area of the secondary school but who have satisfied the council (by providing appropriate written evidence such as a rental agreement or confirmation of house purchase), on or before the published closing date for receipt of preference forms, that they will be taking up residence within the catchment area by the commencement of the school term to which the application relates. In the event of oversubscription by applicants from this category alone criteria (5), (6) and (7) would be applied to produce an order of preference.
4. Children in the promoting age group in attendance at a linked feeder school of a secondary school but not living within the defined catchment area of the secondary school on or before the published closing date for receipt of preference forms. In the event of oversubscription by applicants from this category alone criteria (5), (6) and (7) would be applied to produce an order of preference.
5. Pupils whom the Council judges to have compelling medical or social grounds for their admission to a specified secondary school i.e. those children recommended for placement with regard to medical, psychological or social reasons. Evidence from an appropriate professional person (medical consultant, social worker etc.) must be supplied to the school access team by no later than the closing date to qualify under this criterion. In the event of oversubscription by applicants from this category alone criteria (6) and (7) would be applied to produce an order of preference.
6. Pupils who will have a brother or sister on register at the school in years 7 to 11 only during the academic year in which the child is to be admitted. In the event of over-subscription by applicants from this category alone, the Council will determine priority and allocate places by reference to the age of the pupils youngest sibling in the school, the youngest commanding the highest degree

of priority.

7. In determining applications for admission in respect of other pupils in the promoting age group the Council gives particular regard to the degree of proximity of the pupil's home to the secondary school as measured by the shortest available walking route, those living nearest will have priority. The council uses a Geographical Information System (GIS) to calculate home to school distances.

Only applications received by the published closing date for receipt of preference forms will be considered in the initial round of allocation of places.

In all cases evidence of permanent residence of a pupil at the time of application is required. Any place approved on the basis of residence will be withdrawn if the pupil is not permanently resident at the address at the beginning of the school term to which the application relates.

Where a child permanently lives at two addresses over the course of a school week, then the home address will be determined as the address where the child lives for the majority of the school week (i.e. 3 out of 5 days available). Parents will be required to provide documentary evidence confirming the child is resident at the address they wish to be considered for allocation purposes. This will be legal documentation, Child Benefit confirmation, evidence from Social Services, Health Professionals or other professionals.

Where a parent provides fraudulent or intentionally misleading information to obtain the advantage of a particular school for their child, to which they would not otherwise be entitled, the LA will withdraw the offer of a place.

### **Secondary oversubscription criteria (in year transfers)**

1. Children where evidence has been supplied to confirm that they are looked after, or have been previously looked after in accordance with section 22 of the Children Act 1989.
2. Pupils permanently resident within the defined catchment area of the secondary school or not permanently resident within the defined catchment area of the secondary school but who have satisfied the council by providing evidence, that they will be taking up residence within the catchment area before starting at the school. In the event of oversubscription by applicants from this category alone criteria (3), (4) and (5) would be applied to produce an order of preference.
3. Pupils whom the Council judges to have compelling medical or social grounds for their admission to a specified secondary school i.e. those children recommended for placement with regard to medical, psychological or social reasons. (Written recommendations from the appropriate external agencies or professional advisers will normally be required in such cases). In the event of oversubscription by applicants from this category alone criteria (6) and (7) would be applied to produce an order of preference.
4. Pupils who already have a brother or sister at the school, years 7 to 11 only, and who will be on register at the school at the time in which the child is to be admitted. In the event of over-subscription by applicants from this category

alone, the Council will determine priority and allocate places by reference to the age of the pupils youngest sibling in the school, the youngest commanding the highest degree of priority.

5. In determining all other applications for admission the Council will consider the degree of proximity of the pupil's home to the secondary school as measured by the shortest available walking route. Those living nearest will have priority. The council uses a Geographical Information System (GIS) to calculate home to school distances.