

**CABINET**

Minutes of a meeting held on 20 March, 2017.

Present: Councillor N. Moore (Chairman), Councillor L. Burnett (Vice – Chairman);  
Councillors: B.E. Brooks, P. G. King and G. John.

**C3495 MINUTES –**

RESOLVED – T H A T the minutes of the meeting held on 6 March, 2017 be approved as a correct record.

**C3496 DECLARATIONS OF INTEREST –**

No declarations were received.

**C3497 JOINT CONSULTATIVE FORUM -**

The minutes of the Joint Consultative Forum meeting held on 13<sup>th</sup> February, 2017 were submitted.

Present: Councillor G. Roberts (Chairman); Councillors K. Hatton and A.G. Powell.

Representatives of the Trade Unions: Ms. M. Canavan (NUT); Mr. D. Dimmick (NASUWT); Mr. C. Jordon (GMB); Mr. G. Pappas (UNISON); Mr. S. Robertson (UNITE); Mrs. G. Southby (UNISON) and Mr. N. Stokes (GMB).

Officers: Ms. S. Alderman, Mr. R. Bergman, Mrs. S. Clifton, Mrs. A. Davies, Mrs. P. Ham, Mr. H. Isaac, Mrs. C. Mason, Mrs. L. Mills, Ms. A. Rudman, Ms. I. Thornton and Mr. A. Unsworth.

(a) Apologies for Absence -

These were received from Councillors F.T. Johnson, Mrs. M. Kelly Owen and Mrs. A.J. Preston, Mr. T. Greaves (GMB) and Mr. R. Hughes (UNISON).

(b) Minutes and Matters Arising -

AGREED - T H A T the minutes of the meeting held on 17<sup>th</sup> October, 2016 be approved as a correct record.

There were no matters arising.

(c) Declarations of Interest -

Councillors K. Hatton and G. Roberts declared an interest in Agenda Item No. 8 - Reshaping Services Update. The nature of the interest was that they were Members

of Town Councils with permission from the Standards Committee to speak and vote on the matter.

(d) Trade Union Items -

No Trade Union items were received.

Mr. Pappas raised the issue of outstanding policies and asked whether this could be addressed at the Employment, Policy Formulation and Review Group. The Operational Manager for Human Resources confirmed that it could be.

(e) Minutes of Directorate Consultative Groups -

The minutes of the following Directorate Consultative Groups were received:

- Resources - 20<sup>th</sup> October, 2016
- Resources - 26<sup>th</sup> January, 2017
- Social Services - 11<sup>th</sup> October, 2016
- Social Services - 23<sup>rd</sup> November, 2016
- Social Services - 15<sup>th</sup> December, 2016
- Social Services - 19<sup>th</sup> January, 2017
- Visible Services and Housing - 5<sup>th</sup> October, 2016
- Visible Services and Housing - 2<sup>nd</sup> November, 2016
- Visible Services and Housing - 11<sup>th</sup> January, 2017.

Mr. Pappas expressed concern about the level of monies being spent on agency staff. At present, there were 91 full time posts being filled by agency workers in one service area and further advised that there had been a number of accidents involving these staff.

The Chairman expressed the view that this was a general policy matter and queried whether it could be raised at a more appropriate forum. The Head of Human Resources advised that a current work stream was considering the matter of third party spending, one of which was in relation to agency staff, and advised that he would bring this matter to the Change Forum. The Chairman suggested that it could also be brought to the JCF as a potential future item.

AGREED - T H A T the minutes of the Directorate Consultative Group meetings be noted.

(f) Dates of Directorate Consultative Group Meetings for Noting -

AGREED - T H A T the following dates for Directorate Consultative Group Meetings as detailed below be noted:

- Learning and Skills - 1<sup>st</sup> February, 2017
- Resources - 27<sup>th</sup> April, 2017
- Social Services - 2<sup>nd</sup> March, 2017
- Visible Services and Housing - 1<sup>st</sup> February, 2017.

(g) Minutes of Corporate Health and Safety - 5<sup>th</sup> December, 2016 -

In making reference to a query raised by C. Jordan at the 5<sup>th</sup> December meeting, the Corporate Health and Safety Officer informed the Forum that the clinics for staff injections were starting on 17<sup>th</sup> February, 2017.

AGREED - T H A T the minutes of the Corporate Health and Safety meeting held on 5<sup>th</sup> December, 2016 be noted.

(h) Reshaping Services Update -

The Head of Performance and Development presented an update report on the implementation of the Reshaping Services Programme, which had been considered by Cabinet on 23<sup>rd</sup> January, 2017.

The Officer advised that the Reshaping Services Programme aimed to address the unprecedented financial challenges by re-shaping Council services to meet the future needs of the citizens of the Vale of Glamorgan. The programme comprised three inter-related workstreams of projects as follows:

- Service specific workstream projects
- Corporate workstream projects
- Programme activity.

The Officer provided the Forum with an update in regard to the progress of these three workstreams.

AGREED - T H A T the report be noted.

(i) Staff Charter - Update from Employee Survey -

The Head of Human Resources apprised the Forum of the positive results from the recent 2016 Employee Survey and related activity as part of the promotion of the Staff Charter.

The survey ran for a period of 6 weeks from 19<sup>th</sup> September, 2016 to 30<sup>th</sup> October, 2016 with the aim of gathering opinions on 20 staff expectations, as set out in the Staff Charter. Employees were asked to score each assertion by reference to the following scale:

- Strongly Agree
- Agree
- Neither Agree or Disagree
- Disagree
- Strongly Disagree.

The survey was sent to a total of 2,563 employees. 61% of the surveys were sent electronically (via email); the remaining 39% were sent via hard copy to home

addresses. The overall return rate for the Employee Survey was 1,240, which was 48% of all employees.

The Head of Human Resources apprised the Forum as to the key outcomes of the survey as follows:

- The overall average response rate to the 20 expectations within the Staff Charter was 71% (i.e. strongly agreeing or agreeing). This was an encouragingly high score and would set the benchmark for future engagement work and subsequent surveys.
- The level of positive responses was relatively high across all Directorates ranging from 68% in the Learning and Skills and Environment and Housing Directorates to 76% in the Managing Director and Resources Directorate.
- The level of positive responses from within the 17 service areas was slightly more diverse ranging from 58% in Visible Services and Transport to 94% in the Director's Office within Environment and Housing Services.
- The highest overall positive response rate related to the assertion "I am trusted to get on with my job". Some 91% of employees responded positively to this statement. It was particularly interesting to note that this statement attracted the highest score in all Directorates and in 12 out of the 17 service areas.
- The above statement also attracted the highest positive response rates in each of the length of service categories and in all but one of the salary grade categories.
- The next two highest responses were in relation to "I have regular contact with my manager" (81%) and "I am treated with respect" (81%). This was, again encouraging and would provide a strong basis for further development as part of the Staff Charter.
- The lowest level of positive response (albeit still relatively high) related to the assertions "I feel supported in achieving my potential" (64%), "I am kept informed about the wider work of the Council" (61%) and "I am helped to understand my contribution to the wider Council" (51%).
- The responses relating to personal development and the degree to which staff understand their wider contribution were reflected across all Directorates and also in the grade and length of service categories.

The Officer advised the Committee that the Staff Engagement work over recent months had, to a degree, anticipated the need for further work in relation to some of the Staff Charter areas and particularly in relation to employee development, communications and the continuous need to connect employees to the broader objectives of the Council. Therefore, the following schemes had been developed:

- A new Staff Appraisal Scheme (#ItsAboutMe)
- A Passport to Training Scheme
- A review of the Council's strategy in relation to the identification and delivery of development needs.

Progress had been made in relation to other areas of the Staff Charter commitments including the strengthening of the Council's Leadership Café, the development of a

revised Management Competency Framework and the launch of a joint CMT / Staff Engagement Group and Core Brief Editorial Group.

The Employee Survey would be repeated in 2017 and then annually thereafter. The 2016 results would provide a clear baseline against which the Staff Charter (and related activities) could be measured.

The Head of Human Resources was confident that the combination of the high levels of positive results from the Survey and the lower levels of absence and turnover were indicative of the positive work being done in relation to staff engagement, and the development and delivery of the Staff Charter.

The Chairman expressed the view that the results of the Survey would provide a baseline against which the Council could compare itself with other Local Authorities.

AGREED - T H A T the contents of the report be noted.

(j) Management of Attendance Update -

The Head of Human Resources presented the absence data for the nine month period up to 31<sup>st</sup> December 2016, which showed the number of days absence per full time equivalent (FTE) across the Council. A summary showing the performance across Directorates and services was set out in Appendix A to the report

The Head of Service advised that the performance over the first nine months of the year continued to show an improvement between the last year and the current performance. The gap between performance at 31<sup>st</sup> December, 2015 and 31<sup>st</sup> December, 2016 was 0.73 days per FTE. The gap between the target and current year performance at the end of December was 0.63 days per FTE. All Directorates were showing better attendance levels above target and above last year's performance. Attendance levels in schools were better than target, but below performance at the same point in 2015. The focus on absence would continue to support the Council's performance objectives in Quarter 4.

The Head of Service advised that although sickness absence levels were improving, the statistics could change quickly and stressed the importance of continuing to monitor performance management through targets and reports. Furthermore the commencement of the new Care First Assistance Programme, staff engagement and priority absence reporting would assist with lowering absence levels. He hoped that the end of year absence levels would be below target and an improvement on last year's levels.

AGREED - T H A T the report be noted.

(k) Care First Employee Assistance Programme - Summary of Usage -

The Head of Human Resources advised the Forum that the Care First Employee Assistance Programme was launched in June 2016 and presented the summary of usage of the service for Quarters 1 and 2.

The number of contacts made had increased from 62 in Quarter 1 to 77 in the second Quarter. The number of requests for face to face counselling sessions had increased from 18 to 27 cases, which was encouraging.

The Head of Service advised that the Council needed to undertake further promotion of this Programme, particularly in regard to the management support facility, lifestyle and online counselling. In addition, Care First sent monthly updates to the Council on a variety of topics which would need to be made available to staff. The Occupational Health Service was updating the Occupational Health pages on the StaffNet, and a reminder would be sent to Managers to advise staff of all the services provided. Information would also be included in the Core Brief.

The Chairman expressed the view that the scheme was an excellent asset to the Council and provided a superb, much need facility. He made reference to the numbers of new clients in both quarters and felt that the Programme provided managers with extra skills to help support staff. Furthermore he felt that usage figures would only increase as employees and managers became more aware of the services available.

Mr. Stokes shared his concerns that the statistics did not provide an indication of how successful the services were in helping service users, particularly in relation to work related issues such as stress. Although the usage figures were increasing, the data did not show whether the service was helping employees back into work.

The Head of Human Resources advised that the Council would be provided with regular evaluation data from Care First which would be reported to the Forum. The Chairman added there was usually a multiplicity of reasons why individuals sought support, which would make it difficult to measure the success of the service; however the Care First programme was being increasingly used by employees and he felt this was an indication of success. Furthermore, as usage increased, the service would gain a reputation as a helpful service for both employees and managers, however it would be useful to employ measures to evaluate the success of the programme.

Mr. Dimmick expressed concern that service users may not want to provide feedback as they might feel it could affect the confidentiality of the service; therefore he felt it would be difficult to measure the success of the programme. He advised that he had recommended the service to employees and acknowledged that the programme was in its early stages.

Mr. Stokes reiterated his concern in regard to trying to identify the causes of work related stress in employees using the services, as there had been a threefold increase in service users citing work related issues. The Chairman expressed the view that if the scheme was used to try and establish the causes of work related issues it could undermine the fact that the services were confidential. Furthermore, rather than using the scheme as a diagnostic tool, the Council's sickness and Management of Attendance Policies should be used. Mr. Stokes expressed the view that further discussion was required, with the Head of Service and Operational Manager for Human Resources, in relation to these issues.

AGREED - T H A T the report be noted.

(l) Feedback on Policy Development -

The Human Resources officer for Policy advised that the current position, as at 24<sup>th</sup> January, 2017, on HR Policy Development, since the last JCF meeting was as follows:

- Corporate Management Team  
Manual Handling  
Management of Contractors
- Further issues to be clarified prior to proceedings  
Flex Scheme and Special Leave Scheme  
Violence and Aggression at Work
- Terms and Conditions  
Managing Attendance at Work
- Change Forum  
Learning and Development Strategy
- Employment Policy Formulation and Review Group  
Mental Health and Wellbeing  
Domestic Abuse  
Management of Contractors.

AGREED - T H A T the current position in relation to the HR Policy Development be noted.

(m) Proposed Timetable of Meetings 2017/18 -

The Chairman informed the Forum that he would not be running for office at the next Local Government Election, therefore, this would be his last meeting as Chairman of the Joint Consultative Forum. He thanked all Members, Trade Union Representatives and Officers for their co-operation, professionalism and continued hard work and advised that it had been a pleasure to be the Chairman of the Forum.

Mr. Pappas, Joint Secretary for the Trade Unions, returned the sentiment and thanked the Chairman for his contribution to the work of the Forum.

Following consideration of the proposed meeting dates for the municipal year 2017/18, it was

AGREED - T H A T the proposed meeting dates as listed below be agreed.

- 3<sup>rd</sup> July, 2017
- 16<sup>th</sup> October, 2017
- 12<sup>th</sup> February, 2018.

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RESOLVED – T H A T minutes of the Joint Consultative Forum meeting held on the 13 February, 2017 be noted.

Reason for decision

To note the minutes.

**C3498 LOCAL AUTHORITY GOVERNORS ADVISORY PANEL -**

The minutes of the Local Authority Governor's Advisory Panel meeting held on 8<sup>th</sup> March, 2017 were submitted.

Present: Councillor L. Burnett (Chairman - Cabinet Member for Regeneration and Education), Councillors Mrs. P. Drake (Substituting for Councillor F.T. Johnson), C.P. Franks, T.H. Jarvie, A.P. Riley and Mrs. M.R. Wilkinson.

Also present: Councillor Ms. B.E. Brooks (substituting for Councillors L. Burnett and Mrs. M.R. Wilkinson) and Mrs. M. Gibbs (Vale Governors Association).

(a) Apology for absence -

This was received from Councillor F.T. Johnson.

(b) Declarations of interest -

The following Members declared interests as Governors of schools, as outlined below :-

Councillor L. Burnett, Governor at St. Cyres Comprehensive School,  
Councillor C.P. Franks, Governor at St. Cyres Comprehensive School,  
Mrs. M. Gibbs, Governor at Llantwit Major Comprehensive School,  
Councillor T.H. Jarvie, Governor at Ysgol Iolo Morgannwg,  
Councillor Mrs. M.R. Wilkinson, Governor at Colcot Primary School.

N.B. The above Members withdrew from the room when their relevant schools were being considered.

(c) Guidance regarding appointment process -

The Senior Governor Support Officer outlined the procedure for the Panel meeting, the use of substitute Members when appropriate and referred to the full list of current Local Authority Governor vacancies which was attached at Appendix 1 to the report.

Panel Members were further advised that the vacancy appointments had been advertised on the Council's website it being noted that a number of existing Governors had not responded.

RECOMMENDED - T H A T the guidance in respect of the appointment process be noted.

(d) Exclusion of press and public -

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

(e) Applications for Appointment for Current Local Authority Governor Vacancies (Exempt Information - Paragraph 12) -

Having fully considered the criteria for the Appointment of Local Authority Governors, the application forms, the skills register submitted, together with any information received from schools as detailed within the documentation, it was subsequently

RECOMMENDED to Cabinet - T H A T the following appointments be made to the schools as set out below:

School	No. of Vacancies	Appointment
Albert Primary School	2	H. Southam, 1 vacancy remaining
Barry Island Primary School	2	S.J. Becharas and D.J. Vining
Bryn Hafren Comprehensive School	2	S.C. Lloyd-Selby and M. Richardson
Cogan Nursery School	1	W. A Hennessy be appointed subject to confirmation that he would wish to take up the appointment with Cabinet being informed accordingly
Cogan Primary School	1	A. Tilley
Colcot Primary School	1	M. Richardson
Evenlode Primary School	2	C. Wilcock 1 vacancy remaining
Llancarfan Primary School	1	Councillor H.J.W. James
Llandough Primary School	1	J.J. Esseen
Llangan Primary School	2	N.C. Thomas 1 vacancy remaining
Llantwit Major Comprehensive School	2	D. Mutlow and Councillor E. Williams
Peterston Super Ely Church in Wales Primary School	1	Vacancy
St. Athan Primary School	1	Vacancy

St. Cyres Comprehensive School	1	H.J. Griffiths
St. Illtyd Primary School	1	Councillor A.G. Bennett
St. Nicholas Church in Wales Primary School	1	H. Southam
Y Bont Faen Primary School	2	G.M. Morris and T.L. Williams
Ysgol Gwaun yr Nant	1	B. Davies
Ysgol Iolo Morgannwg	1	T.L. Williams
Ysgol Sant Curig	1	Dr. S.R. Williams

### Reasons for decisions

To allow Cabinet to consider and agree appointments to the above School's Governing Bodies and for officers to contact the applicants outlined above in order to advise Cabinet accordingly.

With regard to Peterston Super Ely Church in Wales Primary School and St. Athan Primary School the Panel considered that due to either no application being received or insufficient detail for the Panel to recommend an appointment, that these Governor positions be currently left as vacant..

**N.B.** Councillor Mrs. M.R. Wilkinson was appointed to the Chair, in the absence of Councillor L. Burnett, only in respect of the Appointment of Governors for St. Cyres Comprehensive School as Cllr Burnett withdrew from the meeting for that item.



At the meeting the Leader made reference to the appointment of Mr W. A Hennessy at Cogan Primary School explaining that he would be appointed subject to confirmation that he would wish to take up the appointment. If Mr Hennessy did not wish to take up the appointment there would remain a vacancy on Cogan Nursery School.

**RESOLVED – T H A T** the minutes of the Local Authority Governor's Advisory Panel meeting held on 8th March, 2017 be noted.

### Reason for decision

To note the minutes.

### **C3499 REVENUE AND CAPITAL MONITORING FOR THE PERIOD 1<sup>ST</sup> APRIL TO 31<sup>ST</sup> DECEMBER 2016 (REF) -**

The Scrutiny Committee (Healthy Living and Social Care and Health) on the 13 February, 2017 considered the above report of the Director of Social Services.

The Operational Manager for Accountancy presented the report, the purpose of which was to advise the Scrutiny Committee of the position in respect of revenue and capital expenditure for the period 1st April to 31st December, 2016.

In setting the Social Services budget for 2016/17, the use of £970,000 from the Social Services Fund had been approved.

The projected outturn for the Social Services Directorate was an adverse variance of £600,000 when compared to the amended budget.

A table and graph setting out the variance between profiled budget and actual expenditure to date and the projected position at year end were attached at Appendix 1 to the report.

Children and Young People's Services – It was projected that this service would outturn with an underspend of £400,000. Work had been ongoing to ensure that children were placed in the most appropriate and cost effective placements. This had included the Council's success in significantly reducing the number of children placed in residential care, from an average of 23 in 2014/15 to a current average of 10. It should however be noted that the number of Looked After Children had increased during the course of the year, placing considerable pressure on the Council's in-house fostering resources and increasing the Council's reliance on independent fostering placements. Given this pressure and the complexity of some of these children, the outturn position could fluctuate with a change in the number of Looked After Children and / or their need for independent fostering or residential placements.

Adult Services – It was projected that the Community Care Package budget could outturn with a variance of up to £1 million by year end. This budget was extremely volatile and had been adversely affected this year by the increase in the cost of packages commissioned as a result of the introduction of the National Living Wage, the continued pressure on the budget from demographic growth and clients having increasingly complex needs. The final outturn was, however, difficult to predict. The increase in fee levels was above the level of inflation provided for within the budget.

The annual deferred income budget for 2016/17 had been set at £747,000 and as detailed in the report, income received up to the 31st December 2016, was £58,000 above the annual budget. The Operational Manager for Accountancy was able to advise the Committee that the latest position in relation to deferred income was £191,000 over the annual budget for the year.

The projected overspend for care packages currently included a favourable variance of £100,000 relating to deferred income. It was likely that this income would increase in the last three months of the year and therefore would improve the overall position of the care packages budget.

Leisure Services – There was currently an adverse variance of £2,000 to the profiled budgets. The main reason was high repair costs for vehicles during the start of the Grounds Maintenance season. It was anticipated that this would reduce over the

winter months and therefore it was currently projected that the overall budget would outturn on target.

In relation to the Social Services Programme, the Directorate was currently required to find savings totalling £2.257m by the end of 2019/20 and this target was analysed by year in the following table. The surplus shown and the savings brought forward figures were as a result of the foster carer recruitment project, which was being developed in addition to the required savings targets. This surplus could be used to mitigate any increase in savings to be found in future years.

<b>Year</b>	<b>Savings Required £000</b>	<b>Savings Identified £000</b>	<b>In Year Surplus/ (Shortfall) £000</b>	<b>Cumulative Surplus/ (Shortfall) £000</b>
Savings Brought Forward		110	110	110
2016/17	1,002	1,078	76	186
2017/18	605	605	0	186
2018/19	320	320	0	186
2019/20	330	330	0	186
<b>TOTAL</b>	<b>2,257</b>	<b>2,443</b>		

Appendix 2 to the report provided an update on the individual areas of saving within the Social Services Budget Programme.

Within Adult Services, £100,000 of the full year saving generated from the Hafod Homes transfer had been offset against the £300,000 saving for Residential Services. Currently, there were no other approved plans in place to find the remaining £200,000 of this saving. Further consideration would have to be given to the way in which the saving could be fully achieved during the year. With regard to the Care Package Budget Reduction, while there was significant pressure on this budget, schemes had been put in place to deliver savings in this area by transferring domiciliary care clients to direct payments, by putting in place additional reablement capacity and by establishing a review team.

Appendix 3 to the report showed the projected outturn this year for the savings targets for this Committee as a whole. Leisure Services were reviewing their vehicle requirements and were not anticipating the achievement of the full saving this year. Also, the saving to be achieved via Bowling Greens would not be achieved this year however discussions were ongoing with various sports clubs.

Appendix 4 detailed financial progress on the Capital Programme as at 31st December, 2016.

Southway Electrical Upgrade – This scheme was now complete and it had been requested to carry forward £5,000 to 2017/18 for retention.

St. Paul's Church – At present, the way forward for the property was being determined and a report updating Members would be brought to Cabinet in the near future. It had therefore been requested that the budget of £233,000 be carried forward into the 2017/18 Capital Programme.

Appendix 5 provided non-financial information on capital construction schemes. From this Appendix, it could be seen that most of the previous year's scheme had now commenced and some were complete. Start dates had also been provided for new schemes for this financial year and these would be monitoring closely to identify if capital schemes started to slip and to identify if further action needed to be taken.

In reply to a question regarding the relative numbers of direct payments, the Head of Adult Services stated that information on this would be sent to Members via e-mail. He advised that approximately £100,000 had been saved this year and somewhere in the region of 10% of social care users would be in receipt of a direct payment. In detailing how direct payments differed from council commissioned care, he added that this was complex, but in essence was about individuals deciding how best to manage their care budget. It provided greater choice. He also added that the Dewis Centre for Independent Living currently provided support to individuals who had chosen the direct payment route. As a general guide, direct payments would be less likely for people with dementia and reduced mental capacity and more likely for those with longer term care needs and the ability to oversee their care needs. Going forward, it was planned that the use of direct payments would increase, but there would always be individuals whose care needs would be managed by the Local Authority.

The Chairman queried progress in relation to the commissioning of outcome based domiciliary care. In reply, the Interim Head of Business Management and Innovation stated that it was still at an early stage but that positive feedback had been provided by service users. She added that the intent of the new approach would be to achieve savings and it would also allow greater flexibility around how domiciliary care was provided to individuals.

A Committee Member queried progress regarding savings around Council Bowling Greens. In reply, the Operational Manager – Leisure stated that one Community Asset Transfer had progressed to Stage 2 and it was hoped that further proposals would come forward during the summer.

In referring to saving project C11 around foster carers, the Chairman noted that four foster carers had been recruited which would be short of the year's target of eight. In reply, the Head of Children and Young People Services confirmed this was the case and confirmed that a number of assessments that has started had not concluded due to prospective carers withdrawing from the process. It also follows a reduction in the number of carers being recruited last year; six against a target of eight, which reflects national challenges in recruitment. In relation to this the Director of Social Services added that, looking at the evidence, there has been a reduction in the

number of placements across Wales, which was why the National Fostering Framework was being developed.

RECOMMENDED –

- (1) T H A T the position with regard to the 2016/17 revenue and capital monitoring be noted.
- (2) T H A T progress made in delivering the Social Services Budget Programme be noted and referred to Cabinet for consideration.

Reasons for recommendations

- (1) That Members are aware of the position with regard to the 2016/17 revenue and capital monitoring relevant to the Committee.
- (2) That Members are aware of the progress made to date on the Social Services Budget Programme.”

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Cabinet having considered the recommendations of the Scrutiny Committee (Healthy Living and Social Care)

RESOLVED – T H A T the contents of the report be noted.

Reason for decision

To note the contents of the report.

**C3500 REQUEST FOR CONSIDERATION OF MATTER – BARRY HOSPITAL CAR PARK FINES (COUNCILLOR IJ JOHNSON) (REF) –**

The Scrutiny Committee (Healthy Living and Social Care) on the 13 February 2017 considered the above call for consideration of a matter.

Councillor Dr. I.J. Johnson presented his Request for Consideration and advised that recently the Cardiff and Vale University Health Board had introduced car parking fines at Barry Hospital for inappropriate use of parking facilities or being parked in incorrect bays. The reason given by the Local Health Board for this was that it would manage the car parking availability more effectively and discourage individuals using hospital car parks for non-hospital business.

He added that a number of concerned local residents in the Barry area had contacted him following receipt of fines for what they considered to be routine visits

to the hospital, and they were worried by the implications of the charging policy. He stated that he was concerned by their treatment and that others may not attend hospital appointments as a result of this policy.

He also stated that it would have been helpful to have a representative of the local Health Board at the Scrutiny Committee to explain the evidence base for this proposal and to answer two key questions. Firstly, in 2008, hospital car parking charges were ended and he wondered whether this was a way of reintroducing them. Secondly, Councillor Dr. I.J. Johnson stated that he wanted to hear the evidence base and for the Committee to have the opportunity to consider the parking policy. He added that he had been provided with an opportunity to meet with the Health Board officers but felt that, for the purpose of transparency, it was better for his concerns to be discussed in public.

Following this, the Chairman read out a statement provided by Councillor R.J. Bertin. In his representations, Councillor Bertin stated that he did not believe the motive for the changes was to stop parking by non-users; it was another way of generating income. Several residents had been in touch with him to express concerns over this NHS policy and he had to agree that the idea was morally wrong. Be it a parking fee or a fine, he felt that this was just a tax on sick people and that the practice must stop. The NHS was clearly underfunded, but the onus on meeting funding shortfalls should most certainly not be shouldered by the sick, the injured and the vulnerable as it was plainly wrong. He therefore fully supported any review that would take place to look at the finer issues and the wider implications.

In response to the Request for Consideration, the Director of Social Services stated that it was not for officers from the Council to justify policy adopted by the Health Board. He stated that the policy was adopted across the whole of the Health Board area. Further to these comments, the Head of Adult Services stated that, as Locality Manager, he had been consulted on these proposals beforehand and he had noticed that, since Parking Eye had been put into place, ample parking spaces were now available. He stated that signs were in place at the hospital to inform service users and that it may be possible for a Health Board report on this to be shared with Members.

A Committee Member, as representative of a local ward, stated that he could not understand the need for the change of the car parking policy at Barry Hospital as the only people using the car park would be hospital patients / visitors. He added that he felt that there were always spaces available and that we were on the edge of a 'slippery slope' if this was adopted as a blanket policy for no reason.

Councillor Dr. I.J. Johnson stated that a key aspect for him related to the principle and the evidence base for the new parking policy. He added that he would be happy to see sight of the Health Board's report if this evidenced the justification for the policy.

The Committee agreed that it was unsatisfactory for the Health Board not to have sent an officer to discuss this item and Members agreed for this to be referred to Cabinet in order to request that the Cabinet Member or Leader write to the Health Board.

## RECOMMENDED –

- (1) T H A T Councillor Dr. I.J. Johnson’s Request for Consideration in respect of parking fines at Barry Hospital be noted.
- (2) T H A T the request for consideration be referred to Cabinet.
- (3) THAT Cabinet notes the grave concerns of the Committee regarding the failure of the Cardiff and University Health Board to provide a representative to explain the rationale and evidence base behind the new parking policy to Members of the Committee.
- (4) THAT the Leader or the Cabinet Member for Housing and Social Care and Health be requested to write to the Chair of the Cardiff and Vale University Health Board expressing the Council’s grave concerns regarding the lack of engagement and the unwillingness to provide a representative to set out the Health Board’s case in respect of this item.

Reasons for recommendations

- (1) To note the concerns of Councillor Dr. I.J. Johnson.
- (2,3 and 4) In order to raise the Committee’s concerns with the Cabinet and the Chair of the Cardiff and Vale University Health Board.”

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At the meeting the Leader commented that Cabinet understood that there had been teething issues with parking at Barry Hospital. However, he felt that this was an issue for the Cardiff and Vale University Health Board as they were responsible for the operation of their estate.

As far as the Cardiff and Vale University Health Board not attending the committee again this was a matter for them to decide if they wished to attend, although it was acknowledged that they were regular attendees at the committee.

Cabinet having considered the recommendations of the Scrutiny Committee (Healthy Living and Social Care)

RESOLVED – T H A T the contents of the report be noted and the recommendations of the Scrutiny Committee (Healthy Living and Social Care) be not acceded to as parking at the Barry Hospital was a matter for the Cardiff and Vale University Health Board as they were responsible for the operation of their estate.

Reason for decision

To note the contents of the report and not accede to the recommendations of the Scrutiny Committee (Healthy Living and Social Care).

**C3501            VISIBLE SERVICES AND TRANSPORT – PROPOSED FEES AND CHARGES FOR 2017 / 2018 (REF) -**

The Scrutiny Committee (Environment and Regeneration) on 14 February 2017 considered the above report.

The reference from Cabinet of 6<sup>th</sup> February, 2017 was tabled at the meeting for Members' information, it being noted that Cabinet had referred the report to the Scrutiny Committee for its consideration.

The report detailed proposed changes in service charges for functions managed by Visible Services and Transport for the financial year 2017/18 and the proposed charges for services were set out in the appendices attached to the report at Appendix 1 – Waste Management and Cleansing, Appendix 2 – Highways, Engineering and Transportation, Appendix 3 – Leisure and Appendix 4 – Porthkerry Cemetery. Committee was advised by the Head of Service that the fee increases outlined in the report assisted in reducing the budgetary pressures in the Directorate.

Of note was the fact that all income from fees, including grant income was being reviewed by the Business Transformation Project which was underway for Visible Services and Transport. As in previous years, to encourage greater commercial recycling, it was proposed that the Waste Management and Cleansing charges remain unchanged. It was also being proposed to retain the current 2016/17 peak and off peak car parking and quarter charges to all coastal parks and to introduce a charge for the return of illegal and unauthorised banners or similar placard boards from public highways at a cost of £65 per banner. It was further proposed to introduce a £15 per key charge for the replacement of lost or damaged alley gate keys and that all other charges in the Highways, Engineering and Transportation area be changed by the amount shown in Appendix 2 to the report.

For Leisure Services, Appendix 3 proposed the majority of charges in leisure be subject to small charging increases, and at Porthkerry Cemetery, Appendix 4, the charges proposed were those put forward by Barry Town Council who managed the Cemetery on the Council's behalf. Committee was advised that the rates were in line with those charged by Barry Town Council at their cemetery in Barry. The Head of Service took the opportunity to refer Members to Appendices 1 to 3 in relation to proposed increases in charges for filming throughout the Vale.

Members supported the increases in relation to filming, advising that in many instances some areas where filming took place became a significant inconvenience to local residents as well as the fact that the Authority should be taking a more proactive approach due to the fact that the sums currently being charged were

significantly low to what they should be in their view. However, on the whole, it was noted that in general from experience and comments received the film crews in the area were very polite and very aware of the issues facing local residents. However, Members commented that the charging policy should reflect the scale of the operation that was being undertaken.

In referring to charges for skip hire, again Members considered that these should be reviewed and increased in line with what the market would be prepared to bear and in particular consideration should be given to charging on a daily basis. Aware that for some aspects Temporary Traffic Orders were required and the cost of such was borne by the Authority, these issues should be taken into consideration when charging regimes were being considered.

It was unanimously agreed that the Authority should definitely consider reviewing charges in line with what the market could bear, however, following discussion it was accepted that a significant review and research undertaken to what other Local Authorities charged would not be able to be put in place by 1<sup>st</sup> April and the fees and charges were required to be in place by that date.

Following a query as to why there was no increase in coastal car parking charges, Members were informed that the Council was keeping an eye on what other resorts did and it was important to encourage people to use the facilities and visit the area for the economy.

With regard to sports fees, the Director was confident that the charges could be met by the users but agreed to provide further explanation to users on the charges and what the money would be used for in the future. It was also suggested that a number of the figures be rounded up or down prior to 1<sup>st</sup> April or at least this be considered for future fees and charges. A Member considered that it would indeed be more appropriate to make the charges more user friendly and easier for accountancy purposes.

A number of Members agreed that the charges for the Vale of Glamorgan for illegal banners on public highways was necessary with Committee being advised that the costs for which, would be covered during waste collection rounds. The Head of Service was satisfied that profit could be made from such charges without affecting the rate payer.

Following full consideration of the report, it was subsequently

#### RECOMMENDED –

- (1) T H A T the charging and fee proposals for Visible Services and Transport as set out at Appendices 1, 2 and 3 of the report be agreed for 2017/18.
- (2) T H A T, notwithstanding recommendation (1) above, a full review of all fees and charges be undertaken as outlined within the comments above, having particular regard to what the market would be prepared to bear.

- (3) T H A T prior to consideration by Cabinet, the review referred to in Resolution (2) above be also referred to the Scrutiny Committee for consideration.
- (4) T H A T the recommendations above be referred to Cabinet for consideration and approval.

Reasons for recommendations

- (1) In order that the fees and charges can be agreed for 1<sup>st</sup> April, 2017.
- (2) In order to consider new fees and charges pertaining to what the market could bear.
- (3) For the Committee to consider in detail prior to any approval by Cabinet.
- (4) To obtain Cabinet approval for the charging and fees proposed for 2017/18.”

=====

After presenting this item the Leader commented that the Wales Audit Office required each Local Authority to have a Corporate Financial Recovery Policy and that a report would be produced in due course which would consider the fine balance between cost recovery and the desired outcomes of providing services.

In agreement with the Leader the Managing Director commented that the Wales Audit Office had tasked all Local Authorities across Wales to produce a report on their financial resilience to recover costs off services with a view to still providing proficient well performing services.

This was a matter for Executive decision

Cabinet having considered the recommendations of the Scrutiny Committee (Environment and Regeneration)

RESOLVED –

- (1) T H A T the contents of the report be noted
- (2) T H A T as the Wales Audit Office required each Local Authority to have a Corporate Financial Recovery Policy a report would be produced in due course which would consider the fine balance between cost recovery and the desired outcomes of services.

Reasons for decisions

- (1) To note the contents of the report.
- (2) To produce a Corporate Financial Recovery Policy which would consider the fine balance between cost recovery and the desired outcomes of services.

**C3502 BARRY ISLAND BEACH HUTS (REF) –**

The Scrutiny Committee (Environment and Regeneration) on the 14 February, 2017 considered the above report

Cabinet had referred the report to the Scrutiny Committee for consideration prior to making a final decision and a copy of the reference from Cabinet from 6<sup>th</sup> February, 2017 was tabled at the meeting for Members' information.

In presenting the report, the Head of Visible Services and Transport advised that the 24 beach huts at Barry Island (12 large and 12 small) had been available for rental since Easter 2015. Bookings for the huts were taken online or over the telephone via the Council's Contact Centre. During the year the beach huts had been further marketed by the Tourism and Events Team and a specific brand had been successfully developed for them. The beach hut branding could be found at Appendix 2 to the report. Committee was informed that marketing the beach huts had been integral to the marketing activity undertaken by the Tourism and Events Team in 2016 and the huts were fast becoming an iconic symbol featured in not only the Council's marketing work, but also that of Visit Wales. The Tourism and Events Team also had flexibility to use the huts for regeneration and tourism activities. The demand for beach hut rentals had increased significantly since the introduction of the new revised Policy for 2016/17 and, not including the beach huts let via annual rentals from 1<sup>st</sup> April to 31<sup>st</sup> December, 2016, 846 bookings had been made. When compared to the previous year over the same timeframe there had been an increase in bookings for the huts of over 200%. Appendix 4 to the report gave a detailed breakdown, month by month, of rentals for both the large and small huts.

The daily hire and annual season ticket prices for 2015 / 2016 had been deliberately set on the low side to help stimulate demand. Committee was informed that it was however, clear from the short time it took to let all the annual season tickets and the significant increase in daily hires, that there was opportunity to now raise these prices to a level more fitting with the market. The beach huts were still a reasonably new addition to the facilities at Barry Island and it was likely to take a number of years to find the most appropriate price / demand balance for them. From the cost and income table detailed in the resources section of the report, it was evident that the beach hut service made a small surplus during the year. However it was noted that energy costs were not included. Whilst this was likely to be a relatively minor cost in terms of the overall expenditure, a greater provision needed to be made for reactive and planned repairs for the buildings going forward.

For the 2017 / 2018 period it was proposed to increase the rental fees as follows:

Daily Hire Spring / Summer	Current	Proposed 2017 / 2018
Small Hut	£10	£15
Large Hut	£20	£25

(If available, huts may be hired by the half day at 50% of the prices shown.)

Daily Hire Autumn / Winter	Current	Proposed 2017 / 2018
Small Hut	£5	£5
Large Hut	£10	£10

(There was no half day rate for “out of season” hires, the full daily rate was payable).

Annual Season Tickets	Current	Proposed 2017 / 2018
Small Hut	£350	£450
Large Hut	£500	£600

It was further proposed that from April this year all annual tickets not required by the existing ticket holders would be sold to applicants via a random selection process.

In future licences would last for a maximum of one year and therefore every year from 2018 all the annual season ticket huts (six small and six large) would be available to anybody over the age of 18 who had suitably registered. The arrangement for the random selection had yet to be determined, though this could be an electronic process or a public draw. In any event, governance of the registration and draw arrangements would be suitably robust to ensure probity and fairness.

All Members agreed that the beach huts were a tremendous asset to the Authority and much discussion had taken place previously by the Committee in relation to the marketing, charges etc. of the beach huts. The Chairman stated that she was pleased to see that electricity supply had now been installed in the beach huts which had been an issue raised by the Committee.

Following a query from a Member as to whether any consideration had been given to allocating a beach hut for educational purposes, the Head of Service in response advised that one of the beach huts was available for tourism / events activities and as such could be open to any school, although it was not the intention to dedicate a beach hut to any particular school due to the sheer numbers that probably would require one each.

In referring to the pricing policy for the beach huts the Head of Service advised that some research had been undertaken with other Local Authorities the result of this being that the prices detailed were now considered to be the right prices for Barry Island. The Cabinet Member for Visible, Leisure and Regulatory Services, with permission to speak, stated that the Council needed to ensure there was money for repairs in the future which would be taken from the hire charges in order to deal with any maintenance issues required.

A Member also referred to the upkeep of the beach huts, stating that he would wish to see some sort of detail in the Terms and Conditions of Hire that any person hiring the beach huts should be required to ensure that they are left in a clean and tidy state. Although the current Terms and Conditions stated that the hirer should not do anything untoward in the beach huts, it was agreed that a firmer condition in relation to keeping the properties clean and tidy should be included in the documentation.

A number of Members reiterated that they had received good comments from users and a Member further took the opportunity to congratulate the onsite worker for the way in which the Beach Huts were maintained . Comments were however made about the particular issue of cigarette butt ends being dropped on the beach and whether anything further could be done about this type of littering. The Head of Service confirmed that dropping litter of this nature was a criminal offence.

A Member also stated that it was important to allow for flexibility within the beach hut scheme and for officers to be allowed manage the beach huts as appropriate. It was therefore important to ensure that the charging regime was in line with “what the market would bear” and that it was also important to learn from any complaints received.

Councillor N.P. Hodges, not a Member of the Committee, with permission to speak, advised that there had recently been some confusion with information provided on the Council’s website in respect of renewing season tickets as the website indicated that they were available from 1<sup>st</sup> March whereas Appendices 1 and 5 referred to 1<sup>st</sup> February to 31<sup>st</sup> March. The Head of Service agreed to look into the matter and rectify the matter if necessary.

Following discussions regarding the potential for retail offerings at the site, it was suggested that the Tourism and Regeneration Officers speak to local retailers to encourage the submission of a business improvement bid and that further discussions with regard to this be considered.

Having fully considered the report and the reference from Cabinet, it was subsequently

#### RECOMMENDED –

- (1) T H A T Cabinet be requested to include in the terms of hire that all hirers must ensure that the beach huts are kept in a clean and tidy condition.
- (2) T H A T consideration be given to a business improvement bid being submitted to encourage the retail offer at the site as outlined in the above minute.
- (3) T H A T the details of the operation of the beach hut service for the 2016/17 period be noted.
- (4) T H A T the Beach Huts Rental Policy for 2017/18, as attached at Appendix 5 to the report, be endorsed subject to Recommendation (1) above.

- (5) T H A T the above recommendations be referred to Cabinet for consideration.

Reasons for recommendations

- (1) To ensure that the beach huts are maintained in as good a condition as possible.
- (2) In order to further the retail area of the district.
- (3) For information.
- (4) Following consideration of the proposed Rental Policy under discussion at the meeting.”
- (5) For Cabinet approval.



At the meeting the Leader tabled a supplementary paper from the Scrutiny Committee (Environment and Regeneration) that outlined a change to resolution 2 of their minute which should have read;

“(2) T H A T consideration be given to a Business Improvement District Proposal being submitted to encourage the retail offer at the site as outlined in the above minute.”

Cabinet having considered the recommendations of the Scrutiny Committee (Environment and Regeneration)

RESOLVED –

- (1) T H A T the contents of the report be noted.
- (2) T H A T the issue of the Business Improvement District Proposal would be a matter for the traders of Barry Island themselves.

Reasons for decisions

- (1) To note the contents of the report
- (2) To note that the issue of the Business Improvement District Proposal would be a matter for the traders of Barry Island themselves.

**C3503 THE VALE OF GLAMORGAN PUBLIC OPINION SURVEY 2016 (L)  
(SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Cabinet was informed of the results of the 2016 Public Opinion Survey.

The Council conducted a public opinion survey every two years. In 2016, Future Focus Research, an independent market research company, carried out the latest public opinion survey on behalf of the Council and used the same research method as in previous years to ensure that the results were comparable.

The research focused on two key areas: how residents interacted with the Vale of Glamorgan Council, and residents' satisfaction with a range of Vale of Glamorgan Council services. 1005 interviews were conducted with a representative sample of Vale residents aged 16 or over. The interviews were conducted face to face in respondents' homes during December 2016 and January 2017.

The survey asked questions about residents' contact with the Council, overall opinion of the Council and life in the Vale and satisfaction with a selection of key services.

The results of the public opinion survey and the full report was attached at Appendix A to the report and informed a number of corporate performance indicators that provided service managers with robust data on residents' satisfaction with their service.

After presenting this item the Leader commented that he welcomed this report and that it was a good news story and that he would like to thank all staff for all their hard work carried out to achieve these excellent results. He further commented that it was pleasing to see that 75% of residents were satisfied that the Vale of Glamorgan was a good place to live.

In confirming agreement with the Leader, the Cabinet Member for Building Services, Highways and Transportation commented that he was also pleased with the report and was happy that the Council had considered the views of residents when setting the budgets to allow increased funds to be made available for Visible Services to deal with roads and pavement repair.

The Cabinet Member for Visible, Leisure and Regulatory Services commented that 95% of residents were satisfied with recycling in the Vale of Glamorgan which was very good news and a testament to the good work of the Council.

The Cabinet Member for Regeneration and Education commented that many residents were visiting Town Centre's throughout the Vale and that this was pleasing as more activities were being arranged within the Vale of Glamorgan town centres to attract residents to their centres. She further commented about resident's satisfaction rates with Country Parks at 96% satisfaction, and Open Spaces achieving 95% satisfaction rates.

The Leader commented that the Council had lost £16.1 million pounds due to cuts during his Administration's term of office, and that through cost cutting exercises and reshaping services the Council had still managed to continue to provide efficient services in light of these cuts. He further commented that this was evidenced by the results of the satisfaction survey which was particularly pleasing and was testament to all the hard work of the Council's staff who continued to deliver excellent services.

The Cabinet Member for Visible, Leisure and Regulatory Services commented that the Vale of Glamorgan Council was 18th lowest in Wales in Council tax D banding when compared to its neighbour Bridgend which was at number 11.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the findings of the report be noted and that all staff be thanked for their hard work.

Reason for decision

To note the Vale of Glamorgan residents' level of satisfaction with Council services and to thank the staff for all their hard work.

**C3504 ARMED FORCES COVENANT GRANT (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Approval was sought for the submission of an application for an Armed Forces Covenant grant, relating to the Old Penarthians Rugby Football Club refurbishment scheme.

On the 23rd June 2011, the Council launched a Community Covenant.

Part of this covenant included access to the Armed Forces Covenant Grant scheme. The grant scheme was administered by the MOD on behalf of Her Majesty's Government. Applications for grants had to be made through a charity or local authority.

The aim of the grant scheme was to financially support projects at a local level, which strengthened the ties or the mutual understanding between members of the Armed Forces Community and the wider community in which they lived.

On 29th February 2012, (minute number C1645 refers), Cabinet noted the Armed Forces Community Covenant Scheme and approved delegated powers for grant applications under the scheme below the value of £15,000.

The Council had been approached by the Old Penarthians Rugby Football Club to submit an application on its behalf for the refurbishment of the clubhouse. The Club was based at St Marks Road, Penarth and used at Cwrt-y-Vil playing fields adjacent to the clubhouse.

The Club had already invested in building refurbishment for part of the clubhouse and now wished to continue that development by refurbishing the other function room. The scheme had been costed at £49,600 excluding VAT. The Club had already been successful in sourcing a £10,000 grant from the Welsh Rugby Union and would like to submit an application to the Armed Forces Covenant for £20,000. The balance of the funding would be met by the Club. The Club would like to commence work in early June 2017 for completion in time for the next rugby season in August 2017

The Club had integrated its activities with those of the Armed Services by extending invitations to rugby seven-a-side teams at their Annual Sevens tournament. The teams who had represented the Services included Covenant Brothers, Breakthrough and Ronan Impact, all of whom had featured numbers of servicemen from Fiji and other South Sea Islands. The club had welcomed touring teams from the Royal Navy and the Army and the Club's team had been hosted at the navy base in Portsmouth and the army barracks at Caterham.

If Successful the Club would extend the use of its changing facilities, clubhouse, kitchen and pitches for the third year running for the Royal Corps of Signals Inter-Unit Rugby Union 7's competition which would be held in April 2017. The Club had also hosted a female Armed Services tournament. The Club welcomed any servicemen who may be stationed locally to play rugby and also servicemen who were returning home after their duties to play an active part in the Club either

through rugby or socially. An active serviceman was at one time the 1st XV club coach and he mixed his duties with club and country. The Club believed that these links showed a strong bond between their intentions of being a locally based community sports club who opened their doors to servicemen and woman who wished to participate within their area, thereby achieving a community integration which benefits both communities.

The application would be made against the Local Covenant grant programme. Under this programme awards could be made up to £20,000 and were for the purpose of Community Integration.

The deadline for the submission of an application in the current bidding round was 2nd April 2017, with the decision being made before the end of May 2017.

At the meeting the Cabinet Member for Visible, Leisure and Regulatory Services commented that applicants to the Armed Forces Covenant Grant scheme must have links with the Armed Forces and that paragraph 2 of the report highlighted those links. He further commented that he was pleased to support the Old Penarthians Rugby Club bid as they had close links with Armed Forces Veterans and the Armed Forces community through the various activities that they organise at the club.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the submission of an application for an Armed Forces Covenant grant, totalling £20,000, relating to the Old Penarthians Rugby Football Club refurbishment scheme be approved.
- (2) T H A T If the bid was successful, that delegated authority be granted to the Head of Finance, to accept the grant and that the Council enter into an appropriate Deed of Grant with the Old Penarthians Rugby Football Club.

#### Reasons for decisions

- (1) To apply for the grant.
- (2) To accept and enter into the necessary legal agreement.

**C3505 SENSE OF PLACE LED REGENERATION IN BARRY (RE)  
(SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Cabinet was provided with an update regarding the Sense of Place project.

Following the report to Cabinet on 26th September 2016 the Sense of Place project had focused on information gathering in the form of community engagement workshops and stakeholder interviews facilitated by consultants. This was in line with the solutions prioritised at the 2016 Regeneration Forum.

Consultants had also undertaken a full review of the evidence gathered to drive out themes and points of emphasis which would inform and inspire a new brand proposition for the town. The information could be found in the consultant's draft report (Barry Regeneration through Sense of Place - from Consultation to Big Idea and Brand) that was attached at Appendix 1 of the report.

A number of recommendations were made in the draft report as outlined below;

The processes and inquiries undertaken by the consultants had created a story and vision which in turn should inform all future developments and adjustments to the regeneration programme already in train. That said this was not work that the Council could, nor should do alone. This form of regeneration required a united effort across many organisations, groups and communities.

It was considered that the fundamental principles of the Sense of Place project were well-placed and the general direction of travel in the draft report was sound. The Sense of Place project would bear fruit in the future if a consistent overall approach was adopted now. With this in mind it was recommended that the following key actions were undertaken during the course of 2017:

- Develop a Place Board to drive forward the Sense of Place project.
- Consider, develop and communicate The Brand and the Big Idea to gain buy-in from stakeholders, communities and local interest groups.
- Scale-up from the draft report that was attached at Appendix 1 to the report to develop a Strategic Document expressing Barry's story and aspirations to be used as a key tool in terms of branding, marketing, inward investment and briefing developers. It would lay out not just the story that informed what Barry was today, but how that story was guiding its future.

At the meeting a supplementary paper was tabled that outlined comments that had been received from Councillor I. Johnson in relation to the report.

After presenting this item the Cabinet Member for Regeneration and Education commented that pages 1 – 3 of the report outlined a timeline of the steps and consultations, workshops and stakeholder interviews that had been undertaken by the Council to produce this important piece of work.

In relation to comments made by Councillor Johnson, the Cabinet Member disagreed with his comments that the process was being seen as ‘owned’ by the Cabinet. In response she commented that the whole process had been transparent and accountable by listening and taking into account local resident’s and stakeholder’s views. She further commented that those who had attended the workshops organised by the Council were very engaged and contributed to this important body of work.

In regards to Councillor Johnson’s comment about funding streams the Cabinet Member commented that the Council was in constant contact with Welsh Government on the issue of discussing what is right for the town as a result of this important body of work.

The Leader in response to ward member consultation received from Councillor R.Bertin about the importance of hearing the views of young people, he commented that this important aspect was being undertaken through the Youth Cabinet and Youth Forums of the Council. The Leader also commented that the whole point of the report was to contribute to future policy making and that if Councillor Bertin had read the report then he would also see that culture had been considered as part of this process.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the progress be noted.
- (2) T H A T delegated authority be granted to the Head of Regeneration and Planning, in consultation with the Leader and Cabinet Member for Regeneration and Education to continue to develop and administer the Sense of Place project including engagement with the community when necessary.

- (3) T H A T the report be forwarded to Barry Town Council for information.

Reasons for decisions

- (1) To monitor progress.
- (2) To assist progression of the project.
- (3) To keep Barry Town Council apprised of progress.

**C3506 PROPOSAL TO CHANGE THE CHARACTER OF FAIRFIELD PRIMARY SCHOOL TO A 3-11 YEARS SCHOOL, BY CREATING A NURSERY UNIT WITHIN THE SCHOOL (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -**

Cabinet was advised of the outcome of the consultation exercise undertaken on a proposal to establish a nursery unit at Fairfield Primary School.

Nursery provision in the Penarth area was currently offered by a range of maintained and private nurseries. Primary schools in Penarth and the surrounding area offered maintained nursery provision with the exception of Evenlode, Cogan and Fairfield Primary schools.

Maintained nursery school places for children residing in the catchment areas for Evenlode, Cogan and Fairfield Primary schools were provided by two stand-alone nursery schools; Cogan and Bute Cottage.

The following table showed number of children attending Cogan and Bute Cottage nurseries in July 2016 and July 2015 and the school they transferred to in the following September.

Nursery School Attended	Total Number of Children	Transferred to the Reception Class at:									
		Albert	Cogan	Evenlode	Fairfield	Llandough	Sully	Victoria	St Joseph's R.C.	Other	Out of County
<b>Sept 2016</b>											
Bute Cottage Nursery	77	1	1	54	14	0	0	5	1	1	0
Cogan Nursery	51	3	27	1	10	2	0	2	0	1	5
<b>Sept 2015</b>											
Bute Cottage Nursery	54	0	0	43	10	0	0	1	0	0	0
Cogan Nursery	59	2	27	5	9	7	1	0	2	1	5

The table above showed that, fairly even numbers of children transferred from each of the standalone nurseries to Fairfield Primary School. The school also received children into its reception class from a range of private sector nursery providers.

In September 2016, of the 45 children entering reception at Fairfield Primary School, 24 (53%) transferred from Bute Cottage and Cogan nurseries. In contrast, the majority of children transferring into the reception class of Evenlode Primary School were from Bute Cottage Nursery.

Fairfield Primary School currently provided for the 4 to 11 age range and had a capacity of 315. The number on roll in January 2016 was 292.

Cabinet met on the 31 October 2016 where a report on the proposal to establish a nursery unit at Fairfield Primary School was presented. Cabinet agreed at that meeting to undertake a consultation on the proposal from 3 January 2017 for a period of 6 weeks.

Following the requirements of the School Standards and Organisation (Wales) Act 2013 and School Organisation Code 2013, a consultation exercise with prescribed consultees was undertaken between 3 January 2017 and 14 February 2017. The consultation document was attached at Appendix A to the report along with the Community Impact Assessment which was attached at Appendix B to the report. Individual responses to the consultation had been made available in the Members' room.

A consultation report must be published within 13 weeks of the end of the period allowed for responses to the consultation. The publication of a consultation report

must take place to support Cabinet's decision as to whether there was suitable evidence to support the publication of a statutory notice. The consultation report was attached at Appendix C to the report.

Separate consultation meetings were held with the staff and governors of Fairfield Primary School on 1 February 2017, and a drop in session for parents was held on 30 January 2017.

Consultation had also been undertaken with pupils via the School Council of Fairfield Primary School.

The Authority received 43 individual responses by the closing date. Of the 43 individual responses, 32 were in support of the proposal and 11 were opposed. The Authority received a response from the headteacher of Bute Cottage Nursery on behalf of the staff, and The Chair of Governors at Evenlode Primary school, which could be found in the consultation report at Annex F and G in Appendix C attached to the report.

The Authority also received a response from Estyn providing their opinion on the overall merits of the proposal, which could be found in the consultation report at Annex E. There was no response from any of the trade unions consulted as part of the exercise.

A number of key concerns relating to the proposal were raised by respondents. These included:

- Impact on Bute Cottage and Cogan Nursery schools: some respondents expressed concerns that the proposal could have a significant negative impact on the sustainability and viability of Bute Cottage and Cogan Nursery School in Penarth. The data presented in paragraph 5 demonstrated the limited impact to both schools. Demand for nursery places in Penarth was also high, with a number of applications for places being refused as existing nurseries were at capacity.
- Standards and Transition: concerns were noted with regard to standards at Fairfield Primary School and the existing transition arrangements in place. Having an all through 3-11 year provision at Fairfield Primary School would help introduce greater consistency thereby improving standards. In doing so, this would reduce the complications that arose for pupils transitioning into the school from a variety of settings.
- Perceived impact on numbers at Fairfield Primary School: A respondent had doubts as to whether the addition of a nursery would have any impact on the

numbers of parents applying to Fairfield. Evidence gathered from the Council's admissions process, schools and parents suggested that the lack of a nursery was a considered factor when parental choice was made with regard to a preferred school.

- Funding for Bute cottage: A respondent expressed concerns about reduced funding for Bute Cottage as a result of the proposal. As stated previously, demand was high in Penarth for nursery provision and when this was considered in conjunction with the low numbers of pupils transitioning from Bute Cottage, impact would be minimal.

For those in favour of the proposal, the key supporting themes identified were:

- Continuity of provision: a variety of positive comments were presented including reference to the continuity of stable provision of education being important for social as well as academic reasons.
- Better transition: comments were made supporting the proposal on the basis that it was felt that children in nursery would already be familiar with the school, teachers and friends, thereby making the transition to reception class easier. It was also expressed that improved communication between nursery and reception teachers would improve standards by addressing the different needs of each child.
- Improved standards: one respondent felt that a nursery would enable the school to challenge and extend pupils academic standards at an earlier point in the pupils' career
- Meeting future demand: respondents noted that a nursery would meet future demand and provide high quality nursery places in the Penarth area. Reference was made to the fact that Bute Cottage Nursery was oversubscribed every year.
- Easier for parents: as families would be able to access early years, foundation and KS2 provision on one site, it was noted that this would make it easier for parents with nursery and primary school age children by ensuring that they can attend the same site.

A summary of the key themes and issues raised by the respondents and Estyn, as well as the Council's responses were contained within the Consultation report attached at Appendix C attached to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the findings of the consultation exercise attached at Appendix C to the report and the equality impact assessment of the proposal attached at Appendix D to the report be noted.
- (2) T H A T the publication of the consultation report on the proposal be approved for publication.
- (3) T H A T the publication of a statutory public notice to establish a Nursery Unit at Fairfield Primary School be approved.

Reasons for decisions

- (1) To note the findings of the consultation exercise and the equality impact assessment of the proposal.
- (2) To ensure the Local Authority met the legal requirements of the School Standards and Organisation (Wales) Act 2013 and School Organisation Code 2013.
- (3) To progress the establishment of a Nursery Unit at Fairfield Primary School.

**C3507 CHARGING FOR CARE AND SUPPORT SERVICES UNDER THE SOCIAL SERVICES AND WELL-BEING (WALES) ACT 2014 (HSCH) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL CARE) -**

Cabinet was advised of the changes to the Council's charging policy for care and support services required under Social Services and Well-being (Wales) Act 2014.

The Social Services and Well-being (Wales) Act 2014 introduced some changes to the way in which local authorities carried out financial assessments for those in need of care and support services. The proposed charging policy was set out in Appendix 1 attached to the report was designed to operationalise the legislative framework outlined within the Act. The changes applied to both residential and non-residential services.

A Regional Task and Finish Group for the Vale of Glamorgan and Cardiff Councils had been working for eighteen months to develop the proposed charging policy. Each Council would have separate sign off processes and it may mean some local changes. The Task and Finish Group had considered a series of case studies so that the two local authorities could ensure consistent decision-making across the region, wherever this was appropriate. Officers had also worked closely with other Local Authorities to secure a common understanding of the new legislative framework and its implications. During this transitional year, officers had sought to ensure that citizens had not been affected adversely while the charging policy was being developed.

The new charging policy would apply to those adults (persons aged 18 years and over) who received care and support provided and/or arranged by the Authority to meet a person's eligible needs. The Regulations prohibited charges being made for the provision of care and support to a child or their carer. However, if the Council decided to charge for the care a person received, it must undertake a financial assessment to ensure that any charge made were reasonable compared to the individual's financial means. It must not:

- charge for information and advice about the care and support that could be provided and must not charge for undertaking financial assessments;
- take into account any money earned by a person;
- charge more than the cost incurred in providing or arranging the care and support.

There were differences in the assessment and charging for non-residential care and for residential care.

### **Care at home ('domiciliary care')**

In setting charges for non-residential care, the Council must allow an individual to keep a minimum amount (calculated in accordance with the regulations for the individual). This was known as the 'minimum income amount' and was calculated with reference to social security benefit levels, depending on a person's circumstances (see 'Basic Income Support/Pension Credit levels (2017/18) as set out at Appendix 3 attached to the report at pages 31 - 33 of the Charging Policy attached).

### **Care in a care setting**

In relation to residential care, there was a capital limit of £24,000 and, where a resident had capital over this amount, they would be required to meet the cost of

their care home placement in full. The capital limit in relation to charging for residential care would change to £30,000 with effect from 10th April 2017.

An individual with capital at, or below, the limit would have the cost of their residential care paid for by the Council and only contribute to the cost of their care from their eligible income, such as pensions or welfare benefits.

The Council must allow a person to keep part of their weekly income to spend as they wish on personal items. This was known as the 'Minimum Income Amount' and was currently set at £26.50 per week; it would increase to £27.50 per week with effect from 10th April 2017.

Previously, the Council had charged for the following services:

- i) Telecare services;
- ii) Day Centre;
- iii) Meals on Wheels & Meals in the day services.

This amended charging policy did not change this position. It was proposed that the charges for telecare services were increased by 1% for the 2017/18 financial year as follows (all charges are weekly, unless stated otherwise);

	2016/17	2017/18
VCAS Rental & Monitoring	£4.17	£4.21
VCAS Monitoring only	£70.58pa	£71.29pa
TELE V Rental & Monitoring	£5.15	£5.20
TELE V Installation (one off)	£59.50	£59.50
TELE V + Rental	£8.59	£8.68

It was proposed that the charge for telecare services was increased annually at a rate of 1%, unless further reports were submitted to Cabinet for consideration.

It was proposed that the costs of the internal day services were amended as follows, in line with their current unit cost:

Client Group	2016/17	2017/18
Older People	£58	£60
Physical Disability	£55	£57
Learning Disability	£116	£102

The effect of the maximum weekly charge of £70 per week (2017/18), these increases should not have any adverse financial impact directly upon any current day service users. It was proposed that the charge for day services defaulted to a 1% annual increase (rounded up to the nearest pound), unless further reports were submitted to Cabinet for consideration.

There were a small number of relatively low cost services for which the service-user paid by means of a flat rate charge, including meals received at day centres. Service users were charged in addition to and separately from any charges that may be levied for other services. In keeping with the decision to move to full cost recovery for services, it was proposed that the flat charge for the meals provided at day services settings was increased from £4.60 to £4.75 per meal. Again, it was proposed that meal prices rose annually by 1% unless further reports were submitted to Council.

The Equality Impact Assessment for the increase in charges was attached at Appendix 2 to the report.

At the meeting the Cabinet Member for Housing, Social Care and Health commented that extra finance had been put in place to further support domiciliary care, also commenting that it was important to note that the Council had funded Social Services by £3million over the Welsh Governments Standard Spending Assessment (SSA).

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the changes to the current charging policy for care and support services required to ensure compliance with the Social Services and Well-being (Wales) Act 2014 be noted.
- (2) T H A T the new charging policy for care and support services, be approved for implemented from 1st April 2017.
- (3) T H A T the proposed 2017/18 charges for care and support services outlined within the report be agreed.

Reasons for decisions

- (1) To note the changes to the charging policy as a consequence of the Social Services and Well-being (Wales) Act 2014.
- (2) To ensure that the Vale of Glamorgan Council was compliant with the requirements for charging under the Social Services and Well-being (Wales) Act 2014.
- (3) To agree the proposed charges for care and support services.

**C3508        CONSIDERATION FOR CONTINUED PARTICIPATION IN THE SYRIAN RESETTLEMENT PROGRAMME AFTER YEAR 1 (HSCH) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -**

Cabinet was updated on the progress of the Syrian Resettlement Programme ("the Programme"), and approval was sought to authorise the continued participation beyond the first twelve months of the voluntary scheme.

In January 2014 the UK Government made a commitment to resettle Syrian refugees who had been displaced to neighbouring countries as result of civil war. In September 2015, UK Government announced an expansion of this commitment and the formation of the Syrian Resettlement Programme (SRP) which was run in partnership with the United Nations High Commissioner for Refugees (UNHCR). The primary purpose was to resettle 20,000 of the most vulnerable refugees from the region over the remainder of the current parliament, by May 2020.

The UK Government sought participation in the Programme from Local Authorities on a voluntary basis. On 21st September 2015, (C2920) Cabinet supported proposals to take a regional approach to managing the project, and for the Vale of Glamorgan Council to work in partnership with the City of Cardiff Council.

The Authorities pledged to jointly resettle up to sixty refugees ("beneficiaries") in the first year, of which, four families were to be accommodated in the Vale and six in Cardiff. It was anticipated that this commitment would be repeated annually for the lifespan of the programme.

A Collaboration Agreement (between the Vale of Glamorgan Council (VOGC) and the City of Cardiff Council (CCC)), was signed on 17th May 2016 for an initial twelve month term. The document dovetailed with the Integration & Support Services Contract awarded to Taff Housing Association.

It was agreed at the outset that, subject to the continuation of the Grant, the Authorities may choose to extend both Agreements for two additional twelve month periods upon expiry of the first term.

The report sought Cabinet authorisation for the Authority to continue to participate in the Programme, and to extend the term of each Agreement.

The information contained within the report was presented to the Corporate Management Team on the 1st February 2017, with the following two options which now required a Cabinet decision in relation to accommodation arrangements for families who had been resettled under the scheme in the Vale of Glamorgan:

Option1: To allow settled beneficiaries to remain in their current accommodation

Where the Authority subsidised rent not covered by Housing Benefits, either the tenants would become liable for any shortfall, or the Authority would continue to subsidise the rent using the funding available for a further twelve months (if this is unaffordable) or until such time as the householder found employment.

Option 2: To require settled beneficiaries to move from their current accommodation.

This would alleviate the pressure of finding additional housing, since properties could be used again for further arrivals.

In consideration of Option 1 (detailed above), where the Authority agreed to rent subsidisation, based on an assessment of tenant disposable income, it may use the Year 2 onwards funding allocation to meet the cost, within the funding limit available.

The first 12 months of a refugee's resettlement costs, excluding economic integration, were fully funded by central government from the Official Development Assistance budget. Participation in the scheme was therefore cost-neutral for the Authority.

Under the current Funding Instruction, the Authority was able to claim a tariff per person, according to the following unit costs:

Unit Costs for Syrian Resettlement Programme				
	Adult	Children 5 to 18	Children 3 to 4	Children under 3
Local Authority Costs	8,250	8,520	8,520	8,520
Education	0	4,500	2,250	0

The appropriate level of funding was transferred to schools who accepted beneficiaries from the relevant age groups. Schools were responsible for recording expenditure for activities such as language support.

Funding was available for five years, however, the amount diminished for each additional year the refugee was in the UK, on the assumption that the most significant costs were incurred in the first year. Year 2 to 5 unit costs were:

13-24 Months (Year 2)	25-36 Months (Year 3)	37-48 Months (Year 4)	49-60 Months (Year 5)
£5,000	£3,700	£2,300	£1,000

Therefore no funding was available to support Health or Education in years 2 to 5, as it was assumed that costs incurred would be met by departmental budgets.

There were no set requirements for what local authorities needed to provide during refugees' second to fifth years in the UK so as to encourage local authorities to tailor services to refugees' needs.

A regional Funding Board monitored the Programme budget, and had carried out a forecast for the first year of the programme. Based on known costs, the programme was likely to be in surplus, however, the Funding Instructions made it clear that Authorities must identify any potential underspend. The Home Office may require immediate reimbursement of underspend, or reduce subsequent payments accordingly.

To make best use of the tariff available, and as a means of complimenting support services to improve and widen integration, the Funding Board was considering a range of complimentary activities, including Specialist Mental Health Support; Culture School – orientation workshops; Community/Neighbourhood Activities; Bespoke Employment Support, CV writing and increased ESOL provision.

At the meeting the Leader commented that he was supportive of keeping people in their own homes as moving settled beneficiaries around would be disruptive to the family and community and that stability was important in this situation.

He further commented that local communities had really supported the settled families which had been testament to the residents of the Vale of Glamorgan.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Council's continued participation in the Syrian Resettlement Programme for a further twelve months be agreed, to provide accommodation and support to an additional four families in the Vale of Glamorgan, in line with the existing Regional pledge.
- (2) T H A T the term of the Collaboration Agreement between the Vale of Glamorgan Council (VOGC) and the City of Cardiff Council (CCC), be extended for a further twelve months from 17th May 2017, to enable the regional delivery of the Programme.
- (3) T H A T the Head of Legal Services be authorised to agree the terms of and execute the necessary documentation evidencing the extension of the Collaboration Agreement.
- (4) T H A T the term of the Integration and Support Services Contract with Taff Housing Association be extended for a further twelve months, from 17th May 2017.
- (5) T H A T the Head of Legal Services be authorised to agree the terms of the extension of the Integration and Support Service contract with Taff Housing Association and to execute the necessary documentation evidencing the extension of the Contract.
- (6) T H A T resettled refugee families ("beneficiaries") be afforded the option to remain in their existing accommodation at the end of the initial twelve months support Option 1 as outlined in the report.

- (7) T H A T the proposal to work with a partner Registered Social Landlord to provide leased accommodation, to mirror arrangements in Cardiff, if properties were available be supported.
- (8) T H A T the Director of Environment and Housing Services be granted delegated authority in consultation with the Cabinet Member for Housing, Social Care and Health, to approve an additional twelve month extension of all Agreements pertinent to the continued delivery of the Programme, following the expiry of the second term, if deemed appropriate.

#### Reasons for decisions

- (1) To demonstrate the Council's commitment to provide assistance to vulnerable Syrian refugees as a result of the humanitarian crisis, and to offer a place of safety in the Vale of Glamorgan.
- (2) To continue with the regional Programme that had already proved successful and led to the Council being able to meet its pledge due to the strong partnership and operational arrangements which had been put in place.
- (3) To enable the completion and execution of the necessary documentation.
- (4) In order to ensure the necessary orientation and casework support was in place, as required by the Statement of Requirements, and to allow the families to integrate successfully into their receiving communities.
- (5) To enable the completion and execution of the necessary documentation.
- (6) To provide much needed stability and certainty to the families already settled in the Vale of Glamorgan and to facilitate their longer term integration.
- (7) In order to provide a more consistent approach to enable the Council to identify and manage suitable private rented sector properties, for the next families to be resettled in the Vale of Glamorgan.
- (8) To enable the Programme to continue and to ensure a consistent approach in decision making across the region.

**C3509            MARKETING OF FORMER PUBLIC CONVENIENCES AT NELL'S POINT BARRY ISLAND (VLRs) (SCRUTINY COMMITTEE – ECONOMY AND ENVIRONMENT) -**

Authority was sought to re-market the former public convenience building at Nell's Point, Barry Island for leisure uses (to include A3 uses), tourism uses and enabling residential uses, to support the re-use and regeneration of this important listed building.

The land at Nell's Point and the adjacent former convenience block site at the entrance to the Council's car park at Nell's Point were the subject of a marketing exercise over the summer months in 2015.

With regard to the future of the toilet block officers had suggested to the Project Board that, in advance of re-marketing the building, a structural enabling contract might be utilised to bring the building back into sound condition as this approach had been used at the early stages of marketing the Grade II Listed Pumphouse in the Innovation Quarter to good effect and had resulted in private sector investment and re-use of that building. As a pre-cursor to the use of this approach a full structural survey of the toilet block building was procured in December 2016.

The Pick Everard Structural Survey report of December 2016 indicated that the toilet block was in a very poor condition with a large number of structural defects which need to be rectified. As a result of the report the building was fully enclosed in December 2016 to ensure the safety of the public. The report suggests two methodologies for repairing the building and estimated the costs associated with such repairs within the price range of £578,000 to £632,000.

Over the past twelve months there had been a number of parties who have indicated interest in the building and officers had continued to keep these parties informed of developments regarding the building.

Given this interest and the current lack of sufficient funding to carry out a restoration contract it was considered that remarketing the building with full disclosure as to its condition remained an option. It was recommended that scores for any bids received were weighted to reflect that the Council was interested in the quality of the proposal and local impact as well as the financial receipt. Given the condition of the Listed Building, its status and its key location it was considered that the weighting reflected the fact that an appropriate and high quality end user and scheme was attributed significant importance in this instance. It was recommended that the Project Board agreed such detail once a marketing agent was appointed.

With regard to uses the building was previously marketed in 2013 and 2015 with end use restricted to tourism and leisure related uses along with the adjacent Nell's Point land. When marketed for this third occasion officers believe that a wider range of users may be required to draw private sector interest and would recommend adding both holiday accommodation and private residential uses to the marketing document.

Barry Island had long suffered from a lack of holiday accommodation and a small number of holiday units on this site would start to change that position. Allowing a number of private residential apartments in a mixed use scheme might also generate interest as their development would allow some cross funding enabling within the scheme and might reduce overall project risk. The Project Board would need to agree quantum of such uses but, given the Listed Building status of the structure, there would be an architectural limitation on much additional space might be constructed at the site.

At the meeting the Leader commented that by adding some enabling residential use to the former public convenience brief would be in line with what has happened in other buildings that have been developed as part of the Barry Docks development programme.

The Head of Regeneration and Planning commented that in developing this listed building the developer would have to meet and comply with many stringent conditions.

Finally the Cabinet Member for Regeneration and Education commented that if any bids or proposals submitted were not considered appropriate then the Council would not take them forward.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T authority be granted to re-market the former public convenience building at Nell's Point, Barry Island for leisure uses ( to include A3 uses), tourism uses and enabling residential uses.
- (2) T H A T delegated powers be granted to the Managing Director, the Director of Environment and Housing and the Head of Finance, in consultation with the

Members on the Project Board, to agree both the content of marketing documents and the methodology under which any bids for the building would be assessed and to dispose of the property to the bidder who best met the requirements of the marketing document.

- (3) T H A T authority be granted to the Head of Legal Services to prepare, execute and complete all legal documentation associated with the marketing and disposal of the property.
- (4) T H A T authority be granted to the Director of Environment and Housing, in consultation with the Leader of the Council, to appoint marketing agents.

#### Reasons for decisions

- (1) To enable the re-marketing of the property in line with the details provided in the report.
- (2) To enable the Project Board to agree the marketing documentation, the methodology for assessment of any submitted bids and the disposal of the property without reference back to Cabinet.
- (3) To enable the Head of Legal Services to prepare, execute and complete all legal documentation associated with the marketing and disposal of the property.
- (4) To enable the appointment of marketing agents.

#### **C3510 HIGHWAY MAINTENANCE CONTRACTS (BSHT) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Approval was sought to extend the existing maintenance contracts for various highways works.

Tenders had previously been invited for the Highway Emergency and Permanent Repairs Contract in 2015/2016 and approved by Cabinet (Minute Number C2777) with an extension to 31st March 2017 approved by Cabinet on 11th April 2016 (Minute Number C3143).

The Emergency and Permanent Repairs Contract was used to repair both carriageway and footway defects on highway safety inspections. It also encompassed a number of other highways maintenance works which included, The

BIG FILL project, housing department footway repairs, footway renewal works, erecting bollards and pedestrian fencing. The anticipated annual spend on this contract would be approximately £550k.

Tenders had previously been invited for the Highway Surface Dressing Contract in 2015/2016 and subsequently approved by Cabinet (Minute Number C3024) with an extension to 31st March 2017 approved by Cabinet on 11th April 2016 (Minute Number C3143).

The Highway Surfacing Contract was a surface treatment process and was used to provide a comprehensive seal which prevented the ingress of water into the road structure. The process stops deterioration of the road surface thus preventing potholes. The anticipated annual spend of the contract would be approximately £200k.

The Tenders had previously been invited for the Micro Asphalt Contract in 2015/2016 and subsequently approved by Cabinet (Minute Number C3024) with an extension to 31st March 2017 approved by Cabinet on 11th April 2016 (Minute Number C3143).

The Micro Asphalt Contract was a surface treatment process which was used in urban areas. The process sealed the road surface and significantly improved the road profile, ride quality and skid resistance. The anticipated annual; spend of this contract would be approximately £250k.

Tenders had previously been invited for the Highway Weed Control Contract in 2015/2016 and subsequently approved by Cabinet (Minute Number C2777) with an extension to 31st March 2017 approved by Cabinet on 11th April 2016 (Minute Number C3143).

The Weed Control Contract involved treating weeds on the adopted highway 3 times per year. The contract also encompassed the treatment of moss and Japanese Knotweed. The anticipated spend on this contract was approximately £80k.

All contracts were considered to continue to offer best value to the Council in the current market.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the contract for Highway Emergency and Permanent Repairs 2015/2016 awarded to Centregreat Limited be extended for a further year until 31st March 2018 at current rates and prices.
- (2) T H A T the contract for Highway Surface Dressing 2015/2016 awarded to Road Maintenance Services Limited be extended for a further year until 31st March 2018 at current rates and prices.
- (3) T H A T the contract for Micro Asphalt Surfacing 2015/2016 awarded to Kiely Brothers Limited be extended for a further year until 31st March 2018 at current rates and prices.
- (4) T H A T the contract for Highway Weed Control 2015/2016 awarded to Complete Weed Control Limited be extended for a further year until 31st March 2018 at current rates and prices.

Reasons for decisions

- (1-4) To ensure compliance with the Council's Contract Standing Orders and Financial Regulations and to extend the contracts for a final further year.

**C3511 HIGHWAY DESIGN AND CONSTRUCTION CONTRACT (BSHT)  
(SCRUTINY COMMITTEE - ENVIRONMENT AND REGENERATION) -**

Approval was sought to award the new framework contract for Highway Design & Construction for 2017/18.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contents of the report be noted, and be considered alongside the Part II report later on the agenda.

Reason for decision

To ensure compliance with the Council's Contract Standing Orders and Financial Regulations.

**3512 EXCLUSION OF PRESS AND PUBLIC -**

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

**C3513 HIGHWAY DESIGN AND CONSTRUCTION CONTRACT (BSHT)  
(EXEMPT INFORMATION – PARAGRAPH 13, 14) (SCRUTINY COMMITTEE –  
ENVIRONMENT AND REGENERATION) -**

Approval was sought to award the new contract for Highway Design & Construction for 2017/18.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the appointment of Calibre Contracting Ltd, Centregreat Ltd and Horizon Civil Engineering Ltd for the 2017/2018 Highway Design and Construction Call Off Contract be approved.
- (2) T H A T the award of works to Calibre Contracting Ltd as the most economically advantageous tenderer, with an option to award works to either Centregreat Ltd or Horizon Civil Engineering Ltd as necessary to effectively deliver Capital construction projects and highway works programme for 2017/18 be approved.
- (3) T H A T the Head of Legal Services be granted delegated authority to execute all the relevant contract documentation.

- (4) T H A T delegated authority be granted to the Director of Environment and Housing Services in conjunction with Cabinet Member for Building Services, Highways and Transportation to extend the Call Off Contract for up to a maximum of 2 years subject to there being no increase in the tendered rates.

Reasons for decisions

- (1-4) To ensure compliance with the Council's Contract Standing Orders and Financial Regulations.