

Elected Member Role Description

1. Accountabilities

- To Full Council.
- To the electorate of their ward.
- To the electorate of the Vale of Glamorgan as a whole.

2. Role Purpose and Activity

- **Representing and Supporting Communities**
 - To represent ward interests.
 - To be an advocate for the Council in the ward and communities they serve.
 - To be a channel of communication to the community on Council strategies, policies, services and procedures.
 - To represent individual constituents and local organisations, undertaking casework on their behalf and serving all fairly and equally.
 - To liaise with Executive Members, other Council Members, Council Officers and partner organisations to ensure that the needs of the local communities are identified, understood and supported.
 - To promote tolerance and cohesion in local communities.
- **Making Decisions and Overseeing Council Performance**
 - To participate in Full Council meetings, reaching and making informed and balanced decisions, and overseeing performance.
 - To participate in informed and balanced decision-making on committees and panels to which they might be appointed.
 - To adhere to the principles of democracy and collective responsibility in decision-making.
 - To promote and ensure efficiency and effectiveness in the provision of Council and other public services.
- **Representing the Council (Subject to Appointment)**
 - To represent the Council on local outside bodies as an appointee of the Council.
 - To represent the Council on local partnership bodies, promoting common interest and co-operation for mutual gain.
 - To represent and be an advocate for the Council on national bodies and at national events.
- **Internal Governance, Ethical Standards and Relationships**
 - To promote and support good governance of the Council and its affairs.
 - To provide community leadership and promote active citizenship.
 - To promote and support open and transparent government.

- To support, and adhere to respectful, appropriate and effective relationships with employees of the Council.
- To adhere to the Members' Code of Conduct, the Member/Officer Protocol and the highest standards of behaviour in public office.

- **Personal and Role Development**
 - To participate in opportunities for Member Development provided for Members by the Authority.

- **Values and Principles**
 - **To be committed to the values of the Council and the following principles which are to govern the conduct of Members of the Council:**
 - selflessness;
 - honesty;
 - integrity and propriety;
 - duty to uphold the law;
 - stewardship;
 - objectivity in decision-making;
 - equality and respect;
 - openness;
 - accountability;
 - leadership.