

## Appendix B – Voluntary Sector Compact Work

This work plan is agreed annually by the Voluntary Sector Joint Liaison Committee and provides a basis for a report to each meeting of the Committee on the progress being made to meet the objectives of the Compact.

<b>Theme 1: Communication, Consultation &amp; Participation</b> <ul style="list-style-type: none"> <li>To encourage the development and maintenance of a range of mechanisms for effective and transparent communication on issues of shared interest.</li> </ul>		
<b>Action</b>	<b>Responsible</b>	<b>Status Update (Date)</b>
Update the Committee on the relevant work being undertaken by GVS.	RC	Please refer to the GVS reports to the October meeting of the Committee. (Oct 2017)
Update the Committee on the work being undertaken by the Council's Communications Team with GVS to identify and promote stories that illustrate the work of the partners via the Council's various communications channels.	HI/RC	<p>The Council continues to publish media releases that highlight work that is done in partnership with community groups. All of these are featured on social media as well as in the local press. A few recent examples are provided below:</p> <p><a href="#">Volunteer-run-community-library-in-Sully-marks-one-year-anniversary.aspx</a></p> <p><a href="#">GVS-calls-on-community-groups-across-the-Vale.aspx</a></p> <p><a href="#">GVS-voluntary-and-community-network-events-head-to-Barry.aspx</a></p> <p><a href="#">Why-not-volunteer-in-the-Vale-countryside.aspx</a></p> <p>(October 2017)</p>
Develop the section of the Council's website to host content that promotes and provides information about the work of the third sector, community asset transfers and provides a link to the GVS website.	HI	<p>The Council's website currently provides some information in this area, such as Community Asset Transfers:</p> <p><a href="http://www.valeofglamorgan.gov.uk/en/our_council/">http://www.valeofglamorgan.gov.uk/en/our_council/</a></p>

## Appendix B – Voluntary Sector Compact Work

		<p><a href="#">Community-Asset-Transfer.aspx</a> and also includes links to a number of third sector organisations, including GVS.</p> <p>There is potential for this area of the website to be developed to include more information about the third sector in the Vale. Consideration will be given with GVS as to how best to promote the website of GVS, for example, by providing links from the Council's site to GVS', in line with how the Council promotes the work of other partners.</p> <p>(October 2017)</p>
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## Appendix B – Voluntary Sector Compact Work

<b>Theme 2: Partnership Working</b> <ul style="list-style-type: none"> <li>To encourage good practice in participation, consultation and decision making;</li> <li>To maximise the role of Glamorgan Voluntary Services (GVS) in maintaining and developing the interface between the Council and other public and private sector organisations in the Vale of Glamorgan</li> <li>To encourage the development of appropriate mechanisms for reviewing statutory and voluntary services together with opportunities to become involved in review programmes in line with national and local priorities.</li> </ul>		
Action	Responsible	Status Update (Date)
Engage with the third sector in the development of key Council strategies and plans.	HI	<p>The Council has previously engaged with the third sector via GVS on a range of key Council strategies and plans. For example, GVS were a consultee to the Council's Reshaping Services strategy and the Corporate Plan.</p> <p>The involvement of the third sector on the Public Services Board has enabled engagement on the development of the Well-being Assessment and the developing Well-being Plan introduced as a result of the Well-being of Future Generations (Wales) Act 2015.</p> <p>GVS also continue to participate in work being undertaken to integrate health and social care services across Cardiff and the Vale. (July 2017)</p>
Produce and present third sector relevant updates from the PSB and associated partnerships to the Voluntary Sector Joint Liaison Committee	HI	<p>The draft Well-being Plan is currently being consulted upon and a briefing for the Committee is included as part of this meeting.</p> <p>(October 2017)</p>

**Appendix B – Voluntary Sector Compact Work**

Ensure that implications and involvements of the third sector are included in reports to the Council's Cabinet and Committees by including information relevant to the sector in guidance for writing reports, with particular relevance to the "collaboration" and "involvement" ways of working introduced by the Well-being of Future Generations (Wales) Act.		The Council is currently finalising the new format for Committee reports and developing guidance notes, in line with the on-going implementation of arrangements associated with the Well-being of Future Generations Act and the associated "five ways of working". The draft guidance notes will include advice to ensure the third sector is used as an example of collaboration and involvement. (October 2017)
Progress the sharing of resources, such as training courses and programmes, between the Council, voluntary sector and other members of the Voluntary Sector Joint Liaison Committee	Voluntary Sector Joint Liaison Committee	The Council is currently reviewing its Organisational Development and Training function. As this review completes and training courses are scheduled, opportunities to share opportunities will be further investigated. (July 2017)
Ensure the third sector is represented in the development and delivery of the Council's Reshaping Services programme.	HI	The Chief Executive Officer of GVS, is a member of the Reshaping Services Programme Board and attends regular meetings of the Board and associated project teams. Most recently, the Programme Board has considered the Council's new Digital Strategy, with RC providing input relating to the various aspects of the strategy, in particular the way in which residents will be supported in terms of digital inclusion. The Board has also considered the developing Income Generation and Commercial Opportunities Strategy. (October 2017).
Develop linkages between the work of the Council, the third sector and Town and Community Councils in partnership working, for example, through the Reshaping Services Programme.	HI, RC, Mike Cuddy	HI, RC and MC are all regular attendees at the Council's Reshaping Services Town & Community Councils and the Voluntary Sector project team meeting. This project team has delivered and promoted updated Community Asset Transfer guidance and is coordinating the development of proposals with individual Town and Community Councils and the voluntary sector. The Strong Communities Grant Fund (see below) will also be a useful vehicle to support the development of these linkages. The Committee is provided with an update relating to the Council's Annual Improvement Report (2016-17) and the inclusion of a national recommendation relating to the completion of a checklist

## Appendix B – Voluntary Sector Compact Work

		around the funding of the third sector by local authorities. It is proposed that completing this checklist to identify any actions required will further develop linkages in this area (October 2017).
Represent the third sector on the Council's Reshaping Services Programme Board and Town & Community Councils and Voluntary Sector Project Team.	RC	RC is a regular attendee at the Reshaping Services Programme Board and associated project team meetings. (October 2017)
Support the development of project proposals by the Council and other organisations through programmes such as the Reshaping Services Programme.	RC	RC is a regular attendee at the Reshaping Services Programme Board and associated project team meetings.(October 2017)
Promote the opportunities for community asset transfer (CAT) and support the development of proposals by organisations to progress these.	RC/HI	GVS is currently undergoing a CAT process as an organisation itself. The Council and GVS have provided information and advice to assist community groups in the development of CAT applications, for example, the Economic Development team has been working with a Bowls Club with a view to supporting a CAT application. Tennis facilities also form part of this mix. (October 2017)

## Appendix B – Voluntary Sector Compact Work

<b>Theme 3: Funding &amp; Resources</b> <ul style="list-style-type: none"> <li>To develop and maintain mechanisms for making the best use of the available funding and resources for the voluntary sector and Council by working transparently and creatively together and with others</li> </ul>		
Action	Responsible	Status Update (Date)
Maximise and promote the use of Sell2Wales for procurement activity that could be of interest to the third sector, making GVS aware of any opportunities of particular relevance to the third sector.	CL	The Council regularly uses Sell2Wales as a portal for advertising procurement opportunities. GVS are signed up to Sell2Wales. The Council has communicated again with all directorates via the Insight Board the commitment to alert GVS of any particular contracts that may be of interest and continue to ensure linkages are made with the relevant Reshaping Services project teams. (October 2017)
Promote the use of Sell2Wales as an opportunity to bid for work by third sector organisations.	RC	GVS continues to regularly publicise Sell2Wales opportunities. (July 2017)
Present a report annually to the Voluntary Sector Joint Liaison Committee on the work of GVS to include: <ul style="list-style-type: none"> <li>The additional funds brought into the Vale by the voluntary sector.</li> <li>The outcomes delivered by the third sector.</li> <li>The financial value of volunteering and the nature of volunteering work.</li> </ul>	RC	GVS provided impact report for 2016/17 which covers additional funds brought in to the Vale by the Voluntary Sector. (October 2017) GVS provided a report on the Vale 3 <sup>rd</sup> Sector Consortium Development Project. (October 2017) GVS provided a report on the monetary value of volunteering. (October 2017)

**Appendix B – Voluntary Sector Compact Work**

Monitor the arrangements for funding that is provided to the third sector to facilitate effective long-term planning by minimising wherever possible, the use of short-term (i.e. in-year) funding.	CL	In addition to the WAO recommendation highlighted above, the Council has recently undertaken a review of external grants made available to the third sector, including the creation of a new grant fund – the Strong Communities Grant Fund. This fund provides opportunities to bid for funding three times per year and for a period of up to three years. The first round of applications was announced in August 2017 and the evaluation panel is due to meet in October 2017 to review initial bids before making any recommendations to Cabinet for the award of funding. This first round will offer an opportunity to review how the administration and promotion of the fund can operate for future rounds (the next of which closes for applications in early January 2018). (October 2017).)
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**Appendix B – Voluntary Sector Compact Work**

Develop proposals for a “Strong Communities Fund” to support the work of the third sector, town and community councils and other community groups to support strong communities in the Vale of Glamorgan, including the development of simplified and standardised application forms, proposals for assessment panels and the criteria for awards to be made.	CL	Please see action update above.
Promote and monitor the administration of the “Strong Communities Fund” to support the work of the third sector, town and community councils and other community groups to support strong communities in the Vale of Glamorgan.	CL	Please see action update above.



## Appendix B – Voluntary Sector Compact Work

<b>Theme 4: Volunteering</b> <ul style="list-style-type: none"> <li>To encourage voluntary action and volunteering initiatives that demonstrate a potential to add value to existing services and meet unmet needs.</li> </ul>		
Action	Responsible	Status Update (Date)
Develop proposals for a volunteering policy and good practice guidance for involvement in delivery of Council services.	HI	Work has commenced to gather the various departmental policies and approaches from across the Council in order to identify how to take this work forward and this is being coordinated by the Reshaping Services Town and Community Council and Voluntary Sector Project Team (October 2017)
Promote the availability and capability of volunteers to assist in the delivery of Council services.	RC	GVS continues to promote the availability and capability of volunteers to assist in the delivery of Council services. (July 2017)