

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
I. Barry Town Council	Question 2 – Don't Know	"It is hoped that the timetable will be achievable but following recent experience with the Unitary Development Plan the programme does seem somewhat ambitious."	The new LDP process is designed to develop the swifter production of local plans, and the Council is committed to meet the deadline for the development and adoption of the Vale of Glamorgan LDP. In preparing the timetable the Council was guided by the advice in LDP Wales (2005, pg 20) which states: "the process should be capable of completion in 4 years"	No action required.
	Question 5- Yes	"Community involvement will be a key element in the production of a successful Local Development Plan."	Support is welcomed.	No action required.
	Question 8	<p>"As a major representative body of the largest community in the Vale of Glamorgan, Barry Town Council seeks representation on the Key Stakeholder Group for one Member (the Chairperson of the Council's Planning Committee) and the Council's Planning Officer.</p> <p>This would enable the Town</p>	<p>The Key Stakeholder Group is based on the existing Community Strategy Partnership and includes representatives with a number of interests across the Vale. The Council does not wish to extend the membership of this group as it would become unmanageable. The role of the group is one of a</p>	<p>Insert a new section after 8.5 to emphasise the role of the Specific and General Consultation Bodies in the process.</p>

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Barry Town Council continued	Question 8 Continued	Council to become involved in the Local Development Plan process at a very early stage and would provide the opportunity for active involvement in the policy formulation process.”	sounding board at the initial stage of the process i.e. they will identify any pitfalls, omissions or errors in the Council's proposals, prior to engaging with the wider community. The group will not prejudice the engagement of the wider community in the participation or consultation of the Plan. As a Specific Consultation Body the Town Council will be invited to attend workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process.	
II. Cowbridge (Ancient Borough) with Llanblethian Town Council	Question 2- No	“P24 & P26: timescale of 6 weeks for consultation exercise is inadequate 12 weeks is needed.”	The LDP regulations stipulate a statutory requirement for Local Planning Authorities to undertake a 6-week consultation period at key stages of the plan preparation. Additionally,	No action required

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Cowbridge (Ancient Borough) with Llanblethian Town Council continued	Question 4- No	"The Town Council believes it should be members of the key stakeholder group not just a specific consultation body.	<p>given that the Council is expected to adopt its LDP within 4 years, this would be very difficult to achieve if 12-week consultation periods were undertaken.</p> <p>The Key Stakeholder Group is based on the existing Community Strategy Partnership and includes representatives with a number of interests across the Vale. The Council does not wish to extend the membership of this group as it would become unmanageable. The role of the group is one of a sounding board at the initial stage of the process i.e. they will identify any pitfalls, omissions or errors in the Council's proposals, prior to engaging with the wider community. The group will not prejudice the engagement of the wider community in the participation or consultation of the Plan.</p> <p>As a Specific Consultation Body the Town Council will be invited to attend</p>	Insert a new section after 8.5 to emphasise the role of the Specific and General Consultation Bodies in the process.

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Cowbridge (Ancient Borough) with Llanblethian Town Council continued	Question 4 continued	It also believes it should receive copies of the new studies referred to in section 7.4.2 as and when they become available."	<p>workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process.</p> <p>The Council will usually only have a limited number of copies of such documents and resources would not allow for these to be distributed freely. Where appropriate they will be made publicly available on our web site and at our office and if necessary made available to purchase at a reasonable cost.</p>	No action required
	Question 5- No	"Documents should be made available at the Vale of Glamorgan Council's Cowbridge Office and at Cowbridge Town Hall."	The Council considers that the official deposit locations specified are adequate for the purpose of consultation, and that having one location per town is less confusing for interested persons, based on experience from the recent UDP process.	No action required

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Cowbridge (Ancient Borough) with Llanblethian Town Council Continued	Question 6- No	"The distinction between "all stakeholders", "all specific consultation bodies", and "other consultees" is unclear"	The final version of the Delivery Agreement lists all Specific and General Consultation Bodies at Appendix C, which the Council has identified in accordance with LDP regulation 3. Where the Delivery Agreement refers to "all stakeholders" this covers those specified bodies listed and everyone who has expressed an interest in the Plan (i.e. all persons).	Amend Appendix C of Delivery Agreement to list all Specific and General Consultees who have expressed an interest to date.  Define "All stakeholders" in Appendix F 'Glossary of Terms'.
	Question 7- No	"See answer to question 6 above"	As above.	As above.
	Question 8	1) "p20: No reason for vision to be restricted to members and key stakeholder groups.  2) p22 & p23; not clear	It is anticipated to use the existing vision from the Community Strategy 2003-2013, which was the subject of much consultation during its preparation. Therefore, it is considered unnecessary to duplicate this exercise or undertake wider consultation. This approach is endorsed by the WAG's guidance (see LDP Manual section5.5).  Where the Delivery	Add reference in Figure 3 'Vision' and sentence at 7.4.1 to read: " <b>The Council will assess whether it is appropriate to use the existing vision from the Community Strategy 2003-2013, which was the subject of much consultation during its preparation.</b> "  Define "All stakeholders"

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Cowbridge (Ancient Borough) with Llanblethian Town Council continued	Question 8 continued	<p>whether Town Council included in the proposed community involvement at these stages.</p> <p>3) p16 s.8.11.2: copies of documents should be provided as of right, and not on a discretionary basis."</p>	<p>Agreement refers to "all stakeholders" this covers those specified bodies listed and everyone who has expressed an interested in the Plan (i.e. all persons). Therefore the Town Council will be involved at these stages.</p> <p>At present the Council has over 2100 individuals registered on our LDP contact database in addition to the 87 Specific Consultation Bodies. Therefore, it would be impractical and resource intensive to provide all documents to all people indiscriminately. The Council will endeavour to send non-technical summaries to all parties and clarify how copies of documents can be viewed and / or obtained at each stage.</p>	<p>in Appendix F 'Glossary of Terms'.</p> <p>No action required</p>
III. Llandough Community Council	None specific	a) "The Penarth Times should be included in future media contact lists	The Council is required to advertise each consultation stage in a local newspaper. The Council has identified the Western Mail and South	No action required.

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Llandough Community Council continued	None specific	<p>b) Community Councils were not included in the main list of consultees</p> <p>c) The Council would want to be closely involved in any future plans affecting Llandough."</p>	<p>Wales Echo as papers which cover the Vale. In addition, the Council proposes to advertise in the identified free distribution local newspapers so as not to disadvantage those people who do not subscribe to priced papers. The Penarth Times is not a free publication, and the additional cost of advertising at each stage in the process is not considered to be justified, bearing in mind the other measures that will be used to publicise the LDP (i.e. posters, internet etc).</p> <p>All Community and Town Councils are identified as being Specific Consultees at Appendix C.</p> <p>As a Specific Consultee, the Community Council will be kept fully informed throughout the Plan process.</p>	<p>No action required</p> <p>No action required</p>
IV. Penarth Town Council	Question 5-No	"It is considered that full-time town/community council offices should be as deposit locations.	The Council considers that the official deposit locations specified are adequate for	No action required

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Penarth Town Council continued	Question 5 continued	<p>In the case of Penarth the local public regularly identify the Town Council as a source of information.”</p> <p>“Para. 8.9.1 refers to the range of free priced newspapers to be used to engage stakeholders. Given the newspapers identified and their general area of circulation, consideration should be given to the Penarth Times.”</p>	<p>the purpose of consultation, and that having one location per town is less confusing for interested persons, based on experience from the recent UDP process.</p> <p>The Council is required to advertise each consultation stage in a local newspaper. The Council has identified the Western Mail and South Wales Echo as papers which cover the Vale. In addition, the Council proposes to advertise in the identified free distribution local newspapers so as not to disadvantage those people who do not subscribe to priced papers. The Penarth Times is not a free publication, and the additional cost of advertising at each stage in the process is not considered to be justified, bearing in mind the other measures that will be used to publicise the LDP (i.e. posters, internet etc).</p>	No action required.
	Question 8	“The Town Council looks forward to its future	Support is welcomed.	No action required.

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Penarth Town Council continued		engagement on the development of the Plan.”		
V. Pendoylan Community Council		Answered “Yes” to all questions	Support is welcomed	No action required.
VI. Bro Morgannwg NHS Trust (C/O White Young Green)	Question 8	“Appendix C lists the specific and general consultation bodies that will be consulted at all stages in the preparation of the LDP. Bro Morgannwg NHS Trust retains an interest in the Vale of Glamorgan area and as such should be added to the list of consultees in Appendix C.”	Agree.	Amend Appendix C accordingly.
VII. The Environment Agency Wales, Planning Liaison Team	Question 1- Yes	<p>“The draft Delivery Agreement and timetable does appear to define the main stages of the Plan process, as far as possible.”</p> <p>“The Environment Agency would also wish to be consulted on Supplementary Planning Guidance (SPG). “</p>	<p>Support is welcomed.</p> <p>As a Specific Consultation Body, the Environment Agency would be consulted on any SPG produced as part of the LDP process.</p>	<p>No action required</p> <p>Add sentence to section 6.2 to read: “<b>The Council will consult relevant stakeholders during the production of SPG</b>”.</p>
	Question 2- Yes	“Whilst achievable, it is also inevitable that should the factors of risk identified in Appendix B become a reality then this would impinge upon progress.”	The Council will make every effort to uphold the Delivery Agreement and avoid the risks identified.	No action required

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The Environment Agency Wales, Planning Liaison Team continued	Question 3- Yes	"The draft Delivery Agreement and timetable does appear to define clearly on how the Council intends to manage the Plan process."	Support is welcomed.	No action required
	Question 4- Yes	"We agree with the general principles for community involvement set out in the draft Agreement"	Support is welcomed.	No action required
	Question 5- Yes	"We note the list of potential consultation methods is not exhaustive and the most appropriate method of communication will be adopted.	Support is welcomed.	No action required
		"Whilst the use of electronic communication is welcome and fully supported by the Environment Agency nevertheless a paper copy of the documentation would also be of benefit to us."	The Council has noted the Environment Agencies request for paper copies of future consultation documents.	Paper copies of consultation documents to be sent to the Environment Agency in future.
	Question 6- Yes	"The Delivery Agreement, as far as possible, has identified how, when and what specific consultees are expected to contribute in the LDP process.  The level and frequency of our involvement is not yet apparent	Support is welcomed.	During the process the Council will seek to inform all consultees as early as possible to ensure participation in the process is manageable for all involved.

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<p>The Environment Agency Wales, Planning Liaison Team continued</p>	<p>Question 6 continued.</p>	<p>although we would seek to engage as early in the process as possible, as relevant to our remit, as our priorities and resources allow. As a means of contributing to the process more effectively, we would welcome further advance notice of actual dates/times of when these meetings will take place and details of information to be discussed to ensure relevant personnel are available and briefed appropriately.</p> <p>The text contained in the Delivery Agreement also advises of feedback and reporting following consultation. The Environment Agency welcomes feedback and continued dialogue. This is particularly important to us as the LDP/SEA process are new to all parties to fully understand and implement.</p> <p>The Environment Agency would request copies of consultation reports and not only being informed of their availability."</p>	<p>As a Specific Consultation Body, the Environment Agency will be sent copies of documents where appropriate (section 8.11.2</p>	<p>No action required.</p>

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The Environment Agency Wales, Planning Liaison Team continued	Question 7- Yes	Please refer to comments made in respect of question 6 above.	of draft Delivery Agreement refers).  See above.	See above.
VIII. The Glamorgan Gwent Archaeological Trust	Question 8	<p>“This Draft Delivery Agreement proposes an appropriate period for the development of the LDP, presumably as the adoption of the UDP reduces the need for a rapid production of the document. The extra time proposed for the development of the LDP in comparison to the production of similar documents in other LPAs is welcomed and will hopefully allow for a better document to be produced.</p> <p>We are working with a number of LPAs on the production of their LDPs in some cases being a Member of their Stakeholder groups and in others being part of the SA/SEA group. We are available to assist you in the preparation of your plan in either or both of these functions.”</p>	Support is welcomed.	Attendance LDP / SA workshops to be arranged in due course.
IX. Dwr Cymru Welsh Water	None specific	“Dwr Cymru Welsh Water welcome the opportunity to be	The Council would welcome your involvement in the LDP	Attendance LDP / SA workshops to be

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Dwr Cymru Welsh Water continued		<p>involved in the LDP process but at this moment in time have no specific comments to make on the CIS, as the proposals are in their infancy.</p> <p>Obviously, water and sewerage infrastructure is a vital commodity for nearly all types of development and any improvements to our assets to meet future development proposals would need to align with our 5 year rolling programme of Capital Improvements. We realise your Plan will have a longer horizon but water companies are governed by a Regulatory 5 year Plan. Where development proposals would create the need for additional infrastructure, in advance of regulatory improvement, then we would expect developers to meet this cost. This approach is re-enforced by Planning Policy Wales Chapter 12.</p> <p>We would be more than pleased to assist you in formulating water and sewerage infrastructure Policies as well as assessing</p>	process.	arranged in due course.



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The Planning Inspectorate continued	The timetable continued	<p>the timetable would be as follows:</p> <ul style="list-style-type: none"> <li>i) August 2009 – Submission of the LDP and key documents to WAG</li> <li>ii) September 2009 (mid)- Hold PEM</li> <li>iii) December 2009 (early) Examination</li> <li>iv) March 2010 (early) Reporting period begins</li> <li>v) August 2010 – Inspector's Report is submitted</li> </ul> <p>Following the submission of the Report there will be a period in which a factual check by the authority will be completed (the check will be for typographical errors and the like); we estimate that the period for this check will be:</p> <ul style="list-style-type: none"> <li>a. 20 days for the authority to comment</li> <li>b. 20 days for the Inspectorate to make changes."</li> </ul>	Examination process as outlined in the Draft Delivery Agreement.	
XI. Strategic Planning Unit Cardiff City	Page 2 & Page 4, para 4.2	"An annual monitoring report is not required to be produced until after the LDP is adopted."	The Annual Monitoring Report referred to in these sections of the Delivery	Amend paragraph 4.2 as follows: "For transparency, the

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<p>Council</p> <p>Strategic Planning Unit Cardiff City Council Continued</p>	<p>Page 4, para 3.2</p> <p>Page 32.</p>	<p>“The Council is required to adopt the delivery agreement rather than approve it.”</p> <p>“In the case of Cardiff, the Welsh Assembly Government would not agree to a 6-month slippage period.”</p> <p>“As part of our risk assessment the following was included:</p>	<p>Agreement relates to the production of an annual report on the Council's progress on meeting the key deadlines included within the Delivery Agreement, and not the annual monitoring report required following the adoption of the LDP.</p> <p>Local Development Plan Wales (2005), paragraph 4.7 states: “An authority must approve the Delivery Agreement through a formal resolution of Council prior to submitting it to the Assembly Government's Planning Division.”</p> <p>The Council's timetable envisages that the production of the Local Development Plan will be undertaken within 4 years. However, the risk assessment at Appendix B identifies there may be slippage during the process.</p> <p>Noted.</p>	<p>Council will publish an <b>annual progress report</b> in September of each year up to the <b>Independent Examination of the LDP.</b>”</p> <p>No action required.</p> <p>No action required.</p> <p>Amend risk table at Appendix B to include</p>

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Strategic Planning Unit Cardiff City Council continued	Page 34, Appendix C	<p>“Delay caused by scheduling of Executive, Business, Planning or Scrutiny meetings” as it was felt that delays in relation to Council decision making structures and/or elections could result in programme slippage.”</p> <p>“Under Specific Consultation Bodies you list Community and Town Council’s that are both within and adjoining the Vale of Glamorgan. It is our understanding that it is only necessary to include those within the local authority’s area.”</p>	The Council’s definition is consistent with LDP Regulation 3. Local Development Plan Wales (2005), Page 40 states that Specific Consultation bodies include: “ A relevant authority (i.e. a local planning authority or a community or town council) any part of whose area is in or adjoins the area of the authority”.	<p><b>“Delay caused by scheduling of Cabinet, Planning or Scrutiny meetings”</b></p> <p>No action required.</p>
XII. Quarry Products Association	General	“The QPA is the principal trade association representing the UK aggregates and quarrying industry. Our members produce over 90% of aggregates quarried – sand and gravel and crushed rock. They also produce and supply agricultural and industrial lime, silica sand and marine dredged sand and gravel, slag, ready mixed concrete and asphalt	Support is welcomed.	No action required.

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Quarry Products Association continued	General continued	<p>products for roads. Details of the Draft Delivery Agreement have been forwarded to our members with an interest in the Vale of Glamorgan.”</p> <p>“We have no specific comments to make on the document, but wish to lend our overall support for the document. We would like to support the identification of QPA in the list of general consultation bodies as set out in Appendix C. We look forward to being kept involved in the development of the LDP as it progresses through the various stages.”</p>		
XIII. The Theatres Trust	General	<p>“The Theatres Trust is an Advisory Non-Departmental Public Body and a statutory consultee on planning applications that affect land on which there is a theatre and was established by The Theatres Trust Act 1976 ‘to promote the better protection of theatres’. Our main objective is to safeguard theatre use, or the potential for such use, but we also provide expert advice on design, conservation, property and planning matters to theatre</p>	<p>The Theatres Trust will be listed at Appendix C to the final Delivery Agreement as a General Consultation Body to be kept informed throughout the Plan process.</p>	<p>Amend Appendix C of Delivery Agreement to list all Specific and General Consultees who have expressed an interest to date.</p>

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The Theatres Trust continued	General continued	<p>operators, local authorities and official bodies.</p> <p>We are disappointed not to be included in the list of general and specific consultation bodies within Appendix C but appreciate that you will be producing a complete list in the Final Delivery Agreement of all consultees who have expressed an interest.</p> <p>I would therefore be grateful if you either add The Theatres Trust to the list of consultees in Appendix C or confirm that we are included on your database as we wish to be involved with each stage of the LDP process.”</p>		
XIV. K.R.J Green - OPS Strategy Forum	Question 3-No	“State in plain English how the Council intends to manage its objectives in an environmental and sustainable way.”	The delivery agreement commits the Council to undertake a Sustainability Appraisal of the Plan. The purpose of this is to ensure that the economic, social and environmental implications of the Plan are managed sensitively. The method for the Sustainability Appraisal of the Plan will be clarified and	No action required.



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Harvey Planning & Development continued	Question 4 continued	dominated by public sector bodies. Quite why the Cardiff Chamber of Trade is to be involved is beyond me! Surely there should be representatives of the house building industry involved at an early stage as the delivery of housing (both private and affordable) is a key element of the plan."	as it would become unmanageable. The role of the group is one of a sounding board at the initial stage of the process i.e. they will identify any pitfalls, omissions or errors in the Council's proposals, prior to engaging with the wider community. The group will not prejudice the engagement of the wider community in the participation or consultation of the Plan. Relevant general consultation bodies, such as the Home Builders Federation, will be invited to attend workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process.	
	Question 5- No	"Mail shot to householders"	The Council has already undertaken a mail shot to all households in the Vale to publicise the	No action required.

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Harvey Planning & Development continued	Question 6-Yes	"Yes but there should be a greater ability for organisations and individuals to shape the strategy of the plan rather than just the Key Stakeholder group and the specific consultation bodies listed."	commencement of work on the LDP. This has proven to be successful and the Council will explore the potential to use this method at later stages of the LDP.  See response to Que 4 comment.	No action required.
	Question 8	"As outlined above, the Draft Delivery Agreement does not afford sufficient opportunity for private sector organisations to be involved in the process. After all it is the private sector that creates the houses, jobs, shops etc that the plan will need to accommodate. If the plan is to "control and facilitate" where these should be then this is best achieved in partnership with the private sector. This can be best achieved through a full involvement in the process."	See response to Que 4 comment.	No action required.
XVI. Mr A. Bailey	Question 3-No	"Flow chart. Good idea, but a little cramped. I need a magnifying glass to read 8 pt	Your comment is noted. In addition to the flow chart, pages 6-8 explain the	Increase the size of the Figure 1.

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Mr A. Bailey continued	Question 3 continued	typeface. Also the flow chart is a circle- does the process not end after adoption? So a better diagram, which is related to the text.”	various stages of the LDP process and indicative dates. Following the adoption of the LDP, the new LDP process requires the annual monitoring of the plan and a full review every 4 years. Hence the process is considered to be a cyclical one. The extract is taken from the WAG guidance ‘LDP Wales’ (2005).	Insert section after 7.9 on Annual Monitoring of the Plan once adopted.
	Question 4- No	“Consider targeting communities with specific examples of what the plan will mean to them. Give presentations to community groups (W.I, Local Sports Teams etc) who probably have strong views on community development.”	Your suggestions for community engagement are welcomed. Throughout the Plan preparation process the Council will seek to engage as many representative groups as possible.	No action required
	Question 5- No	“There is no Figure 3 on page 16. There is a title and a blank page. I am glad the Council retains a sense of humour or is the correct answer ‘Don’t know’? Discuss.”	The figure is on the following page.	Clarify to ensure title is on the same page as the Table.
	Question 6- No	“I suggest that reading the documents you want the community to read before we	Noted.	No action required

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Mr A. Bailey continued	<p>Question 7- No</p> <p>Question 8</p>	<p>do.”</p> <p>“More pictures, shorter sentences, concrete examples. Perhaps look at it from Joe publics point of view. Why have they been able to build / close / ruin that factory / school / park? Show the process.”</p> <p>“Most people become involved in the planning process when it produces a result they do not want. Put up a poster saying ‘Local Development Plan Consultation’ and 99% of people will stop reading. Put up a poster saying ‘Playing Field to Become Housing Estate’ and you get their full attention. This document makes perfect sense to planners. If you seriously want community participation, make it shorter, simpler and put in meaningful graphics.”</p>	<p>The content of the Delivery Agreement is restricted by the Regulations and Guidance. The Council has tried to make the document user-friendly for all, and included a non-technical summary to try to assist. At this stage it is premature to discuss site specific implications.</p> <p>The Council will seek to engage as many people as possible and will investigate a range of methods to do so. The Local Planning Authority will use the Council's Corporate Consultation Officer to assist in this matter.</p>	<p>The final version of the Delivery Agreement to include photographs / illustrations of potential implications of the Plan.</p> <p>No action required</p>
XVII. A Wellsbury	Question 3- No	“Initials used meaningless unless involved - have to keep looking back to see what each means.”	The use of initials has been kept to a minimum but is sometimes necessary due to restricted space. A	No action required.

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			glossary of terms is provided at Appendix F of the Draft Delivery Agreement to assist the reader.	
XVIII. Dr. Paul Williams		Answered "Yes" to all questions	Support is welcomed	No action required.
XIX. Mr R. Treharne	Question 4- No	"The "key stakeholder group" must include a member from the Country Land and Business Association and ideally a member of the National Farmers Union. Without an understanding of the needs of landowners and farmers the LDP will be fundamentally flawed"	The Key Stakeholder Group is based on the existing Community Strategy Partnership and includes representatives with a number of interests across the Vale. The Council does not wish to extend the membership of this group as it would become unmanageable. The role of the group is one of a sounding board at the initial stage of the process i.e. they will identify any pitfalls, omissions or errors in the Council's proposals, prior to engaging with the wider community. The group will not prejudice the engagement of the wider community in the participation or consultation of the Plan. Relevant general consultation bodies, such as the Country Land and	Insert a new section after 8.5 to emphasise the role of the Specific and General Consultation Bodies in the process.

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Mr R. Treharne continued	Question 5-No	See above.	<p>Business Association and National Farmers Union, will be invited to attend workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process.</p> <p>See above.</p>	
XX. Mr D. Watts	Section 8.7	<p>Expectations of Stakeholders. "Delete the last bulleted item "to understand that the Inspector's report is binding on the council and there is no route of appeal....." Substitute by: The Local Planning Authority (the Council) has the power to accept or reject Inspector's recommendations and to hold a further public local inquiry into objections to proposed modifications, if relevant." The authority for the above is contained in a circular letter to objectors to the current UDP issued by Lesley Punter, Head</p>	<p>The legislation and guidance governing the production of Local Development Plans (LDPs) has changed significantly from that covering Unitary Development Plans (UDPs). The letter referenced relates solely to UDPs.</p> <p>In respect of the Inspector's report and its status paragraph 4.36 of Local Development Plan Wales (December 2005) states that :</p> <p>"The conclusions reached</p>	No action required

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		<p>of Development Plans and EIA, Planning Division, Welsh Assembly Government (WAG) dated 8 April 2005 in which it is asserted: <i>[letter insert]</i></p> <p>From the above it is evident that the Inspector's report is not binding on the Council and it may exercise discretion in whether to accept or reject the Inspector's recommendations. However the WAG has no reserve power to require that the Council exercises its authority in a proper manner."</p>	<p>by the Inspector will be binding and the authority must accept the changes required by the Inspector and adopt the LDP as amended".</p>	
<p>Harmers Town Planning and Development Consultants, on behalf of:</p> <p>XXI. Bellway Homes</p> <p>XXII. Mrs. D. Mossemenear</p> <p>XXIII. Mr. T. D. Hodges</p> <p>XXIV. Mr. I. E. Colston</p> <p>XXV. Barry College</p> <p>XXVI. Messrs. P and T. Bowles</p> <p>XXVII. Lee Estate</p>	<p>Question 1 – No</p>	<p>"It is considered that it would be helpful if the timetable included details of the timing of the 'candidate sites' stage."</p>	<p>The calling for candidate sites forms part of developing the LDP evidence base which is identified on the timetable from Feb '06 – Oct '07. The Council cannot pinpoint at present, more exact timings. However, every person registered on the Council's LDP database will be notified at the relevant time.</p>	<p>Add section after paragraph 7.4.2 to read:</p> <p><b>" As part of developing the LDP evidence base, the Council will engage with stakeholders to identify strategic locations and candidate sites for development. The Council will provide stakeholders with assessment criteria to facilitate the identification of sites. A Sites Register will be compiled by the Council and all</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
XXVIII. Mr. C. Lakin XXIX. Mr. P. Ryan XXX. Barratt and Persimmon Homes XXXI. Anstee Trustees XXXII. Forestry Commission and Mr. D. Randolph XXXIII. Mr. R. Alison	Question 4 - No	<p>"It is considered essential that the general public and landowners/developers be invited to participate in the stage of the LDP dealing with the 'Preparation of alternative strategies and options including identification of preferred strategy'."</p>	<p>Relevant general consultation bodies, such as the Country Land and Business Association and HBF, will be invited to attend workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process. Following this, all stakeholders will be consulted on the preferred strategy and options (see page 22 of draft DA). This approach is consistent with the WAG guidance.</p>	<p><b>proposed sites will be assessed to ascertain if they contribute to the Development Strategy for the Plan and meet the requirements of the Sustainability Appraisal."</b></p> <p>No action required.</p>
	Question 6 - No	<p>"The Draft Delivery Agreement should make it clear when the</p>	<p>See response to Question 1 comment.</p>	<p>See above.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Harmers Town Planning and Development Consultants continued	Question 8	<p>'Candidate Site' exercise will be carried out.</p> <p>The Draft Delivery Agreement should be amended to allow for the general public and developers/landowners to be involved in the 'Preparation of alternative strategies and options including identification of preferred strategy' stage."</p> <p>"The above response assumes that landowners and developers would be included within the group defined as stakeholders."</p>	<p>See response to Question 4 comment.</p> <p>Appendix F of the Delivery Agreement provides a glossary of terms where the term stakeholder is defined.</p>	<p>See above.</p> <p>No action required.</p>
<p>XXXIV. Countryside Council for Wales (CCW)</p> <p><i>(NB. Late representation received 02/05/06)</i></p>	<p>Question 1 – No</p> <p>Question 2 – Don't know</p>	<p>"Subject to the proposals put forward in the plan, if any allocations are likely to have a significant effect on the Dunraven Bay SAC (or it is not certain what the effects are going to be), an appropriate assessment of the plan will be required in accordance with Regulation 48 of the Conservation (Natural Habitats, &amp;c. Regulations 1994). Perhaps reference should be made to this in the timetable?"</p> <p>"Whilst the time scales appear fairly realistic, CCW are</p>	<p>Noted.</p> <p>CCW's concerns are noted. However, given the</p>	<p>Insert reference to appropriate assessment in Risk Management table at Appendix B.</p> <p>No action required.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
<p>Countryside Council for Wales (CCW) continued</p>		<p>concerned that there might be resource issues for ourselves and other consultees where other authorities have proposed to go out for consultation at the same time. Jan/Feb 2007 and July /August 2007 could be a problem if Merthyr and Rhondda Cynon Taff stick to the timetables set out in their delivery agreements.</p> <p>Is July/August an appropriate time to go to consultation on the Preferred Strategy given that it is peak holiday season. Are you likely to get a satisfactory response rate to a consultation exercise at that time?</p> <p>Another possible period when there might be resource issues is Jan/March 09 when Cardiff's LDP is proposed to go to Examination in Public."</p>	<p>statutory framework for LDP preparation, the Council is restricted in the level of flexibility to be applied to the timetable to address such concerns.</p>	
<p>XXXV. Dr. C. Pearce, Cowbridge and Llanblethian Residents Group</p> <p><i>(NB. Late representation</i></p>	<p>CIS</p>	<p>"Para 8.5.1 The list of Key Stakeholder Groups does not include Town Councils or Residents Groups or Associations.</p>	<p>The Key Stakeholder Group is based on the existing Community Strategy Partnership and includes representatives with a number of interests across the Vale. The Council does not wish to extend the membership of this group</p>	<p>No action required.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
<p><i>received 03/05/06)</i></p> <p>Dr. C. Pearce, Cowbridge and Llanblethian Residents Group continued</p>	<p>CIS continued</p>	<p>Para 8.11.1 The list of Deposit Locations does not include the Vale of Glamorgan Council</p>	<p>as it would become unmanageable. The role of the group is one of a sounding board at the initial stage of the process i.e. they will identify any pitfalls, omissions or errors in the Council's proposals, prior to engaging with the wider community. The group will not prejudice the engagement of the wider community in the participation or consultation of the Plan.</p> <p>Specific and relevant general consultation bodies such as the Town Council and residents groups, will be invited to attend workshops / structured discussions at the early stage in the process where alternative options and strategies will be debated (see page 20 of draft DA) which will provide the opportunity for active involvement in the policy formulation process.</p> <p>The Council considers that the official deposit locations specified are adequate for</p>	<p>No action required.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Dr. C. Pearce, Cowbridge and Llanblethian Residents Group continued	CIS continued	<p>Office at Eastgate Cowbridge</p> <p>Appendix C - The list of Specific Consultation Bodies does not include Town Councils or Residents Groups or Associations and is very business biased.</p> <p>Vision: Community involvement limited to Members and Key Stakeholder Group</p>	<p>the purpose of consultation, and that having one location per town is less confusing for interested persons, based on experience from the recent UDP process.</p> <p>The list of Specific Consultation Bodies does state "Community and Town Councils within and adjoining the Vale of Glamorgan". The list of Specific Consultees is governed by the LDP Regulations. Residents groups will be listed in detail in the final Delivery Agreement under 'General Consultation Bodies'.</p> <p>It is anticipated to use the existing vision from the Community Strategy 2003-2013, which was the subject of much consultation during its preparation. Therefore, it is considered unnecessary to duplicate this exercise or undertake wider consultation. This approach is endorsed by the WAG's guidance (see LDP Manual</p>	<p>Amend Appendix C of Delivery Agreement to list all Specific and General Consultees who have expressed an interest to date.</p> <p>Add reference in Figure 3 'Vision' and sentence at 7.4.1 to read: "<b>The Council will assess whether it is appropriate to use the existing vision from the Community Strategy 2003-2013, which was the subject of much consultation during its preparation.</b>"</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Dr. C. Pearce, Cowbridge and Llanblethian Residents Group continued	CIS continued	<p>Developing the Sustainability Assessment Framework: Proposed Community involvement does not include Town Councils or Residents Groups or Associations. Local knowledge and expertise can be important in assessing sustainability issues as has already been the case in modifications of the UDP (for example as they related to Cowbridge) before adoption.</p> <p>A key feature of the new LDP Process is the increased emphasis on Community Involvement in which the Community Stakeholder is intended to play a key role. In Appendix F - Glossary of Terms, a Stakeholder is defined as "An individual, group or party that has a stake in the content of the plan i.e. if it affects or is affected by the Stakeholders" We submit that Town Councils and Residents Groups or Associations exactly fit that definition and should be central</p>	<p>section5.5).</p> <p>Figure 3 states that 'relevant stakeholders' will be involved in developing the SA framework. The Council will decide which stakeholders are most appropriate for this stage nearer the time. However, at this time the Council does acknowledge the importance of Town Councils and Residents groups in sharing local knowledge.</p> <p>Agree. See earlier response regarding Appendix C.</p>	<p>No action required.</p> <p>No action required.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
XXXVI.Planning Division, Welsh - Assembly Government  <i>(NB. Late representation received 03/05/06)</i>	Timetable	<p>in the consultation process.”</p> <p><b>Summary Table</b> - For ease of public understanding, suggest Fig2 spreadsheet version is supplemented by a clear table early in Part 1 Timetable, showing key stages based on the info in 7.3-7.9; and including LDP Regulation references, including Reg20 'site allocation representations' in the indicative timetable.</p> <p>Need clarification of which are <b>statutory consultation stages</b> &amp; the periods for them.</p> <p><b>Submission to Adoption Timetable</b> - To accord with PINS proposed 12 month model programme from submission to adoption, if LDP is submitted in 8/09, then the following timetable is required:            9/09 (mid) – Pre-Examination-Meeting            12/09 (early) – Independent Examination            3/10 (early) – Reporting period</p>	<p>Disagree - the insertion of a third timetable within the DA will add confusion. The Council is satisfied that the existing textual and graphic representation of the timetable, adequately detail the timeframe for the delivery of the LDP. However it is agreed that references to the relevant Regulation numbers will however be inserted within both the textual and graphical timetables.</p> <p>Agree - the identification of the statutory consultation stages will further clarify the Delivery Agreement.</p> <p>Noted – see earlier response to PINS.</p>	<p>Insert cross-references to the Regulations throughout the Delivery Agreement.</p> <p>Identify statutory consultation stages throughout the Delivery Agreement.</p> <p>Amend timetable accordingly.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Timetable continued	<p>begins 8/10 – Inspector's Report is submitted to LPA <i>N.B. VoG should contact PINS to discuss any queries on this timetable &amp; continue to liaise with PINS to minimise potential programme slippages where the independent exam and Inspector's Report are concerned.</i></p> <p><b>4 year timetable</b> - page 2 says 4 year timetable for stages 3-7; however, LDP preparation period should include some of the pre-deposit participation work – suggest use DA agreement date as base for length of preparation (i.e.Aug'06).</p>	<p>Noted. The sentence on Page 2 should read "stages 2-7". However, given that the Vale of Glamorgan Unitary Development Plan covers the area until March 2011, the Council wishes the 4 year timetable for LDP preparation to coincide with the expiry of the UDP. Figure 2 on page 11, shows the Council intends to carry out some preliminary work (i.e. developing the baseline evidence and developing the SA framework) prior to the official start date of Jan '07. However the visioning and strategy work will not commence until January 2007. This is in accordance with previous discussions</p>	<p>Amend sentence on page 2 to read: "The Council has followed the Welsh Assembly Government's guidance by estimating a 4 year timetable for the preparation of the LDP (i.e. stages <b>2-7</b>)."</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Timetable continued	<p><b>Strategic locations for new development; and candidate sites</b> - Paras 7.4 &amp; 7.5 should refer to consultation on strategic locations for new development; and also how candidate sites (non-strategic or smaller sites) will be dealt with (here and/or in CIS section) (see LDP Manual)</p>	<p>with WAG officers.</p> <p>Agree – the Delivery Agreement should include reference to strategic locations and candidate sites.</p>	<p>Add section after paragraph 7.4.2 to read: <b>"As part of developing the LDP evidence base, the Council will engage with stakeholders to identify strategic locations and candidate sites for development. The Council will provide stakeholders with assessment criteria to facilitate the identification of sites. A Sites Register will be compiled by the Council and all proposed sites will be assessed to ascertain if they contribute to the Development Strategy for the Plan and meet the requirements of the Sustainability Appraisal."</b></p> <p>Amend 7.5.1 to read: "This stage will include the following elements – consultation on the Preferred Strategy <b>and</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Timetable continued	<p><b>Consultation bodies</b> - para 7.4.3 refers to consultation bodies – these should be clarified - see comment on Appendix C</p> <p><b>7.4.3</b> - add reference to 'options' after 'preferred LDP Strategy'</p> <p><b>7.5.1</b> – confusing (see LDP Manual)</p> <p><b>7.6.1</b> etc refers to the draft version of the LDP – reference should be to 'deposit LDP' as in 7.6.2; need reference to publication of representations after end of deposit period.</p>	<p>Agree – the draft DA (page 34) did state that the final DA would include a more detailed list of consultation bodies.</p> <p>Agree.</p> <p>Agree.</p> <p>Agree.</p>	<p><b>strategic locations for new development</b>, and consultation on the SA Scoping Report..."</p> <p>Amend Appendix C of Delivery Agreement to list all Specific and General Consultees who have expressed an interest to date.</p> <p>Amend 7.4.3 to read:            "... Once formulated the Preferred LDP Strategy <b>and the Strategic Options</b> will be made available for wider public consultation. "</p> <p>Amended to clarify.</p> <p>Amend 7.6.1 to read:  <b>"The Deposit LDP</b> will be placed on formal deposit for public consultation..."</p> <p>Insert after 7.6.3:  <b>"Any representations received as a result of the consultation exercise will be made</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Timetable continued	<p><b>7.6.4</b> – reference to ‘new &amp; alternative sites consultation’; there should also be reference to proposed deletion of sites (LDP Regulations refer to this stage as ‘site allocation representations’)</p> <p><b>7.7.1</b> last sentence – amend in accordance with LDPW 4.34 2<sup>nd</sup> sentence (‘soundness’).</p>	<p>Agree.</p> <p>Agree.</p>	<p>available for public inspection at the locations detailed with the Community Involvement Scheme (see paragraph 8.11.1 ) and on the Council's web site."</p> <p>Amend 7.6.4 to read:  <b>"All representations made in respect of site allocations will be the subject of a further 6-week consultation period. This includes representations that propose new sites, or propose to alter or delete sites previously allocated in the Deposit LDP. This will allow further representations to be made in support or against these new proposals."</b></p> <p>Amend last sentence of paragraph 7.7.1 to read:  "Following this submission an Inspector will be appointed to examine the Deposit Plan <b>to determine</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
<p>Planning Division, Welsh -Assembly Government continued</p>	<p>Timetable continued</p>	<p><b>7.7.2</b> suggest add reference to Service Level Agreement with PINS; don't refer to EIP, but to independent examination; PINS consultation document referenced is the consultation document – this will be replaced with 'Guide to the Examination of local Development Plans, 2006 (publication is imminent)</p>	<p>Agree.</p>	<p><b>whether it satisfies the preparation requirements of the 2004 Act and whether it is "sound" (section 64(5) of the 2004 Act refers); the examination will also consider representations including objections that have been made in accordance with the LDP Regulations."</b></p> <p>Amend paragraph 7.7.2 to read:  <b>"The Council will enter into a Service Level Agreement with the Planning Inspectorate prior to the Submission of the Deposit LDP. The Planning Inspectorate has indicated that the Independent Examination and the production of the Inspector's Report ..."</b></p> <p>Amend footnote: <sup>10</sup><b>The Planning Inspectorate - A Guide to the Examination of Local</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Appendix B	<p><b>7.9.1</b> – suggest add ‘ unless the Ass Gvt intervenes’.</p> <p><b>Risk assessment &amp; management</b> – para 7.11.2 &amp; Appendix B : Suggest add: - PINS – add as mitigation the Service Level Agreement; - risk relating to council's own procedures / elections.</p>	<p>Agree.</p> <p>Agree.</p>	<p><b>Development Plans (2006).</b></p> <p>Amend 7.9.1 to read: On receipt of the Inspectors Report, the Council is required to adopt the final LDP incorporating the Inspector's recommendations within 8 weeks, <b>unless the Welsh Assembly Government intervenes.</b>”</p> <p>Amend Risk Assessment Table at Appendix B as follows: Add bullet point to PINS section Mitigation Measures column to read:</p> <ul style="list-style-type: none"> <li>• Establish Service Level Agreement with Planning Inspectorate to ensure agreed timetable is met.</li> </ul> <p>Add new row to read:</p> <ul style="list-style-type: none"> <li>• Delay caused by scheduling of Executive, Business, Planning or Scrutiny meetings.</li> </ul>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Community Involvement Scheme	<p><b>8.2.1</b> – Aims – line 1 – suggest amend to ‘formally be involved’</p> <p><b>8.3.2</b> – suggestions on bullet points:</p> <ul style="list-style-type: none"> <li>- open : ‘to contribute’, rather than ‘to be involved’</li> <li>- joined up : add ‘or other plans’</li> <li>- resourced : not clear what ‘rigorous’ means here.</li> </ul> <p><b>8.3.3</b> – suggest note that statutory requirements for consultation are generally 6 weeks (not 8 weeks)</p> <p><b>8.3.4</b> – (public engagement strategy) –doesn’t define <b>hard</b></p>	<p>Agree.</p> <p>Agree</p> <p>Agree</p> <p>These are the Council’s corporately adopted principles of consultation. ‘Rigorous’ in this context means ‘thorough’ consultation that is suitably resourced.</p> <p>Agree.</p> <p>Agree in part.</p>	<ul style="list-style-type: none"> <li>• Programme Slippage</li> <li>• Medium</li> <li>• Realistic timetable prepared</li> <li>• Adequate briefing of Members.</li> </ul> <p>Amend accordingly.</p> <p>Amend accordingly.</p> <p>Amend accordingly.</p> <p>No action required.</p> <p>Add sentence to 8.3.3 to read: “<b>The statutory requirements for consultation on LDPs are generally 6 weeks (not 8 weeks).</b>”</p> <p>Amend 8.3.4 to read “... how to engage hard to</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Community Involvement Scheme continued	<p><b>to reach groups</b> (e.g. travellers, young, disability gps, ethnic gps) ( nor included in Key Stakeholder Gp – 8.5)</p> <p><b>8.5.1</b> - WDA included – what is its role? – reference should now be to DEIN (WAG Dept of Enterprise, Innovation and Networks) following April'06 amalgamation</p> <p><b>8.9.1</b> – focus groups / workshops listed – but not clarification on what, when, who.</p> <p><b>Figure 3</b> (p18ff) – suggest specify where consultations are stat &amp; 6 weeks .            P19 DA – <u>NAW</u> won't <u>approve</u> the DA, <u>WAG</u> will <u>agree</u> it;            - suggest DA includes summary of main changes to DA following this consultation + who responded.</p>	<p>NB/ See response to Barry Town Council Question 8 comment regarding Key Stakeholder Group.</p> <p>The WDA have been a useful partner for the Vale's Community Strategy partnership to date. This partnership forms the basis for the LDP Key Stakeholder Group.</p> <p>Section 8.9.1 already cross references to Figure 3. All the details of what, when and who are detailed in Figure 3.</p> <p>Agree.</p> <p>Agree.</p> <p>Agree.</p>	<p>reach groups (<b>such as young people under 25, older people over 75, people with sensory loss or mental illness or people from ethnic minority groups or living in disadvantaged areas</b>) and analyses..."</p> <p>Amend WDA title to DEIN.</p> <p>No action required.</p> <p>Amend throughout DA.</p> <p>Amend accordingly.</p> <p>Include summary of changes to draft DA at <b>Appendix G</b> to final document.</p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Community Involvement Scheme continued	<ul style="list-style-type: none"> <li>- P20 Pre-Dep P – suggest consider addition of 'preparation of site register / advertise for candidate sites / establish site selection criteria;</li> </ul>	Agree.	Amend accordingly.
		<ul style="list-style-type: none"> <li>- this stage will need to select 'preferred option';</li> </ul>	Agree.	Amend accordingly.
		<ul style="list-style-type: none"> <li>- identify strategic sites.</li> </ul>	Agree.	Amend accordingly.
		<p>P21 SA/SEA – add identify SA indicators &amp; assess strategic options &amp; sites (NB terminology of Report names – see LDPW &amp; LDP Manual).</p>	Agree.	Amend accordingly.
		<p>P22 PreDepPC – specify 'site register' of candidate sites.</p>	Agree.	Amend accordingly.
		<p>P23 SA/SEA – add publicise SA/SEA of strategic options.</p>	Agree.	Amend accordingly.
		<p>P24 Deposit- refer to 'associated' and 'supporting' documents – suggest consistency of terminology, &amp; specify documents.</p>	Agree.	Amend accordingly.
		<p>P25 SA/SEA – suggest specify that 'Environmental Report' required under SEA Regulations will be included.</p>	Agree.	Amend accordingly.
		<p>P28 Exam – last 'stage' should refer to consideration of soundness of LDP, not just of reps (as column 2).</p>	Agree.	Amend accordingly.
		<p><b>Appendix C</b> (&amp; 8.1.2) gives some information on specific &amp;</p>	Agree – the draft DA (page 34) did state that the final	Amend Appendix C of Delivery Agreement to

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Community Involvement Scheme continued	<p>general consultation bodies &amp; other consultees. However, it does not provide sufficient clarification:</p> <ul style="list-style-type: none"> <li>- <b>general consultation bodies</b> there should be clarification of who they are rather than just repeating the list from the LDP Regs; + how representative bodies that haven't expressed an interest, may in future get involved.</li> <li>- <b>other consultees</b> – the list is very general; DA should clarify or at minimum say where full list can be inspected.</li> </ul> <p>Also - <b>specific cons bodies</b> – SoS for Wales is not a statutory consultee – this should be SoS Transport.</p> <p><b>Petitions</b> – the CIS should clarify how petitions will be handled.</p>	<p>DA would include a more detailed list of consultation bodies.</p> <p>Agree – as above.</p> <p>Agree – as above.</p> <p>Noted.</p> <p>Agree.</p>	<p>list all Specific and General Consultees who have expressed an interest to date.</p> <p>Amend accordingly.</p> <p>Add new paragraph at 8.7 to read: <b>“The Council will only formally acknowledge representations made following the procedures established by the Council, e.g. on the official representation forms.</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Community Involvement Scheme continued  SA / SEA	<p><b>General</b> - Part 2 should include general information in its text on the SA/SEA process and how the public will be engaged (info at section 5 is noted)</p> <p><b>5.2</b> – reference to EU SEA Directive, suggest refer instead to the <b>SEA Regulations</b>; - suggest add ref to <b>Habitats Directive Appropriate Assessments</b></p>	<p>Agree.</p> <p>Agree.</p>	<p><b>The exact procedures will be made clear to all stakeholders at each relevant stage in the process. Where petitions are submitted objecting or supporting LDP proposals, the Council will recognise them in the Consultation Report but will not recognise them as formal representations to the Plan.”</b></p> <p>Add references to SA/SEA in the CIS text and cross-references to Figure 3.</p> <p>Amend 5.1-5.2 to read: <b>“The Strategic Environmental Assessment Regulations<sup>1</sup> require the Council to undertake a sustainability appraisal (SA) of the Plan’s strategy and policies</b></p>

<sup>1</sup> Environmental Assessment of Plans and Programmes (Wales) Regulations 2004

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	SA / SEA continued	<p><b>5.3</b> – suggest refer to SEA guidance in LDP Manual;</p> <ul style="list-style-type: none"> <li>- 'testing' section is confused – options generated in LDP process should be tested, then if there are issues, generate alternatives for LDP;</li> </ul>	Agree.	<p>as part of the LDP process. The appraisal will consider the environmental, economic and social implications of all proposals. Where Appropriate Assessments may be required under the Habitats Regulations these will form part of the SEA and will be clearly identified within the assessment. The SA will also be important in assessing the relative merits of potential sites to be included in the final adopted LDP.”</p> <p>Amend section 5.3 to read:  <b>“Testing the LDP against the SA framework to:</b></p> <ul style="list-style-type: none"> <li>• <b>Test the LDP objectives and the strategic options against the SA framework;</b></li> <li>• <b>Develop strategic alternatives;</b></li> </ul>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued		References to SA Reports require amending in accordance with LDPW / LDP Manual <b>terminology</b> (e.g. pre-deposit public consultation is not 'draft scoping report', but 'SA Report').	Agree.	<ul style="list-style-type: none"> <li>• <b>Predict the effects of the draft plan including alternatives;</b></li> <li>• <b>Consider ways of mitigating adverse effects;</b></li> <li>• <b>Propose measures to monitor environmental effects of the plan implementation.”</b></li> </ul> <p>Amend accordingly.</p>
	Monitoring and Review	7.11 – says any deviation from proposed timetable will be reported & fully justified – suggest give a degree of leeway before reporting.	Agree.	Amend last sentence at 7.11.1 to read: “Any <b>significant</b> deviation from the proposed timetable will be reported and justified by the Council.”
		4.2 - says <b>AMR of DA</b> – this is a confusing use of the term AMR which generally refers to the adopted LDP;	Agree.	Amend references to Annual Monitoring Report (AMR) to Annual Progress Report (APR) of Delivery Agreement.

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	Monitoring and Review continued	<p><b>Monitoring of CIS</b> not really covered (see comments on consultation bodies App C)</p> <p><b>AMR of LDP / Plan review proposals / timetable</b> - Delivery Agreement should include information on AMR of LDP and plan review proposals / timetable.</p>	<p>Agree.</p> <p>Agree.</p>	<p>Add sentence to 4.2 to read: <b>“The Council will keep the Community Involvement Scheme under review by using ‘participant satisfaction forms’ following consultation exercises and monitoring feedback.”</b></p> <p>Add paragraph after section 7.9 to read: <b>“ 7.10.1 The Planning and Compulsory Purchase Act requires authorities to keep under review matters that may affect the planning and development of their areas. In this regard, the Council will establish monitoring procedures in accordance with guidance contained within the LDP Manual and will produce an Annual Monitoring Report for submission to the WAG by the 31<sup>st</sup> October each year.”</b></p>

Name / Organisation	Que. Number / Delivery Agreement reference	Comment	Council's Response	Action
Planning Division, Welsh -Assembly Government continued	SPG	<p>Appendix B – slippage of 6 months is considered excessive and is not justified</p> <p>Section 6 refers to Council's adopted guidelines for the production of SPG &amp; Development Briefs – suggest give some detail of the process etc in the DA.</p>	<p>Noted.</p> <p>Agreed.</p>	<p>Amend sentence at Appendix B to read: "If there is a slippage of more than <b>4</b> months in the definitive part of the timetable, the Council will seek the agreement of the WAG in amending the timetable following the approval of the amendment by the Council."</p> <p>Amend sentence at 6.2 to read: "will be prepared in accordance with the Council's adopted guidelines for the production of SPG and Development Briefs, <b>which can be viewed on the Council's web site (www.valeofglamorgan.gov.uk).</b>"</p>