

CHANGE BOARD

MINUTES of a meeting held on 24th March, 2005.

Present: Councillor H.J.W. James (Chairman); Councillor A.J. Williams (Vice-Chairman in the Chair); Councillors A.D. Dobbinson (substitute for Councillor N. Moore), A.D. Hampton and G.C. Kemp.

(a) Apologies for absence -

These were received from Councillors C.P. Franks and N. Moore.

(b) Minutes -

AGREED - T H A T the minutes of a meeting held on 14th September, 2004 be approved as a correct record.

(c) One Vale Programme - Governance Arrangements (CX) -

The above programme had been provisionally agreed by the Cabinet at its meeting held 19th January, 2005. Budgetary provision for the programme, including indicative governance arrangements was subsequently included in the final budget proposals recommended by Cabinet on 2nd February, 2005 and latterly approved by the Council on 9th February, 2005.

The Chief Executive had sought advice on the governance structure from Deloitte, the Council's strategic partner for the One Vale Programme. Deloitte's had provided consultancy services in respect of a number of similar projects in other local authorities and were well placed to assess the governance requirements.

Endorsement was now sought for new staffing arrangements which had been prepared with the assistance of Deloitte to provide a governance structure for the Council to deliver the One Vale Programme. A copy of the proposed programme governance structure was detailed in Appendix A to the report.

RECOMMENDED - T H A T the undermentioned staffing arrangements for the governance of the One Vale Programme be endorsed.

- Project Manager Finance, Procurement, HR and Payroll
(Permanent Operational Manager post be situated in the Finance, ICT and Property Directorate)
- Project Manager Contact Services/OM Contact Centre
(Permanent Operational Manager post, to be situated in the Chief Executives Department)

No.

- Project Manager Information Management
(Temporary post for two years, graded at Principal Officer Level, to be situated in the Finance, ICT and Property Directorate (ICT Division))
- Programme Co-ordinator
(Permanent post, graded at Major Project Manager level, to be based in the Chief Executives Department)
- Programme Support Officer
(Permanent post, graded at Scale 5/6, to be based in the Chief Executives Department)
- Programme Assistant
(Permanent post, graded Scale 2/3, to be based in the Chief Executives Department)
- Project Manager Property
(Duties of this post will become the responsibility of the current Facilities Manager)

Reason for recommendation -

To enable the Council to deliver effectively its One Vale Programme.