



Licensing Department, Vale of Glamorgan Council,
Civic Offices, Holton Road, Barry,

CF63 4RU

Request of individual to be removed as designated premises supervisor

I
(full name of designated premises supervisor)

of

.....
(home address of designated premises supervisor)

Personal Licence number

.....
(insert personal licence number)

Personal Licence issuing authority

.....
(name and address of personal licence issuing authority)

hereby request to be removed as the designated premises supervisor in
relation to the premises

.....
(address of licensed premises)

Effective from
(please insert date)

or with immediate effect (please tick)

I confirm that I have

Given the premises licence holder a copy of this notice, no later than 48 hours from the date of this notice (please tick)

Given the premises licence holder a notice to send the premises licence to the relevant licensing authority for amendment, within 14 days of receiving this notice (please tick)

Signed

.....

Name (please print)

.....

Date

.....