

VALE OF GLAMORGAN COUNCIL

Regulations made by the Vale of Glamorgan Council with regard to street collections

In pursuance of section 5 of the Police, Factories, etc (Miscellaneous Provisions) Act 1916, as amended by section 251 and Schedule 29 of the Local Government Act 1972, the Vale of Glamorgan Council hereby makes the following regulations with respect to the place where, and the conditions under which, persons may be permitted in any street or public places within the Borough of the Vale of Glamorgan, to collect money, or sell articles for the benefit of charitable and other purposes:-

1. In these regulations, unless the context otherwise requires:-

“collections” means a collection of money or a sale of articles for the benefit of charitable or other purposes and the word “collector” shall be construed accordingly;

“promoter” means a person who causes others to act as collectors;

“permit” means a permit for a collection;

“contributor” mean a person who contributes to a collection and includes a purchaser of articles for sale for the benefit of charitable or other purposes.

“collection box”, means a box or other receptacle for the reception of money from contributors.

2. No collection, other than a collection taken at a meeting in the open air, shall be made in any street or public place within the Borough of the Vale of Glamorgan unless a promoter shall have obtained from the Vale of Glamorgan Council a permit.
3. Application for a permit shall be made in writing not later than one month before the date on which it is proposed to make the collection:

Provided the Vale of Glamorgan Council may reduce the period of one month if satisfied there are special reasons for so doing.

4. No collection shall be made except upon the day and between the hours stated in the permit.
5. The Vale of Glamorgan Council may, in granting a permit, limit the collection to such streets or public places or such parts thereof as it thinks fit.
6. (1) No person may assist or take part in any collection without the written authority of a promoter.
(2) Any person authorised under paragraph (1) above shall produce such written authority forthwith for inspection on being requested to do by a duly authorised officer of the Vale of Glamorgan or any constable.
7. No collection shall be made in any part of the carriageway of any street which has a footway:

Provided that the Vale of Glamorgan Council may, if it thinks fit, allow a collection to take place on the said carriageway where such collection has been authorised to be held in connection with a procession.
8. No collection shall be made in a manner likely to inconvenience or annoy any person.
9. No collector shall importune any person to the annoyance of such person.
10. While collecting:-
 - (a) a collector shall remain stationary: and
 - (b) a collector or two collecting together shall not be nearer to another collector than 25 meters:

Provided that the Vale of Glamorgan Council may, if it thinks fit, waive the requirements of that Regulation in respect of a collection which has been authorised to be held in connection with a procession.
11. No promoter, collector or person who is otherwise connected with a collection shall permit a person under the age of sixteen years to act as a collector.

12. (1) Every collector shall carry a collecting box.
 - (2) All collecting boxes shall be numbered consecutively and shall be securely closed and sealed in such a way as to prevent them being opened without the seal broken
 - (3) All money received by a collector from contributions shall immediately be placed in a collecting box.
 - (4) Every collector shall deliver, unopened, all collecting boxes in his possession to a promoter.
13. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the charity or fund which is to benefit nor any collecting box which is not duly displayed.
14. (1) Subject to paragraph (2) below, a collecting box shall be opened in the presence of a promoter and another responsible person.
 - (2) Where a collecting box is delivered, unopened, to a Bank, it may be opened by an official of the Bank.
 - (3) As soon as a collecting box has been opened, the person opening it shall count the content and shall enter the amount with the number of the collecting box on a list which shall be certified by that person.
15. (1) No payment shall be made to any collector.
 - (2) No payment shall be made out of the proceed of a collection, either directly, or indirectly, to any other person connected with the promotion or conduct of such collection for or in respect of services connected therewith, except such payments as may have been approved by the Vale of Glamorgan Council.

16(1) Within one month after the date of any collection the person to whom a permit has been granted shall forward to the Vale of Glamorgan Council:

- (a) a statement in the form set out in the Schedule to these Regulations, or in a form to the like effect, showing the amount received and the expenses and payments incurred in connection with such a collection certified by that person and either a qualified accountant or an independent responsible person acceptable to the Vale of Glamorgan Council;
- (b) a list of the collectors;
- (c) a list of the amounts contained in each collecting box;

and shall, if required by the Vale of Glamorgan Council, satisfy it as to the proper application of the proceeds of the collection,

- (2) The said person shall also, within the same period, at the expense of that person and after a qualified accountant or independent responsible person has given his certificate

under paragraph (1)(a) above, publish in such newspaper or newspapers as the Vale of Glamorgan Council may direct a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit the date of the collection, the amount collected and the amount of the expenses and payment incurred in connection with such collection

- (3) The Vale of Glamorgan Council may, if satisfied there are special reasons for so doing, extend the period of one month referred to in paragraph (1) above.

- (4) For the purposes of the Regulation 'a qualified accountant' means a member of one or more of the following bodies:

The Institute of Chartered Accountant in England and Wales
The Institute of Chartered Accountants in Scotland
The Association of Chartered Accountants
The Institute of Chartered Accountants in Ireland

17. These regulations shall not apply:-

- (a) in respect of a collection taken at a meeting in the open air: or
- (b) to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade.

These regulations shall come into operation upon the expiration of the period of one month beginning the date on which they are confirmed by the Secretary of State.