

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SCHEDULE 4

APPLICATION FOR STREET TRADING CONSENT

1. PERSONAL DETAILS (See Note 1)

Surname: _____
(Mr/Mrs/Miss/Ms)

Other Names in full: _____

Date of Birth: _____ Age: _____

Address: _____
_____ Postcode: _____

Tel No: (Home) _____ (Mobile) _____

2. PROPOSED LOCATION OF TRADING (See Note 2)

In which streets are you interested in trading. _____

State the precise location at which you wish to trade*:

*** A small map would be helpful (even hand drawn) to indicate your proposed location.**

The proposed location is situated on PUBLIC / PRIVATE land.

Name and Address of Landowner (if on private land):

Do you have permission from the landowner? YES / NO

WRITTEN CONSENT FROM THE LANDOWNER MUST BE ENCLOSED WITH THE APPLICATION FORM OR YOUR APPLICATION WILL NOT BE ACCEPTED.

3. DATES & TIMES OF CONSENT REQUESTED (See Note 3)

Number of days that you wish to trade.

Requested days and times for trading:

<u>Day</u>	<u>From</u>	<u>To</u>
<u>Monday</u>	_____	_____
<u>Tuesday</u>	_____	_____
<u>Wednesday</u>	_____	_____
<u>Thursday</u>	_____	_____
<u>Friday</u>	_____	_____
<u>Saturday</u>	_____	_____
<u>Sunday</u>	_____	_____

4. TYPE OF GOODS (See Note 4)

What goods do you wish to sell? (please be specific):

5. METHOD OF STREET TRADING (See Note 5)

Please indicate proposed means of trading, e.g. van, stall, vehicle, tricycle, barrow etc.

Reg No:

Dimensions of area to be used:

<u>Length</u>	<u>Width</u>	<u>Height</u>
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Provide details of any awning or other covering to be used on the stall or other vehicle/other storage facility used in connection with the business:-

6. FOOD TRADERS (See Note 6)

Are you registered to sell food? YES / NO

If YES, please give the following details:

Date of Registration:

Local Authority with whom you are registered:

You must also provide written details of the following:

- a) **Arrangements for the washing and drying of hands;**
- b) **Sanitary arrangements;**
- c) **Changing facilities;**
- d) **Provision for the cleaning and disinfecting of work utensils and work equipment;**
- e) **Arrangements for the supply of wholesome water;**
- f) **Arrangements for the disposal of used water;**
- g) **Arrangements for maintaining and monitoring suitable food temperature conditions;**
- h) **Details of any instruction and/or training in food hygiene matters.**
- i) **Details of availability of fire extinguisher(s).**

7. INFORMATION IN SUPPORT OF THE APPLICATION (See Note 7)

a. Do you hold or have held a street trading consent or licence in any other area? YES / NO

If so, please provide details

b. Do you intend to use liquified petroleum gas or other fuel? YES / NO

If so, please provide details

c. Give details of arrangements you intend to make to prevent the deposit in the street of solid or liquid refuse and the discharge of any water to the street surface or to the surface water drains:-

d. Do you intend to employ persons other than yourself on the pitch? YES / NO

If so, please provide full names and addresses on a separate sheet.

8. DECLARATION

I declare that to the best of my knowledge and belief, the answers given are true. If a consent is granted I undertake to pay the appropriate fee and comply with the conditions attached to the consent and also comply with any applicable legislation and to any orders made thereunder.

SIGNED: _____

DATED: _____

I enclose two passport-type photographs of the applicant and each assistant and the completed declaration of convictions form.

This form and enclosures should be sent to:

THE LICENSING SECTION
DIRECTOR OF LEGAL AND REGULATORY SERVICES
THE VALE OF GLAMORGAN COUNCIL
THE CIVIC OFFICES
HOLTON ROAD
BARRY.
CF63 4RU

TEL: (01446) 709105

FAX: (01446) 709808

HAVE YOU ENCLOSED ... ?

A SMALL MAP to indicate the proposed location

If the pitch is on private land, WRITTEN PERMISSION FROM THE LANDOWNER

Written details, including dimensions, of ANY AWNING OR OTHER COVERING

Photograph of stall (IF AVAILABLE)

Written details of

Arrangements for the washing and drying of hands;

Sanitary arrangements;

Changing facilities;

Provision for the cleaning and disinfecting of work utensils and work equipment;

Arrangements for the supply of wholesome water;

Arrangements for the disposal of used water;

Arrangements for maintaining and monitoring suitable food temperature conditions;

Details of any instruction and/or training in food hygiene matters;

Details of availability of fire extinguishers.

Application fee

Two passport photographs of applicant and each assistant

DECLARATION

I, _____

of _____

Date of Birth _____

do declare as follows:

1. I have never been convicted of any offence: **OR**
2. I have been convicted for an offence or offences and I list below within the terms of the Rehabilitation of Offenders Act, 1974, every offence for which I have been convicted including the date of the offence, the place that the offence was committed and the sentence imposed by the Court. I have not been convicted for any other offence.

STATUTORY DECLARATION 1 AND 2 ABOVE RELATES TO ALL OFFENCES INCLUDING ANY MOTORING OFFENCES.

Date of Conviction	Court	Offence(s)	Sentence or Order of Court

Dated this _____ day of _____

Signature of Applicant

APPLICATIONS FOR STREET TRADING CONSENTS

NOTES FOR APPLICANTS

1. Personal Details

This section requires you to provide details of the consent holder. The consent holder must take an active part in the running of the business.

A home address and a contact telephone number(s) for the consent holder MUST be given.

2. Proposed Location of Trading

The Vale of Glamorgan Council has a limited number of streets where street trading may take place. A list is attached.

A small map, hand drawn or otherwise, would be helpful in indicating your proposed location. You must also indicate whether your proposed location of trading is on public or private land.

3. Requested Dates and Times of Consent

Please indicate the days of the week and the proposed times of trading for each day.

4. Type of Goods

This section requires you to list **all** of the types of goods to be sold. Do not be too general in listing the type of goods.

5. Method of Street Trading

This requires details of the type of vehicle or stall, e.g. van, stall, vehicle etc together with any vehicle registration number associated with it. You must also indicate the dimensions of the pitch.

6. Food Traders

There are specific requirements relating to the sale of food.

Under the Food Premises (Registration) Regulations 1991, all food businesses are required to register with the local authority in whose area the vehicle is stored when not in use.

You must include all of the extra food hygiene information detailed in Section 6 of the application form in support of your application.

7. Information in Support of the Application

- a. If you hold or have held a street trading consent in any other authority, please provide details.
- b. Detail quantities and storage facilities of any liquified petroleum gas or other fuel you intend to use as part of the street trading consent.
- c. Provide details of arrangements you intend to make to prevent the discharge of solid or liquid refuse.
- d. If you intend to have any assistants, you must provide details of their full names and addresses.

**PLEASE ENSURE THAT YOU HAVE COMPLETED THE TICK LIST ON PAGE 4 OF
THE APPLICATION FORM**

APPLICATIONS WILL BE RETURNED TO THE APPLICANT IF INCOMPLETE