

Guidance for Licensed Premises Gaming Machine Permits Licensed Premises Gaming Machine Permits

Automatic Entitlement to Two Machines

Alcohol licensed premises can notify the licensing authority that they have two or less (category C or D) machines. This notice has to be made in the name of the on-premises licence holder and accompanied with the prescribed fee.

If the on-premises licence holder changes then a new notice must be submitted in the new name to the licensing authority with the prescribed fee.

The licensing authority can remove the automatic authorisation in respect of any particular premises by making an order under section 284. The Licensing authority shall give 21 days notice of this intention.

Where you are notifying the local licensing authority of 2 machines or less, you may wish to request an acknowledgement of receipt of the notification. The form attached to the application form can be utilised for this purpose

Requirement for More Than Two Machines

Licensing authorities may issue licensed premises gaming machine permits for any number of category C or D machines in licensed premises.

Category of machine		Maximum Stake	Maximum Prize
C	Money Prize	50p	£35
	Non-Money Prize	30p	£8
D	Money Prize	10p	£5
	Non-Money Prize	30p	£8

The authority may grant or refuse an application. In granting the application the authority may vary the number and category of gaming machines authorised by the permit.

The permit holder must keep the permit on the premises and it must be produced on request for inspection by a constable, enforcement officer or local authority officer, not to do so will be an offence.

The permit can lapse if the holder surrenders it to the licensing authority.

The holder may apply to vary the permit by changing the number and / or category of machines authorised by it.

The authority is able to cancel a permit. It may only do so in specified circumstances, which include if the premises are used wholly or mainly by children or young persons or if an offence under the Act has been committed.

The permit's duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence and continues to be in force for so long as the premises continues to have an alcohol licence and the holder of the permit continues to hold that licence.

Guidance for Licensed Premises Gaming Machine Permits

The Act does not cover machines that give prizes as a result of the application of pure skill by players.

A skill with prizes machine is one on which the winning of a prize is determined only by the player's skill – any element of chance imparted by the action of the machine would cause it to be a gaming machine.

An example of a skill game would be trivia game machines, which require the player to answer general knowledge questions to win cash prizes. Other examples include racing games, such as F1 simulators, and shooting games.

An example of a chance game would be **crane grabs** and **penny pushers**. If you are unsure of what category your machines fall under please contact the Licensing Section for confirmation.

On making application the following must be produced:

- The appropriate application form
- The appropriate fee for the application being made.
- If application is being made by an agent (such as gaming machine supplier or solicitor) please supply evidence of the agent's capacity to act as the agent (e.g. letter from the prospective permit holder)

Fees

There is a first annual fee payable and an annual fee payable before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit.

There are no annual fees payable for 2 machines or less

Cheques are to be made payable to Vale of Glamorgan Council

Automatic Entitlement of Two Machines

Notification fee £50

Requirement for More Than Two Machines

Application fee	£150
Existing Operator application	£100
Vary a permit	£100
Change of name	£25
Copy of permit	£15
Annual Fee	£50 (due 30 days after the date the permit comes into effect on the issue date)

Please send your application or for further information please contact:

Licensing Section	Tel: 01446 709105
Vale of Glamorgan Council	Fax: 01446 709808
Civic Offices, Holton Road, Barry.CF63 4RU	Email Licensing@valeofglamorgan.gov.uk