



**VALE OF GLAMORGAN AND CARDIFF REGIONAL COLLABORATIVE  
COMMITTEE  
6<sup>th</sup> March 2013**

**Present:**

Councillor Bronwen Brooks – VGC  
 Pam Toms –VGC  
 Mike Ingram – VGC  
 Francis Beecher – Cymorth  
 Mike Friel – CCC  
 Helen Jones – CHC  
 Michelle Brewer – CCC

Mark Sheridan – CHC  
 Peter Greenhill – Probation  
 Simon Protheroe - WG  
 Ceri Meloy - CHC  
 Kevin Parsons - VGC

**Apologies:**

Councillor Thorne - CC

	<b>Action</b>
<p><b>Introductions and Apologies</b>            Councillor Bronwen Brooks (Chair) welcomed everyone to the meeting.            Apologies that were received were noted.</p>	
<p><b>Minutes of last meeting</b>            The minutes of the last meeting were read and amendments made.</p>	
<p><b>Matters Arising</b>            Regional Development Co-ordinator - PT advised the group that the post was due to be advertised in the Western Mail and Echo. The closing date is 21<sup>st</sup> March 2013, and the expected take up on the post is May 2013.</p>	

<p><b>Conflict of Interest Forms</b> Discussed at the last meeting</p>	<p>ALL</p>
<p><b>Accreditation.</b> None, awaiting final guidance.</p> <p><b>Financial Position against Budget.</b> No change.</p> <p><b>Regional Needs Mapping.</b> Awaiting the appointment of a Regional Development Coordinator.</p> <p>Q. Where is Cardiff in respect of needs mapping. MF said that Cardiff have gathered some information, however they are taking the information gathered for 2013/14 for mapping towards the future. FB asked whether we timescales can be put into the completion of the Needs Mapping exercise as this RCC appears to be behind other RCC's in its completion. MF said that Cardiff will produce a timetable. SP asked whether this would be able to be completed for the next RCC meeting in April. MF said that he felt it was unreasonable to be able to produce a timetable in readiness for that meeting. SP stressed the urgent need to move this exercise forward and re-affirmed that the level of work required to enable this exercise to be completed is huge. MS asked whether the timetable would indicate how any review would be undertaken. MF said that when they are looking at the way forward they will be looking at specifics. PT asked whether Cardiff could give an indication of where things are. MI stated that this was needed to be discussed as within the Vale of Glamorgan Authority the way forward had been agreed upon as of 5<sup>th</sup> March. PT stated that within the Vale services are being looked at to see if they are strategically relevant and whether there is an on-going need for a particular service. FB said that the amalgamation of data from Cardiff Council and Vale of Glamorgan Council doesn't mean there needs to be an amalgamation of working processes. BB (Chair) said that a joint time plan needs to be in place and</p>	

<p>needs to be kept in check.</p> <p><b>Outcomes and Performance Management (including service reviews).</b>  PT gave a presentation to the meeting in respect of Supporting People Outcomes monitoring data for the period April-September 2012 for the Vale of Glamorgan Council. (Attendees were given a copy of the data.)</p> <p>MB gave a presentation to the meeting in respect of Supporting People Outcomes monitoring data for the period April-September 2012 for Cardiff Council. (Attendees were given a copy of the data.)</p> <p>MI asked how is the outcomes data information received going to be used by the Welsh Government.  SP said that it will not be used as a pre-judgement on services providers, more it will enable Supporting People at a national level to review and ask specific questions.</p> <p>Q. What is being done with the information received to date.SP stated that the Welsh Government have not got a system for the data at present, however eventually it will feed into a system and give the Welsh Government an understanding of issues across Wales.</p> <p><b>Proposals for Strategic Remodelling.</b>  None.</p> <p><b>Commissioning &amp; Procurement  Retendering of Learning Disability Contracts (Cardiff)</b>  No update available.</p>	
<p><b>Service User Involvement</b></p> <p>PT &amp; MB confirmed that questionnaires have been sent out to all Support Providers to enable both regions to gather information on existing consultation mechanisms in place. The deadline for returning is 11<sup>th</sup> March 2012.  Once analysed the RCC will then determine a Service Engagement Framework.</p>	<p>PT/MB</p>
<p><b>Attendance at RCC of SPNAB members.</b></p>	

A discussion took place following February's RCC meeting and the subsequent attendance of Chris Maggs, SPNAB at that meeting. Jan Williams, SPNAB has requested to attend the April RCC meeting.

BB (Chair) said that on a personal basis she found the attendance of Chris Maggs to have been useful, and asked the meeting how others felt.

FB said that she believed that the more people who are able to attend the better, whilst also taking into account the need to ensure that the attendance does not become too large.

MI asked what is the remit for allowing others to attend.

MS said that it would give a better idea of who people are and what they are able to bring to the meeting, and it would also ensure a direct link between RCC's and SPNAB.

BB (Chair) asked whether the meeting agrees upon allowing SPNAB to attend on a regular basis, and also whether Jan Williams should be allowed to attend the April meeting, as requested.

<p><b>The Cardiff Single Gateway.</b>  MF gave a presentation to the meeting on the Cardiff Single Gateway project. (All attendees were given a copy of the presentation.)  The project is a partnership between Cardiff Council and various partnership agencies that provide homeless services in the city. Cardiff Gateway is a combination of a frontline homelessness management service and a secure online application developed by Cardiff Council to manage all stages of hostel room management in the Authority. This process went live on 3<sup>rd</sup> December 2012.   The Gateway application is managed by two dedicated Gateway Officers provided by the Salvation Army.</p>	
<p><b>Engagement with the Private Rented Sector on RCC – Frances Beecher (Cymorth)</b>  FB unable to update at this stage as awaiting feedback from Cymorth Representatives.  The group agreed to wait for feedback once Cardiff and Vale Provider consultation completed. Agreed to be part of the agenda for the April meeting.</p>	FB
<p><b>Update from Welsh Government</b>   SP commented that there was a previous request for feedback to be via e-mail. SP advised the group that verbal feedback is given across Wales to all RCC's. BB (Chair) confirmed with the group that this would continue.  SP advised that the Monitoring and Review framework is due to be issued to Local Authorities.  Domestic Abuse (white paper consultation) ends 22<sup>nd</sup> February 2013.  New Housing Bill - this is currently being drafted.</p>	SP
<p><b>Agenda Items for March</b></p> <ul style="list-style-type: none"> <li>➤ Paper on the private rented sector in the Vale of Glamorgan and Cardiff.</li> <li>➤ Welfare Reforms.</li> </ul>	
<p><b>AOB</b>  None.</p> <p><b>Next Meeting: Wednesday, 3<sup>rd</sup> April 2013 in Room F26, Block A, The Alps Depot, Wenvoe.</b></p>	

**PLEASE NOTE CHANGE OF VENUE DUE TO STORM  
DAMAGE AT THE CIVIC OFFICES.**