

# Planning & Transportation Fees and Charges

While we endeavour to process all requests for copies quickly and usually on demand, there may be a delay during busy periods. Please do not be offended if you are asked to call back for copies or if we suggest sending your copies by post. Alternatively if you have e-mail access, please let us know as it may be possible to send your requested copies in scanned form via this medium.

## Charges for black and white copies

A4 Correspondence / Plans	10p per sheet
A3 Correspondence / Plans	20p per sheet
A2 Plans	£1.00 per sheet
A1 Plans	£2.00 per sheet
A0 Plans	£3.00 per sheet

## Charges for colour copies

A4 Correspondence / Plans	50p per sheet
A3 Correspondence / Plans	£1.00 per sheet
A2 Correspondence / Plans	£2.00 per sheet
A1 Correspondence / Plans	£4.00 per sheet
A0 Correspondence / Plans	£6.00 per sheet

## Charges for the Development Plan

Unitary Development Plan including all SPGs	£50.00
Local Transport Plan	£15.00

**Most UDP, LDP and LTP documents are available for viewing on the Council's website**

## Charges for Policy Guidance documents

Supplementary Planning Guidance (Various)	£3.00 each
Development Briefs	FREE

## Charges for undertaking a planning search

Personal - Planning Search	£15.00
Full - Planning Search	£98.59
Building Control/Planning Site Specific Research	£50.00 per hour

Requests that require researching of files and documents to provide extracts of copies other than Notices, Planning Reports and Plans (all subject to above charges), will attract a fee of £50 per hour or part thereof.

## Site location maps for anywhere in the UK

### Charges for Ordnance Survey maps in conjunction with Promap. For use with Planning applications

Six (6) Site Location Prints	£20.00
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The plans can be produced at A4 size and printed at either 1:1250 or 1:2500 scale  
Additional Copies at time of original purchase 50p per map

## Charges for legal notices, committee reports and file content

- It may take up to 20 working days to retrieve files from archiving and in most cases the information can be made available electronically for viewing.
- Viewing Decision Notices from planning or related applications is free either via the online planning register or in the Council's Dock Office reception when using the reception's computer terminal and normal copying charges apply should any paper copies be required.
- In the case of older files or files which relate to determination by the Vale of Glamorgan Council's pre-determinate authorities the records may be held by the Glamorgan Records Office and if this is the case you will be advised accordingly.

## Summary of copying charges for all documents including legal notices, committee reports, file contents

- The charging regime will apply to all relevant planning documentation including Tree Preservation Orders, Enforcement Notices and all other formal notices.
- Copies of all documentation if available will be charged at normal photocopying prices.
- Copies of Decision Notices for the majority of all planning files from 1974 are available on the Council's website, and can be printed free of charge. Should any notice not be available on the Council's register please contact Lynn Bouyiouka on the above telephone number.

## Viewing planning history information

Plotting Sheets, Decision Notices from Planning or related Application **FREE**

Please Note - that in order to view historic files, the Council operates an appointment system and asks that you contact the Dock Office by one of the following options: By telephone (01446) 704770 or by email to [Planning&transport@valeofglamorgan.gov.uk](mailto:Planning&transport@valeofglamorgan.gov.uk) marking the email for the attention of Lynn Bouyiouka, or by letter to the address shown below.

## PLEASE SEE SEPARATE CHARGES FOR SUBMITTING PLANNING AND BUILDING CONTROL APPLICATION

The provision of this information does not confer any automatic right to re-use the information provided. If you intend to re-use the information provided you need to make application to the Council under the provisions of the Re-use of Public Sector Information Regulations (SI 2005 No 1515).



## Directorate of Development Services Cyfarwyddiaeth Gwasanaethau Datblygu

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