

Vale of Glamorgan

Childcare Offer Capital Grant

April 2019 - March 2021

Introduction and Information for Applicants

Following a successful bid to the Welsh Government, the Vale of Glamorgan Council have been awarded funding for a small grant scheme to support Capital works within childcare settings who have **registered to provide Childcare Offer places for 3 & 4 year olds in the Vale of Glamorgan.**

The grant is pivotal to supporting childcare settings by funding essential capital works to enable them to increase the number of places they are able to offer and/or improve the quality of the facilities they offer.

Funding applications will be made available on 29 April 2019, 01 April 2020 and subject to additional funding available, further dates may be added.

Please read carefully before completing an application form

Eligibility

The Childcare setting is:

- registered with Care Inspectorate Wales (CIW) -
- in the Vale of Glamorgan and offering Childcare Offer places for 3 & 4 year olds

Please note:

- Applications can be made from settings who are in the process of applying for registration with CIW. However, further information may be requested from the Vale of Glamorgan Council to support your application.
- Childcare settings can only apply to **ONE** local authority for a grant even though they may be taking children from different local authorities.
- More than one application can be made, subject to funding available

Important information:

- In accepting any offers of funding, the applicant agrees to provide Childcare Offer places for a **minimum of 5 years** from the date the grant funding is paid. If the applicant fails to accept children being funded via the Offer, then it will be liable to repay all or part of the funding paid.
- Childcare settings successful in receiving a capital grant are required to acknowledge this within their promotion/marketing materials

Please complete all sections of the application form

Vale of Glamorgan Childcare Offer Capital Grant 2019 - 2021

Application Form

Childcare Setting name:

APPLICATION CONTACT DETAILS

Contact Name		Telephone	
Setting Address		Address for correspondence if different from setting address	
Postcode			
Tel Numbers		Email	

Is the building you operate the childcare from: Owned Rented

If rented you will need to provide a letter from your landlord clarifying that they are happy for any capital works to be carried out at the property.

Within which Electoral ward(s) is the childcare setting?

<p>Penarth</p> <p style="padding-left: 40px;">Cornerswell <input type="checkbox"/></p> <p style="padding-left: 40px;">St. Augustine's <input type="checkbox"/></p> <p style="padding-left: 40px;">Stanwell <input type="checkbox"/></p> <p style="padding-left: 40px;">Plymouth <input type="checkbox"/></p>	<p>Barry</p> <p style="padding-left: 40px;">Baruc <input type="checkbox"/></p> <p style="padding-left: 40px;">Buttrills <input type="checkbox"/></p> <p style="padding-left: 40px;">Cadoc <input type="checkbox"/></p> <p style="padding-left: 40px;">Castleland <input type="checkbox"/></p> <p style="padding-left: 40px;">Court <input type="checkbox"/></p> <p style="padding-left: 40px;">Dyfan <input type="checkbox"/></p> <p style="padding-left: 40px;">Gibbonsdown <input type="checkbox"/></p> <p style="padding-left: 40px;">Illtyd <input type="checkbox"/></p>	<p>Rural</p> <p style="padding-left: 40px;">Cowbridge <input type="checkbox"/></p> <p style="padding-left: 40px;">Llandow/Ewenny <input type="checkbox"/></p> <p style="padding-left: 40px;">Llantwit Major <input type="checkbox"/></p> <p style="padding-left: 40px;">St. Athan <input type="checkbox"/></p> <p style="padding-left: 40px;">St. Bride's Major <input type="checkbox"/></p> <p style="padding-left: 40px;">Rhoose <input type="checkbox"/></p> <p style="padding-left: 40px;">Dinas Powys <input type="checkbox"/></p> <p style="padding-left: 40px;">Llandough <input type="checkbox"/></p> <p style="padding-left: 40px;">Sully <input type="checkbox"/></p> <p style="padding-left: 40px;">Peterston-super-Ely <input type="checkbox"/></p> <p style="padding-left: 40px;">Wenvoe</p>
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COMPLETED APPLICATIONS TO BE RETURNED TO:

Debbie Maule
Children & Young People's Partnership,
Civic Offices,
Holton Rd
Barry
CF63 4RU
dmaule@valeofglamorgan.gov.uk

Office Use Only

Declined Approved £

Signed: _____

About the Childcare Setting

What service/s does your setting provide? Please tick all that apply

- Foundation Phase Nursery (Early Education Provision)
- Sessional (Playgroup/Cylch) Full Day Care (day nursery and Childminding)
- Wraparound Afterschool Club
- Holiday childcare
- Other, please specify.....

Number of children attending

At the time of applying for a grant, please state the number of children in your setting:

Under 3's 3 & 4 year olds Over 5's

Registration to deliver Childcare Offer places

Have you registered with Newport Local Authority to deliver Childcare Offer places?

Yes: Please provide the date you registered: No

How many Childcare Offer places do you forecast offering?

Minimum number Maximum number

Are you registered with the Care Inspectorate Wales (CIW)?

Yes - Registration number.....

No but currently Working towards becoming registered

Please provide an estimated date for registration:

Which organisation/s is your setting affiliated with/ members of?

- Clybiau Plant Cymru Kid's Clubs
- NDNA (National Day Nurseries Association)
- Menter Bro Morgannwg
- Early Years Wales
- PACEY
- Mudiad Meithrin

DBS & Child Protection

Please mark box to confirm **all** staff hold a current DBS check and have up to date Safeguarding/Child Protection Training.

DBS Safeguarding/Child Protection

Vale of Glamorgan Quality Standards Scheme – please tick appropriate box

In April 2016, the Early Years Partnership introduced a Quality Standards Scheme for childcare providers. The aim of the scheme is to create a local standard higher than the law requires i.e. National Minimum Standards, to act as a stepping stone towards achieving a nationally recognised QA scheme, to support providers on how to improve on their service and to enable parents and carers to know with confidence that the provision they are choosing for their child offers a high quality service. Anyone wishing to apply for a grant will be required to complete the Quality Standards Scheme.

- Yes I have completed and gained a certificate for the Vale’s Quality Standards scheme (attached to application)
- Yes, I am currently working towards achieving the Vale’s Quality Standards scheme
- No I am not currently involved but understand that completing the Vale’s Quality Standards scheme is a requirement of grant approval, within agreed timescales.

Please explain what un-met demand there is for childcare in your area, taking into consideration other childcare in the area

Did your setting receive any of the following grants during 2018-19?

- Out of School Childcare Grant £.....
- Sustainability Grant £.....
- Other grants, please specify.....

What can be funded Please remember that Capital funding is for 3 & 4yr olds in your setting

Funding is allocated for: Please tick

- General refurbishment, including painting, refurbishing carpets etc.
- Improve the outdoor play facilities of a setting, such as replacing the outdoor play surface or providing a canopy
- Replacing/repairing fixtures and fittings such as toilets, kitchen facilities, windows, doors etc.
- Replace worn equipment/furniture/toys which could potentially pose a health and safety risk. For e.g. a rusted outdoor climbing frame, broken or badly worn furniture which could cause splinters etc.
- IT equipment provided it can be clearly shown that there is a need in order to deliver Childcare Offer places, this could include laptops, printers etc.
- adaptations to the setting to improve access/facilities, etc.;
- the provision of bespoke equipment/furniture which will enable a provider to accommodate a child with additional learning needs

PLEASE NOTE: Where a childcare setting is on a Vale of Glamorgan site e.g. school, community centre etc. works must be completed under the direction of the relevant local authority departments, so please contact us

What can't be funded

The grant funding is for **capital** purchases only, therefore it cannot be used for:

- Purchases of consumables, such as paper, cleaning materials, nappies, etc.
- Staff costs such as wages, training, travel and subsistence,
- Utility bills such as gas, electric, rates
- Provision of WiFi
- Insurance costs e.g. building insurance, employer's liability insurance etc.

This list is not exhaustive; if there is any doubt as to whether or not an item is eligible please e-mail before you complete an application form. Details at the front of the application form.

What is being applied for? Please remember this capital grant is specifically for the 3 & 4 year olds in your setting

Items requested and purpose (please ensure you obtain and attach 3 quotes for large pieces of work to be carried out)	Cost
Total requested	£

You will need to include the last 3 most recent bank statements and set of signed/audited accounts

How will the grant help improve the quality of the childcare places?

Application dates and notification period

Grant application forms will be made available on:

29 April 2019 – deadline for completing and returning application 07 June 2019

01 April 2020 - deadline for completing and returning application 15 May 2020

Further dates may be added subject to funding available

Decisions

A panel will be nominated and will meet to discuss applications received. Strict criteria will be affixed and applications scored against these criteria.

The panel may ask for further information to clarify or strengthen your application.

We aim to notify applicants of a decision within 2 weeks following the closing date.

If you are unhappy with the decision of the panel you have the right to appeal the decision.

Report on spend

All successful applicants are required to complete and submit a report on spend for the total amount of grant allocated.

All receipts/proof of purchase will need to be submitted as part of the report.

Should the purchases not be in line with the agreed items, you will be liable to repay the grant.



Family Information Service

Are your details up to date on the **Family Information Service** database? Update your details [here](#), or contact the team on 01446 704704 who are happy to help you.

Terms and conditions of the grant

Please read the following terms and conditions carefully before signing and submitting your application

- I have read and understood the application form, including the introduction and information provided
- I understand that impromptu visits will be made by a Vale of Glamorgan officer to verify spend and work carried out.
- I understand that the funding is subject to annual audit and agree to provide a report on spend as required by the grant and for internal audit purposes.
- If the setting closes within the allocated 5 years, I understand I will be required to return all or part of the funding awarded. Any monies unspent will also be returned
- The funding allocated will be used for the sole purpose of those settings registered to provide Childcare Offer places
- Childcare settings successful in receiving a capital grant are required to acknowledge this within their promotion/marketing materials issued to parents. The Childcare Offer branding (at the top of the application form) should be used.

In signing this I confirm that I agree to the Terms and Conditions of the grant and that the information submitted is accurate.

Signed:

Name:

Position:

Date:

Please keep a copy of your completed application form for your records.

Checklist ✓

- Completed all sections of the application form
- Included letter from landlord (if relevant)
- Attached 3 quotes – **N.B. grants will not be awarded to capital works already completed.**
- Include 3 most recent bank statements and set of signed/audited accounts
- Read the terms and conditions of the grant
- Signed form

Completed applications to be returned by 07 June 2019 to:

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Please ensure you have placed sufficient postage on the envelope when posting forms back as we are unable to accept those with insufficient postage.