

Mainstream School Transport – September 2018

Pupils from Reception to Year 11 are automatically assessed for free mainstream school transport. Pupils of primary school age qualify for free school transport if they live **over 2 miles from their catchment area school**, next nearest if catchment is full. Pupils of secondary school age qualify for free school transport if they live **over 3 miles from their catchment school**, next nearest if catchment is full.

No forms are required to be completed and signed and letters/passes/timetables will be sent directly to home addresses no later than Friday 17 August 2018.

Only pupils who were late enrolments, have recently moved address or will be entering Post 16 in September (Year 12) will need to contact the school transport team (email: schooltransport@valeofglamorgan.gov.uk).

New Intake - Reception & Year 7

All the Reception and Year 7 pupils have been assessed and the entitled children will be sent a letter/bus pass to their home address by Friday 17 August 2018 so if there any problems we have plenty of time to make adjustments over the summer holidays. If you have not received your bus pass or letter by Friday 17 August 2018 please contact the school transport team (email: schooltransport@valeofglamorgan.gov.uk).

Year 1 to Year 11

All existing pupils that have had free school transport this year will automatically receive a letter/bus pass which will be sent to the parent/guardian home address (*please contact us if you have moved recently*) along with the policy summary, travel behaviour code and route timetable. If you have not received your bus pass/letter by Friday 17 August 2018 please contact the school transport team (email: schooltransport@valeofglamorgan.gov.uk).

Post 16 Pupils (Year 12-Year 13)

Pupils who are entering Year 12 wishing to continue their studies from September 2018 (attending their catchment school or St David's College) will need to inform the school transport team no later than Monday 27 August 2018 in order to receive their pass for the beginning of September.

Please email schooltransport@valeofglamorgan.gov.uk at your earliest convenience with the following information:-

- **Name of child:**
- **DOB:**
- **Address:**
- **Contact number:**
- **School:**
- **Route number: (if known)**

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Non Entitled Children:

Purchase a bus pass on a contracted school service

Those pupils who do not qualify for free school transport but wish to purchase a spare seat on a contracted school bus can complete and send in an application from 23 July 2018 (forms will be available on the Council website). They are treated on a first come first served basis. However, as we have to allocate Post 16 pupils who may not decide to re-attend school/college until after results day in late August we cannot allocate any purchasers until the third week of September, at the earliest. The cost of a pass will be £300 from September 2018 (£100 per term).

Fare paying Services

Details regarding fare paying services can be found on the School Transport web page. From September 2018 fares will be £1 for a single journey, £2 for a return journey and £300 for a yearly season ticket (£100 per term).

All matters relating to school transport can be found on the [Vale of Glamorgan council website](#).

Those pupils who qualify for free school transport agree to adhere to the Vale of Glamorgan Council Schools transport policy and Welsh Government travel behaviour code.

Passenger Transport Team
The Vale of Glamorgan Council
The Alps
Wenvoe CF5 6AA
Tel: 01446 700111 (Contact One Vale)
Email: schooltransport@valeofglamorgan.gov.uk