



Learning Disabilities

Team Plan 2015/16

Team Manager: **Amanda Phillips**

Service Plan: Social Services

Date signed off: 5th June 2015

Signed off by: **Lance Carver**

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Team Overview – Learning Disability

The Learning Disability team undertakes a number of key roles for the Council. The team provides a multi-disciplinary service with social work, nursing and therapy staff supporting adults with a learning disability from the age of 18. The service also supports the transition process of young people moving into adult social care from Children's Services

The Team's broad functions are:

- Provide Assessment and Care Management function to assess the needs of people with a learning disability
- Work in a multi disciplinary way to meet the assessed needs of people with learning disability
- Support individuals to take positive risks while safeguarding vulnerable people to maintain independence
- Support people with a learning disability transitioning from Children's Services
- Provide day provision for people with a learning disability which have complex and challenging support needs
- Commission a range of different community based support including adult placement and supported living accommodation

Our Contribution to Service Plan priorities 2014/15

Our contribution to the Service Plan priorities last year:

- Assessment and care management for adults with a Learning Disability is carried out by a multi-agency team which works to address their health as well as social care needs. It has further integrated its services with ABMU Health Board to reduce duplications in the assessment and care management pathway through joint operational meetings and therefore improved outcomes for service users – Service Outcome 1.
- Continued to ensure that adults on the autistic spectrum who do not meet the criteria for main stream support have access to person centred and meaningful support and signposting – Service Outcome 1
- Increased compliance with the Deprivation of Liberty Safeguards in non-residential settings by prioritising cases with legal colleagues to present to Court – Service Outcome 2
- Took forward the Learning Disability Commissioning Strategy for 2014-17 by reviewing a range of third sector day provision to develop new models of working – Service Outcome 3
- Implemented the Joint Day Opportunities Strategy for people with a Learning Disability 2014-17 with Cardiff Council to ensure that people with a learning disability have access to person centred and meaningful and inclusive day opportunities – Service Outcome 3
- Developed employment initiatives promoting independence for adults on the autistic spectrum – Service Outcome 3

Our Team Plan 2015/16

Service Outcome 1:		People in the Vale of Glamorgan are able to request support and receive help in a timely manner						
Objective 1:		To ensure that people have access to comprehensive information about Social Services and other forms of help and support, and are appropriately signposted to help and supported by proportionate assessments, care and support plans, and services which meet their individual assessed needs.						
Ref.	During 2015-16 we plan to:	Success Criteria/ Outcomes we'll achieve from this action are:	High, Medium or Low priority	Officer responsible for achieving this action	Start date	Finish date	How will the work be resourced?	Progress
SS/A056 (IO2)	Consolidate integrated social care and health assessment and care management teams for Learning Disability in partnership with the Cardiff and Vale University Health Board.	Working jointly with our partners in the NHS across adult services will ensure that our clients receive the maximum available support for both their health and social care requirements in the most cost-effective manner.	High	Amanda Phillips-OM Learning Disability Cardiff and the Vale Heads of Service	April 2015	March 2016	OM with support of Strategic Group. Support from Finance and Legal Services.	
	Further integrate social care and health assessment and care management teams for all adult services in partnership with the Cardiff and Vale University	Working jointly with our partners in the NHS across adult services will ensure that our clients receive the maximum available support for both their health and social	High	Head of AS Operational Manager	April 2015	March 2016	Within existing resources	LD Strategic Board and 3 year work plan in place Staff are fully co located and reducing duplication by integrating practice and developing one

	Health Board.	care requirement in the most cost effective manner						pathway
	Ensure clients are assessed for eligibility for CHC funding where UA identifies a Critical or Substantial Health need.	Co-ordination of planning arrangements and information sharing between Authorities is ongoing to deliver Integrated Model of service delivery	Medium	Team Manager Practitioner Manager Health Team Manager Operational manager	April 2015	March 2016	Within existing resources	Work stream in place via the LD Implementation Group to streamline referral process and integrate practice
SS/A061	Embed the integrated locality health and social care model through clear processes which support the service user's journey through the care system.	Minimal number of transition points. Increased service user satisfaction levels, reduced duplication of information gathering, shared assessments and recording systems in place.	High	Suzanne Clifton – OM Locality Longer Term Care Service	April 2015	January 2016	Existing resources- HOS, OMs together with Cardiff and Vale University Health Board.	
	Further integrate social care and health assessment and care management teams for all adult services in partnership with the Cardiff and Vale University	Working jointly with our partners in the NHS across adult services will ensure that our clients receive the maximum available support for both their health and social	High	Head of AS Operational Manager	April 2015	March 2016	Within existing resources	LD Strategic Board and 3 year work plan in place Staff are fully co located and reducing duplication by integrating practice and developing one

	Health Board.	care requirement in the most cost effective manner						pathway
	Undertake reviews to ensure that care packages and including supported accommodation continue to achieve intended outcomes cost effectively	Cases are monitored via UAP to inform practitioners when reviews are due. Packages will be reviewed to reflect appropriate levels of support with view to support savings	High	Team Manager Practitioner Manager Reviewing Officers Practitioner Manager Transitions	April 2015	March 2016	Within existing resources and RCF Enhanced Learning Disabilities grant	Dedicated review officers in post to undertake rightsizing exercise to ensure services are delivering value for money and deliver savings target including 80k for care packages(Social Services Budget Programme) 25k supported accommodation(Social Services Budget Programme) 25k Adult Placement (Social Services Budget Programme)
SS/A059	Implement new service models as part of supporting individuals to access a wider range of inclusive opportunities including leisure, work and training.	Improved wellbeing and quality of life for people with a learning disability. This is a long term action and is due for completion in	Medium	Lance Carver-HOS	April 2015	March 2016	Operational Manager through the delivery of the Day Opportunities Strategy.	

		2015/2016.						
	Continue to ensure that Assessment, Care Management, Outcome based Care Plan and Reviews promote and maximise independence for service users. Threaded throughout the active offer services in the medium of welsh	The CST including 2 nurse case managers undertake assessment, care planning and review. Care Plan reviews are monitored and scheduled on a regular basis.	Medium	Team Manager Practitioner Manager Reviewing Officer Practitioner Manager Transitions	April 2015	March 2016	Within existing resources	Outcome focused training completed. ATM posts have been reconfigured. Appropriate level of welsh speakers in place
	Signpost to alternative appropriate support.	Increased Team knowledge of a range of community based resources appropriate to the service user group.	Medium	Who is responsible for this action?	April 2015	March 2016	Within existing resources	Comprehensive list of community based resources has been drawn up and provided to all members of the team
	Provide autism specific information and advice and assistance	Appropriate information and advice available to people and their families and preparation commenced for	Medium	ASD Project Lead Officer ASD Community Support Officers	April 2015	March 2016	Within existing resources	Spreadsheet of opportunities and information about services developed

		compliance with the SSWB Act						
	Continue to implement a project to provide specialist employment support	Working with WLGA and other authorities to deliver effective job skills training to adults on the autistic spectrum.	Medium	ASD Project Lead Officer ASD Community Support Officers	April 2015	March 2016	WG Grant	Training completed and Train the trainers in Job Centre Plus to take forward the Autism training in every job centre
SS/A057	Continue to utilise and develop processes to ensure a full exchange of information between Child Health and the Disability Team and partner agencies is completed in a timely manner.	Smooth transition to adulthood for children with disabilities and their needs are met in the most cost-effective manner.	High	Alison MacDonald – OM CYPS Amanda Phillips-OM Learning Disability Cardiff and the Vale.	April 2015	March 2016	Operational Manager CYPS and Operational Manager for Learning Disability time.	
	Continue to utilise and develop the TRIG forum to ensure a full exchange of information between Child Health and Disability Team and partner agencies is completed in a timely manner.	Smooth transition to adulthood with needs met in the most cost effective manner	Medium	Team Manager Practitioner Manager Reviewing Officer Practitioner Manager Transitions Day Services Manager	April 2015	March 2016	Within existing resources	Practitioner manager has a series of meetings booked with CHAD and Education

	Looked After young people with complex needs will have an Integrated Plan developed and in draft at 16 ½.							
SS/A060	In co-operation with partners establish an effective information, advice and assistance services in accordance with the requirements of the Social Services and Wellbeing (Wales) Act.	We effectively support and promote the wellbeing of clients	High	All HOS	March 2015	April 2016	To be determined following receipt of statutory regulations from the Welsh Government.	
	Provide autism specific information and advice and assistance	Appropriate information and advice available to people and their families and preparation commenced for compliance with the SSWB Act	Medium	ASD Project Lead Officer ASD Community Support Officers	April 2015	March 2016	Within existing resources	Spreadsheet of opportunities and information about services developed

Service Outcome 2 :		The Vale of Glamorgan Council protects vulnerable people and promotes their independence and social inclusion						
Objective 2:		Through the Council working in coordination with other organisations to ensure that people are helped to achieve the best possible outcome and that people at particular risk have their wellbeing promoted and are safeguarded from abuse and exploitation						
Ref.	During 2015-16 we plan to:	Success Criteria/ Outcomes we'll achieve from this action are:	High, Medium or Low priority	Officer responsible for achieving this action	Start date	Finish date	How will the work be resourced?	Progress
	<p>Ensure assessments are used to identify risk factors through Risk Identification Tool (RIT) and care planning is developed and implemented accordingly.</p> <p>Ensure that UA/IA's contain all relevant information regarding risk and use the RIT throughout the care management process</p>	Assessments are completed in accordance with Vale policy and practice regarding managing risk	High	TM Practitioner Manager and Transitions	2015	2016	Within existing resources	Chronologies and RIT undertaken on all new cases
	Continue current working arrangements with Central DLM to safeguard clients from harm and complete POVA data collection	Clients kept safe from risks or abuse through appropriate safeguarding actions and responses	High	TM Practitioner Manager and Transitions	2015	2016	Within existing resources	Data is collated and shared between Central DLM and CST DLM

SS/A064 HSCW13	Continue to develop awareness of the Mental Health Capacity Act and Deprivation of Liberty Safeguards amongst ACM and Health Teams as well as providers of care.	All providers to have an awareness of their duties under the MCA and DoLs to ensure relevant people are protected	High	Andrew Cole-OM Mental Health	April 2015	March 2016	OM for Mental Health.	
	Increase compliance with the Deprivation of Liberty Safeguards by providers of social care services	People are lawfully deprived of their liberty	High	TM Practitioner Manager and Transitions	April 2015	March 2016	Within existing resources	List is completed to prioritise cases, ongoing meetings between CST, legal and providers

Service Outcome3 :		Social Services in the Vale of Glamorgan review, plan, design and develop quality services that deliver best value for money to improve outcomes for individuals						
Objective 3:		To have in place clear planning and programme management processes, which are identified in commissioning strategies and annual commissioning plans, and help to ensure an appropriate range of services that deliver equity of access, joined up services and best value from a variety of providers with defined, proportionate budgets directed to meeting service priorities						
Ref.	During 2015-16 we plan to:	Success Criteria/ Outcomes we'll achieve from this action are:	High, Medium or Low priority	Officer responsible for achieving this action	Start date	Finish date	How will the work be resourced?	Progress
SS/A065	Consider the Day Opportunities Strategy and its application for service users with physical disabilities.	Increase in the types of opportunities offered to service users and their carers at times of the day and week where respite is most needed.	Medium	Suzanne Clifton- OM Locality, Longer Term Care Service	April 2015	March 2016	OM with Manager of Physical Disability service.	
	In partnership with Cardiff Council implement a Joint Day Opportunities Strategy and action plan	A strategic document and action plan will be implemented which will set out the vision and purpose of the service along with a detailed action plan.	High	Operational Manager Day Services and Deputy Manager with Cardiff	2014	2017	Within existing resources	Strategy completed, action plans in place
	Undertake a review of buildings currently in use for day opportunities to ensure they are fit for purpose and meet service users' needs and project requirements.	Service Users receive a Day Service in a safe and accessible building with a reablement focus	High	Operational Manager Day Services and Deputy Manager with Cardiff	2015	2016	Within existing resources	Review of service users underway to ensure buildings meet need appropriately

	Work in partnership with the 3 rd sector to review and develop opportunities for vocational/employment, education, social and cultural in line with the LD Day Opportunities Strategy	Suite of opportunities people can be signposted to and continue to review external SLA arrangements to ensure they are meeting need appropriately.	Medium	Operational Manager Day Services and Deputy Manager Contracts Team LDPG ASD Lead	2015	2016	Within existing resources	As part of Day Opportunities Strategy SLA review
SS/A068	Prioritise completion of actions set out in the Social Services Budget Programme	The Social Services budget is managed effectively and services are delivered within available resources.	High	All Heads of Service	April 2015	March 2016	All HOS with the support of Finance and Human Resources Officer time.	
	Work with professionals in social services, Careers Wales and local FE colleges to improve transition from school, provide support to local FE provision and reduce need for residential college.	Individuals and families provided with a range of post opportunities locally. Clear and transparent process to map pathway for people moving onto college	High	ASD Project Lead Officer ASD Community Support Officers	2015	2016	Within existing resources	Pathway currently being map and project group in place
Team Plan Action	Jointly with Cardiff & Vale ASD Steering group develop a detailed joint action plan for Cardiff & the Vale of Glamorgan to deliver the aims of the national strategy.	Working jointly with our partners in the NHS, third sector and across both authorities will ensure that our clients receive the maximum available support for both their health and social care	Medium	ASD Project Lead Officer Operational manager	2015	2016	Within existing resources and grant funding for ASD	Action Plan written, working groups in place and work plans to meet outcomes of Strategy completed

		requirements in the most cost effective manner						
SS/A070	Implement key improvement areas as identified by relevant regulatory reports.	We can demonstrate progress and improved outcomes in future regulatory reviews.	High	All heads of service	April 2015	March 2016	HOS time as required	<p>Not fully compliant with Regulation 22. This relates to the system for monitoring, reviewing and improving the quality of care.</p> <p>Not fully compliant with Regulation 28. This relates to CSSIW not having been informed of an allegation of misconduct by an adult placement carer.</p>
	Include in our annual report any improvements made throughout the year and any improvements planned as a result of consultation and analysis.	Demonstrate progress and improved outcomes in future regulatory reviews.	High	Amanda Phillips	April 2015	March 2016	OM time as required	

	Consult with staff in respect of monitoring and undertake a review on a quarterly basis.	Demonstrate progress and improved outcomes in future regulatory reviews.	High	Amanda Phillips	April 2015	March 2016	OM time as required	
	Undertake an analysis of performance on an annual basis which will form part of the annual report.	Demonstrate progress and improved outcomes in future regulatory reviews.	High	Amanda Phillips	April 2015	March 2016	OM time as required	
	Ensure the Registered manager proactively informs CSSIW of incidents in the future.	Demonstrate progress and improved outcomes in future regulatory reviews.	High	Amanda Phillips	April 2015	March 2016	OM time as required	