



## VALE OF GLAMORGAN LOCAL SERVICE BOARD MEETING

12<sup>th</sup> February 2015.  
Committee Room 1, Civic Offices, Barry.

**Present:**

Sian Davies - Vale of Glamorgan Council (Chair)  
 Helen Moses - Vale of Glamorgan Council  
 Chris Perkins - Vale of Glamorgan Council  
 Dr. Sharon Hopkins – Cardiff and Vale UHB  
 Rachel Connor – Vale Centre for Voluntary Services  
 Anne Wei – Cardiff and Vale UHB  
 Anne Parkin – Cardiff and Vale College

Gary Osbourne – South Wales Police  
 Hayley Selway - Vale of Glamorgan Council  
 Carys Lord - Vale of Glamorgan Council  
 Bob Tooby – Wales Ambulance Trust  
 Peter Greenhill – National Probation Service  
 John Harrison – Natural Resources Wales  
 Nadia De Longhi – Natural Resources Wales

**Apologies:**

Cllr Neil Moore – Vale of Glamorgan Council  
 Huw Isaac – Vale of Glamorgan Council  
 Kay Martin – Cardiff and Vale College  
 Garry Davies – South Wales Fire & Rescue Service  
 Zoe Wallace – Abertawe Bro Morgannwg University Health Board  
 Joe Ruddy – South Wales Police  
 Phil Evans - Vale of Glamorgan Council  
 David Bebb -Community Rehabilitation Company (CRC)  
 Rob Thomas - Vale of Glamorgan Council  
 Miles Punter - Vale of Glamorgan Council  
 Jennifer Hill - Vale of Glamorgan Council

	<b>Action</b>
<b>1. Welcome and apologies for absence.</b>  Glyn Cox has stated that RWE nPower will no longer be able to send representation to the LSB. It was agreed that Councillor Moore should send a message thanking them for their support over the years. John Harrison (JH) added that he could provide contacts for other large employers who may want to be part of the group. Sharon Hopkins (SH) suggested it would be useful to discover the value that RWE nPower had gained from their participation in the LSB. It was also considered that the LSB needed to be clear on the role of a representative from the private sector and the benefits this would bring to the LSB.	<b>JH</b>  <b>CP</b>



<p><b>2. <u>Minutes of Local Service Board meeting held on 11 November 2014.</u></b></p> <p>Agreed as an accurate record.</p>	
<p><b>3. <u>Matters arising.</u></b></p> <p>Sian Davies (SD) stated that since the last meeting in November 2014 a Voluntary Merger Proposal between the Vale and Bridgend Councils had been submitted and this had been rejected by Welsh Government. The alignment with Health Board boundaries was given by the Minister as the reason for rejection.</p> <p>SH enquired as to whether there would be an LSB response to the rejection. SD responded, stating that there would be a response from the Leader of the Council.</p> <p>SD added that the decision left the Council without a clear idea of what the next steps in the reform process would be. However, the Council will still progress with the Reshaping Services Strategy and the work undertaken with Cardiff Council and the UHB through the Integrating Health and Social Care Board.</p> <p>Bob Tooby (BT) added that a map of the new structure of Local Government would be produced ahead of the Assembly's summer recess.</p> <p>SH added the Council had indeed put the benefits of citizens at the forefront of planning and the Reshaping Services should further this.</p>	
<p><b>4. <u>Cardiff and Vale joint Local Service Board Meeting held on 20 January 2015.</u></b></p> <p>The minutes for the last meeting were presented to the group.</p> <p>BT raised the omission of the Ambulance Trust from the Joint LSB. SD responded that the decision on membership was a compromise between the benefits of wide representation and a Board that was still of a size to be effective. SH suggested that it would be of benefit if the Trust joined the Integrated Health and Social Care Programme Board. SH agreed to formally invite the Trust to the group.</p>	SH
<p><b>5. <u>Vale of Glamorgan Council Reshaping Services Strategy</u></b></p> <p>SD presented a report outlining the next steps in the Council's Reshaping Services Strategy. The first set of services to be reviewed covers all directorates and a wide range of services. It is hoped that through collaboration with LSB partners that the strategy</p>	



will be delivered.

SH commented that although the document was detailed there was no reference to the impact of the changes on health inequalities and how partners would be involved. SD responded by confirming that each individual project would assess both the impacts and possible partner collaboration, this document gives an overview of the next steps not project specific information. That information will be developed by the project boards. However, impact assessments would need to form part of the standard process for all projects. Hayley Selway (HS) added that a broad conversation was needed with partners and there is a willingness to look at all options regarding services including pooled budgets.

SH further highlighted the need for partners to be involved at an early stage. SD agreed and that the document was part of the process. SD highlighted the list of services involved in part 1 and asked partners to come forward if they felt they could be part of the process and in which aspects. Project sponsors will be reminded to ensure the role of partners and potential impacts are fully considered.

BT highlighted the role of the LSB in the process and the need for partners to engage. SD agreed and added that this was the first step in engagement with partners and would welcome similar engagement from other partners. It was agreed that to increase engagement with the LSB, minutes of the Reshaping Services Programme Board would be brought to the LSB for information.

Anne Parkin (AP) welcomed the report and hoped that there would be significant opportunities for the College and its students to engage with the process.

HS highlighted that the Housing sector could be changed dramatically by new legislation which allows for a more flexible model. This would allow for a largely self-funded strategy on new house building and the Reshaping Services would assist in a potential realignment of the department.

Helen Moses (HM) added that work was underway to ensure that the process aligns with the upcoming Future Generations Bill and that Price Waterhouse Cooper are due to facilitate training sessions over the coming weeks with programme board members.

## **6. Cardiff and Vale UHB Update**

SH began by highlighting the difficulties faced by the UHB in producing a budget for the coming financial year, in addition further savings still need to be found for following years. The UHB is under cost pressures from both high demand for services and new



treatments.

SH also added that due to a recalculation of the Townsend Formula the UHB would receive more money in future. Both the UHB and Council have been historically underfunded per capita and this was the first step to realigning the distribution of resources. It is hoped that, although the core funding will be unchanged next year, additional grant funding will be subject to the new calculations. SD agreed that this was a positive step forward, but that core grant increases were of more benefit.

SH added that there are further tough decisions to be made and that all options were being looked at and reviews were underway.

Carys Lord (CL) noted the good working practices that were already in place through the Intermediate Care Fund although it is due to end in March. The importance of maintaining momentum in those areas where improvements have been achieved was highlighted.

## **7. Local Service Forum**

Chris Perkins (CP) presented the conference report of the Local Service Forum, which took place in December 2014.

The event was both well attended and well received. Focussing on 'Shaping the future – meeting the challenges together' the event highlighted the need for change, review and a furthering of partnership working. The day aligned well with the Council's Reshaping Services Strategy and the UHB's objectives and there was an appetite from other partners for more information about how they could get involved with the process.

Also presented to the group was a summary of the key points of the discussion groups that took place on the day. These showed the understanding of the need for change and the importance of engagement with partners and the public.

SD suggested that the attendees could become a useful reference group to ask for input into work being undertaken by partners' to improve and reshape services. It was also noted that it was important the momentum of the day was continued and that keeping in contact with the wider group was necessary ahead of another event later in the year. Peter Greenhill (PG) suggested that a 6 monthly newsletter may be one way to engage with the group.

A report to attendees of progress against the 4 aspects of the day would form part of this communication process.

A task to map both assets and services was requested by the group and it was agreed that starting with a small area may be useful to

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get the project underway. The concept will be taken to the Business Intelligence Group to progress.	
<p><b><u>8. Vale Centre for Voluntary Services and Vale Volunteer Bureau Merger and Communities 2:0 Update</u></b></p> <p>Rachel Connor (RC) outlined that the merger between VCVS and VVB is now in its final phase. The current working title of the new organisation is Glamorgan Voluntary Services. The deadline for completion of the merger has been moved to July 1<sup>st</sup> 2015, following some delays in the merger process. RC will keep the LSB up to date on progress as it nears completion.</p>	RC
<p>RC further updated on the Communities 2:0 project in the Vale. The money awarded to the Vale has helped to set up the Get the Vale Online initiative which has sought to improve digital literacy in the Vale. Digital Champions have been trained through the project as have a number of front line staff in libraries, job centres and the Citizens Advice Bureau. A manual and website have also been produced. The project in the Vale will cease as it stands at the 31<sup>st</sup> March 2015 and the objective now is to maintain the momentum gained by the project. It was suggested that the Council could incorporate some of the features of the website into a page on its website and could contribute to the production of hard copies of the manual. CP added that the Council was in the process of developing a strategy and that Digital Inclusion would also be part of the discussions at the Improving Opportunities Board within the LSB.</p>	HI
<p><b><u>9. National Probation Service and Community Rehabilitation Company Roles and Responsibilities</u></b></p> <p>PG gave an update on the recent changes to the probation service in Wales. Two bodies now exist, Community Rehabilitation Company (CRC) and the National Probation Service (NPS).</p>	
<p>The CRC is now privately owned by Working Links and will supervise the rehabilitation of offenders. NPS is still a public sector civil service and continues to undertake court work and assessments of prisoners. There was a danger of increased bureaucracy as two organisations now have to communicate with other but this had so far been kept to a minimum.</p>	
<p>New legislation now requires all offenders serving a jail sentence to receive 12 months of supervision regardless of length of stay. This had increased pressure on the service. A potential shortfall in staff across Wales has been addressed by the fast tracking of apprentices into the service.</p>	



<b><u>10. Community Strategy Delivery Plan Performance</u></b>	
<b><u>Reporting Timetable</u></b> <p>CP presented the timetable to the group outlining the monitoring and reporting processes for the year. Two delivery plan progress reports will complement the annual report. The first of these reports will be presented at the next meeting of the LSB in April. Progress will be monitored against both a set of core indicators and a set of specific poverty indicators. The process will bring together all of the work streams into one document allowing for consistency of reporting. There are a number of more specific measures within partnership activities such as families first and flying start, these will be referenced in the annual report but can also be brought to the LSB in detail if required. A brief summary of the reporting calendar is as follows:</p> <p>April – Delivery Plan Progress Report 1      June – Core Indicators Report      August - Annual Report      October – Delivery Plan Progress Report 2</p>	
<b><u>11. Reforming Local Government: Power to Local People</u></b> <p>SD highlighted the White Paper which was released on 3<sup>rd</sup> February. It was suggested that in addition to a Council response an LSB response may be of value.</p> <p>Further to this it was suggested that it may be of use to incorporate some questions regarding the paper into the next Vale Viewpoint. The Viewpoint is currently looking for suggestions for its next consultation and if any of the members would like to include questions can they contact Chris Perkins in the first instance.</p>	ALL
<b><u>12. Any Other Business</u></b> <p>HS highlighted a Financial Inclusion Workshop taking place on the 13<sup>th</sup> March. The workshop will seek to produce a Financial Inclusion strategy and any barriers to its success.</p> <p>SD announced that the formal procedure to appoint a new Managing Director was due to begin in the coming weeks.</p>	
<b><u>13. Dates of future meetings.</u></b> <p>The dates of the next meetings are as follows:</p> <p>16<sup>th</sup> April 2015      18<sup>th</sup> June 2015</p>	