



**VALE OF GLAMORGAN LOCAL SERVICE BOARD MEETING**

**22 October 2015.**

**Committee Room 2, Civic Offices, Barry.**

**Present:**

Cllr Neil Moore (NM) – Vale of Glamorgan Council (Chair)  
Rob Thomas (RT) - Vale of Glamorgan Council  
Chris Perkins (CP) - Vale of Glamorgan Council  
Huw Isaac (HI) – Vale of Glamorgan Council  
Sian Clemett-Davies (SCD) – Vale of Glamorgan Council  
Phil Evans (PE) – Vale of Glamorgan Council  
Phil Chappell (PC) – Creative Rural Communities  
Bob Tooby (BT) – Welsh Ambulance Service Trust

Graeme Smith (GS) – Llanmaes Community Council  
Anne Parkin (AP) – Cardiff and Vale College  
Rachel Connor (RC) – Glamorgan Voluntary Services  
Anne Wei (AW) – Cardiff and Vale UHB  
Stuart Parfitt (SP) – South Wales Police  
Carl Evans (CE) – South Wales Fire & Rescue Service  
Francesca Howorth (FH) – Vale of Glamorgan Council

**Apologies:**

Kay Martin – Cardiff and Vale College  
David Bebb -Community Rehabilitation Company (CRC)  
Dr. Sharon Hopkins – Cardiff and Vale UHB  
Hayley Selway – Vale of Glamorgan Council

Jennifer Hill - Vale of Glamorgan Council  
Peter Greenhill – National Probation Service  
Nadia De Longhi – Natural Resources Wales

	<b>Action</b>
<p><b>1. <u>Welcome and apologies for absence.</u></b></p> <p>Apologies were given and introductions were made.</p>	
<p><b>2. <u>Minutes of Local Service Board meeting held on 14 July 2015.</u></b></p> <p>Agreed as an accurate record. RC reminded the group that the Vale Centre for Voluntary Services has now merged with Vale Volunteer Bureau; the new organisation is called Glamorgan Voluntary Services.</p>	



<p><b>3. <u>Matters arising.</u></b></p> <p>There were no further matters arising.</p>	
<p><b>4. <u>Minutes and update from the meetings of the Cardiff and Vale Joint Local Service Board</u></b></p> <p>NM presented the minutes of the last two meetings of the Cardiff and Vale Joint LSB to the group for information and comment. The impacts of the Well Being of Future Generations Act on the group will be discussed under Item 8. PE added that it would be timely to review membership of the board to reduce duplication and the fluctuation in membership that currently occurs.</p>	
<p><b>5. <u>Creative Rural Communities</u></b></p> <p>PC presented an update on the work of Creative Rural Communities (CRC) and how changes to funding had changed the focus of the partnership. PC gave a background to the partnership and outlined the new local development strategy. The strategy is supported by a Local Action Group which is part of a network of nearly 2500 across Europe.</p> <p>The strategy is part of a £2.16 million revenue programme to support projects which would otherwise struggle to get off the ground. There is space for trying new projects that build on existing ideas from across Europe. Current projects funded through this method include digital tourism, increasing cooperation and community mapping.</p> <p>The CRC team have been involved significantly in the Council's Reshaping Services Strategy and can provide key support and potential finance to the transformational agenda. HI added there was potential crossover to support a greater role for Town and Community Councils. RT agreed highlighting that the funding may be able to support a transition for green spaces and non-statutory services that would no longer be provided by traditional means.</p> <p>PC also highlighted the Regional Community Development Fund. The fund, with a total value of £59 million, is currently accepting bids for projects. Applications are made to Welsh Government and CRC is not getting additional finance to support bids. RC added that it was vital that there was support offered to ensure that small bids were not presented with barriers to the fund. The process will end in January so if any members of the group know of any relevant projects please contact the CRC team.</p> <p>RT added that the fund was a useful tool to enhance and expand projects; however, a strategic approach across the partnership was needed to ensure the potential was realised. PE agreed stating that</p>	



<p>a smaller number of larger projects across the area may benefit from economies of scale.</p> <p>AW thanked PC for the presentation and asked if the slides could be circulated to the group. CP agreed to circulate following the meeting.</p>	<p><b>CP/PC</b></p>
<p><b>6. <u>Community Strategy Annual Report</u></b></p> <p>HI presented the Community Strategy Annual Report, compiled by the Council's Strategy and Partnership Team. This is the fourth report highlighting progress against the Community Strategy and the Delivery Plan. As such the report is in two parts. The report also highlights good practice and includes case studies from across the partnership.</p> <p>AW commended the team on the production of the report, saying it provided a useful update on progress and outlined the next steps for coming year. PE also highlighted the usefulness of the report and added it was a very accessible document.</p> <p>HI added that the report contained indicators that add context to the ongoing work and that this report may be the last in its present form due to the impacts of the Well Being of Future Generations Act.</p>	
<p><b>7. <u>Delivering Organisational Change – Welsh Ambulance Service Trust (WAST)</u></b></p> <p>BT presented an update on the Trust's current strategy and recent change of approach to meeting the needs of the population.</p> <p>BT informed the group that the previous target to attend to all calls within 8 minutes has now been replaced with a new structure that takes a more targeted approach to the trust's service response. The new strategy reflects the changing role of the ambulance service as it offers increasing clinical support. Furthermore, the strategy offers the chance to make the organisation more IT literate, place managers in the community, co-locate and offer a more dignified service to users.</p> <p>The strategy will build a more responsive and flexible service that meets the current demands of the population. It will seek to help partners by reducing bottlenecks at A&amp;E where possible and provide quicker responses to the most serious incidents. BT highlighted that the organisation was seeking to build relationships with partners, as in the past this had not always been best utilised. BT reminded the group of some of the historic difficulties in the Vale due to geography and the spread of population which is located close to two different health board hospitals at either end. The strategy seeks to address these issues as well as tackling some of the more hidden themes, such as the delays in reaching Penarth, that an intelligence led</p>	



<p>service will be more able to act on.</p> <p>AP asked if the trust needed additional training to increase the capacity of staff. BT stated that currently there was full capacity but that paramedic training was a key qualification. GS enquired as to the use of defibrillators. BT responded that there were now over 1000 in Cardiff and Vale and it was essential that rural areas have access to such equipment. PE praised the new approach, adding that increased intelligence and integrated phone and information systems were vital to improve services.</p> <p>NM thanked BT for the informative presentation and agreed with the new approach that removed the 8 minute target. BT agreed to present the information to Vale of Glamorgan Council Members when possible following a request from NM. The group agreed that an update on the strategy at a future meeting of the LSB would allow for increased engagement with partners.</p>	<p><b>BT/NM</b></p>
<p><b><u>8. Well Being of Future Generations Act Guidance Consultation Response</u></b></p> <p>HI presented a draft response to the current Welsh Government consultation regarding the Well Being of Future Generations Act Guidance. This meeting is timely as the consultation period ends on the 16<sup>th</sup> November. The response seeks clarification of several of the implications for the LSB, including membership, terms of reference and the timeline of actions. HI invited the group to comment ahead of the submission of the document.</p> <p>PE added that it was essential that the work to support the Public Service Board (PSB) Well Being Assessment (WBA) was aligned with the ongoing work of the Social Services and Well Being Needs Assessment. AW agreed that it would be beneficial if the health and social services element of the WBA was conducted at a Cardiff and Vale level, adding that a wider, open approach was needed to ensure success and reduce the differentials across the area. HI agreed, but confirmed that the footprint of the future PSB would be the Vale. NM endorsed this approach.</p> <p>FH informed the group that a Business Intelligence Group workshop was scheduled for the 19<sup>th</sup> November, and would discuss planning for the WBA and how all partners could contribute. The workshop will also discuss future monitoring and data requirements of the new PSB.</p> <p>GS asked if a comment could be added to the response regarding the potential burden on Town and Community Councils and the lack of communication from Welsh Government up to this point.</p> <p>RT highlighted the need for further clarity on several points,</p>	



<p>including governance of the PSB and how community areas and protected characteristics would feature in the WBA. BT added that the WAST had been missed from the guidance and that this will be the focus of his organisation's response. PE asked for further clarity regarding the potential role of the private and independent sector, adding it was essential to build working relationships with all partners.</p> <p>HI thanked all partners for their feedback; this will be incorporated into the response and circulated to the group before final submission. Further to this, there will be LSB representatives at the Welsh Government's consultation event on the 23<sup>rd</sup> October and the PSB Event in November.</p>	
<p><b>9. <u>Annual Local Service Board Forum</u></b></p> <p>HI informed the group that the next forum will take place in the Spring and will build on the last event held in December 2014. HI invited the group to suggest themes and presentations for the day ahead of a draft proposal being brought to the next meeting of the LSB in December. PE added that it would be useful to present the Annual Report at the event. In addition it was agreed that it may be useful for BT to present at the event as today's presentation builds on the transformational agenda. NM suggested that a discussion of the budgets across the partnership could also form part of the session.</p>	
<p><b>10. <u>Any Other Business</u></b></p> <p>There was no further business.</p>	
<p><b>11. <u>Dates of future meetings.</u></b></p> <p>The next meeting is scheduled for the 8<sup>th</sup> December. The dates for 2016 will be confirmed as soon as possible.</p>	