



VALE OF GLAMORGAN LOCAL SERVICE BOARD MEETING

23rd February 2016

Council Chamber, Civic Offices, Barry.

Present:

Cllr Neil Moore (NM) – Vale of Glamorgan Council (Chair)
Rob Thomas (RT) - Vale of Glamorgan Council
Huw Isaac (HI) – Vale of Glamorgan Council
Dr Sharon Hopkins (SH) – Cardiff and Vale UHB
Graeme Smith (GS) – Llanmaes Community Council
Anne Parkin (AP) – Cardiff and Vale College

Stuart Parfitt (SP) – South Wales Police
Vaughan Jenkins (VJ) – South Wales Fire & Rescue Service
Nadia De Longhi (NL) – Natural Resources Wales
Judith Coles (JC) – Welsh Government
Helen (HM) - Moses Vale of Glamorgan Council
Fran Howorth (FH) – Vale of Glamorgan Council

Apologies:

Kay Martin – Cardiff and Vale College
Bob Tooby – Welsh Ambulance Service Trust
Phil Evans – Vale of Glamorgan Council
Hayley Selway – Vale of Glamorgan Council
Anne Wei – Cardiff and Vale UHB

Peter Greenhill – National Probation Service
Rachel Connor – Glamorgan Voluntary Services
Jennifer Hill – Vale of Glamorgan Council
Marcus Goldsworthy – Vale of Glamorgan Council

	Action
<p>1. <u>Welcome and apologies for absence</u></p> <p>Apologies were given and introductions were made.</p>	
<p>2. <u>Minutes of Local Service Board meeting held on 8 December 2015</u></p> <p>Agreed as an accurate record.</p>	
<p>3. <u>Matters arising</u></p> <p>NM advised that the community safety update would be included on the agenda for the first PSB meeting.</p>	HM



<p>The Local Service Forum to be considered as part of the discussion regarding transition from LSB to PSB.</p>	
<p>4. <u>Transition from Local Service Board to Public Services Board</u></p> <p>A paper with eight proposals concerning the transition from LSB to PSB was presented to the meeting by HI.</p> <p>HI advised that this would be the last LSB meeting and that the new PSB would be established on the 1st April and would meet for the first time in May. The Board were also advised that there would be separate PSBs for Cardiff and the Vale of Glamorgan. Discussions regarding the future of the joint LSB were ongoing to determine if a joint arrangement would still be necessary in light of other regional arrangements e.g. the Integrated Health and Social Care Board.</p> <p>As many of the organisations who are members of the LSB would also be represented on the PSB the views of the Board were being sought on a number of key issues in order to ensure a smooth transition to the PSB.</p> <p>The first proposal was that invitations be sent to statutory members and invited participants requesting confirmation of who would be attending PSB meetings and that those invited to participate were willing to be part of the PSB. The proposal was agreed.</p> <p>The proposal to write to the Police and Crime Commissioner inviting them to participate in the PSB and to confirm their representative was also agreed.</p> <p>There was a brief discussion regarding ‘other partners’ over and above those already involved in the Vale including the private sector and it was agreed that this should be discussed further at the first PSB meeting.</p> <p>The proposal for the current Community Strategy Delivery plan and sub-group arrangements to be recommended to the PSB for adoption was also agreed. SH requested that an exercise be undertaken to consider how the delivery plan aligns to the national well-being goals and this was agreed.</p> <p>It was also agreed that sub-group structures should be reviewed as part of the development of the PSB’s Well-being Plan which must be published in 2018.</p> <p>The Board also agreed that other partnership structures such as Safer Vale and the Children and Young Peoples Board be reviewed as part of the development of the new Well-being Plan.</p>	<p></p> <p>NM</p> <p>NM</p> <p>HI</p> <p>HM</p> <p>HI</p> <p>HI</p>



<p>Draft terms of reference for the PSB had been prepared and circulated and these will need to be agreed at the first meeting of the PSB in May. HI asked all partners to consider the draft terms of reference which have been drafted in line with the draft guidance from Welsh Government and to forward any comments to HM.</p>	<p>All</p>
<p>The final proposal concerned the issue of resourcing the work of the PSB and HI referred members to the final page of the report which outlined some of the costs incurred in 2015/16 and some of the potential costs for 2016/17. HI reminded members that the grant which had previously funded a LSB Support officer post had come to an end and highlighted the section in the draft guidance regarding resources. Members were again asked to consider how their organisation may best contribute to the resourcing of the PSB which would need to be discussed at the PSB meeting in May.</p>	<p>All</p>
<p>HI also drew attention to recent correspondence from Welsh Government regarding potential funding to assist with the well-being assessment. A maximum of £45,000 is available between Cardiff and the Vale of Glamorgan and a bid must be submitted by the 18th March with support from all statutory members of the two PSBs.</p>	
<p>There was some discussion regarding the short timeframe for submitting the bid, that it is prior to the PSB being established and the need for future correspondence to go direct from Welsh Government to all statutory partners. JC agreed to raise these concerns with colleagues in Welsh Government.</p>	<p>JC</p>
<p>HM to work with colleagues in Cardiff to draft a proposal regarding the grant and circulate to partners.</p>	<p>HM</p>
<p>5. <u>Well-being Assessments – Business Intelligence Group update</u></p> <p>Following on from the Business Intelligence workshop in November and discussions at the LSB in December an outline timetable and proposal for undertaking the well-being assessment had been drafted for discussion.</p> <p>The paper outlined the work already being undertaken in terms of discussions with relevant officers across partner organisations and consideration of the different assessments that need to be taken in to account. HM advised that work has started to pull together a data matrix to provide a way forward for the situation analysis which is the first key piece of work for the assessment.</p> <p>The LSB were asked to note progress and agree four recommendations:</p> <p>The board noted progress and the proposed way forward including</p>	



<p>considering health and social care issues on a regional basis and that as work progresses other areas may be identified where a more regional approach would be logical.</p> <p>The board agreed that the starting point for the community areas within the assessment should be Eastern Vale, Western Vale and Barry and that a map outlining the boundaries should be brought to the first PSB meeting.</p> <p>Engagement work should commence sooner rather than later and should be integral to the assessment.</p> <p>Initial desktop work should continue as outlined within the report to inform a final proposal on the assessment for agreement at the first PSB meeting in May.</p> <p>HM advised that discussions with colleagues leading on the population assessment for the Social Services and Well-being Act had already highlighted the need to work in parallel and the potential for a joined up approach to engagement. HM advised that a meeting with colleagues leading on the well-being assessment for Cardiff has already been arranged.</p> <p>SH advised that it would be useful to look at work undertaken in New Zealand, Australia and Canada on well-being as this may assist with some of the proposed engagement.</p>	<p>HM</p>
<p>6. <u>Local Health and Well-being Services</u></p> <p>SH presented a paper on delivering local health and well-being services and provided feedback from the partnership planning event held in December 2015.</p> <p>The outcome of the event will contribute to the proposed development of a network of locality hubs which is part of the UHB's 'Shaping Our Future Wellbeing' Strategy. The collective aim is to provide better quality, more flexible, accessible and integrated accommodation to deliver a greater range of services</p> <p>The focus in the Vale of Glamorgan will be at Barry Hospital with more outpatient and day services but this will not preclude more local services aligned to GPs or leisure services as appropriate.</p> <p>The work promotes the social model of health and is consistent with the Well-being of Future Generations Act with an emphasis on prevention, collaboration and integration.</p> <p>The paper circulated for the meeting shows the direction of the work to date and the next steps which include exploring opportunities for more innovative use of IT, a more strategic approach to asset management with partners and to think differently about how</p>	



<p>services are delivered. A high level exercise is to be undertaken to translate the conceptual thinking around integrated clinical pathways and service models to further develop understanding about what will be required to meet the health and social needs of the population.</p> <p>The model will form the basis of a Programme Business Case which will be submitted to Welsh Government for approval and to access capital funding either through the All Wales Capital Programme or through other sources of funding with partners.</p> <p>There will be a further partnership event in May 2016 to test potential options in terms of local service delivery.</p>	
<p>7. <u>Vale of Glamorgan Council Corporate Plan 2016-20</u></p> <p>RT advised that the draft Corporate Plan was agreed by the Council's Cabinet on the 22nd February and was due to be formally approved by Council on the 2nd March.</p> <p>The plan has been drafted with due regard to the Well-being of Future Generations Act and sets out the Council's priorities for the next four years. RT thanked those partners who had contributed to the consultation exercise and gave a brief overview of the plan's structure including the four well-being outcomes and eight well-being objectives with examples of some of the activities the Council will be undertaking to ensure these objectives are achieved.</p> <p>RT also advised that the Council had embraced the five ways of working as detailed in the Act and in particular there is a strong emphasis on preventative activities within the plan.</p> <p>Partners were complimentary with regard to the plan and commented on its accessibility and the useful summary at the rear of the document.</p>	
<p>8. <u>Any Other Business</u></p> <p>NM thanked all LSB members for their contributions to the LSB and advised that he was looking forward to the new PSB being equally successful.</p>	
<p>9. <u>Date of inaugural Public Services Board Meeting</u></p> <p>It was agreed that the date of the first meeting would be re-arranged to ensure all statutory members can attend.</p>	HM