



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

## Cabinet Quarterly Work Programme

**October 2022 – December 2022**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

**Contents**

Forward Work Programme: October 2022 .....1

Forward Work Programme: November 2022 .....5

Forward Work Programme: December 2022 .....8

## Forward Work Programme: October 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Revenue Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Capital Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 31st August, 2022 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Draft Capital Strategy 2023/24 and Initial Capital Programme Proposals 2023/24 to 2027/28.	To gain approval for the Initial Capital Programme Proposals for 2023/24 to 2027/28 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Strategy for Cabinet Member to consider.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Financial Strategy 202/23 and Medium Term Financial Plan Refresh.	To review the financial pressures over the medium term and put in place a strategy for delivering the 2023/24 budget and sustainable finances over the medium term.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022.	Leader	No	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	People Strategy and Supporting Documents.	<p>To advise Cabinet and seek agreement of the revised Draft People Strategy to run alongside and across the same timescale as the current Corporate Plan.</p> <p>To advise and seek Cabinet agreement of certain supporting draft documents which align to the People Strategy, as appended to this report, which include;.</p> <ul style="list-style-type: none"> <li>- Strategic Workforce Development Strategy and Implementation Plan</li> <li>- Hybrid Working Strategy</li> <li>- Learning and Development Plan</li> <li>- Volunteer Policy.</li> </ul>	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet 20 <sup>th</sup> October, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		The report also seeks approval for further consultation with staff and partners, given the importance of the strategy and supporting documents to the future way of working of the organisation.				
October	Council Annual Self-Assessment Approvals.	To seek cabinet endorsement of the Vale of Glamorgan Annual Self-Assessment Report 2021/22, incorporating the findings from engagement with key stakeholders.	Leader	No	Yes	To be reported to Cabinet 20 <sup>th</sup> October, 2022
October	Project Zero.	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No	Report was due to be reported to October cycle but has been delayed to January 2023 following Scrutiny consideration.
October	Tenant & Leaseholder Participation Strategy 2022 – 2025.	To approve and adopt the Tenant & Leaseholder Participation Strategy 2022 - 2025.	Neighbourhood and Building Services	No	No	To be reported to Cabinet 20 <sup>th</sup> October, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cardiff and Vale of Glamorgan Market Stability Report 2022.	To approve the Cardiff and the Vale of Glamorgan Market Stability Report 2022.	Social Care and Health	No	Yes	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2021/2022.	To report to Cabinet the findings of the Council's fourth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October, 2022.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Dwr Cymru Welsh Water Consultation on the Drainage and Wastewater Management Plan (DWMP).	To seek Cabinet approval for the Council's response to the above consultation.	Community Engagement, Equalities and Regulatory Services	No	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet

## Forward Work Programme: November 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2022/23 Performance Report.	To present quarter 1 performance results for the period 1st April 2022 to 30th June 2022 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2023/24 and Medium Term Financial Plan 2022/23 to 2025/26.	To gain Cabinet's approval for the amended revenue budget for 2023/24 and to commence consultation on the initial revenue budget proposals for 2023/24.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2023/24 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2023/24 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account (HRA) Budget Proposals 2023/24.	To gain Cabinet's approval for the initial budget proposals for 2023/24 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2022/23.	To provide a mid-year report on the Authority's treasury management operations for the period 1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022.	Leader	No	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Q2 Sickness Absence Report 2022/2023.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> September 2022.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	Vale of Glamorgan Annual Self-Assessment 2021/22.	To seek Cabinet endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report 2021/22.	Leader	No	No
November	Revenue Monitoring for the period April to September 2022.  <i>Report was considered by Cabinet on 6<sup>th</sup> October, 2022</i>	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
November	Capital Monitoring for the period April to September 2022.  <i>Report was considered by Cabinet on 6<sup>th</sup> October, 2022</i>	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	STEAM Targets 2022/23 – Annual Report.	To report annual results.	Education, Arts and the Welsh Language	Yes Environment and Regeneration)	No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To	Social Care and Health	No	No



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		provide assurance and understanding around safeguarding activity taking place across the Council.			

## Forward Work Programme: December 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2024-2025.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes	No
December	Vale of Glamorgan Replacement LDP (2021-2036) – Sustainability Appraisal Scoping Report.	To report the findings of the stakeholder consultation.	Legal, Regulatory and Planning	No	No