



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**April 2024 – June 2024**



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## Forward Work Programme: April 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
April	Annual Development Plan Monitoring Report: Quarter 3 Performance 2023/24.  Deferred from March cycle.	To present Quarter 3 performance results for the period 1st April, 2023 to 31st December, 2023 in delivering the Council's 2023/24 Annual Delivery Plan commitments as aligned to Corporate Plan Well-being Objectives.	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting. Min. No. 307 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/ADP-Perf-Monitoring-Report-Q3-2023-24.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/ADP-Perf-Monitoring-Report-Q3-2023-24.pdf</a>
April	Service Plans and Performance Targets to Deliver the Council's Annual Delivery Plan 2024/25.  Deferred from March cycle.	To seek Cabinet's approval of the priority actions as reflected in Service Plans and proposed service performance targets for the period 2024/2025 that will deliver the Council's Annual Delivery Plan (ADP).	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting. Min. No. 308 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Service-Plans-Target-Setting.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Service-Plans-Target-Setting.pdf</a>
April	Renewal of Vale of Glamorgan Broadcasting Community Interest Company Deed of Grant.	To update Members on the activities of Bro Radio and to seek approval for an extension of funding for a further five year as part of the approach to support core community	Leader	No	No	Reported to 11/04/24 Cabinet meeting. Min. No. 309 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Bro-Radio-Extension-Deed-Grant.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Bro-Radio-Extension-Deed-Grant.pdf</a>

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		organisations.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/VoG-Broadcasting-Community-Interest-Company-Deed-of-Grant.pdf">lamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2024/24-04-11/VoG-Broadcasting-Community-Interest-Company-Deed-of-Grant.pdf</a>
April	Proposal to Grant Freemen and Freewomen Status to the Royal National Lifeboat Institution.	To consider granting the members of the Royal National Lifeboat Institution (Vale of Glamorgan), a registered charity in the Vale of Glamorgan, the title of honorary freemen and honorary freewomen in recognition of their distinguished service to residents and visitors of the Vale of Glamorgan in the RNLI's 200th anniversary year. The freedom ceremony to be held on Saturday 1st June, 2024 on Barry Island.	Leader	No	Yes	Reported to 11/04/24 Cabinet meeting. Min. No. 310 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/RNLI-Freemen-and-Freewomen.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2024/24-04-11/RNLI-Freemen-and-Freewomen.pdf</a>
April	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 25th January, 2024.	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting. Min. No. 311 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Use-of-CX-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2024/24-04-11/Use-of-CX-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Emergency-Powers.pdf</a>
April	Cabinet Annual Strategic Forward Work Programme May 2024 to April 2025 and Cabinet Quarterly Work Programmes – January to March 2024 and April to June 2024.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2024 to April 2025, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2024 and to confirm the Quarterly Work Programme for April to June 2024.	Leader	No	No	Reported to 25/04/24 Cabinet meeting. Min. No. 317 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Cabinet-Annual-Strategic-FWP.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Cabinet-Annual-Strategic-FWP.pdf</a>
April	Housing Development Programme - Package Deal at the Former Cowbridge Police Station, Cowbridge.	To inform Cabinet of a proposal to enter into a package deal contract with Bluefield Land Ltd, for the delivery of 14no. new older persons apartments for social rent at the former Cowbridge Police Station, Cowbridge (the Scheme).	Public Sector Housing and Tenant Engagement	No	No	Reported to 25/04/24 Cabinet meeting. Min. Nos. 318 and 321 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Housing-Development-Programme-Cowbridge.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Housing-Development-Programme-Cowbridge.pdf</a>
April	Corporate Strategy for Children who Need Care and Support 2024-28.	To endorse the Corporate Strategy for Children who need Care and Support 2024-28.	Social Care and Health	No	No	Reported to 11/04/24 Cabinet meeting.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Min. No. 312 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Children-who-need-Care-and-Support.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Children-who-need-Care-and-Support.pdf</a>
April	Social Care Records System.	To seek approval from Cabinet to enter into an agreement with Merthyr Tydfil County Borough Council (MCTCBC), Rhondda Cynon Taf County Borough Council (RCTCBC) and Bridgend County Borough Council (BCBC) regarding the procurement of a replacement social care system for CareDirector (WCCIS) that will become end of life by January 2026.	Social Care and Health	No	No	Reported to 25/04/24 Cabinet meeting Min. No. 319 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Social-Care-Records-System.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-25/Social-Care-Records-System.pdf</a>
April	Let's Talk About Life in the Vale – Survey Report and Further Engagement.	To report on the outcome of the Let's Talk About Life in the Vale survey exercise and plans for further engagement.	Community Engagement, Equalities and Regulatory Services	Yes (Corporate Performance and Resources and Voluntary Sector Joint Liaison Committee)	No	Reported to 11/04/24 Cabinet meeting. Min. No. 313 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Lets-Talk-About-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Lets-Talk-About-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Life.pdf</a>

## Forward Work Programme: May 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
May	Use of Chief Executive Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 11th April, 2024.	Leader	No	No	Reported to 23/05/24 Cabinet meeting Min. No. 12 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Use-of-CX-Emergency-Powers-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Use-of-CX-Emergency-Powers-Report.pdf</a>
May	Report Back on Levelling Up Fund Round 3 Negotiation.	Fund Round 3 negotiation with ABP in respect of securing the marina development.	Leader	No	No	Report deferred to future Cabinet cycle.
May	2024 Update to the Housing Support Grant Delivery Plan 2022-2025.	To request Cabinet to approve to the 2024 Update to the HSG Delivery Plan and Spend Plan for	Public Sector Housing and Tenant	No	No	Reported to 23/05/24 Cabinet



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		24/25	Engagement			meeting Min. No. 13 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Housing-Support-Grant-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Housing-Support-Grant-Report.pdf</a>
May	Update to Affordable Housing Supplementary Planning Guidance.	To seek Cabinet approval to undertake a public consultation on amendments to the adopted Affordable Housing Supplementary Planning Guidance.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to 23/05/24 Cabinet meeting Min. No. 14 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Affordable-Housing-SPG-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-05-23/Affordable-Housing-SPG-Report.pdf</a>

## Forward Work Programme: June 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
June	Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25.	To outline the approach to developing a new Corporate Plan for 2025-2030, arrangements and proposed scope for the Panel Performance Assessment and to present the Vale of Glamorgan Annual Performance Calendar for 2024/25. The report also outlines the key findings and learning from the review of last year's Annual Self-Assessment approach and makes proposals to further enhance the process in readiness for the 2023/24 self-assessment.	Leader	Yes (All)	No	Reported to 06/06/24 Cabinet meeting Min. No. 26 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024-06-06/Annual-Performance-Calendar-May-2024-25.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024-06-06/Annual-Performance-Calendar-May-2024-25.pdf</a>
June	Vale of Glamorgan Council Data Strategy.	To provide Cabinet with an update on the development of the Council's Data Strategy and seek approval of the Strategy	Leader	No	No	Reported to 06/06/24 Cabinet meeting Min. No. 27 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee">https://www.valeofglamorgan.gov.uk/Documents/Committee</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">%20Reports/Cabinet/2024/24-06-06/Vale-of-Glamorgan-Data-Strategy.pdf</a>
June	Vale of Glamorgan Information Governance Strategy.	To inform Cabinet on the development of the Council's Information Governance Strategy and seek approval for the Strategy.	Leader	No	No	Reported to 06/06/24 Cabinet meeting Min. No. 28 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-06/Vale-of-Glamorgan-Information-Governance-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-06/Vale-of-Glamorgan-Information-Governance-Strategy.pdf</a>
June	Appointments to Outside Bodies / Joint Committees.  Deferred to 06/06 Cabinet from May cycle.	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No	Reported to 06/06/24 Cabinet meeting Min. No. 29

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						<a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-06/Appointments-to-Outside-Bodies-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-06/Appointments-to-Outside-Bodies-Report.pdf</a>
June	Q4 Sickness Absence Report 2023/2024.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1st April, 2023 to 31st March, 2024.	Leader	Yes (Corporate Performance and Resources)	No	Reported to 20/06/24 Cabinet meeting Min. No. 39 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-20/Q4-Sickness-Absence.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-20/Q4-Sickness-Absence.pdf</a>
June	Vale of Glamorgan Council Annual Audit Summary 2023.	To present the Vale of Glamorgan Council Annual Audit Summary 2023	Leader	Yes (Corporate	No	Reported to 20/06/24

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		(attached as Appendix A).		Performance and Resources and Governance and Audit)		Cabinet meeting Min. No. 40 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-20/Annual-Audit-Summary.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-20/Annual-Audit-Summary.pdf</a>
June	Proposed Disposal of Strip of Land at Innovation Quarter, Barry Waterfront.	To report the proposed disposal of a strip of land at the Innovation Quarter.	Deputy Leader and Sustainable Places	No	No	Reported to 20/06/24 Cabinet meeting Min. Nos. C41 & C43 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-20/Disposal-of-Land-at-IQ.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-20/Disposal-of-Land-at-IQ.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
June	Housing Development Programme – Land at Upper Cosmeston Farm, Penarth.	<p>To advise Cabinet of a proposal to submit a bid to Welsh Government to acquire and develop the land at Upper Cosmeston Farm in partnership with Newydd Housing Association, United Welsh Housing Association and Edenstone Homes.</p> <p>To also advise Cabinet of a proposal to form a Limited Liability Partnership with the afore mentioned partners, to facilitate the delivery of the development proposals if selected as Welsh Government’s preferred bidders</p>	Public Sector Housing and Tenant Engagement	No	No	Reported to 06/06/24 Cabinet meeting Min. Nos. C30 & C35 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-06/Land-at-Upper-Cosmeston-Farm-Penarth-Part-1.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-06/Land-at-Upper-Cosmeston-Farm-Penarth-Part-1.pdf</a>
June	Contract for the Provision of Childcare for Flying Start in Dinas Powys, Vale of Glamorgan.	To seek authority to undertake a tender process relating to the provision of childcare for the Vale of Glamorgan Flying Start Programme within the new setting in the grounds of Dinas Powys Primary School. To seek delegated authority to award the contract to the successful provider.	Social Care and Health	No	No	Reported to 06/06/24 Cabinet meeting Min. No. 31 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-06/Land-at-Upper-Cosmeston-Farm-Penarth-Part-1.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-06-06/Land-at-Upper-Cosmeston-Farm-Penarth-Part-1.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">4/24-06-06/Provision-of-Childcare-for-Flying-Start-in-Dinas-Powys.pdf</a>
June	Proposed Transfer of Land and Buildings at Penarth Athletic Field to Penarth Athletic Club.	To report and consider (1) an objection to the proposed transfer of the Penarth Athletic Field to the Penarth Athletic Club and (2), subsequent to consideration of the objection, and without prejudice to the same, to note and consider a minor change to the area of land to be transferred to Penarth Athletic Club.	Leisure, Sport and Well-being	No	No	Reported to 06/06/24 Cabinet meeting Min. No. 32 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-Penarth-Athletic-Field-Proposed-Transfer-Objection.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-06-Penarth-Athletic-Field-Proposed-Transfer-Objection.pdf</a>