

Enter identification mark as on candidate's declaration

## Return of candidate spending: Local government elections in England and Wales

### Section 1 – Details of candidate and election

Local authority

Ward/District

Electorate

Date you became a candidate

Date of election

Date election result declared

Candidate name

Registered party

Spending limit

£

### Section 2 – Details of election agent

Agent's name

Date election agent appointed

I am the agent responsible for delivering this return of candidate's expenses under Part II of the Representation of the People Act 1983

I am the candidate and I was my own election agent. I am responsible for delivering this return of candidate's expenses under Part II of the Representation of the People Act 1983

Signature of agent \_\_\_\_\_

Date

### Section 3 – Summary of spending

If you have information to report about candidate spending you should use the worksheets to set out the details for each item and enter the totals for the types of payment and categories of spending into tables 3a and 3b.

If you have nothing to report for a particular category you do not need to attach the worksheet, but you must enter zero or nil next to that category in tables 3a and 3b.

Tell us if you have completed and attached the following worksheets:

Advertising	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Unsolicited material to electors	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Transport	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Public meetings	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Agent and other staff costs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Accommodation and administration	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Unpaid claims	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Disputed claims	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Section 3a Types of payment		£.pp/Nil
Manner of payment		
Unpaid claims		
Disputed claims		
Value of notional spending		
Payments made		
<b>Total election spending</b>		<b>£</b>

Total spending for 3a should equal the total spending for 3b. If they are not equal then check you have completed the worksheets on unpaid and disputed claims.

Section 3b Categories of spending		£.pp/Nil
Purpose		
A. Advertising		
B. Unsolicited material to electors		
C. Transport		
D. Public meetings		
E. Agent and other staff costs		
F. Accommodation and administration		
<b>Total election spending</b>		<b>£</b>

#### Section 4 – Statement of all personal expenses incurred

Please provide details of personal expenditure on the worksheet labelled 'Personal expenses'

Personal expenses are the reasonable travel and living expenses of the candidate for the purpose of campaigning in the election. Personal expenses do not count against the candidate's limit and they should not duplicate anything already declared as election spending under section 3

The total amount of personal expenses

£

## Section 5 – Donations

Tell us if you have completed and attached the worksheets on:

Accepted donations                      Yes                       No

Rejected donations                      Yes                       No

Total value of donations accepted                      £

Total value of donations rejected                      £

Please tell us about any money provided by the candidate to meet election spending costs (optional)                      £

## Section 6 – Access to Elected Office for Disabled People Fund (This question is voluntary)

Have you received a grant from the Access to Elected Office Fund?                      Yes                       No                       Prefer not to say

**Submit this return to the appropriate Returning Officer within 35 days after the declaration of the result.**  
It must be accompanied by a separate declaration signed by the election agent verifying this return.

Within seven working days of submitting this return, the candidate must also submit a signed declaration verifying this return.

**A. Advertising**

Item No	Receipt/ Invoice	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Date paid	Value £	Amount paid £	Notional value £	Disputed /Unpaid
<b>Sub-totals</b>								

**B. Unsolicited material to electors**

Item No	Receipt/ Invoice	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Date paid	Value £	Amount paid £	Notional value £	Disputed /Unpaid
<b>Sub-totals</b>								

**C. Transport**

<b>Item No</b>	<b>Receipt/ Invoice</b>	<b>Item/ Service</b>	<b>Name and address of supplier (unless on invoice/receipt)</b>	<b>Date paid</b>	<b>Value £</b>	<b>Amount paid £</b>	<b>Notional value £</b>	<b>Disputed /Unpaid</b>
<b>Sub-totals</b>								

**D. Public meetings**

Item No	Receipt/ Invoice	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Date paid	Value £	Amount paid £	Notional value £	Disputed /Unpaid
<b>Sub-totals</b>								



**E. Agent and other staff costs**

<b>Item No</b>	<b>Receipt/ Invoice</b>	<b>Item/ Service</b>	<b>Name and address of supplier (unless on invoice/receipt)</b>	<b>Date paid</b>	<b>Value £</b>	<b>Amount paid £</b>	<b>Notional value £</b>	<b>Disputed /Unpaid</b>
			<b>Sub-totals</b>					

**F. Accommodation and administration**

Item No	Receipt/ Invoice	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Date paid	Value £	Amount paid £	Notional value £	Disputed /Unpaid
<b>Sub-totals</b>								

**Unpaid claims**

<b>Category</b>	<b>Item No</b>	<b>Item/Service</b>	<b>Amount £</b>	<b>Name of court</b>	<b>Date of application</b>
<b>TOTAL</b>					

Disputed claims						
Category	Item No	Item/Service	Amount £	Nature of dispute	Action	
<b>TOTAL</b>						

**Personal Expenses**

<b>Item</b>	<b>Amount £</b>	<b>Date expense incurred</b>	<b>Date invoice received</b>	<b>Date paid</b>

**Total**

**Donations you have accepted**

Donor name	Address	Status	Received	Accepted	Value £	Nature

**TOTAL**

