

Person Specification

Post No	S-NST-FL009/FL012/FLT15	Designation:	Motor Vehicle Fitter	Department:	Environment and Housing Services
Section:	Transport Services	Completed By:	Gareth George	Date:	March 2017

The Person Specification outlines the main attributes needed to adequately perform the post specified. In drawing together the specification, a critical examination of the job description has been undertaken to pinpoint those elements of the post deemed as essential.

The Person Specification is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the recruitment process in identifying and shortlisting candidates. You should refer and address each point of the Person Specification, giving evidence of what skills, experience and knowledge you have in each of these areas. Always be specific. Do not use general phrases such as “I have the necessary skills...” or “I am confident I can do the job well...”. The shortlisting panel will need to know how you meet the requirements based on the evidence you provide.

		Essential	Desirable	Ascertained by
1.	Experience	<ul style="list-style-type: none"> Experience of the essential requirements in the preparation of vehicles for Class 4, 5 and 7 and HGV MOTs Test. 	<ul style="list-style-type: none"> Experience of agricultural and light plant machinery. 	Application Form and Interview.
2.	Knowledge		<ul style="list-style-type: none"> Knowledge of agricultural and light plant machinery. 	Application Form and Interview.
3.	Skills and aptitudes	<ul style="list-style-type: none"> Skilled in disciplines of the repair of light and heavy goods vehicles also plant and ground maintenance equipment. 	<ul style="list-style-type: none"> Previous experience of a motor vehicle repair garage environment and knowledge of vehicle hydraulic and electrical systems. 	Application Form and Interview.

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4.	Qualifications and training	<ul style="list-style-type: none"> • NVQ Level 3 or City and Guilds Heavy / Motor Vehicle Craft Studies Park 1, 2 and 3 or Equivalent. • Holder of a valid VOSA MOT tester's certificate. 	<ul style="list-style-type: none"> • Additional vocational training certificates. • MOT tester, or willing to obtain testers certificate (within 12 month period). 	Application Form and Interview. Documentary Evidence.
5.	Attitude and motivation	<ul style="list-style-type: none"> • Must be able to work as a team player and on own with the commitment to the delivery of a quality service. 	<ul style="list-style-type: none"> • A knowledge of the service carried out by the Departments of the Council. 	Application form and Interview.
6.	Other (please specify)	<ul style="list-style-type: none"> • Full driving licence with a minimum of B Group. • Ability to drive/travel throughout the Vale or between locations as appropriate 	<ul style="list-style-type: none"> • Full driving licence with C plus E entitlement. • Ability to speak/learn Welsh 	Application Form and Interview. Documentary Evidence.