



THE VALE OF GLAMORGAN COUNCIL

PERSON SPECIFICATION

POST NO:	V/CF/PDT89	DESIGNATION:	Flying Start Sessional Childcare Worker	DEPARTMENT:	Social Services/Flying Start
SECTION:	Children and Young People's Services	COMPLETED BY:	Kathryn Clarke	DATE:	November 2013

	ESSENTIAL	DESIRABLE	ASCERTAINED BY
1. SKILLS AND APTITUDES	<ul style="list-style-type: none"> ▪ Ability to communicate effectively and sensitively with children and adults ▪ Ability to keep basic records. ▪ Patience and understanding of young children's needs. ▪ Ability to work as a member of a team. ▪ Ability to work under pressure and have a flexible approach to work. 	<ul style="list-style-type: none"> ▪ Communication in Welsh. 	<p>Application Form</p> <p>Interview</p>
2. KNOWLEDGE AND EXPERIENCE	<ul style="list-style-type: none"> ▪ Experience of working with Babies/Young children and their families ▪ Planning, Organisation and implementation of play activities with young children ▪ Understanding of CSSIW requirements for Regulated Childcare ▪ Good knowledge of child development. ▪ Understanding of Key Worker system 	<ul style="list-style-type: none"> ▪ Child Protection experience 	<p>Application Form</p> <p>Interview</p>

	ESSENTIAL	DESIRABLE	ASCERTAINED BY
3. ATTITUDE AND MOTIVATION	<ul style="list-style-type: none"> ▪ Commitment to Equal Opportunities and Anti-Discriminatory Practice. ▪ Motivation and enthusiasm for the post and an understanding of the tasks required. ▪ Knowledge and commitment to the concepts of the Council's Equal Opportunities Policy. 		<p>Application Form</p> <p>Interview</p>
4. QUALIFICATIONS AND TRAINING a) Academic b) Vocational	<ul style="list-style-type: none"> ▪ A good general education. ▪ NVQ Level 3 in Children's Care, Learning and Development, NNEB, Early Years or an equivalent relevant qualification 	<ul style="list-style-type: none"> ▪ NVQ Level 4 in Children's Care learning and development or Cache Level 4 in Early Years and Education 	<p>Application Form</p> <p>Documents</p>
5. OTHER (PLEASE SPECIFY)	<ul style="list-style-type: none"> ▪ A willingness to be supervised and an understanding of the importance of supervision. ▪ Flexible approach to work ▪ Participate in relevant in-house training. ▪ A willingness to undertake office duties. ▪ Ability to drive/travel throughout the Vale or between locations as appropriate. 	<ul style="list-style-type: none"> ▪ A full valid driving licence and use of a car for work purposes ▪ Casual car user rate will apply if it is deemed necessary by the Council/your manager for you to use your own car. 	<p>Application Form</p> <p>Documents</p>