**Petroleum (Consolidation) Regulations 2014**

**GRANT Application for a Petroleum Storage Certificate or Petroleum Licence**

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| **Petroleum Storage Certificate (can be issued up to 10 years)**(for storage and dispensing of petrol at workplaces, including filling stations) |

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| --- | --- |
| **Applicant Name****(Keeper of Petrol)** |  |
| **Address****Registered Address****(if limited company)** |  |
| **Main Contact** |  |
| **Telephone Number** |  |
| **Email Address** |  |

|  |  |
| --- | --- |
| **Storage/Dispensing****Premises Address**(if different from Applicant Address) |  |

**Tanks to be registered to store petrol at these premises:**

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| --- | --- | --- | --- |
| **Tank** | **Compartment** | **Maximum working capacity** | **Type of fuel stored** |
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Petroleum is currently stored in tank number/s…………………. with a combined maximum working capacity of …………………… litres. The annual figure is calculated on this figure dependant on the band it falls within, see below.

**Fees:**

|  |  |  |
| --- | --- | --- |
| **Band** | **Maximum quantity capable of storage at any one time** | **Annual Fee** |
| **1** | Up to but not exceeding 2,500 litres | **£44** |
| **2** | Over 2,500 litres but not exceeding 50,000 litres | **£60** |
| **3** | Over 50,000 litres | **£125** |

Please specify the initial period for which you intend to pay the fee: (full year durations only). The fees for a 2 year or more period are charged at multiples of the current annual fee.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1 year** |  | **2 years** |  | **3 years** |  | **4 years** |  | **5 years** |  |
| **6 years** |  | **7 years** |  | **8 years** |  | **9 years** |  | **10 years** |  |

**Please note:** Paying for more than one year now will reduce the administrative burden on your business and enable you to purchase at the current year’s fee rate. However the Regulations are subject to review and the fees could be changed.

Payment can be made to the Vale of Glamorgan Council in any of the following ways:

**By Post**

We accept cheques via the post. Please send your payment with your application to Licensing Department, Vale of Glamorgan Council, Civic Offices, Barry, CF63 4RU. Cheques should be made payable to the Vale of Glamorgan Council and crossed.

**In Person**

Payment may be made in person by card or cash. Please bring your application request letter to; Licensing Department, Vale of Glamorgan Council, Civic Offices, Holton Road, Barry, CF63 4RU .

**BACS**

If BACS is your only form of payment please contact the Licensing Department by email licensing@valeofglamorgan.gov.uk or by telephone 01446 709105

**Acknowledgement:**

I agree that I will notify the Vale of Glamorgan Council in the event of any change of keeper or prescribed material change.

Please advise if we may correspond with you electronically Yes [ ]  No [ ]

Please note: To maintain the integrity of the data, we request returned electronic versions of this form to be submitted as a PDF document

|  |  |
| --- | --- |
|  Name of Person Completing Form: |  |
| Position in Company: |  |
| Signature: |  |
| Date: |  |

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| **THIS APPLICATION MUST INCLUDE*** **A drawing of the layout of the dispensing premises**
* **A drawing of the containment system for petrol at the dispensing premises, including storage tanks and pipe work**
* **A drawing of the drainage system for petrol at the dispensing premises**
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Please return this application, drawings and fee to the Licensing Department, Vale of Glamorgan Council, Civic Offices, Holton Road, Barry, Vale of Glamorgan CF63 4RU or email Licensing@valeofglamorgan.gov.uk.