



# APPLICATION FOR A PRIVATE HIRE OPERATORS LICENCE

All questions must be answered unless specified

**PLEASE USE BLOCK CAPITALS**

<b>APPLICANTS FULL NAME</b>
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Please tick as applicable: <b>GRANT [ ]    RENEWAL [ ]</b>
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Date of Birth			
Are you permitted to work in the U.K?	YES		NO

Operator Licence Number	
Company Name	
Company Tel No.	
Company Address	
Postcode	

<b>ADDRESS</b> (Main Residential Address)
<b>POSTCODE</b>

Details of any trade or business activities carried out by the applicant before making this application

Details of any convictions recorded or proceedings pending against the applicant
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<b>Address and telephone number</b> from which Private Hire Vehicles will be operated
Has planning permission been granted to carry out a Private Hire Operator business from this address?  Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Additional Office Address if applicable</b>

Give details of any previous Operators Licence(s) issued to you by another licensing authority which has been suspended or revoked.

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Is this Application being made in the name of a Limited company?	YES		No	
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If answered Yes, an up to date Companies House list of directors must accompany each application.  
Also, all directors must have an up to date Disclosure and Barring Service check.

## IF APPLICABLE, ANSWER SECTIONS A, B AND C

**(A) To be answered if the applicant is a Director or Secretary of a Company**

Name of Company
Was the company convicted of any offences during the time when such office was held?

**(B) To be answered if the applicant proposes to operate vehicle(s) in partnership with another person**

Name and address of that person

**(C) To be answered if the applicant is a Director or Secretary of a Company**

Details of Secretary and all Directors of the company and any convictions recorded against the Secretary or Directors of the Company.

Please supply details of all current company directors and secretaries

Name	Position within company	Details of any convictions

If there is not enough space to complete the details of all directors and secretaries, please continue on a separate sheet.

1. What is the nature of any trade or business carried on by such Directors and Secretary?

2. Details of any previous application made by any such Directors and Secretary for an Operators Licence.

3. Details of any revocation or suspension of any Operators Licence previously held by any such Directors and Secretary.

**To be answered in all cases:**

How many telephone lines will you have which will be available for public telephone bookings?	
Please state telephone numbers of the above:	
If any of the above are 'freephones' please state their location(s):	
Do you supply wheelchair accessible Vehicles?	Yes <input type="checkbox"/> No <input type="checkbox"/>

I have read the conditions of licence issued by the Vale of Glamorgan Council which are applicable to Private Hire Operators Licence and in the event of a licence being granted / renewed to me I agree to comply with the said conditions.

The licence is issued subject to the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976 and the licensee is strongly advised to make himself / herself aware of the relevant provisions.

The grant of a Private Hire Vehicle Operators Licence shall not dispense with the need for any planning permission which might be necessary.

The grant of a Private Hire Vehicle Operators Licence shall not dispense with the Operators civil obligations (if any).

*I submit the sum of £                      and note that if the application is refused only part of the fee may be returnable.*

**I declare to the best of my knowledge and belief the above information is correct. I understand that if I knowingly or recklessly make a false statement or omission in relation to this application, I render myself liable to prosecution and my Private Hire Operator Licence may be suspended or revoked.**

**I understand that in pursuance of the prevention or detection of crime, personal information may be released to Government Agencies such as the Benefits Agency, Inland Revenue and UK Border Agency.**

Signature		Print Name	
Tel. No.		Mobile No.	
Email Address		Date	

Licensing Department Opening Times:- Mon-Thurs 08.45 – 16.30; Fri 08.45 – 16.00.

Any queries please contact the Licensing Section on (01446) 709105 or alternatively email [Licensing@valeofglamorgan.gov.uk](mailto:Licensing@valeofglamorgan.gov.uk)