

## DIRECTORATE OF LEARNING AND SKILLS Consultation Document

**Consultation on the proposal to reconfigure nursery provision in Penarth from September 2022 by:**

- **Amalgamating Bute Cottage Nursery School and Evenlode Primary School; and**
- **Amalgamating Cogan Nursery School and Cogan Primary School.**



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# Introduction

### Background

The Vale of Glamorgan Council is committed to ensuring that all pupils within the Vale have every opportunity to attain the best possible outcomes. In order to achieve this ambition, it is essential that we ensure schools remain sustainable, reflect the needs of our local communities, and are equipped with the best possible learning environments.

On 13 September 2021, the Council's Cabinet authorised the Director of Learning & Skills to undertake a **consultation from 20 September 2021 to 5 November 2021** on two proposals to reconfigure nursery provision in Penarth from September 2022.

### The proposals

This document explains the **Council's proposals to reconfigure nursery provision in Penarth** from September 2022.

#### **Proposal 1: To amalgamate Bute Cottage Nursery School and Evenlode Primary School by;**

- Changing the lowest age range of pupils at Evenlode Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Evenlode Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Bute Cottage Nursery School and transferring all staff and pupils of the nursery phase under the governance of Evenlode Primary School from September 2022.

#### **Proposal 2: To amalgamate Cogan Nursery School and Cogan Primary School by;**

- Changing the lowest age range of pupils at Cogan Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Cogan Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Cogan Nursery School and transferring all staff and pupils of the nursery phase under the governance of Cogan School from September 2022.

Nursery provision would continue to be provided from the existing buildings with both proposals.

These proposals are considered under section 2.1 and 2.3 of the School Organisation Code (2018). Section 2.1 refers to the closing of a maintained school. Section 2.3 refers to Regulated Alterations of a school, which includes changing the age range of a school by a year or more.

### Responding to the proposals

The Vale of Glamorgan Council is committed to ensuring that consultations are meaningful, relevant and appropriate for the communities that are involved, and the Council has a duty of care to ensure that proposals are clear, transparent, and reflective of those affected. This is a vision that can only be realised by working in partnership with schools, governors, parents and the wider communities we all serve.

This consultation gives you the opportunity to ask questions and make comments that will be considered when the Council's Cabinet decides how to proceed.

Further information regarding planned stakeholder engagement sessions and how you can respond to the consultation is detailed in the "Involving stakeholders and responding to the consultation" section from page 33. This section links to the online survey and contains a response form if you would like to submit a response via post.

**It is vital that any feedback be received by 5 November 2021 in order to be considered as part of this consultation. Any items received after that date cannot be considered.**

## Explanation of terms used in this document

**'Amalgamation'** – The process of combining the nursery and primary phases into a single school with a single governing body.

**'AN'** (Admission Number) - All maintained schools must admit pupils up to at least their published admission number. The admission number is the number of pupil places available in each year group.

**'ALN'** (Additional Learning Needs) - A pupil has additional learning needs if they have a learning difficulty or disability (whether the learning difficulty or disability arises from a medical condition or otherwise) which calls for additional learning provision.

**'Capacity'** – The capacity of a school is the total number of statutory aged pupil places available, it excludes nursery places.

**'Catchment Area'** - The geographic area from which students are eligible to attend a local school. Catchment children will always take priority over applications from outside the catchment area however there is no guarantee that any child will be admitted to their chosen school.

**'Community'** - A type of state-funded school in which the local education authority employs the school's staff, is responsible for the school's admissions and owns the school's estate.

**'Denominational'** - Schools with a designated religious character e.g. Church in Wales.

**'Discontinuing'** – Following the amalgamation of the nursery and primary phase into a single all-through primary school, a separate nursery school would no longer be required.

**'EA'** (Equality Act) - The Act covers all aspects of school life to do with how a school treats pupils and prospective pupils, parents and carers, employees, and members of the community. Everything a school does must be fair, non-discriminatory and not put individuals or groups of people at a disadvantage. In particular, a school must not discriminate, harass or victimise a pupil or potential pupil in relation to; admissions, the way it provides education for pupils, how it provides pupils access to any benefit, facility or service, and excluding a pupil or subjecting them to any other detriment.

**'EIA'** (An Equality Impact Assessment) - EIA is a process designed to ensure that a policy, project or scheme does not discriminate against any protected groups.

**'EM'** (English Medium) – A school where teaching and learning is primarily conducted through the

medium of English.

**'FTE'** (Full Time Equivalent) – Pupils attending the educational setting full-time.

**'LA'** (Local Authority) - The Local Authority referred to in this document means the Vale of Glamorgan Council unless otherwise stated.

**'NOR'** (Number on Roll) - The number of pupils attending a school. Nursery places are excluded.

**'PLASC'** (Pupil Level Annual School Census) - In January of every year, verified information is collected by schools for submission to the Welsh Government. This includes the number of pupils enrolled in each school, their age groups, home addresses, ethnicity and data on Welsh language, free school meals eligibility, special education needs and first language.

**'SA'** (School Action) - When a class or subject teacher identifies that a pupil has ALN they provide interventions that are additional to or different from those provided as part of the school's usual curriculum.

**'SA+'** (School Action +) - When a class or subject teacher and the ALN Co-ordinator are provided with advice or support from outside specialists, so that alternative interventions additional or different to those provided for the pupil through SA can be put in place.

**'SRB'** (Specialist Resource Base) - A facility within the school for children with special educational needs.

**'Statemented'** - A child has a Statement of Educational Need (SEN), otherwise known as ALN, if they have learning difficulties which require special educational provision to be made. A learning difficulty means that the child has significantly greater difficulty in learning than most children of the same age or that the child has a disability that needs different educational facilities from those that the school generally provides.

**'WM'** (Welsh Medium) - A school where teaching and learning is primarily conducted through the medium of Welsh.

# The Proposals

## The proposals

### Summary

#### **Proposal 1: To amalgamate Bute Cottage Nursery School and Evenlode Primary School by;**

- Changing the lowest age range of pupils at Evenlode Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Evenlode Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Bute Cottage Nursery School and transferring all staff and pupils of the nursery phase under the governance of Evenlode Primary School from September 2022.

#### **Proposal 2: To amalgamate Cogan Nursery School and Cogan Primary School by;**

- Changing the lowest age range of pupils at Cogan Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Cogan Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Cogan Nursery School and transferring all staff and pupils of the nursery phase under the governance of Cogan School from September 2022.

Nursery provision would continue to be provided from the existing buildings with both proposals.

These proposals are considered under section 2.1 and 2.3 of the School Organisation Code (2018). Section 2.1 refers to the closing of a maintained school. Section 2.3 refers to Regulated Alterations of a school, which includes changing the age range of a school by a year or more.

#### **What would this mean?**

Bute Cottage Nursery School and Cogan Nursery School would be discontinued and all staff and pupils from the nursery phases would be transferred under the governance of Evenlode Primary School and Cogan Primary School respectively. However, nursery provision would continue to be provided from the existing buildings with both proposals.

More information on the Council's 21<sup>st</sup> Century Schools Programme can be found on the Council's website: [www.valeofglamorgan.gov.uk/21st-Century-Schools](http://www.valeofglamorgan.gov.uk/21st-Century-Schools)

## Why are we proposing the changes?

Over the past 10 years the Council has sought to move towards a primary school model for 3 to 11 years education. This has included amalgamating infant and junior schools, such as at Dinas Powys Primary School and St Helens Primary School, as well as amalgamating separate nursery and primary provision, such as Cadoxton Primary School.

Evenlode Primary School and Cogan Primary School are two of four primary schools that do not currently provide nursery provision. The other primary schools that do not have a nursery provision are Llancafarn Primary School and St Nicholas Primary School.

On 18 March 2019, Cabinet approved the proposal to reconfigure primary provision in the



Western Vale, which would see the establishment of nursery provision at Llancarfan Primary School from September 2021. Furthermore, on 23 September 2019, Cabinet approved the proposal to establish nursery provision at St Nicholas CIW Primary School.

Following the implementation of the above proposals, Evenlode Primary School and Cogan Primary School would be the last remaining primary schools in the Vale of Glamorgan which do not provide nursery provision.

Bute Cottage Nursery School and Cogan Nursery School are the only two stand-alone nursery schools within the Vale; i.e. separate entities with their own governing bodies and a delegated budget.

Bute Cottage Nursery School prioritises pupils living in the Evenlode Primary School catchment area and Cogan Nursery School priorities pupils living in the Cogan Primary School catchment area.

Both nursery schools are currently managed by a headteacher and governing body and receive a separate budget from the Council. The headteacher post at Bute Cottage Nursery School became vacant at the end of August 2019 and is currently being covered through a temporary acting-up arrangement. The headteacher post at Cogan Nursery School became vacant at the end of August 2021 and will be covered for one year through a temporary acting-up arrangement with St Andrews Major CIW Primary School. This provides the opportunity for the Council to reconfigure nursery provision whilst avoiding compulsory redundancies.

In 2021/22, Bute Cottage Nursery School received a budget totalling £286,292, which equates to £6,983 per pupil (FTE). Cogan Nursery School received a budget totalling £280,829 which equates to £7,590 per pupil (FTE). The amount of funding per pupil is significantly higher than the average funding per pupil across all primary schools which was £3,804 in 2021/22. Funding per pupil is generally higher in standalone nursery schools due to higher staffing and running costs.

It is proposed that Evenlode Primary School and Bute Cottage Nursery School are amalgamated, resulting in 96 part time nursery places being provided at Evenlode Primary School (on the existing Bute Cottage Nursery School site). It is also proposed that Cogan Primary School and Cogan Nursery School are amalgamated, resulting in 96 part time nursery places being provided at Cogan Primary School (on the existing Cogan Nursery School site). This would develop continuity and progression in children's learning from the age of three. This would ensure there is a consistent approach to planning and delivery of the foundation phase (nursery to year two) and minimise the potential for disruption during transition from nursery to primary school.

The introduction of consistent policies, strategies and pedagogy across all ages would result in clear expectations and a shared ethos which is understood by children, parents and carers throughout all phases of primary education. The proposal would also support a coordinated approach to planning for the needs of vulnerable pupils across the foundation phase.

A single leadership team and governing body across each school would result in the removal of duplication of management and governance functions. For example, the standalone nursery schools are currently inspected by Estyn and have to submit separate data returns to the Council, Central South Consortium and Welsh Government. The streamlining of management and administrative functions, as well as the ability to arrange joint contracts and service level agreements for buildings and other support services, would result in available funding being utilised more effectively. The amalgamated schools would make it easier to engage with parents particularly where they have children of both nursery and primary ages. Parents would only need to familiarise themselves with one set of policies and one set of communications.

Should the proposal be implemented, Evenlode Primary School and Cogan Primary School would each receive an individual budget including allocations for the nursery phase. As the majority of school funding is based on the number of pupils on roll, the proposals would improve the overall budget position for Evenlode Primary School and Cogan Primary School. Evenlode Primary School currently receives the lowest level of funding per pupil across all Vale schools. This is partly due to the lack of nursery provision. The proposals would result in a more efficient use of financial resources across all schools. Larger schools are also generally able to secure better value for money through economies of scale. The proposal would save approximately £140k per annum.

### **Transition Measures**

The Council would fully support the staff and governors of the individual schools throughout the development of the proposals. Should the proposals be approved, the Council would work closely with staff and governors to develop a comprehensive transition plan.

Whilst the governing bodies of Bute Cottage Nursery School and Cogan Nursery School would be disbanded from September 2022, the Council would work with the governing bodies of Evenlode Primary School and Cogan Primary School to identify opportunities for governors to transfer to ensure continuity.

The governing bodies of Evenlode Primary School and Cogan Primary School would need to amend their terms of reference and structure to reflect the inclusion of the nursery phase.

# Implications of the proposals

## School information

The following section discusses potential implications of the proposal, including educational outcomes, finance, human resources and transport.

The Council has collated information about the school to help inform these potential implications. The School Information document includes the most recent Estyn inspection and internal assessments of the buildings condition and suitability of Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School.

The School Information document can be viewed via the following link:

[www.valeofglamorgan.gov.uk/nurseryprovisionpenarth](http://www.valeofglamorgan.gov.uk/nurseryprovisionpenarth)

## Educational outcomes

### Standards and progress

The latest Estyn inspection for the schools noted Standards as 'Good' for Bute Cottage Nursery School, Evenlode Primary School, and Cogan Primary School, and 'Excellent' for Cogan Nursery School. It is noted in the inspection reports that all pupils, including those with additional learning needs, make good progress and attainment performance is strong.

If approved, these proposals would ensure the schools are able to continue providing high quality education. Amalgamation would enable the strengths present in the existing separate nursery and primary schools to be combined to deliver high quality provision operating across separate sites. This would allow a shared vision and leadership fully embedding a consistent and coherent curriculum across the primary phase.

### Wellbeing and attitudes to learning

The latest Estyn inspection for the schools noted Wellbeing as 'Good' for Bute Cottage Nursery School, Evenlode Primary School, and Cogan Primary School, and 'Excellent' for Cogan Nursery School. It is noted in the inspection reports that nearly all pupils have a secure understanding of how to keep safe, healthy, and regularly engage in physical activity. Nearly all children relate well to one another and adults and acquire a good range of personal and social skills. Pupils take an active role in school life through committees and projects.

If approved, these proposals would ensure the schools are able to continue providing for pupil wellbeing within caring educational environments. The provision for pupils with Additional Learning Needs would continue to be identified at an early age. The proposal would support a coordinated approach to planning for the needs of vulnerable pupils across the foundation phase.

### Teaching and learning experiences

The latest Estyn inspection for the schools noted Teaching and Learning Experiences as 'Good' for Bute Cottage Nursery School, Evenlode Primary School, and Cogan Primary School, and 'Excellent' for Cogan Nursery School. It is noted in the inspection reports that teachers have good subject knowledge, that parents are well informed of their child's progress, and that the settings

provide a curriculum that meets the needs of pupils.

If approved, these proposals would ensure the schools are able to continue providing high quality education. The proposals facilitate a consistent education philosophy for children for up to 9 uninterrupted years of education, thereby minimising the potential for disruption during transition from nursery to primary.

### **Care, support and guidance**

The latest Estyn inspection for the schools noted Care, Support and Guidance as 'Good' for Bute Cottage Nursery School and Evenlode Primary School, and 'Excellent' for Cogan Nursery School and Cogan Primary School. It is noted in the inspection reports that the settings provide a caring community with good working relationships between educational, parent, and community stakeholders, and that pupils' individual needs are identified at an early stage.

If approved, these proposals would ensure the schools are able to continue providing for pupil wellbeing within caring educational environments.

### **Leadership and management**

The latest Estyn inspection for the schools noted Leadership and Management as 'Good' for Bute Cottage Nursery School and Evenlode Primary School, and 'Excellent' for Cogan Nursery School and Cogan Primary School. It is noted in the inspection reports that the settings share good practice with other local providers, that senior leadership teams work together effectively, and that governing bodies are well informed of school plans and monitoring.

If approved, these proposals would mean that Bute Cottage Nursery School and Cogan Nursery School staff would transfer under the management of the governing bodies of Evenlode Primary School and Cogan Primary School respectively.

The Council would fully support the staff and governors of the individual schools throughout the development of the proposals. Should the proposals be approved, the Council would work closely with staff and governors to develop a comprehensive transition plan.

Whilst the governing bodies of Bute Cottage Nursery School and Cogan Nursery School would be disbanded from September 2022, the Council would work with the governing bodies of Evenlode Primary School and Cogan Primary School to identify opportunities for governors to transfer to ensure continuity.

The governing bodies of Evenlode Primary School and Cogan Primary School would need to amend their terms of reference and structure to reflect the inclusion of the nursery phase.

The newly amended governing bodies of Evenlode Primary School and Cogan Primary School would be responsible for amending their staffing structures to reflect the addition of the nursery phase. It is not anticipated that there would be any compulsory redundancies as a result of these proposals. However, any proposed changes to staffing would be subject to full consultation with staff and the relevant trade unions where necessary.

A single leadership team and governing body across each school would result in the removal of duplication of management and governance functions. For example, the standalone nursery schools are currently inspected by Estyn and have to submit separate data returns to the Council, Central South Consortium and Welsh Government. The streamlining of management and administrative functions, as well as the ability to arrange joint contracts and service level

agreements for buildings and other support services, would result in available funding being utilised more effectively. The amalgamated schools would make it easier to engage with parents particularly where they have children of both nursery and primary ages. Parents would only need to familiarise themselves with one set of policies and one set of communications.

## Welsh language provision

The Council's School Investment Programme reflects the Council's commitments in the Welsh in Education Strategic Plan (WESP), which aims to ensure that demand for Welsh medium education can be met in the long-term. In line with Welsh Government's National Cymraeg 2050 strategy and contributing to its ambitious target of 1 million Welsh speakers by 2050.

Ysgol Pen-Y-Garth serves as the Welsh medium primary provision for the Penarth area. The school has capacity for 420 primary pupils and 76 part-time nursery places.

Bute Cottage Nursery School is committed to helping pupils develop their Welsh language education from an early age. This includes through a Welsh mascot called Dewi Draig who helps the children to understand and use Welsh words and phrases. Dewi also helps pupils to learn about the Welsh culture and what it means to be a citizen of Wales. The nursery has Helpu'r Heddiw T-shirts that pupils are given to wear as a reward when they are heard using Welsh words in nursery. The nursery is working towards gaining the "Siarter Iaith" Welsh Charter Bronze Award.

Cogan Nursery School is committed to helping pupils develop their Welsh language education from an early age. Skills are developed through communicating in a range of enjoyable, practical planned activities and using a range of stimuli that build on and increase children's previous knowledge and experiences. Pupils listen to a range of stimuli, including audio visual material and ICT interactive software.

Although Evenlode Primary School and Cogan Primary School teach predominantly through the medium of English, the high standards achieved in Welsh language contribute to the Council's commitment to encouraging bilingual speakers.

## Additional Learning Needs (ALN) provision

The following table provides information about the needs of pupils from January 2021 PLASC.

**Table 1 - Outline of ALN needs for pupils at the schools and nurseries and comparison against regional (primary) and national level**

Type	Evenlode Primary School	Bute Cottage Nursery	Cogan Primary School	Cogan Nursery	Vale of Glamorgan (primary)	Wales (all*)
School Action	0%	0%	12%	3%	6%	12%
School Action Plus	3%	1%	8%	6%	5%	7.4%
Statemented	0%	0%	1%	2%	1%	2.8%

\*All Wales figures are for all schools, a breakdown into primary and secondary sectors for All Wales ALN figures is not currently available.

As the table above shows, Cogan Primary School has above the average of School Action and

School Action Plus pupils on roll, Cogan Nursery School has above the Vale average of School Action Plus pupils on roll, and Bute Cottage Nursery School and Evenlode Primary School have below the average across all measures.

Bute Cottage Nursery School, Evenlode Primary School and Cogan Nursery School do not have an attached specialist resource base (SRB); specialist support is provided for children who have identified needs in an inclusive setting within the school.

Cogan Primary School provides additional support to pupils with hearing difficulties via a Hearing Resource Base. The team is made up of a specialist teacher and support staff who help children with moderate to profound deafness. The children have specialist support and are fully integrated into the daily routines of the school. As noted in their most recent Estyn inspection, *'Pupils from the resource base flourish alongside other pupils. They make good and often excellent progress from their individual starting points. Specialist staff work highly effectively with their mainstream colleagues and with a range of specialist services to ensure exceptional provision for these pupils.'*

The educational settings provide a targeted and bespoke curriculum which is responsive to the individual child's abilities and ensures that all children who require additional support are integrated across all areas of the curriculum.

A primary school with a nursery may be beneficial to ALN pupils and support staff as this enables continuity in provision from a young age.

## Impacts upon Early Years Education and other schools

The proposals are unlikely to have a significant impact on any other schools in the local area as no change to the existing catchment area is proposed (see figures 1-2 in admissions section below).

There is currently no nursery provision at Evenlode Primary School or Cogan Primary School. Children can access nursery provision at other nursery units of schools or at a registered provider.

**Proposal 1** would result in 96 part time English-medium nursery places in Evenlode Primary School. This is the same as currently available at Bute Cottage Nursery School.

Bute Cottage Nursery works with local private nurseries (St Aubin Nursery and Hazelhurst Nursery) to provide 'wrap-around-care'. This arrangement would not be impacted by this proposal.

**Proposal 2** would result in 96 part time English-medium nursery places in Cogan Primary School. This is 4 fewer part time places than currently available at Cogan Nursery School. However, this is sufficient to meet demand within the local area (see table 2 in admissions section below).

Any local registered providers will be able to respond to the consultation. This consultation document will be made available to other childcare and early years institutions, including private and third sector providers. Any feedback would be considered as part of the consultation report.

## Admissions

### Primary schools and nursery schools within the Penarth and nearby area

Information on local primary and nursery schools is displayed in the table below. Over capacity is indicated with minus sign (-). More than 10% over or under capacity is highlighted in orange.



**Table 2 – Data about primary schools and nursery schools serving the Penarth and nearby area (accurate to July 2021)**

School	Type	Language	Admission No. (primary)	Primary Capacity	Current primary NOR	Surplus (%)	Nursery Places (Part-Time)	Current nursery NOR	Surplus (%)
<b>Albert Primary</b>	Community	English	55	385	382	0.78%	72	71	1.39%
<b>Bute Cottage Nursery</b>	Community	English	N/A	N/A	N/A	N/A	96	84	12.5%
<b>Cogan Nursery</b>	Community	English	N/A	N/A	N/A	N/A	100	62	38%
<b>Cogan Primary</b>	Community	English	30	210	206	1.9%	N/A	N/A	N/A
<b>Evenlode Primary</b>	Community	English	60	420	414	1.43%	N/A	N/A	N/A
<b>Fairfield Primary</b>	Community	English	45	315	302	4.13%	60	28	53.33%
<b>Llandough Primary</b>	Community	English	30	210	220	-4.76%	30	30	0%
<b>Ysgol Pen Y Garth</b>	Community	Welsh	60	420	334	20.48%	76	60	21.05%
<b>St Joseph's RC Primary</b>	Voluntary Aided	English	30	210	196	6.67%	48	28	41.6%
<b>Sully Primary</b>	Community	English	50	350	343	2%	64	64	0%
<b>Victoria Primary</b>	Community	English	60	420	444	-5.71%	90	64	28.88%

The majority of primary schools within the Penarth and nearby area have less than 10% surplus capacity or exceed their capacity by less than 10%. The exception is Ysgol Pen-Y-Garth, the only Welsh medium school serving Penarth and the wider area (20.48% surplus capacity).

Several nursery schools within the Penarth and nearby area have more than 10% surplus capacity. Table 2 suggests that removing 4 part-time places as a result of proposal 2 (if implemented) would not have a significantly negative effect upon local ability to meet demand for nursery places.

## Local transition from Nursery to Primary

### Bute Cottage Nursery School

Bute Cottage Nursery School prioritises the admission of pupils who reside within the catchment area of Evenlode Primary School. The following table shows which primary schools the pupils of Bute Cottage Nursery have transferred to over the last three years.

<b>Table 3 – Transition from Bute Cottage Nursery School to local primary schools</b>			
<b>School</b>	<b>Sept. 2019</b>	<b>Sept. 2020</b>	<b>Sept. 2021</b>
Albert Primary		3 (3.94%)	2 (3.63%)
Barry Island Primary	1 (1.72%)		
Cadoxton Primary		2 (2.63%)	
Cogan Primary		1 (1.31%)	
Dinas Powys Primary		1 (1.31%)	
Elective Home Education	1 (1.72%)		
Evenlode Primary	46 (79.31%)	46 (60.52%)	46 (83.63%)
Fairfield Primary	9 (15.51%)	8 (10.52%)	2 (3.63%)
Llandough Primary		1 (1.31%)	
Out of County		1 (1.31%)	
Relocated		3 (3.94%)	1 (1.81%)
Romilly Primary		1 (1.31%)	
St Josephs Primary		1 (1.31%)	
Sully Primary		2 (2.63%)	2 (3.63%)
Victoria Primary		5 (6.57%)	1 (1.81%)
Westbourne		1 (1.31%)	
Ysgol Pen Y Garth			1 (1.81%)
Ysgol Y Deri	1 (1.72%)		
<b>Total</b>	<b>58</b>	<b>76</b>	<b>55</b>

The above highlights that the majority of pupils attending Bute Cottage Nursery School go on to attend Evenlode Primary School.

The school with the second highest intake from Bute Cottage Nursery School pupils is Fairfield Primary School. The number of pupils transferring from Bute Cottage Nursery School to Fairfield Primary School has been in decline since Fairfield Primary School added nursery provision from January 2018.

## Cogan Nursery School

Cogan Nursery School prioritises the admission of pupils who reside within the catchment area of Cogan Primary School. The following table shows which primary schools the pupils of Cogan Nursery School have transferred to over the last three years.

<b>Table 4 – Transition from Cogan Nursery School to local primary schools</b>			
<b>School</b>	<b>Sept. 2019</b>	<b>Sept. 2020</b>	<b>Sept. 2021</b>
Albert Primary		1 (2.08%)	1 (2.5%)
Cadoxton Primary		1 (2.08%)	
Cogan Primary	23 (47.91%)	25 (52.08%)	25 (62.5%)
Dinas Powys Primary	1 (2.08%)		2 (5%)
Evenlode Primary	2 (4.16%)	1 (2.08%)	1 (2.5%)
Fairfield Primary	6 (12.5%)	3 (6.25%)	2 (5%)
Holton Primary	1 (2.08%)	1 (2.08%)	
Jenner Park Primary	1 (2.08%)		
Llandough Primary	4 (8.33%)	6 (12.5%)	4 (10%)
Out of County	6 (12.5%)	7 (14.58%)	1 (2.5%)
Relocated		1 (2.08%)	
St Andrews Primary		1 (2.08%)	
St Josephs Primary		1 (2.08%)	1 (2.5%)
Victoria Primary	3 (6.25%)		2 (5%)
Ysgol Y Deri	1 (2.08%)		1 (2.5%)
<b>Total</b>	48	48	40

The above highlights that the majority of pupils attending Cogan Nursery School go on to attend Cogan Primary School.

### Previous numbers on roll at educational settings affected by these proposals

<b>Table 5 – Previous NOR at primary schools and nursery schools affected by these proposals (data from January PLASC)</b>							
<b>School</b>	<b>Type</b>	<b>Language</b>	<b>Capacity</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Bute Cottage Nursery</b>	Community	English	96 (part-time)	88	87	76	84
<b>Evenlode Primary</b>	Community	English	420	449	448	447	414
<b>Cogan Nursery</b>	Community	English	100 (part-time)	65	60	73	62
<b>Cogan Primary</b>	Community	English	210	203	206	205	206

Evenlode Primary School exceeded its capacity in 2017-2019. This is due to an additional class which was introduced for the 2012/13 reception intake due to a large number of applications from

pupils living within the catchment area. This year group has now transferred to secondary education and this class is no longer provided.

Please note the nursery figures in the above table do not include pupils admitted during the summer term intake as PLASC is recorded in January. The nursery schools usually reach capacity or near capacity following the summer term intake.

### Projected numbers on roll at educational settings affected by these proposals

Table 6 – Projected demand at primary schools and nursery schools affected by these proposals								
School	Type	Language	Capacity	2021	2022	2023	2024	2025
<b>Bute Cottage Nursery</b>	Community	English	96 (part-time)	92	91	89	91	91
<b>Evenlode Primary</b>	Community	English	420	412	410	411	409	414
<b>Cogan Nursery</b>	Community	English	100 (part-time)	88	88	88	88	77
<b>Cogan Primary</b>	Community	English	210	202	201	200	199	200

If these proposals were to be implemented, based on the above projected figures for the educational settings (table 6) 96 part-time nursery places at both Evenlode Primary School and Cogan Primary School would be sufficient to meet projected demand. This is also supported by the previous NOR as displayed in table 5 and available capacity in schools in the wider area (table 2).

### Admissions arrangements

The Vale of Glamorgan Council is the admission authority for the schools. All admissions arrangements within the Vale of Glamorgan are subject to annual review.

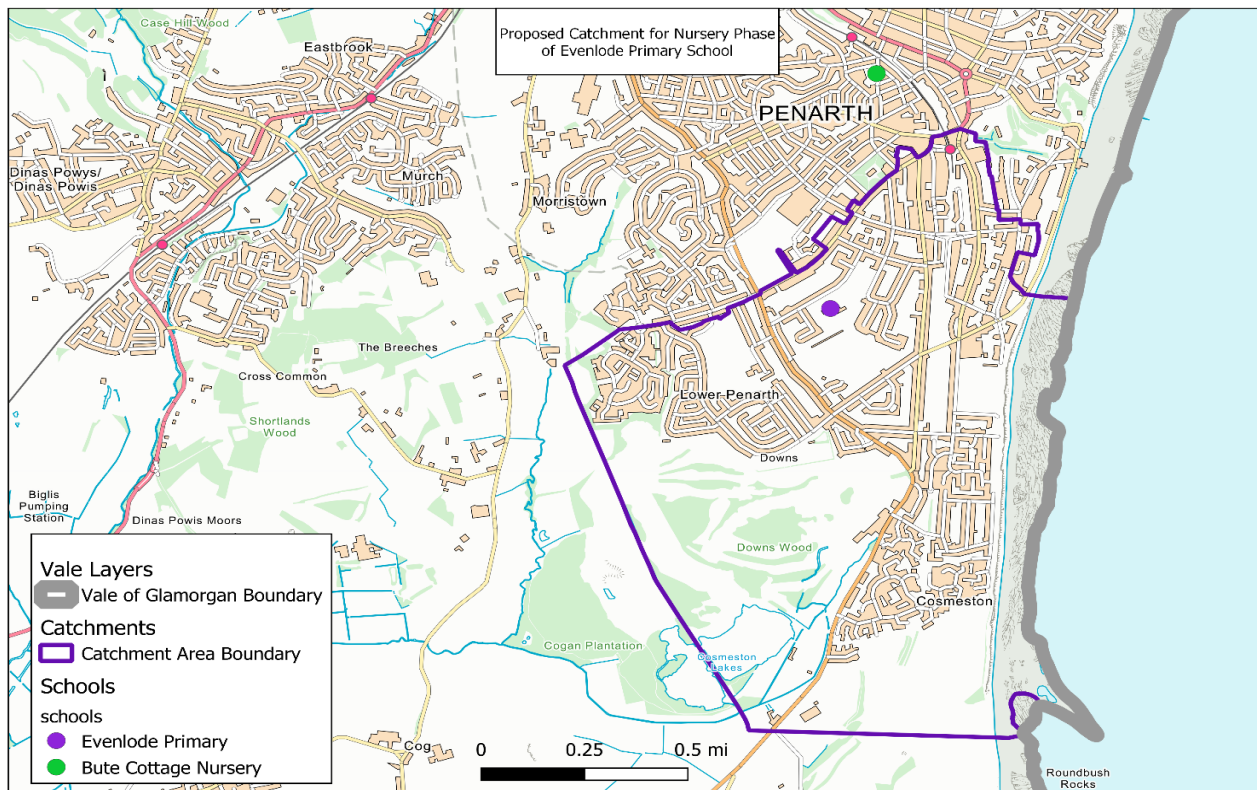
The capacity for the nursery phase of Evenlode Primary School and Cogan Primary School would be 96 part-time places.

The admission number for the primary phase of Evenlode Primary School and Cogan Primary School would not be impacted by these proposals.

Children on roll in the nursery phase would not have an automatic right to continue education at the same school when moving up to a reception class. Parents would be required to apply for their chosen school. Where there are more applications than there are places available in the reception class, places would be allocated applying the Council's oversubscription criteria which prioritises those resident within the catchment area.

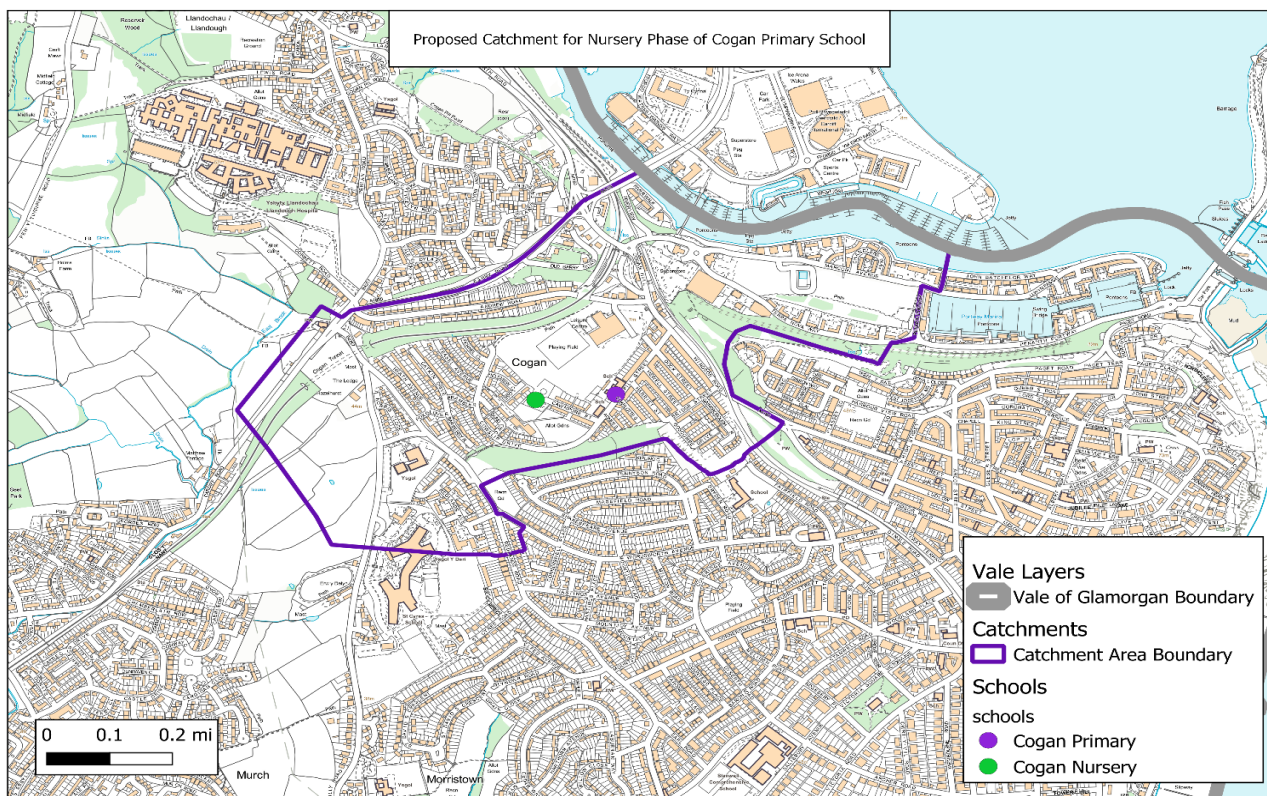
### Catchment areas

The catchment area for the nursery phase of the 3-11 school would mirror the existing catchment area for Evenlode Primary School.



**Figure 1 - Proposed Catchment for Nursery Phase of Evenlode Primary School**

The catchment area for the nursery phase of the 3-11 school would mirror the existing catchment area for Cogan Primary School.



**Figure 2 - Proposed Catchment for Nursery Phase of Cogan Primary School**

## Land and Buildings

The current condition and suitability of Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School, and Cogan Primary School buildings is detailed in the school information document: [www.valeofglamorgan.gov.uk/nurseryprovisionpenarth](http://www.valeofglamorgan.gov.uk/nurseryprovisionpenarth)

As Bute Cottage Nursery School and Cogan Nursery School would remain within their current sites and buildings and with no increase to their current capacity, there are no implications for land and buildings.

Bute Cottage Nursery School is located 0.7miles from Evenlode Primary School. The existing buildings are classed as being in satisfactory condition and of good suitability. Should this proposal be implemented, nursery provision would continue to be provided from the existing building, with Evenlode Primary School being managed as a split-site school.

Cogan Nursery School is located 0.2miles from Cogan Primary School. The existing buildings are classed as being in satisfactory condition and of good suitability. Should this proposal be implemented, nursery provision would continue to be provided from the existing building, with Cogan Primary School being managed as a split-site school.

The Council has allocated £1.362m as part of the 21<sup>st</sup> Century Schools Programme to support reconfiguration of nursery provision in Penarth. Should the proposals be approved, the Council would prioritise relocating nursery provision at Evenlode Primary School onto a single site. The Council would undertake a full feasibility assessment and any plans would be subject to a separate consultation exercise as part of the planning process.

## Finance

### Capital Funding

There would be no capital implications as a result of the two proposals.

However, £1.362m is included within the Capital Programme as part of the 21<sup>st</sup> Century Schools Programme to support reconfiguration of nursery provision in Penarth. Should the proposals be approved, the Council would prioritise relocating nursery provision at Evenlode Primary School onto a single site. The Council would undertake a full feasibility assessment and any plans would be subject to a separate consultation exercise as part of the planning process.

### Revenue Funding

The 2021/22 budget for Bute Cottage Nursery School is £286,292, which equates to £6,983 per pupil (FTE). Cogan Nursery School received a budget totalling £280,829 which equates to £7,590 per pupil (FTE). The amount of funding per pupil is significantly higher than the average funding per pupil across all primary schools which was £3,804 in 2021/22. Funding per pupil is generally higher in standalone nursery schools due to the costs of the headteacher and other fixed costs absorbed over a low number of pupils.

Evenlode Primary School currently receives the lowest level of funding per pupil across all Vale schools (£3,252 in 2021/22). This is partly due to the lack of nursery provision. In 2021/22 Cogan

Primary School received £4,071 per pupil funding.

Should the proposals be implemented, Evenlode Primary School and Cogan Primary School would each receive an individual budget including allocations for the nursery phase. As the majority of school funding is based on the number of pupils on roll, the proposals would improve the overall budget position for Evenlode Primary School and Cogan Primary School.

The funding formula is driven by per pupil funding and a number of lump sum allocations per school. On that basis the formula saving from amalgamating Bute Cottage Nursery School and Evenlode Primary School would be £70,000 based on the removal of lump sum allowances. The 2021/22 Evenlode Primary School budget is £1,346,511 and the Bute Cottage Nursery School budget is £286,292 (totalling £1,632,803). The combined budget generated by amalgamating Bute Cottage Nursery School with Evenlode Primary School would be £1,562,803 at the 2021/22 funding rates.

The funding formula saving from amalgamating Cogan Nursery School and Cogan Primary School would be £70,000 based on the removal of lump sum allowances. The 2021/22 Cogan Primary School budget is £838,705 and the Cogan Nursery School budget is £280,829 (totalling £1,119,534). The combined budget generated by amalgamating Cogan Nursery School and Cogan Primary School would be £1,049,934 at the 2021/22 funding rates.

The proposals would result in a more efficient use of financial resources across all schools. Larger schools are also generally able to secure better value for money through economies of scale and a single budget may be easier to manage, e.g., accounting for spend on site maintenance which would benefit both nursery and primary phases compared with administering two different contracts.

## Human Resources

The Vale of Glamorgan Council would fully support the governors, headteacher and staff at the school with any employment related matters. The school has access to the Council's Human Resources policies and procedures, including recruitment policies. The Human Resources service works closely with governors to ensure regular and clear communication with all employees takes place on all matters relating to a change in location of their workplace.

Bute Cottage Nursery School and Cogan Nursery School staff would transfer under the management of the governing bodies of Evenlode Primary School and Cogan Primary School respectively.

The governing bodies of Evenlode Primary School and Cogan Primary School would be responsible for amending their staffing structures to reflect the addition of the nursery phase. It is not anticipated that there would be any compulsory redundancies as a result of these proposals. However, any proposed changes to staffing would be subject to full consultation with staff and the relevant trade unions where necessary.

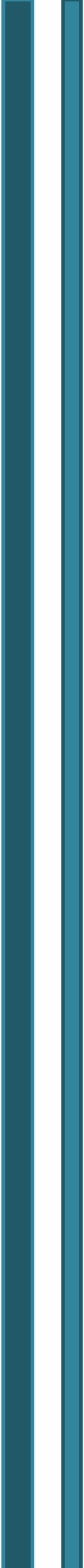
## Transport and learner travel arrangements

The Council has a statutory duty to provide free school transport for pupils of statutory school age who reside beyond walking distance to the nearest appropriate school. In accordance with 'The Learner Travel (Wales) Measure 2008'.

The Vale of Glamorgan Council does not provide free school transport for nursery-age children other than those children who have a Statement of Special Educational Needs (SEN). Under these proposals there are no plans to change the Council's policy on the transport of children to and from schools.

As the nursery phases would remain on their current sites with their current capacity, there are no envisaged implications for transport and learner travel arrangements.





# Other considerations

## Potential educational benefits of this proposal compared to the status quo

- A single governance and accountability regime with a single headteacher and governing body with responsibility for all phases of education at each primary school.
- Opportunities for greater professional development opportunities by being part of a primary school teaching across all phases of primary education.
- A single set of policies across all year groups, incorporating areas of best practice from the individual schools.
- A single vision, strategy and ethos across all phases.
- Generates revenue savings associated with increased running costs for standalone nursery schools which would release additional funding into the overall schools' funding formula.
- Opportunities to make efficiency savings through economies of scale and joined up procurement.
- Streamlined communication between parents and staff with a single point of contact throughout all phases of primary education.

## Potential educational disadvantages of this proposal compared to the status quo

- There is the potential for disruption for pupils and staff as they become accustomed to their new policy arrangements.
- Loss of small school ethos as capacity increases. This would need to be mitigated through careful management from the school leadership. However, as the nursery phases would remain on their current sites, the impact of this disadvantage would be minimal.

## Potential risks of this proposal and measures to mitigate identified risks

Table 7 – Potential risks and mitigation measures

Risk	Likelihood	Impact	Mitigation
Pupil numbers do not materialise	Low	Medium	Monitor pupil numbers on roll and projections on an annual basis. Maintain good relationships with the school and engage parents early to ensure applications are received within annual deadlines.
Loss of small school ethos	Low	Medium	No increase in overall local places and nursery phase would remain on its current site.
Friction between amalgamated schools	Medium	High	Ensure robust transition arrangements are implemented at an early stage of the proposal. Include staff in design workshops and help staff build working relationships at an early stage.

## Equality impact assessment

An Equality Impact Assessment will be carried out as part of the consultation process.

An Equality Impact Assessment (EIA) is a process that looks at a policy or scheme to make sure it does not discriminate against anyone based on the protected characteristics set out in the Equality Act 2010 (age, disability, gender reassignment, marriage & civil partnership, pregnancy & maternity, race, religion/belief, sex, sexual orientation, and socio-economic duty).

The assessment will be reviewed after the consultation and at key points if the proposal proceeds.

## Community impact assessment

A Community Impact Assessment has been undertaken to determine any impacts this proposal would have on the local community. The proposal was assessed across a number of measures.

The proposal would likely have a neutral impact on the local community across 8 of the 8 measures assessed. Overall, the proposal would likely have a neutral impact on the local community.

The full Community Impact Assessment can be viewed via the following link:

[www.valeofglamorgan.gov.uk/nurseryprovisionpenarth](http://www.valeofglamorgan.gov.uk/nurseryprovisionpenarth)

## Contributions to the Wellbeing of Future Generations

The Wellbeing of Future Generations (Wales) Act 2015 requires the Council to think about the long-term impact of their decisions, to work better with people, communities and each other and to prevent persistent problems such as poverty, health inequalities and climate change.

To make sure we are all working towards the same purpose, the Act puts in place seven Wellbeing goals and five ways-of-working which must inform the decision-making processes of public bodies.

The proposal has been appraised in terms of how it contributes to delivering upon the aspirations of the Act, the Wellbeing goals, and the ways-of-working.

It is determined that these proposals would help to deliver upon the aspirations of the Act by strengthening the schools' financial resilience and enable better collaborative working and continuity for pupils and parents and/or guardians. The proposals would also provide a more efficient supply and demand of nursery places across the Vale of Glamorgan as part of a wider early years education strategy to help pupils achieve their potential.

## Alternatives considered

### Option 1: Maintain the status quo

Bute Cottage Nursery School and Cogan Nursery School would continue to operate as standalone nursery schools with governing bodies and separate delegated budgets.

### **Why was this option discounted?**

- This would result in continued high costs of running stand-alone nurseries.
- This would not take advantage of the current temporary leadership arrangements which allow for these proposals to be implemented without compulsory redundancies.
- This would not be consistent with the Council's preferred approach to provide a single primary school model for 3 to 11 years of education
- This would not result in the benefits of having nursery provision connected with primary schools as outlined on page 26.

### **Option 2: Federate the respective schools as opposed to discontinuing the standalone nursery schools.**

Federating the two schools would mean that the schools would remain two separate legal entities with separate budgets, staffing structures and organisational structures, but with a single governing body overseeing the two schools. Each school would also be subject to separate inspections.

### **Why was this option discounted?**

- This would result in continued high costs of running stand-alone nursery schools.
- This would not deliver all of the benefits associated with the proposals outlined on page 26 as the schools would remain separate legal entities.

### **Option 3: Close all schools subject to the proposals and establish two new primary schools providing nursery and primary education.**

Consult on closing Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School and establishing two new primary schools, providing all phases of primary education.

### **Why was this option discounted?**

- This option would cause the most disruption to staff, pupils, parents/carers and governors and would mean that the amalgamation process would take longer to complete.
- All governing bodies would need to be disbanded which could result in a significant loss of expertise.
- This would result in uncertainty for staff as the new governing bodies would need to establish new staffing structures.
- Increased cost to deliver this option as new schools would require a full rebrand.

### **Option 4: Add a new nursery onto Evenlode Primary School and Cogan Primary School in addition to Bute Cottage Nursery School and Cogan Nursery School**

### **Why was this option discounted?**

- This would result in an oversupply of nursery places based on current projections.
- This would result in continued high costs of running stand-alone nurseries.

# The Statutory Consultation process

## The Statutory Consultation process

**Table 8 - Outline of the statutory consultation process**

<b>Steps</b>	<b>Description</b>
<b>Step 1: Develop a proposal</b>	An initial proposal will be developed and considered by the Council's Cabinet. Section 2 of the School Organisation Code outlines when the statutory procedure is required.
<b>Step 2: Cabinet consideration</b>	<p>The Council's Cabinet to consider the proposal and approval to consult.</p> <p>On 13 September 2021, the Council's Cabinet authorised the Director of Learning &amp; Skills to undertake a consultation from Monday 20 September to Friday 5 November 2021 on two proposals to reconfigure nursery provision in Penarth.</p>
<b>Step 3: Consultation</b>	<p>A consultation document must be published on the Council website. The consultation document must be published on a school day and consultees must be given at least 42 days to respond to the document, with at least 20 of these being school days. Stakeholders identified in section 3.4 of the School Organisation Code (2018) must be notified by letter/email.</p> <p><b>The consultation period for these proposals starts on Monday 20 September and ends on Friday 5 November 2021.</b> See page 35 for further details of how to respond and make your views known.</p> <p>Within 13 weeks of 5 November 2021 a consultation report will be published on the Council's and website. Hard copies of the report will also be available on request. The report will summarise the issues raised by consultees during the consultation period and responses to these issues. The report will also contain Estyn's view of the proposals.</p> <p>In December 2021 Cabinet will consider the consultation report and decide whether or not to progress to the next stage. If the Council decides to continue with the proposals it must publish a statutory notice.</p>
<b>Step 4: Consultation response report</b>	Feedback submitted during the consultation period will be considered and a response report will be developed and presented to Cabinet for consideration.
<b>Step 5: Cabinet consideration</b>	Cabinet will consider the consultation response report and determine whether to publish the report and to approve the publication of the proposal in the form of a statutory notice.
<b>Step 6: Statutory notice</b>	<p>The statutory notice must be published on a school day and as outlined in section 4.1 of the School Organisation Code (2018).</p> <p>The statutory notice would be published on the Vale of Glamorgan Council website and posted at or near the main entrance to the schools. Copies of the notice would be distributed to pupils, parents, guardians, and staff members. The school may also distribute the notice by email. The notice would set out the details of the proposals and invite anyone who wishes to object to do so in</p>

	writing within the specified period.
<b>Step 7: Objection period</b>	Anyone wishing to make objections to a proposal has the opportunity to do so. Objections must be made in writing or by email and sent to the proposer before the end of 28 days beginning with the day on which the notice was published.
<b>Step 8: Objection report</b>	Under section 49 of the School Standards and Organisation (Wales) Act 2013 when objections have been received proposers <b>must</b> publish a summary of the statutory objections and the proposer's response to those objections ("the Objection Report").
<b>Step 9: Cabinet consideration</b>	Cabinet consider the objection report for final determination on the proposal.  The Council would determine the proposal. Cabinet may decide to approve, reject or approve the proposals with modifications. In doing so, the Council would consider any statutory objections that it has received.
<b>Step 10: Decision letter</b>	Confirmation of the decision and objection report availability will be issued to stakeholders.  Following determination of proposals all interested parties would be informed of the decision which will be published electronically on the Vale of Glamorgan Council's website.

## Key dates

Feedback from this education consultation will be collated and summarised and a report presented to Cabinet. The consultation report will be available for everybody to view on the Council's website. Copies can also be obtained on request by using the contact details within this document.

There are further stages that the Council will have to go through before a final decision is made. These stages are set out below:

<b>Table 9 – Key dates of the process</b>	
<b>Statutory Process</b>	<b>Timescale</b>
Issue consultation document	<b>20 September 2021</b>
Closing date for views on the proposals	<b>5 November 2021</b>
Consultation report considered by Cabinet and published on the school and Council's website	<b>20 December 2021</b>
Subject to Cabinet approval, Statutory notice issued during which time formal written objections will be invited	<b>5 January 2022</b>
End of Statutory Notice Period	<b>2 February 2022</b>
Determination by Cabinet with objection report.	<b>March 2022</b>
Decision notification	<b>March 2022</b>
Proposal implemented	<b>September 2022</b>

The proposed timetable may be subject to change.

## Frequently Asked Questions (FAQs)

### ***If implemented, what would the proposals mean?***

Bute Cottage Nursery School and Cogan Nursery School would be discontinued and all staff and pupils from the nursery phases would be transferred under the governance of Evenlode Primary School and Cogan Primary School respectively. However, nursery provision would continue to be provided from the existing buildings with both proposals.

### ***What is the intended timescale of implementation?***

It is intended that the proposals would be implemented by September 2022.

### ***How would these proposals impact upon admissions arrangements?***

The Vale of Glamorgan Council is the admission authority for the schools. All admissions arrangements within the Vale of Glamorgan are subject to annual review.

The capacity for the nursery phase of Evenlode Primary School and Cogan Primary School would be 96 part-time places. The admission number for the primary phase of Evenlode Primary School and Cogan Primary School would not be impacted by these proposals.

Children on roll in the nursery phase would not have an automatic right to continue education at the same school when moving up to a reception class. Parents would be required to apply for their chosen school. Where there are more applications than there are places available in the reception class, places would be allocated applying the Council's oversubscription criteria which prioritises those resident within the catchment area.

### ***How would these proposals impact upon the existing governing bodies?***

Bute Cottage Nursery School and Cogan Nursery School staff would transfer under the management of the governing bodies of Evenlode Primary School and Cogan Primary School respectively.

Whilst the governing bodies of Bute Cottage Nursery School and Cogan Nursery School would be disbanded from September 2022, the Council would work with the governing bodies of Evenlode Primary School and Cogan Primary School to identify opportunities for governors to transfer to ensure continuity.

The governing bodies of Evenlode Primary School and Cogan Primary School would need to amend their terms of reference and structure to reflect the inclusion of the nursery phase.

### ***Do I need to respond to both proposals?***

You can respond to either or both proposals by filling out the relevant sections of the consultation response form (via the form or link below). You do not need to respond to both if you do not wish to.

Any further Frequently Asked Questions posed during the consultation will be added to the consultation webpage.



# **Involving stakeholders and responding to the consultation**

## Involving school stakeholders in the consultation

Our consultation process follows Welsh Government guidelines outlined in the School Organisation Code (2018). A range of individuals and groups are being asked for their views about these proposals.

Before any decisions are made, the Council needs to ensure that it offers a number of opportunities for individuals and interested groups to make their views and opinions on the proposals known to enable Cabinet to consider these views as part of the decision-making process.

The Council is consulting with the following groups:

Table 10 - List of groups to consult as part of the consultation process	
Staff (teaching and non-teaching) at Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School	Governing Body of Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School
Parents/Carers and Guardians of children at Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School	Diocesan Directors of Education
Town and Community Councils	Vale of Glamorgan Early Years Development Partnership (EYDCP)
Vale of Glamorgan Children and Young People's Programme Board	Local Councillors
Assembly Members (AM's) / Members of Parliament (MP's) / Regional Assembly Members	Welsh Language Commissioner
Rhieni dros Addysg Gymraeg (RHAG)	Primary schools in the Vale of Glamorgan
Estyn	Central South Consortium Joint Education Service
Welsh Government Ministers	Trade Unions
Local Police and Crime Commissioner	Directors of Education – All Neighbouring Authorities
Council's Transportation Department	

## Involving children in the consultation

It is important that when bringing forward proposals, Councils must make suitable arrangements to consult with pupils and, where possible, those pupils likely to attend the school. The Council firmly believes that the pupils of Bute Cottage Nursery School, Evenlode Primary School, Cogan Nursery School and Cogan Primary School should be given the opportunity to make their views known about this proposal.

The Council will ensure that the views of pupils are sought during the consultation period, which

will be included as part of the consultation report. The full report will be submitted to Cabinet for consideration following the consultation period.

As always, pupils can submit a consultation response via the form or online survey linked below.

## How you can find out more and give your views

### Find out more

This document and further supporting information can be found on the Vale of Glamorgan website: [www.valeofglamorgan.gov.uk/nurseryprovisionpenarth](http://www.valeofglamorgan.gov.uk/nurseryprovisionpenarth)

Any updates can also be found on social media through the [Vale of Glamorgan Council Twitter feed](#) and via the [Vale of Glamorgan Council Facebook page](#).

You can also contact us on **01446 709828** or [21stcenturyschools@valeofglamorgan.gov.uk](mailto:21stcenturyschools@valeofglamorgan.gov.uk) for further information on the proposal.

### Give your views

The consultation period will run from **20 September 2021 to 5 November 2021**. You can respond to our proposals at any time during this period. Your views are important to us, and there are a number of ways that you can let us know.

You can:

- Complete the online response form: <https://forms.office.com/r/5Gn5YAHi4m>  
or
- Complete the consultation response form at the end of this document and send to:

Freepost RTGU-JGBH-YYJZ  
Nursery Provision Penarth Consultation  
The Vale of Glamorgan Council  
Civic Offices  
Holton Road  
Barry  
CF63 4RU

Please note that all comments submitted in writing should contain the full name and postcode of the person making the comments.

**The closing date for responses to this consultation is 5 November 2021. Unfortunately, responses received after this date will not be considered by the Council.** All responses given to us will be considered by Cabinet before it decides whether or not to publish a statutory notice about the proposals.

Responses received from consultees who are opposed to these proposals, although considered as part of the consultation report, will not be treated as statutory objections. A statutory objection would form part of the statutory notice period, if it is approved at the next stage by the Council's Cabinet. If you wish to object to the notice at the next stage of the process, should it proceed, you

will need to do so in writing during the statutory objection period. These key dates are outlined on page 31.

## Consultation Response Form

Your views matter. Please tell us what you think about the proposal by:

- Complete the online response form: <https://forms.office.com/r/5Gn5YAHi4m>
- or
- answering the consultation questions and **adding your points of view on this form**

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Please return the form to the postal address:

Freepost RTGU-JGBH-YYJZ  
Nursery Provision Penarth Consultation  
Corporate and Customer Services  
The Vale of Glamorgan Council  
Civic Offices,  
Holton Road  
Barry CF63 4RU

**The closing date for responses to this consultation is 5 November 2021. Unfortunately, no responses received after this date can be considered.**

Consultation responses will not be counted as objections to the proposals, although considered by the Council when making its decision. Objections can only be registered following publication of a statutory notice.

Please note that all comments should contain the full name and postcode of the person making the comments.

Any responses received can be requested under the Freedom of Information Act and may have to be made public. However, any information that would identify an individual such as name, email address and postal address would be removed.

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<b>Your Full Name:</b>					
<b>Postcode:</b>					
<b>Please tell us whether you are responding as (tick all which apply):</b>					
Parent or Guardian*	<input type="checkbox"/>	Grandparent*	<input type="checkbox"/>	Pupil*	<input type="checkbox"/>
Member of Staff*	<input type="checkbox"/>	Governor*	<input type="checkbox"/>	Local Resident	<input type="checkbox"/>
Other (please specify)					

<b>*Please confirm which school/s you are affiliated with:</b>	
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**1. Proposal 1) Do you support the proposal to amalgamate Bute Cottage Nursery School and Evenlode Primary School by:**

- Changing the lowest age range of pupils at Evenlode Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Evenlode Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Bute Cottage Nursery School and transferring all staff and pupils of the nursery phase under the governance of Evenlode Primary School from September 2022.

(Please note nursery provision would continue to be provided from the existing building.)

(Please indicate your response below)

Yes		No		No opinion either way	
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**Please explain why:**

**2. Proposal 2) Do you support the proposal to amalgamate Cogan Nursery School and Cogan Primary School by:**

- Changing the lowest age range of pupils at Cogan Primary School from 4 to 3, to include 96 part time nursery places;
- Increasing the capacity of Cogan Primary School to accommodate the 96 part time nursery places; and
- Discontinuing Cogan Nursery School and transferring all staff and pupils of the nursery phase under the governance of Cogan School from September 2022.

(Please note nursery provision would continue to be provided from the existing building.)

(Please indicate your response below)

Yes		No		No opinion either way	
-----	--	----	--	-----------------------	--

**Please explain why:**

**3. If you would like to suggest any changes or alternatives to the proposals, please detail these below.**

**4. Any other comments?**

Thank you for your comments.

Please return this form to the Vale of Glamorgan Council by no later than **5 November 2021**.

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**If you wish to be notified of publication of the consultation report via email or post, please provide the relevant details below:**

<b>I wish to be notified via:</b> (please delete as appropriate)	Email / Post
<b>Email address:</b>	
<b>Postal address:</b>	



A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to write their notes.

## Vale of Glamorgan Equality Monitoring Form

<b>Gender and Gender Identity</b>				
What is your gender?	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-binary <input type="checkbox"/> Prefer not to say			
At birth were you described as?	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Intersex <input type="checkbox"/> Prefer not to say			
<b>Disability</b>				
Are your day-to-day activities limited because of a physical or mental health condition, illness or disability which has lasted, or is expected to last, 12 months or more?	<input type="checkbox"/> Yes – limited a lot <input type="checkbox"/> Yes – limited a little <input type="checkbox"/> No <input type="checkbox"/> Prefer not to say			
<b>Age</b>				
What is your date of birth?				
<b>National Identity</b>				
<b>National Identity – how would you describe your national identity?</b>				
<input type="checkbox"/> Welsh	<input type="checkbox"/> English	<input type="checkbox"/> Scottish	<input type="checkbox"/> Northern Irish	<input type="checkbox"/> British
<input type="checkbox"/> Other (please specify)		<input type="checkbox"/> Prefer not to say		
<b>Ethnic Group</b>				
<b>Ethnicity – how would you describe your ethnic group?</b>				
<b>White</b>				
<input type="checkbox"/> Welsh/English/Scottish/Northern Irish/British		<input type="checkbox"/> Irish		
<input type="checkbox"/> Gypsy or Irish Traveller	<input type="checkbox"/> Any other white background (please specify):			
<b>Mixed/multiple ethnic groups</b>				
<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> White and Black African	<input type="checkbox"/> White and Asian		
<input type="checkbox"/> Any other mixed/multiple ethnic background (please specify):				
<b>Asian/Asian British</b>				
<input type="checkbox"/> Indian	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Chinese	
<input type="checkbox"/> Any other Asian background (please specify):				
<b>Black/African/Caribbean/Black British</b>				
<input type="checkbox"/> African		<input type="checkbox"/> Caribbean		
<input type="checkbox"/> Any other Black/African/Caribbean background (please specify):				
<b>Other ethnic group</b>				
<input type="checkbox"/> Arab				
<input type="checkbox"/> Any other ethnic group (please specify):				

Prefer not to say

### Welsh Language

Please describe your Welsh language ability by ticking the relevant box(es) below.

	Understand	Speak	Read	Write
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Basic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Competent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fluent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Sexual Identity

Which of the following options best describes how you think of yourself?

Heterosexual / straight

Gay or lesbian

Bisexual

Other

Prefer not to say

### Religion

What is your religion?

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion (please specify):

Prefer not to say

### Pregnancy and Maternity

Are you currently pregnant or have you been pregnant within the last year?

Yes

No

Prefer not to say

Have you taken maternity leave within the past year?

Yes

No

Prefer not to say

### Marriage and Civil Partnership

What is your legal marital or same sex civil partnership status?

Single, that is never married and never registered in a same sex civil partnership

Married and living with husband/wife

Separated but still legally married

Divorced

Widowed

In a registered same-sex civil partnership and living with your partner

Separated, but still legally in a same-sex civil partnership

Formerly in a same-sex civil partnership which is now legally dissolved

Surviving partner from a same-sex civil partnership

Prefer not to say