

Meeting of:	<b>Annual Meeting</b>
Date of Meeting:	<b>Monday, 20 May 2019</b>
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Executive Arrangements: Cabinet Membership and Portfolios
Purpose of Report:	To be informed of the names of Councillors chosen to be Deputy Leader and Members of the Cabinet, together with details of their portfolios, together with the designated "Champion" roles.
Report Owner:	Managing Director.
Responsible Officer:	Jeff Rees, Head of Democratic Services.
Elected Member and Officer Consultation:	The Leader, Managing Director and the Monitoring Officer have been consulted on the contents of the report.
Policy Framework:	Matters contained within this report are to be dealt with at the Council's Annual Meeting.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• Section 4.10.1(f) of the Constitution "Council Procedure Rules - Annual Meeting of the Council" provides that the Annual Meeting will be told by the Leader of the names of Councillors chosen to be Deputy Leader and the number and names of Members to be appointed to the Executive and their portfolios / responsibilities.</li> <li>• Section 5.2 of the Constitution "Form and Composition of the Executive" provides that the Executive will consist of the Leader of the Council and at least two, but not more than nine, other Councillors appointed to the Executive by the Leader.</li> <li>• Details of Cabinet Portfolios, together with the Leader's confirmation that, as part of their portfolios, Cabinet Members will be designated as the Council's "Champions" with regard to various areas will be circulated prior to the meeting.</li> </ul>	

## **Recommendations**

- 1.** That the Leader inform the Council of the names of Councillors chosen to be Deputy Leader and Members of the Cabinet, together with details of their portfolios, together with the designated "Champion" roles as set out in the supplementary information to the report.
- 2.** That the Chairman of the Scrutiny Committee Chairmen and Vice-Chairmen Group and Chairman of the Democratic Services Committee continue to be designated the Council's Scrutiny and Member Development Champions respectively.
- 3.** That the Council's payments of Senior Salaries for 2019/20 be as set out within paragraph 2.1 of the report.

## **Reason for Recommendations**

**1-3** In order to comply with the Council's Constitution.

### **1. Background**

- 1.1** Section 4.10.1(f) of the Council's Constitution - "Council Procedure Rules - Annual Meeting of the Council" - provides that the Annual Meeting will be told by the Leader of the names of Councillors he / she has chosen to be Deputy Leader and the number and names of Members to be appointed to the Executive and their portfolios / responsibilities.
- 1.2** Section 5.2 of the Council's Constitution - "Form and Composition of the Executive" - provides that the Executive will consist of the Leader of the Council (the "Leader") and at least two, but not more than nine, other Councillors appointed to the Executive by the Leader.
- 1.3** Under the provisions of the 2019 Annual Report of the Independent Remuneration Panel for Wales, the Vale of Glamorgan Council is able to pay up to a maximum of 18 Senior Salaries to Members in those positions agreed by the Council to receive such. The figure of 18 does not include Civic Salaries able to be paid to the Mayor and Deputy Mayor.

### **2. Key Issues for Consideration**

- 2.1** Including Cabinet Members, it is proposed that, as currently, the Council continue to pay a total of 15 Senior Salaries, together with Civic Salaries to the Mayor and Deputy Mayor, as set out below:
  - Cabinet Members - 7;
  - Group Leaders (in respect of Groups comprising 10% or more of the total membership of the Council) - 1;
  - Scrutiny Committee Chairmen - 5;
  - Chairman of Planning Committee;

- Chairman of Licensing Committee;
  - Mayor;
  - Deputy Mayor.
- 2.2** Full details of the relevant payments, together with basic allowances for all members, are incorporated within the Council's Constitution.
- 2.3** Details of Cabinet Portfolios, together with the Leader's confirmation that, as part of their portfolios, Cabinet Members will be designated as the Council's "Champions" with regard to various areas, will be circulated prior to the meeting.
- 2.4** It is recommended that the role of the following "Champions" continue to be undertaken by the position-holder indicated:
- Scrutiny Champion - Chairman of the Scrutiny Committee Chairmen and Vice-Chairmen Group;
  - Member Development Champion - Chairman of the Democratic Services Committee.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Well-Being of Future Generations (Wales) Act sets out effective transparency as a key part of improving the delivery of public bodies.
- 3.2** The Act requires public bodies to communicate and explain the processes of selecting its well-being objectives and why these objectives have been chosen, how decisions are taken in line with these objectives and what difference these objectives have made.
- 3.3** The importance of presenting the report to Council is to ensure that transparency has taken place and to inform the Council and the public of the above arrangements which are required to be undertaken annually to comply with the Council's Constitution.

## **4. Resources and Legal Considerations**

### **Financial**

- 4.1** Under the provisions of the 2019 Annual Report of the Independent Remuneration Panel for Wales, the Council is able to pay up to a maximum of 18 Senior Salaries to Members in those positions agreed by the Council to receive such. The figure of 18 does not include Civic Salaries able to be paid to the Mayor and Deputy Mayor.

### **Employment**

- 4.2** None as a direct consequence of this report however, section 143 (1) (b) of the Local Government Measure 2011 provides for an eligibility for membership of a

pension scheme in accordance with regulations under section 7 of the Superannuation Act 1972 (Local Government Pension Schemes).

### **Legal (Including Equalities)**

- 4.3** Section 4.10.1(f) of the Council's Constitution - "Council Procedure Rules - Annual Meeting of the Council" - provides that the Annual Meeting will be told by the Leader of the names of Councillors he / she has chosen to be Deputy Leader and the number and names of Members to be appointed to the Executive and their portfolios / responsibilities.
- 4.4** Section 5.2 of the Council's Constitution - "Form and Composition of the Executive" - provides that the Executive will consist of the Leader of the Council (the "Leader") and at least two, but not more than nine, other Councillors appointed to the Executive by the Leader.
- 4.5** Section 142 of the Local Government Measure 2011 sets out the various requirements and authority to make payments to Members of the Council based on determinations decided by the Independent Remuneration Panel for Wales.

## **5. Background Papers**

The Vale of Glamorgan Council's Constitution.

The 2019 Annual Report of the Independent Remuneration Panel for Wales.