

Meeting of:	Annual Meeting
Date of Meeting:	Wednesday, 13 May 2026
Relevant Scrutiny Committee:	No Relevant Scrutiny Committee
Urgent Decision Procedure Used (If yes, why)	Not Applicable.
Item Type	Part I
Report Title:	Executive Arrangements: Cabinet Membership and Portfolios
Portfolio Holder:	Executive Leader and Cabinet Member for Performance and Resources
Strategic Leadership Team:	Chief Executive
Lead Officer:	Head of Democratic Services

1.0 What is this report about?

- 1.1 Section 4.10.1(f) of the Constitution "Council Procedure Rules - Annual Meeting of the Council" provides that the Annual Meeting will be told by the Leader of the names of Councillors chosen to be Deputy Leader and the number and names of Members to be appointed to the Cabinet and their portfolios / responsibilities, together with the Leader's confirmation that, as part of their portfolios, Cabinet Members will be designated as the Council's "Champions".
- 1.2 Section 5.2 of the Constitution "Form and Composition of the Executive" provides that the Cabinet will consist of the Leader of the Council and at least two, but not more than nine, other Councillors appointed to the Cabinet by the Leader.
- 1.3 It is recommended that the role of the following "Champion Roles" continue to be undertaken by the position-holder indicated:
- 1.3.1 Scrutiny Champion – Chair of the Scrutiny Committee Chairs and Vice-Chairs Group;
 - 1.3.2 Member Development Champion – Chair of the Democratic Services Committee.
- 1.4 Following the Senedd Election on 7th May 2026 and the requirement for any Elected Members of Senedd to resign from County Councillor positions before taking up office and subsequent by-elections to appoint to vacant seats (planned July 2026), Group Leaders will be communicated with to advise if there are any changes in allocation requirements, which will be dealt with in line with Constitutional arrangements.

2.0 What are the Recommendations?

	Recommendations – What and How?	Reason for Recommendation – Why?
2.1	T H A T the Leader inform the Council of the names of Councillors chosen to be Deputy Leader and Members of the Cabinet, together with their portfolios and the designated "Champion" roles.	In order to comply with the Council's Constitution.
2.2	T H A T the Chair of the Scrutiny Committee Chairs and Vice-Chairs Group and Chair of the Democratic Services Committee continue to be designated the Council's Scrutiny and Member Development Champions respectively.	In order to comply with the Council's Constitution.
2.3	T H A T Council note the payments of Senior Salaries for 2026/27 be as set out within paragraph 4.1 of the report.	In order to comply with the Council's Constitution.

3.0 What is the background to this report?

3.1 Section 4.10.1(f) of the Council's Constitution - "Council Procedure Rules - Annual Meeting of the Council" - provides that the Annual Meeting will be told by the Leader(s) of the names of Councillors he / she has chosen to be Deputy Leader and the number and names of Members to be appointed to the Cabinet and their portfolios / responsibilities.

3.2 Section 5.2 of the Council's Constitution - "Form and Composition of the Executive" - provides that the Cabinet will consist of the Leader of the Council (the "Leader") and at least two, but not more than nine, other Councillors appointed to the Cabinet by the Leader.

3.3 Under the provisions of the 2026 Annual Report of the Democracy and Boundary Commission Cymru, the Vale of Glamorgan Council is able to pay up to a maximum of 18 Senior Salaries to Members in those positions agreed by the Council to receive such. The figure of 18 does not include Civic Salaries able to be paid to the Mayor and Deputy Mayor.

4.0 What issues are there to be considered?

4.1 Including Cabinet Members, it is proposed that the Council pay a total of 16 Senior Salaries, together with Civic Salaries to the Mayor and Deputy Mayor, as set out below:

4.1.1 Cabinet Members – 8;

4.1.2 Group Leaders (in respect of Groups comprising 10% or more of the total membership of the Council) – 2;

4.1.3 Scrutiny Committee Chairs – 4;

4.1.4 Chair of Planning Committee;

4.1.5 Chair of Licensing Committee;

- 4.1.6 Mayor;
- 4.1.7 Deputy Mayor.

4.2 Full details of the relevant payments, together with basic allowances for all Members, are incorporated within the Council's Constitution.

4.3 It is recommended that the role of the following "Champion Roles" continue to be undertaken by the position-holder indicated:

4.3.1 Scrutiny Champion – Chair of the Scrutiny Committee Chairs and Vice-Chairs Group;

4.3.2 Member Development Champion – Chair of the Democratic Services Committee.

4.4 A complete list of the Member Champions is attached at Appendix A.

5.0 How has evidence been used to inform the report, including the views of others?

5.1 The report has been informed by Member role profiles as outlined within the Council's Constitution and the Democracy and Boundary Commission Cymru Annual Remuneration Report 2026-27.

6.0 What are the next steps if the recommendations are approved?

6.1 The Council's Cabinet Membership and Member Champions will be communicated to the public and commence their roles for the 2026/27 Municipal year.

7.0 How does this report support Vale 2030 and Reshaping?

7.1 To deliver the aspirations of Vale 2030, a Cabinet is required to be appointed as they are responsible for a range of portfolios that help support the delivery of the various Well-being objectives strategically.

7.2 Member Champions cover a diverse range of areas, all of which interface with the priorities outlined within the Council's Corporate Plan.

8.0 How does this demonstrate the Five Ways of Working?

8.1 In appointing to the positions identified in the report (which were identified involving a range of Members), Council is supporting positions which are required to take a long-term view in preventing future challenges through collaborating with a range of stakeholders.

Resources

9.0 Finance

9.1 Under the provisions of the Democracy and Boundary Commission Annual Remuneration Report 2026, the Council is able to pay up to a maximum of 18 Senior Salaries to Members in those positions agreed by the Council to receive such. The figure of 18 does not include Civic

Salaries able to be paid to the Mayor and Deputy Mayor.

10.0 Workforce

10.1 There are no workforce impacts as a direct consequence of this report however, section 143 (1) (b) of the Local Government Measure 2011 provides for an eligibility for membership of a pension scheme in accordance with regulations under section 7 of the Superannuation Act 1972 (Local Government Pension Schemes).

11.0 Legal and Equalities

11.1 **Does an Equalities Impact Assessment need to be completed? If not, why?** An Equalities Impact Assessment has not been completed because this decision relates to procedural matters in line with the Council's Constitution.

11.2 Section 4.10.1(f) of the Council's Constitution - "Council Procedure Rules - Annual Meeting of the Council" - provides that the Annual Meeting will be told by the Leader of the names of Councillors he / she has chosen to be Deputy Leader and the number and names of Members to be appointed to the Cabinet and their portfolios / responsibilities.

11.3 Section 5.2 of the Council's Constitution - "Form and Composition of the Executive" - provides that the Cabinet will consist of the Leader of the Council (the "Leader") and at least two, but not more than nine, other Councillors appointed to the Cabinet by the Leader.

11.4 Section 142 of the Local Government Measure 2011 sets out the various requirements and authority to make payments to Members of the Council based on determinations decided by the Democracy and Boundary Commission Cymru.

12.0 Key Contacts

12.1 **Who are the primary officers to contact with any comments and/or queries on the report?**

Lead Officer: James Langridge-Thomas, Operational Manager (and Statutory Head of) Democratic Services jangridge-thomas@valeofglamorgan.gov.uk 01446709457	Democratic Services Officer: James Langridge-Thomas, Operational Manager (and Statutory Head of) Democratic Services jangridge-thomas@valeofglamorgan.gov.uk 01446709457
--	---

Appendix

Appendix A – Member Champions

Background Documents

[Democracy and Boundary Commission Cymru Annual Remuneration Report 2026-27](#)

[Vale of Glamorgan Council Constitution](#)

Champions

Tackling Poverty Champion	Councillor Susan Lloyd-Selby
Armed Forces Champion	Councillor Eddie Williams
Biodiversity Champion	Councillor Naomi Marshallsea
Carers Champion	Councillor Julie Lynch-Wilson
Diversity Champion	Councillor Julie Aviet
Domestic Abuse Champion	Councillor Wendy Gilligan
Equalities Champion	Councillor Emma Goodjohn
LGBTQ+ Champion	Councillor Catherine Iannucci-Williams
Older People's Champion	Councillor Belinda Loveluck-Edwards
Safeguarding Champion	Social Care and Health Cabinet Member
Mental Wellbeing Champion	Councillor Helen Payne
Veterans Champion	Councillor Ian Buckley
Youth Champion	Councillor Ewan Goodjohn
Disability Champion	Councillor Jayne Norman
Climate Change Champion	Councillor Carys Stallard
Social Value Champion	Councillor Jo Protheroe
Rural Champion	Councillor Jo Protheroe
Scrutiny Champion	Chair of Scrutiny Committee Chairs and Vice-Chairs Group
Member Development Champion	Chair of Democratic Services Committee