

APPENDIX A

INFORMATION & ACTION REQUESTS

17th SEPTEMBER – TO DATE

Audit Committee Date	Report Reference	Action / Request	Officer Responsible	Comment	Current Status
17 th September 2012	2011/12 Annual Internal Audit Opinion	That the Committee receive further reports on the Social Services budget, as appropriate.	Head of Accountancy & Resource Management.	A report will be submitted to Social Care & Health Scrutiny Committee on the 2 nd December 2013 with a request that it be referred to the Audit Committee	Outstanding.
29 th April 2013	2012/13 Annual Internal Audit Opinion.	That any concerns about the effectiveness of the financial and quality monitoring arrangements surrounding the contractual partnership and arrangements between the Leisure Centres' service provider be the subject of a further report to this Committee if appropriate.	Head of Accountancy & Resource Management.	An update report will be included within the Agenda Items for 16 th September 2013.	Complete
29 th April 2013	Draft Annual Governance Statement 2012-13	That the following additions be included: <ul style="list-style-type: none"> • The inclusion of 	Head of Accountancy & Resource Management.	Draft AGS updated to reflect Members requests. To be reported in September	Complete

		<p>examples of the efficiency gains that had been developed with Procurement Officers to assist them in achieving efficiency gains (Paragraph 4.12)</p> <ul style="list-style-type: none"> • In referring to “a number of positive indicators for “Achieving Value for Money” (Paragraph 4.14), the identification of those indicators. 		2013 as part of the Audited Annual Statement of Accounts.	
29 th April 2013	Proposed Forward Work Programme 2013-14	<p>Committee to receive information outlining how the Council’s IT systems operate / interact.</p> <p>Committee to receive a demonstration on how an Audit is undertaken.</p> <p>Committee to receive information demonstrating what the Council’s External Auditors look at when undertaking an Audit</p>	<p>Head of Accountancy & Resource Management.</p> <p>As above.</p> <p>External Auditor – Grant Thornton UK LLP.</p>	<p>A presentation was provided to the Audit Committee on 26th September 2013</p> <p>Presentation is scheduled for the 10th February 2014 meeting.</p> <p>Members are asked to agree that this be scheduled for the 10th February 2014 meeting</p>	<p>Complete</p> <p>Outstanding</p> <p>Outstanding</p>

29 th April 2013	Risk Management Update	That consideration be given to the inclusion of the Major Repairs Allowance funding within the Corporate Risk relating to the Welsh Housing Quality Standard (WHQS).	Head of Accountancy & Resource Management.	This will be reflected in the next Risk Management Update as outlined on the Forward Work Programme.	Outstanding.
8 th July 2013	Building Services – Mobile Working Review	The Chairman asked that the Committee receive at a future meeting a copy of the original business case for the mobile working system and this was agreed.	Head of Housing and Building Services	Members are asked to agree that the original business case for the mobile working system be scheduled for the Audit Committee meeting of 10 th February 2014. Rescheduled to be submitted on 26 th November 2013	Included on the Agenda for 26 th November 2013
16 th September 2013	Overview of ICT	Members requested to receive an email copy of the slides in a larger font.	Group Auditor / Democratic and Scrutiny Officer	Presentation slides emailed to Members on	Complete
16 th September 2013	Building Services	That further reports on progress and implementing the actions necessary to address the issues raised in the Audit Reviews be presented to the Committee by the Director of Visible Services and Housing in due course.	Director of Visible Services and Housing.	It is proposed that an update report be submitted to the Committee on 10 th February 2014	
16 th September 2013	Leisure and Tourism – Leisure Centre Contract.	That an update from the Council's External Auditor on conclusion of the independent review be presented in due course at which time Members	Council's External Auditor. Operational Manager – Leisure and Tourism.	It is proposed that an update report be submitted to the Committee on 10 th February 2014	

		suggest that the Operational Manager for the service area should be present at the meeting of the Audit Committee when the independent review by the External Auditor is presented.			
16 th September 2013	Information and Action Requests.	The Committee requested that an update on Welfare Reform be submitted to the meeting scheduled for 26 th November 2013	Head of Finance (Section 151 Officer)	Scheduled to be submitted on 26 th November 2013	Included on the agenda for the 26 th November 2013
16 th September 2013	Information and Action Requests	The Committee requested that an update on the Single Fraud Investigation Service be submitted to the meeting scheduled for 26 th November 2013.	Head of Accountancy & Resource Management	Scheduled to be submitted on 26 th November 2013	Included on the agenda for the 26 th November 2013
16 th September 2013	Outturn Report.	With regard to the report on the Fraud Service, Members asked if this could be presented to the November meeting.	Head of Accountancy & Resource Management.	Scheduled to be submitted on 26 th November 2013	Included on the agenda for the 26 th November 2013