

**AUDIT COMMITTEE  
FORWARD WORK PROGRAMME 2015 – 2016**

DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
<b>2015</b>			
13 <sup>th</sup> July	Information and Action Requests (if applicable).	Head of Audit (HOA)	N/A
	Updated Forward Work Programme	HOA	Complete
	IASS Outturn Report April 2015 to May 2015.	HOA	Complete
	Approval of the draft Annual Governance Statement 2014-15	Head of Finance	Complete
	Pre-audited Statement of Accounts 2014/15	Head of Finance	Complete
	Annual Corporate Risk Register	Head of Performance & Development	Complete
	Update on the Internal Audit Shared Service	Head of Audit	Complete
	External Auditors / Inspection Reports (where applicable). -	Head of Finance/ WAO / Grant Thornton	None
21 <sup>st</sup> September	Information and Action Requests	HOA	N/A
	Updated Forward Work Programme	HOA	Completed
	Audited Statement of Accounts / Final Annual Governance Statement / ISA 260 report.	Head of Finance / Grant Thornton	Completed
	Internal Audit 5 months Outturn Report April to August 2015.	HOA	Completed
	External Auditors / Inspection Reports (where applicable). - WAO – DFG report	Head of Finance / WAO / Grant Thornton	Completed
16 <sup>th</sup> November	Up dated Forward Work Programme	HOA	Completed
	Information and Action Requests (where applicable)	HOA	Completed
	Fraud update - NFI	HOA	Completed
	School Summary Report	HOA	Completed
	Corporate Risk Assessment Review 2015/16.	Head of Performance	Completed
	Internal Audit Outturn Report – April 2015 to September 2015; including update on IASS Performance.	HOA	Completed
	Compliance with the Public Sector Internal Audit Standards	HOA	Completed
	External Auditors / Inspection Reports (where applicable). –	Head of Finance/ WAO	
<b>2016</b>			
22 <sup>nd</sup> February	Up dated Forward Work Programme	HOA	Completed
	Information and Action Requests (if applicable): Including individual reports – Co-Mingle Contract and Central South Consortium.	HOA	Completed
	Internal Audit Shared Service Charter 2016-17	HOA	Completed
	Internal Audit 10 months Outturn Report April 2015 – January 2016	HOA	Completed
	External Auditors / Inspection Reports (where applicable) Annual Audit Letter – 2014-15 Certification of Grants and Claims	Head of Finance / WAO/ Grant Thornton	Completed

APPENDIX A

25 <sup>th</sup> April	Information and Action Requests (where applicable)	HOA	Submitted
	Updated Forward Work Programme	HOA	Submitted
	Proposed Forward Work Programme 2016-17.	HOA	Submitted
	Internal Audit proposed Annual Strategy and Audit Plan 2016-2017.	HOA	Submitted
	Governance – Compliance with Public Sector Internal Audit Standards for 2015-16	HOA	
	Audit Committee – Terms of Reference	HOA	Submitted
	Head of Audit’s Annual Opinion Report 2015/16	HOA	Submitted
	External Auditors / Inspection Reports (if applicable): - External Audit Plan 2016	Head of finance / WAO	Submitted