

The Vale of Glamorgan Council

Cabinet Meeting: 25 April, 2016

Report of the Leader

Cabinet Annual Strategic Forward Work Programme May 2016 - April 2017 and Cabinet Quarterly Work Programme - May 2016 to July 2016.

Purpose of the Report

1. To inform Members of the Forward Work Programmes of the Cabinet / Council for the 12 month period May 2016 to April 2017, and the Cabinet Quarterly Work Programme from May 2016 - July 2016.

Recommendation

1. THAT Cabinet approve the Annual Strategic Work Programme for the period May 2016 to April 2017 and the Quarterly Work Programme for May 2016 - July 2016.

Reason for the Recommendation

1. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

Background

2. In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme Forward Work Programme attached at [Appendix A](#), sets out matters which the Executive and Full Council are likely to consider during May 2016 to April 2017.
3. The Cabinet Quarterly Work Programme attached at [Appendix B](#) sets out matters that were included in the Strategic Work Programme as well as other specific items that the Executive and Full Council were likely to consider during May 2016 to July 2016.
4. The Forward Work Programme shall contain information on:
 - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them.
 - The timetable for considering any plans which are the responsibility of the Executive.

- Any individual matters which the Executive intends to consult on, in advance of taking any decision and the timetable for consultation and decision.

Relevant Issues and Options

5. In January 2016, Cabinet was advised of the intention to publish future Cabinet Forward Work Programmes on an annual basis to run in line with the Council's municipal year. It was envisaged that the first annual programme would run from May 2016 - April 2017, and would continue to include quarterly work programmes and update reports to Cabinet. The intention is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
6. This report includes at [Appendix A](#) the Cabinet Annual Strategic Work Programme for the period April 2016 - May 2017. The work programme sets out the likely strategic policy, budget reviewing and reports setting to be scheduled in the year. It also indicates the potential role of Scrutiny as well as the titles that will be considered by Council.
7. Alongside this, at [Appendix B](#), a quarterly work programme is included as has been the case in previous quarters. This work programme includes those items that were included in the Strategic Work Programme as well as other more specific items that the Executive were likely to consider during May 2016 to July 2016.

Resource Implications (Financial and Employment)

8. There are no direct implications as a result of the report.

Sustainability and Climate Change Implications.

9. None applicable to this report.

Legal Implications (to Include Human Rights Implications)

10. The preparation/publication of Forward Work Programmes complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

Crime and Disorder Implications

11. There are no direct implications as a result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

12. None applicable to this report.

Corporate/Service Objectives

13. The publication of a Forward Work Programme is an important element of the Council meeting its corporate/service objectives and maximising consultation with interested parties.

Policy Framework and Budget

14. This is a matter for Executive decision.

Consultation (including Ward Member Consultation)

15. Consultation with Scrutiny and other Committee is indicated in the Programme.

Relevant Scrutiny Committee

16. All Scrutiny Committees.

Background Papers:

Local Government Act 2000

Council Consultation: October 2002

Contact Officer

Mark Petherick (Cabinet Officer)

Officers Consulted:

Corporate Management Team

Responsible Officer:

Rob Thomas

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