

CABINET

Minutes of a meeting held on 9 May, 2016.

Present: Councillor N. Moore (Chairman), Councillor S.C. Egan (Vice – Chairman);
Councillors: B.E. Brooks, L. Burnett and G. John.

Also Present: Councillor P. G. King.

At the start of the meeting, the Leader stated that he had received correspondence from Councillor Christopher Elmore, who was officially resigning with effect from today, from his position as Cabinet Member for Children's Services and Schools due to being elected as the Member of Parliament in the recent by-election. He confirmed that Christopher Elmore would retain his position as a back bench Councillor.

The Leader added that he wished to give thanks to Cllr Elmore for his exemplary handling of the Education portfolio in particular. He described the outgoing Cabinet Member as a stalwart who had done phenomenal work as the Cabinet Member of Children's Services and Schools and had worked well with colleagues from the Education department and Social Services for Children.

The Leader also explained that it was the last Cabinet meeting of the Deputy Leader and Cabinet Member for Adult Services as he had been nominated as Mayor Elect of the Vale of Glamorgan Council. He described Cllr Egan as a stalwart who had been a great support to the Cabinet during his leadership and had done a tremendous job in his role as Cabinet Member for Adult Services in what was a challenging portfolio.

In response, Cllr Egan thanked the Leader for his kind words and stated that he would miss the role, as it was extremely challenging at times, but also extremely rewarding. He further explained that he was proud of this Cabinet team that had worked well together and accomplished lots of good work in these difficult times. He concluded by thanking all his Cabinet colleagues and Officers for their hard work and support during his time as the Deputy Leader and Cabinet Member for Adult Services.

C3164 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 25 April, 2016 be approved as a correct record.

C3165 DECLARATIONS OF INTEREST –

No declarations were received.

C3166 GLAMORGAN HERITAGE COAST ADVISORY GROUP -

The following minutes of the Glamorgan Heritage Coast Advisory Group meeting held on 15 April, 2016 were submitted.

Minutes of a meeting held on 15th April, 2016.

Present: Councillor Mrs. A.J. Preston (Chairman); Councillor R.P. Thomas (Vice-Chairman), Councillors L. Burnett, Mrs. V.M. Hartrey and C.J. Williams (Vale of Glamorgan Council); Ms. G. Barter (Natural Resources Wales), Mr. J. Golunski (Dunraven Estates), Councillor G. Davies (Bridgend County Borough Council), Mr. R. McLaggan (Merthyr Mawr Estates), Mr. B. Acott (Friends of the Glamorgan Heritage Coast), Ms. P. George (Vale Tourist Association) and Mrs. H. March (Friends of the Glamorgan Heritage Coast).

(a) Announcement

The Chairman welcomed Mrs P. George the representative from the Vale Tourist Association (VTA) to her first meeting. The Group had requested that a representative from the Association be invited to sit on the Group which had subsequently been approved by the Vale of Glamorgan Council at its meeting on 28th September, 2015.

(b) Apologies for Absence –

These were received from Councillors R.F. Curtis, J. Drysdale (Vale of Glamorgan Council) and Mr. R. Pratt (Cooke and Arkwright).

(c) Minutes –

AGREED – T H A T the minutes of the meeting held on 11th September, 2015 be agreed as a correct record.

(d) Presentation by the Site Ranger, Mr. Paul Lock: Achievements and Issues Since the Last Meeting –

Mr. Lock commenced by advising the Group of the benefits derived from the number of volunteers that assisted with work on the coast. A volunteer event had also been held within the last two weeks to encourage volunteers to help with work within the gardens. Work was also ongoing with the Public Rights of Way section in the Vale of Glamorgan Council in relation to footpaths and bridleways and other work undertaken throughout the year was referred to as below:

- Practical management and maintenance of the Coast had taken place over the winter months with all staff looking to see the benefits over the forthcoming months. In particular, Mr. Lock mentioned that the path had been completed alongside the access road to Dunraven Bay which had been funded out of coastal access monies and which would assist greatly with the school season. A number of comments had been received in relation to the reason for the work that had been undertaken with the engineer having advised that it was the best way forward.
- Although there had been a number of storms throughout the winter months only one main incident, where the sea had caused pebbles to be thrown all over the car park, had been an issue. In the main it had been water from land that had caused some issues with a number of footpaths and coastal paths being a challenge.
- On a further positive note the significant numbers of visitors to the area was welcomed with a number being witnessed using the slipway which had been refurbished by Creative Rural Communities (CRC) using Coastal Communities Lottery grant.
- Improvements had also taken place to the Glamorgan Heritage Coast Centre with a new fire having been fitted in the centre, the floors sanded and new PVC windows installed. A condenser unit had been purchased and placed in the attic to recycle the air and ease condensation. The Centre itself had also been painted on the outside. The next stage of the process was to erect signage at the entrance to the Centre in order that visitors could see more clearly from the road the Centre and thereby encouraged to visit the building.
- For the future it was the intention to consider how other walks could be integrated into the coast and linked to local communities. One of Mr. Lock's main aims was to encourage walkers to frequent local pubs and shops and to bring the coast and the local communities together.

- It was inevitable that some stiles needed replacing, with the intention that they be swapped for kissing gates in order to improve the circular links to local communities.

Mr. Lock finalised his presentation by stating that there was currently a really good feeling of working together in and around the coast and particularly referred to a local café owner in Ogmores who had recently opened the facility and who had introduced herself with the aim of working together.

Members concurred that the circular routes were an important feature in order to link successfully the coast with local communities. Councillor L. Burnett, the Cabinet Member for Regeneration, also stated that she was pleased to hear the comments being mentioned regarding circular routes and she welcomed the positive approach by the Glamorgan Heritage Coast team in the interests of adding value. In referring to the local café, she advised that it had been supported by another scheme “Inspiring the Vale” where a bursary had been granted to assist with the setting up of the business. This demonstrated how all the various policies and grant funding opportunities were linking with the theme of working together. Reference was made to the power of social media in promoting the café, which had been extremely successful. Of note was also the fact that over 30 young people had been supported to set up their own businesses within the Vale over the last 12 months.

In referring to the work of CRC, the Operational Manager for Regeneration confirmed that community spirit mentioned reflected a great deal of work on “Sense of Place” carried out by CRC, working with local businesses. Following a plea for more signage on the M4 in order to advertise the coast, the representative from the VTA stated that the Association was currently enquiring as to the policy for such signage, advising that the Vale of Glamorgan coastline had so much to offer and that further promotion should be encouraged. In particular the representative referred to the need to signpost visitors to the various historical and interesting sites along the coast, the towns and villages.

The Chairman, in conclusion, thanked Mr. Lock for the informative and comprehensive presentation, advising that she had been pleased to see the resurfacing of the coastal path and although the Centre staff appeared to have had a very busy time over the previous few months, it was obvious that the work was reaping its rewards.

AGREED – T H A T the progress to date and the work being undertaken on the coast be noted.

(e) Welcome Gateway Features –

Ms. Nicola Sumner-Smith, Senior Rural Regeneration Officer, CRC, provided a brief overview of the Welcome Gateway features that were being made for the Glamorgan Heritage Coast.

The leaflet attached to the agenda advised that the artist and sculptor, Howard Bowcott, had been appointed to create four Gateway Welcome features along the Heritage Coast. The commission had been part of the collection of works funded by the Vale of Glamorgan Council and the Coastal Communities Fund and was being led by CRC and the Regeneration and Economic Development Initiative in the Vale of Glamorgan Council. The exact locations for the features were yet to be finalised but they were likely to be at roadsides at Ogmore, St. Brides Major, Llantwit Major and St. Athan. In undertaking the work, local residents and school children had been attending public consultations where citizens had met Mr. Bowcott, viewed and discussed the initial designs and had offered their thoughts on what makes the Glamorgan Heritage Coast so special, which had also in turn shaped the final designs. The new features would mark the key road sign entrance points to the Glamorgan Heritage Coast area and had been commissioned as part of an ongoing initiative to raise the profile of the destinations to visitors and residents alike.

Ms. Sumner-Smith also provided at the meeting photographs of examples of the sculptures for the Group's information.

AGREED – T H A T Ms. Sumner-Smith be thanked for bringing the details of the Welcome Gateway Features to the Group's attention.

(f) Coastal Access Improvements Works 2015/16 and Planned Work Programmes 2016/17 –

Mr. Bob Guy, Operational Manager for Regeneration, provided the Group with an update on a number of matters relating to the Heritage Coast which were included in a tabled document for the Group's information.

In referring to the Coast Access Programme, Mr. Guy advised that the majority of the funding for 2015/16 had been targeted at the Heritage Coast. Other work undertaken related to the recently republished Definitive Map, with members requesting that a copy be made available at the Glamorgan Heritage Coast Centre for visitors to view.

Following a query regarding how updates to the footpath network are fed into the Definitive Map, Mr. Guy advised that when an Order is confirmed, the OS is updated with the information but the Definitive Map remains as is published in its statutory form until a further review date in the future. Following a further query as to its availability, Mr. Guy stated that the Definitive Map was currently being distributed. Although there were only a small number of copies available, a copy would be forwarded to all Town and Community Councils in the Vale for their information. Mr. Acott confirmed that St. Athan Community Council had recently received theirs.

AGREED – T H A T the update report be noted.

(g) Matters Raised by Bridgend County Borough Council –

Councillor G. Davies, representing Bridgend County Borough Council (BCBC), stated that the Porthcawl Town Council had recently decided to provide funds for a comfort scheme at Newton Beach. This had not previously been able to be completed due to a number of land issues, however, following further consideration, discussions with two local pubs in the area were proving fruitful.

Work had also commenced on a cycle route from Restbay to Newton in Porthcawl with the first section planned for over the next six to seven months. Although there had been land issues with the fairground owners, following further deliberations an alternative site had been found.

In referring to BCBC's announcement that they would no longer be providing lifeguard cover on the beaches in Bridgend, the local RNLI had confirmed that they would provide a service, which was proving successful. The National Coastwatch had also taken over the Tower on the Harbour in Porthcawl.

Councillor Davies raised the issue of sinking sand in the estuary and wondered whether this was a common issue. Mr. Lock stated that he was not aware of this issue although it was important to note that the area was a dynamic environment and could change on a daily basis. Following consideration of the report it was subsequently

AGREED – T H A T Councillor Davies be thanked for providing the above information to the Group with the request that BCBC officers be asked to contact Mr. Lock to discuss any issues.

(h) Matters Raised by Natural Resources Wales –

The Natural Resources Wales representative, Ms. Barter, took the opportunity to congratulate the Glamorgan Heritage Coast team on the work undertaken to date on the coast. In referring to the issue of drone surveys as discussed at the last meeting of the Group, Ms. Barter advised that she had been unable to find out any information on the matter but reassured the Group that if anything was discovered she would contact the Group accordingly.

The telephone number of the Natural Resources Wales main office had recently changed and following confirmation of the new number she would advise the Democratic and Scrutiny Services Officer accordingly.

In referring to the Natural Resources Wales Partnership Grant that had previously been received by Councils, members were informed that this had now been subsumed into a single Welsh Government Environment Grant to the Vale covering waste, recycling, tidy towns, etc.. The Operational Manager confirmed that following internal discussions within the Vale of Glamorgan regarding how the money should be split, biodiversity projects would receive an increased level of funding in the coming year.

(i) Matters Raised by the Friends of Glamorgan Heritage Coast –

Mr. Acott stated that the Friends of the Heritage Coast were still struggling to find a home for the Sea Watch Centre, with the main issue being in relation to access. He reiterated the Friends' commitment and their availability to assist with projects that the Site Ranger required at the Heritage Coast and that the Friends were trying to spread the word of their work throughout communities. Mr. Acott, however, took the opportunity to advise that some Local Town and Community Councils attended their meetings but also urged that any other Town and Community Councils who wished to attend would be most welcome if they so wished. He concluded by advising that one of the key priorities of the Friends was to continue to encourage schools to become involved.

(j) Date of Next Meeting –

The Chairman advised that the next meeting of the Group would take place in September 2016, the date and time of which was to be confirmed.

After presenting this item, the Cabinet Member for Regeneration commented that the meeting demonstrated the ways and thinking of the Reshaping Services Agenda: Countryside teams were working well together, and volunteers from different sites were collaborating and sharing their experience and equipment. She concluded by stating that she was pleased to hear the comments mentioned regarding circular routes and she welcomed the positive approach by the Glamorgan Heritage Coast team in the interests of adding value to local villages and communities.

RESOLVED –T H A T the minutes of the Glamorgan Heritage Coast Advisory Group meeting be noted and that the work of the group and its partners be acknowledged.

Reason for decision

To note the minutes and acknowledge the work of the group and its partners.

C3167 JOINT CONSULTATIVE FORUM -

The following minutes of the Joint Consultative Forum meeting held on 22 February, 2016 were submitted.

Minutes of a meeting held on 22nd February, 2016.

Present: Councillor G. Roberts (Chairman); Councillors K. Hatton, A.G. Powell and Mrs. A.J. Preston.

Representatives of the Trade Unions: Ms. G. Southby (Vice-Chairman) (UNISON), Mr. K.J. Armstrong (UNISON), Mr. T. Greaves (GMB), Mr. C. Jordon (GMB), Mr. G. Pappas (UNISON) and Mr. A. Unsworth (GMB).

Officers: Ms. S. Alderman, Mr. R. Bergman, Ms. S. Clifton, Ms. A. Davies, Mrs. J. Hill, Mr. H. Isaac and Ms. E. Morgan.

(a) Apologies for Absence –

These were received from Ms. J. Davies, Mr. D.J. Dimmick (NASUWT), Mr. R. Hughes (UNISON) and Mr. N. Stokes (GMB).

(b) Declarations of Interest –

No declarations were received.

(c) Minutes –

AGREED – T H A T the minutes of the meeting held on 19th October, 2015 be accepted as an accurate record subject to the words “had since been replaced” being substituted with the words “funding approved to replace / repair the doors” as contained in the seventh paragraph of minute (c).

The Forum was updated on the issue of the fire doors at Barry Comprehensive School in that an Enforcement Notice had been received in November 2015 which stipulated a six month period for the necessary works to be completed. Furthermore, the Fire Service had carried out a three monthly inspection and was satisfied with the progress being made.

The Forum was advised that Cabinet had approved the amended Quorum for the Forum.

Feedback on the Corporate Car Pool Scheme was awaited.

(d) Minutes of Directorate Consultation Groups –

The minutes of the following Directorate Consultative Groups were received:

Environment and Housing – 7th October, 2015
Environment and Housing – 2nd December, 2015
Learning and Skills – 7th October, 2015
Resources – 21st October, 2015
Resources – 28th January, 2016
Social Services – 20th October, 2015
Social Services – 26th January, 2016.

AGREED – T H A T the minutes of the Directorate Consultative Groups be noted.

(e) Dates of Directorate Consultative Groups –

AGREED – T H A T the dates of the Directorate Consultative Groups as indicated below be noted:

- Environment and Housing – 3rd February, 2016
- Learning and Skills – 10th February, 2016
- Resources – 28th April, 2016.

(f) Corporate Health and Safety Committee –

AGREED – T H A T the minutes of the Corporate Health and Safety Committee held on 7th December, 2015 be noted.

(g) Management of Attendance Update –

The Forum received the latest draft of the Managing Attendance at Work Policy (updated December 2015).

It was reported that the document was being updated to address concerns raised by the Trade Union side.

It was reported that, when approved, the document would:

- Clarify issues around responsibilities and processes
- The policy document would manage absences that varied between short and long term.

It was reported that, subject to adequate training being provided and the agreement of the trade unions, the document would be implemented in the Spring .

(h) Care First Service –

The Forum were advised that Cabinet, to be held later that day, would be requested to note and endorse the procurement of an Employee Assistance Programme for use by all Council employees from 1st June, 2016.

The Forum was aware of the Council's increasing focus on staff engagement and attendance management over the previous 12 months. The positive engagement,

attendance and, ultimately, performance of the workforce became ever more important for the responses to increasing financial constraints.

The staff engagement strategy commenced in June 2015 as a key part of the Council's Reshaping Services Programme and was now helping the Council to refine and improve approaches to issues such as internal communications, training and development and the continued involvement and engagement of the Council's employees.

Over the same period, improvements had been made to the Council's approach to the management of sickness absence, and in particular the robustness, regularity and focus of the performance management arrangements. It was anticipated that absence rates would fall below the corporate target of 9.00 days per employee at the end of 2015/16 and remain one of the best rates across Councils in Wales.

At the same time, however, there was an increasing awareness of the small, but nevertheless important increase in stress related absence within the workforce. Stress related absence, whether home or work related currently accounted for 32% of all absence, compared with 31% in 2014/15.

The Council's current approaches to managing stress related absence included the policy of immediate referral to Occupational Health, the conducting of risk assessments and the use of outsourced counselling services. The funding of counselling had increased from £20k to £40k over the previous two years.

As part of the continuing response to the above, Cabinet was recommended to procure an Employee Assistance Programme (EAP) for access by all Council employees. This would provide a tangible benefit for all staff, help to improve attendance and be complementary to the Council's approach to staff engagement.

It was proposed to procure the EAP services from Care First with effect from 1st June, 2016.

The service was currently used by six other Local Authorities including Cardiff, Blaenau Gwent, Bridgend, Caerphilly, Torfaen and Conway Councils. Reports from some of these Councils had been sourced and were all encouraging.

The main elements of the service are set out below:

- The provision of telephone counselling services for employees on a 24/7 basis for 365 days per year and through immediate access to a team of

counsellors accredited by the British Association for Counselling and Psychotherapy (BACP);

- Whilst the above is mainly a telephone service, face to face counselling can subsequently be offered subject to clinical assessment and clinical need. The service is offered regardless of whether the issue is work or home related and can be accessed immediately and at the convenience of the employee;
- The provision of a general telephone information and advice service for employees available between 8.00 am and 8.00 pm Monday to Friday. This service is offered through a separate team of information specialists and can include, for example, advice on a spectrum of issues including debt management, divorce, benefits and childcare issues. Such issues can often be a precursor to stress and subsequent sickness absence. Access to this service will therefore have significant benefits;
- The provision for the above services to be accessed by managers to seek advice and support on health and sickness issues relating to their own staff. This will be enormously beneficial and would help complement current Occupational Health and Human Resource Services;
- The provision of an online and interactive website and mobile app (Zest) as a personalised health and personal fitness portal including advice on exercise, weight, diet and general health issues. As indicated, this can be customised for individual employees and used to monitor and incentivise health improvements;
- The provision of an online resource (Lifestyle) containing regular information, advice and articles on general “life” issues ranging from relationships, childcare and consumer rights, through to stress, health and fitness. This will complement the work of the Council’s Occupational Health Unit and help to support regular “positive health promotion” events;
- Other aspects of the service include the provision of regular management information on the use of the EAP by service area and contents. This again would be helpful in refining the Council’s Occupational Health and Safety Strategy and ensuring the relevance of related interventions.

The cost of the service was currently £2.02 per employee would mean an annual cost of approximately £11,000. This figure was based on the total employee headcount across the Council, including schools.

The cost would reduce to £1.78 per employee once the total client base for the service across all organisations under the Welsh Framework Agreement in Wales reached 60,000 employees. This would mean a reduced annual cost of approximately £9,000.

It was intended that the service would replace the Council's current counselling service as currently provided through a contract with Cardiff Council. If the Cabinet endorsed the proposals then the current provision would be terminated following the issue of three months' notice as per the requirements of the contract.

It was intended that the service be procured on a three year contract from 1st July, 2016 and be reviewed closely during that period.

Having considered the report, it was

AGREED – T H A T the proposals be noted.

(i) Update on Staff Engagement Strategy –

The Forum was provided with an update on the Council's Employee Engagement Strategy.

Following the staff briefing sessions over the summer, work had continued in the shaping of four related engagement products as summarised below:

	Product	Lead
1	Expectations of my manager	Reuben Bergman
2	Seeking my views	Hayley Selway
3	Keeping me informed	Shelley Bellamy
4	Developing my skills	Helen Scarrett

The products were being developed by employees who expressed an interest following the 65 summer briefing sessions, and who attended follow up workshops.

The strategy was being managed through eight different phases, all leading to the design of a new "employment relationship / contract" in April 2016 and subsequent implementation.

Completion of Four Mini-Conference

All four mini-conferences had been held during November 2015 and all had been well attended by employees from across all Directorates.

The sessions were led by the officers as shown above and all introduced by the Council's Managing Director. The engagement level for each session was high, as was the continuing interest in attending further meetings to help refine the proposals.

Each session was prepared on the basis of the results from an employee questionnaire and then subsequently designed in order to gather and discuss views and shape proposals.

Presentations to Corporate Management Team

Presentations had now been made to the Corporate Management Team in accordance with "phase 5" of the project plan.

All presentations had been extremely well presented and were indicative of a desire to continue to the development of the new "Vale Contract" and to ensure improvements in the key areas as set.

The attendance and contribution of Trade Union colleagues throughout the process had been extremely useful and much appreciated.

Based on the outcomes of the four Corporate Management Team presentations, work was now continuing throughout February and March 2016 to bring all the themes and proposals together with a view to shaping the new Employment Relationship / Contract by the end of the financial year.

AGREED –

- (1) T H A T the issues set out in the report be noted.
- (2) T H A T the continuing engagement approach be endorsed.

(j) Corporate Assessment –

The Forum received a presentation on the Corporate Assessment by the Head of Performance and Development.

All Councils were subject to a Corporate Assessment every four years and the Vale of Glamorgan Council's Corporate Assessment would commence on 14th March, 2016.

It was confirmed that a pre-meeting with Trade Union representatives would be held on 16th March, 2016.

AGREED – T H A T the contents of the presentation be noted.

(k) Corporate Plan –

The Forum received details of the proposed Corporate Plan for the Council.

The draft Corporate Plan had been endorsed by Scrutiny Committee (Corporate Resources) and would be reported to Cabinet later in the day with a view to the document being ratified by Council.

Having considered the presentation, it was

AGREED – T H A T the contents be noted.

(l) Feedback on Policy Development –

The Forum was provided with an update in relation to the current position of HR Policy Development as at 25th January, 2016.

AGREED – T H A T the current position on the HR Policy Development be noted.

(m) Proposed Timetable of Meetings for 2016/17 –

Following consideration of the proposed meeting dates for the 2016/17 municipal year, it was

AGREED – T H A T the proposed meeting dates as listed below be agreed:

4th July, 2016

17th October, 2016

13th February, 2017.

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RESOLVED – T H A T the minutes of the Joint Consultative Forum meeting be noted.

Reason for decision

To note the minutes.

C3168 SERVICE PLAN 2016-20: SHARED REGULATORY SERVICES (REF) -

At the meeting, the Leader explained that he would deal with Agenda Items 6, 7 and 8 together, as they were references from the Scrutiny Committees (Housing and Public Protection, Lifelong Learning and Corporate Resources) as they all discussed the same issue of departmental Service Plans. As such they would be further considered alongside the Service Plans from the remaining Scrutiny Committees in a consolidated report due to be submitted to a future Cabinet meeting.

The Scrutiny Committee (Housing and Public Protection) on 13 April, 2016 considered the above report of the Director of Environment and Housing Services.

Committee were requested to consider the Environment and Housing, Shared Regulatory Services Service Plans 2016-20.

Prior to consideration of the report, the following note was circulated for the consideration of the Committee:

Please note that as a result of feedback from the Leader, Managing Director and Head of Human Resources. **all** Service Plans (2016-20) will now include some additional actions and information as follows:

CP2	Align the workforce plan to the Reshaping Services strategy ensuring staff have the necessary skills and training to adapt to the changes in how services are planned and delivered.	<ul style="list-style-type: none"> • Review and strengthen the performance management and support arrangements in relation to sickness absence within the service. • Deliver our key workforce development priorities for the coming year as outlined in Appendix B.
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This action will be added to the final version of the Shared Regulatory Services Service Plan at page 6 and included as specific action at Appendix B of the Service Plan at page 17.

And...

Ref	Action	Outcome & Key Milestones	KPI (where relevant)	Officer responsible	Start Date	Finish Date	Resources Required
WRS4 FIN1	Continue to respond to budget savings targets as required.	Year on year savings targets for 2016/17 achieved.		Miles Punter	1st April 2016	31st March 2017	Within the context of existing savings

This action will be added to the final version of the Shared Regulatory Services Service Plan

Service Plans for 2016-20 specifically identified how each Head of Service would contribute towards achievement of Corporate Plan Wellbeing Outcomes by asking two questions:

- 'Which wellbeing objectives does the service contribute to and what actions will we be taking this year to achieve these?'
- 'How will we manage our resources to achieve these actions and support our service?'

Informed by the Self-Assessment, the Service Plans also comprised a brief overview of the issues facing the service against each of the Corporate Health perspectives (risk, customer focus, resources-workforce, finance, assets, ICT).

The Council was currently consulting widely on proposed Improvement Objectives for 2016/17 and these would be reflected within relevant Service Plans once approved by Council in April 2016. The proposed Improvement Objectives and associated actions for 2016/17 reflected the four wellbeing outcomes in the Corporate Plan, ensuring that the Council was focussing on the areas in need of the most improvement.

Appendix 1 to the report contained the Service Plan for the Shared Regulatory Service. Key areas of note within the Service Plan were:

- Section 1 - Introduction: Set the context for the Service Plan and provided an overview of the service area, the purpose of the Plan and the key service considerations which had informed the development of the Plan.
- Section 2 - Our Priorities for 2016-20: Outlines the specific actions that the service would be taking during 2016/17 to contribute towards the corporate wellbeing objectives and outcomes. It also identified the key enabling actions the service would be taking to support its achievement of the wellbeing outcomes for example through reshaping of its services.
- Section 3 - How we work and the resources: Describes how the service will use its resources to deliver its priorities in the Service Plan and outlined key workforce development priorities, significant ICT projects, required budget savings and areas of focus in relation to assets, procurement and major capital projects. This section also identified how the service would engage with stakeholders and work in partnership/collaboration to achieve its priorities and incorporates a service risk evaluation.
- Appendices A and B within the Service Plan contained the Service Improvement Action Plan for 2016/17. This identified planned service actions, intended outcomes and key milestones, relevant performance measures to demonstrate progress, responsible officer, timescales for completion and the anticipated resource requirements of planned actions.
- The revised Service Plan format, which took on board comments and feedback received by the Policy and Performance Team in the past, was intended to be easier to complete and would facilitate clearer links with Team Plans. It was recognised, however, that the format would continue to evolve over the next few years as the new performance management arrangements were bedded in.

In considering Action Ref IS012 'Extend the Rapid Response System to protect vulnerable people from the activities of rogue traders', Members enquired if the availability of this service would be publicised.

The Head of the Shared Regulatory Services advised that press releases would be issued and awareness raising would take place with carers.

Members suggested that awareness sessions be also held with:

- Neighbourhood Watch organisations
- the Voluntary Sector Joint Liaison Committee

- the Community Liaison Committee.

Members were advised that, whilst a Service Plan for the Shared Regulatory Service as a whole had been produced, the production of a Service Plan for the Vale of Glamorgan area was a useful tool that fed into the Vale of Glamorgan Council's Corporate Plan. Members did express concern about the potential duplication of the Plans and the potential to reduce costs.

Having considered the contents of the report, it was

RECOMMENDED -

- (1) T H A T the Shared Regulatory Services Service Plan 2016/20 be endorsed.
- (2) T H A T the Service Plan be forwarded to Cabinet for their consideration.
- (3) T H A T consideration be given to awareness raising presentations to take place at the Voluntary Sector Joint Liaison Committee and the Community Liaison Committee regarding the Action 'Extend the Rapid Response system to protect vulnerable people from the activities of rogue traders'.

Reason for recommendations

(1&2) To confirm the Service Plan as the primary document against which performance for the Shared Regulatory Services would be measured and to allow Cabinet to consider the views of the Committee, ensuring that the approved Service Plan appropriately reflects improvement priorities.

(3) To increase the level of awareness of the availability of the Rapid Response System to protect vulnerable people from the activities of rogue traders.

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Cabinet, having considered the recommendations of the Scrutiny Committee (Housing and Public Protection)

RESOLVED – T H A T the recommendations of the Scrutiny Committee (Housing and Public Protection) be noted and further considered alongside the Service Plans from the remaining Scrutiny Committees in a consolidated report due to be submitted to a future Cabinet meeting.

Reason for decision

To consider the recommendations of the Scrutiny Committee (Housing and Public Protection) alongside the Service Plans 2016-20 report to be submitted to Cabinet.

C3169 SERVICE PLANS 2016 – 20: SCHOOL IMPROVEMENT AND INCLUSION AND STRATEGY, COMMUNITY LEARNING AND RESOURCES (REF) -

The Scrutiny Committee (Lifelong Learning) on 18 April, 2016 considered the above report of the Director of Learning and Skills.

The report outlined that Service Plans were the primary planning document of the Council and a key building block in its Performance Management Framework. In response to proposals for improvement as referred to in the Council's most recent Annual Improvement Report by the Wales Audit Office, the Council had reviewed its Performance Management Framework to enable better demonstration of the contribution made at all levels of the organisation to priority outcomes.

The Service Plans for 2016-20 specifically identified how each Head of Service would contribute towards achievement of Corporate Plan wellbeing outcomes by asking two questions:

- “Which wellbeing objectives does the service contribute to and what actions will we be taking this year to achieve these?”
- “How will we manage our resources to achieve these actions and support our service?”

Informed by the self-assessment, the Service Plans also comprised a brief overview of the issues facing the service against each of the corporate health perspectives (Risk, Customer Focus, Resources – workforce, finance, assets, ICT). The Plans included an action plan for how resources would be used to support the delivery of well-being outcome actions as well as managing risks, collaboration and engagement activities.

The Council was currently consulting widely on proposed Improvement Objectives for 2016/17 and these would be reflected within relevant Service Plans once approved by Council in April 2016. The proposed Improvement Objectives and associated actions for 2016/17 reflected the four wellbeing outcomes in the Corporate Plan, ensuring that the Council was focusing on the areas in need of most improvement.

The Director of Learning and Skills, in presenting the report, raised a number of key priorities for the service as itemised below:

- Preparation for 21st Century Schools Investment Programme
- Co-location of the Adult Community Learning work to Barry Library with Arts Development
- The Council's Reshaping Agenda – considering various service areas and the way the Council currently provides services e.g. reshaping the Catering Service and Additional Learning Needs
- Development work relating to the Strategy and Resources Section
- Pupil attainment priorities
- Increased focus on progress of pupils entitled to Free School Meals
- Provision for pupils taught outside the school setting
- Post 16 development and the Collaboration Agenda
- Work to implement the ALN Bill where additional responsibilities will be assumed by the Council for Post 16 age group.

The Department was also considering reviewing and strengthening the performance management arrangements in relation to sickness absence for the service. As explained earlier in the meeting, the Director was also currently involved in a management review of the Directorate in order to ensure that the services are best placed for the future. In response to a query regarding the expiration of the lease at Provincial House, Members were informed that it was the Director's understanding that the contractual term would expire towards the end of the year.

Appendices A and B to the Service Plans contained the Service Improvement Action Plan 2016/17 which included identified planned service actions, the intended outcomes, key milestones, relevant performance measures to demonstrate progress, timescales for completion and the anticipated resources required of planned actions. It was noted that some of the targets had been set and with others to be set when all the relevant data and information was received at the closure of the end of the financial year. It was acknowledged that the new format appeared more compact and a simpler way of reporting. The Director confirmed that officers found the Plan to be more straightforward and that it covered the key areas required. The Department and Members would continue to monitor the development of the Plans over the forthcoming months. Aware that the new documents were a different style than previously reported, Members sought reassurance as to whether the plans in the future could continue to be kept at an acceptable level of complexity, with it being

RECOMMENDED –

(1) T H A T the School Improvement and Inclusion and Strategy and Community Learning Resources Service Plans for 2016-20 be endorsed.

(2) T H A T Cabinet ensure that the Plans are kept at an acceptable level of complexity in the future as outlined within the report.

Reasons for recommendations

(1) To confirm the Service Plans as the primary document against which performance for the two service areas within Learning and Skills will be measured.

(2) In order that the approved Service Plans can appropriately reflect improvement priorities in a simpler format.



Cabinet, having considered the recommendations of the Scrutiny Committee (Lifelong Learning)

RESOLVED – T H A T the recommendations of the Scrutiny Committee (Lifelong Learning) be noted and further considered alongside the Service Plans from the remaining Scrutiny Committees in a consolidated report due to be submitted to a future Cabinet meeting.

Reason for decision

To consider the recommendations of the Scrutiny Committee (Lifelong Learning) alongside the Service Plans 2016-20 report to be submitted to Cabinet.

C3170 SERVICE PLAN 2016/20 – RESOURCES (REF) -

The Scrutiny Committee (Corporate Resources) on 19 April, 2016 considered the above report of the Managing Director.

Service Plans for 2016/20 specifically identified how each Head of Service would contribute towards the achievement of Corporate Plan well-being outcomes by asking two questions:

- "Which well-being objectives does the service contribute to and what actions will we be taking this year to achieve these?"

- "How will we manage our resources to achieve these actions and support our service?."

Informed by the recent self-assessment, the Service Plans also comprised a brief overview of the issues facing the service against each of the corporate health perspectives (Risk, Customer Focus, Resources – workforce, finance, assets, ICT). The Plans also included an action plan for how resources would be used to support the delivery of well-being outcome actions as well as managing risks, collaboration and engagement activities.

The Council was currently consulting widely on proposed Improvement Objectives for 2016/20 and these would be reflected within relevant Service Plans once approved by Council on 27th April, 2016. The proposed Improvement Objectives and associated actions for 2016/20 reflected the four well-being outcomes in the Corporate Plan, ensuring that the Council was focusing on the areas in need of the most improvement.

Appendix 1 contained the Service Plans for Legal Services, Finance Services, Human Resources, Performance and Development, ICT Services and Democratic Services. Key areas of note within the Service Plans are:

- Section 1 – Introduction: Set the context for the Service Plan and provided an overview of the service area, the purpose of the Plan, and the key service considerations which have informed development of the Plan.
- Section 2 – Our Priorities for 2016/20: Outlined the specific actions that the service would be taking during 2016/17 to contribute towards the corporate well-being objectives and outcomes. It also identified the key enabling actions the service would be taking to support its achievement of the well-being outcomes for example through reshaping of its services.
- Section 3 – How we work and our Resources: Described how the service will use its resources to deliver its priorities in the Service Plan and outlines key workforce development priorities, significant ICT projects, required budget savings and areas of focus in relation to assets, procurement and major capital projects. This section also identifies how the service would engage with stakeholders and work in partnership/collaborate to achieve its priorities and incorporated a service risk evaluation.
- Appendices A and B (within the Service Plan) contained the Service Improvement Action Plan for 2016/17. This identified planned service actions, intended outcomes and key milestones, relevant performance measures to demonstrate progress, responsible officer, timescales for completion and the anticipated resources requirements of planned actions.

- The revised Service Plan format, which took on board comments and feedback received by the Policy and Performance Team (PPT) in the past, was intended to be easier to complete and will facilitate clearer links with Team Plans. It was recognised, however, that the format would continue to evolve over the next couple of years as the new performance management arrangements bedded in.

The Directorate would now develop Team Plans to underpin the Service Plan.

In addressing the Committee, each Head of Service in turn commented on their individual Service Plans, each referring to their respective priorities and actions to contribute to the well-being outcomes and objectives of the Corporate Plan during the lifetime of the Plan itself. The Head of Legal Services also highlighted the support provided and to follow in respect of The City Deal project, the Wellbeing of Future Generations (Wales) Act 2015 and The Social Services and Well-being (Wales) Act 2014. They also touched upon how the service was resourced, its work to meet the objectives of the Council's Workforce Plan, where relevant (Legal Finance, Property and ICT) to support other Councils' services key projects in delivering the Council's Reshaping Services Programme, the savings targets that the service was itself expected to achieve as part of the above Programme, proposed consultation / engagement to be undertaken and collaborative / partnerships planned.

The Committee made comments in relation to Legal Services and ICT Service Plans particularly, their ability to support the key projects of the Reshaping Services Programme. The Committee sought an assurance from both Heads of Service that they had sufficient staff resilience to deliver the stated actions within their service plans. Both Heads of Service confirmed that sufficient resources were in place.

Discussion also explored wider matters relating to the Reshaping Service Programme and the pace of the delivery of various projects involving the transfer of community assets and in particular Libraries. The Committee also expressed concern that insufficient detailed information had been made available to Members in relation to the delivery of the Programme e.g. CCTV and arrangements for the cutting of road side verges. In response the Head of Performance and Development referred to discussions with Town and Community Councils, which were still ongoing. Updates on progress of various projects had been made available via Core Briefs and on the regularly updated Reshaping pages on StaffNet, and Members could access this information through the same portal.

The Committee requested the Head of Performance and Development to ensure that Programme delivery updates be made specifically available for Elected Members via the MemberNet facility as opposed to StaffNet.

The Chairman requested the Head of Performance and Development draw the Corporate Management Team and the Leader's attention to the concerns of the Committee relating to the pace of library transfers to community groups.

RECOMMENDED – T H A T the Service Plans in respect of Legal Services, Finance Services, Human Resources, Performance and Development, ICT and Democratic Services for 2016/20 be endorsed and referred to Cabinet for further consideration.

Reason for recommendation

To confirm the Service Plan as the primary document against which performance for the Resources Directorate will be measured and to allow Cabinet to consider any views of the Scrutiny Committee and to give further consideration to the Plans.



Cabinet, having considered the recommendations of the Scrutiny Committee (Corporate Resources)

RESOLVED – T H A T the recommendations of the Scrutiny Committee (Corporate Resources) be noted and further considered alongside the Service Plans from the remaining Scrutiny Committees in a consolidated report due to be submitted to a future Cabinet meeting.

Reason for decision

To consider the recommendations of the Scrutiny Committee (Corporate Resources) alongside the Service Plans 2016-20 report to be submitted to Cabinet.

**C3171 INDIVIDUAL SCHOOL PERFORMANCE PROGRESS PANEL
MEETING (REF) -**

The Scrutiny Committee (Lifelong Learning) on 18 April, 2016 considered the above report of the Director of Learning and Skills.

The Chairman presented the report and commenced by advising Committee that the Panel had determined that progress at Barry Comprehensive School continued to be

made. The Panel had acknowledged that the school had achieved improved results in 2015 and that the school had an effective system for pupil tracking and the Panel had been reasonably confident that most targets would be met in 2016.

The School Progress Panel meeting for Barry Comprehensive School comprised Councillors N.P. Hodges (Chairman of the Panel), Councillor R.A. Penrose and Dr. C. Brown (Co-Opted Member of the Scrutiny Committee) with Councillor C.P.J. Elmore (Cabinet Member for Children's Services and Schools), Mr. G. McNamara (Headteacher), Mrs. K. Beaudette (Chairman of Governors), Mr. A. Thompson (Deputy Headteacher), Mrs. A. Forte (Vice-Chairman of the School Governing Body), Ms. J. Hill (Director of Learning and Skills), Mr. M. Glavin (Head of School Improvement and Inclusion) and Mr. G. Davies (Scrutiny Support Officer) in attendance.

The report highlighted that following the 2013 external examination results in each of the core subjects, the proportion of students achieving higher grades A*- C had fallen materially since the previous year including a fall from 59% to 42% in English and 52% to 43% in Mathematics. The proportion of students gaining five A*- C grades including Maths and English fell from 45% to 30%. A Panel meeting had therefore been convened on 31st January, 2014, in order to review the school's plans for improvement. The Panel determined at that time that it was uncertain as to whether improvements in 2014 would be sufficient to meet the agreed targets and recommended that a standards committee of the Governing Body be established to assist with the challenges facing the school and to monitor and evaluate school performance.

In August 2014 an improved set of results was reported. However, as the school had not been able to achieve all of the agreed performance targets a further Panel was convened on 28th April, 2015. The Chairman advised that at this meeting, the panel considered that the school had an improved level of confidence that it was working towards its targets and that the Governing Body and Senior Leadership Team had a clear view of the improvements needed and had put in place an effective plan of action. Furthermore, the Panel considered that the appointment of a new Deputy Headteacher and senior leaders had made a positive impact and was confident that the school was using tracker systems to effectively target interventions. The Panel recognised the improvements made to strengthen the governance arrangements on the working of the Senior Leadership Team and was pleased with the Governing Body's decision to appoint a School Improvement Working Group.

On 12th October, 2015, the Scrutiny Committee (Lifelong Learning) received a report which outlined school performance at Key Stage 4, following the publication of the

GCSE results in August 2015. The Committee subsequently agreed that a Progress Panel should be reconvened. This took place on 24th February, 2016, and offered further opportunity for the school to demonstrate through the democratic process its ambition and commitment to rapid and sustained progress and to identify any barriers that the school may be facing which could be resolved by the actions of the Council.

The report highlighted that as part of the commitment to ensuring improvements at Barry Comprehensive School, the school had been supported by the Schools Challenge Cymru Pathways to Success programme. This involved the following:

- a Challenge Cymru Advisor working with the school in partnership with the local authority and the Central South Consortium
- partnership working with Treorchy Comprehensive School on key improvement activities linked to priority areas
- additional funding provided to support key initiatives to bring about rapid and sustained improvement
- the appointment of an Accelerated Improvement Board (AIB) that meets on a monthly basis to monitor the progress being made in respect of the key issues for improvement recommended by Estyn. Board Membership has included representation from the local authority, the primary sector and Governors.

In 2015 the school had also achieved a 93.7% attendance rate which was a 1.7% increase on the previous year's attendance. However, for the current academic year, attendance was projected to reach 94.1% which was set against a target of 94.2%.

In terms of initiatives to improve the teaching and learning at the school, this had included the development of a new coaching programme for teachers. The school's plan had also been produced to specifically support classroom practice and leadership of departments. The school had brought in a teaching and learning consultant who had been trained by Estyn which, along with peer observations and learning walks, had been used to assess teaching within the school. An important element around teacher self-evaluation was the introduction of IRIS Connect. This was a system that allowed teachers to review their lessons so that they could observe and reflect on their teaching methods. The school was working to improve and ensure senior leaders impacted on key performance indicators.

In referring to governance arrangements, the Chairman of Governors had advised the Panel of the improvements that had been made and that a review of the makeup and structure of the Governing Body had taken place. A number of committees had

been formed with delegated responsibilities that separated out areas such as finance, school buildings and pupil attainment. The School Improvement Working Group was seen as an important development and had been established as a result of a recommendation following a previous Panel visit. The school had also appointed a wellbeing sub-group that offered a lot of support to staff and pupils and was tasked with looking at safeguarding issues within the school.

A number of new Governors had also been appointed which included two new Parent Governors, two additional Local Authority appointed Governors and one new Teacher Representative.

In terms of the challenges around finances, the school had used voluntary redundancies to reduce the school's budget deficits and in 2014/15 the school had also made some compulsory redundancies.

In referring to the school's Challenge Cymru funding, the Director of Learning and Skills stated that approximately £140,000 had been provided for improvement priorities together with a focus on sustainability.

Estyn had also indicated that they would not return to the school until the results of the teacher assessments and the external examinations had taken place. In response to a query the Director further advised that good progress was currently being made in the area of pupils in receipt of Free School Meals.

In referring to staff turnover and changes, a query was raised as to how the school would cope with these changes, and in particular referred to the recent appointment of the Head of School Inclusion to the Consortium in June. The Director stated that the department was currently going through a handover process and a management review was also being undertaken. She however confirmed that she would ensure that close input was maintained with the school during this period and that regular contact between internal officers from the Vale and the Consortium continued.

The Cabinet Member for Children's Services and Schools, with permission to speak, stated that although there was a considerable way to go with the school the school had never the less been robustly challenged and that there had been rapid improvement which could be evidenced. Both the Headteacher and Deputy Headteacher had steered the new changes and there were improved outcomes for pupils. In his view, the school had certainly felt a very different place today than it had been three years previous and the Welsh Government programme for the school had also worked in their favour.

In summing up, the Chairman stated that there had been a number of changes at the school and the Panel was keen to ensure that the useful links with Treorchy Comprehensive and Cardiff High Schools continued to be maintained. The Panel also recognised the input and support provided by Schools Challenge Cymru and again was keen for this to be maintained.

Finally, it was noted that a follow up visit would be considered some time during the Autumn term 2016 following the publication of the GCSE results in August. These results would be the subject of further reports to Cabinet and the Scrutiny Committee following which it would be determined whether a follow up visit would be required. It was subsequently

RECOMMENDED –

- (1) T H A T the Scrutiny School Progress Panel findings as detailed in paragraphs 34 to 39 of the report be accepted.
- (2) T H A T an update report be presented to the Scrutiny Committee in the Autumn following the GCSE results in August 2016.
- (3) T H A T the report be referred to Cabinet for consideration and / or approval.

Reasons for recommendations

- (1) To apprise Committee of the findings of the Progress Panel.
- (2) To monitor progress.
- (3) For Cabinet's consideration.

 Cabinet, having considered the recommendations of the Scrutiny Committee
 (Lifelong Learning)

RESOLVED – T H A T the contents of the report be noted and if further potential visits to any schools were identified, there would be a future report for Cabinet to consider whether any further action was required by the progress panel.

Reason for decision

To note the contents of the report.

C3172 PROGRESS ON PROPOSALS TO TRANSFORM SECONDARY EDUCATION IN WEST BARRY (REF) -

The Scrutiny Committee (Lifelong Learning) on 18 April, 2016 considered the above report of the Director of Learning and Skills.

The report provided Members with details of progress to date and the next steps for the development of revised proposals to expand Welsh medium secondary school places and replace Barry and Bryn Hafren Comprehensive schools with mixed sex secondary schools on the same sites. Councillor C.P. Franks had requested the matter be considered by the Scrutiny Committee and a copy of the Request for Consideration detailing the reasons for the request had been circulated prior to the meeting. Further copies were also available at the meeting. Councillor Franks stated that with the reorganisation of secondary education in Barry once again under review, it would be timely for a report to be presented for consideration.

In referring to the background to the report, Members were informed that Cabinet had considered a report on 5th October, 2015 on the outcome of consultation on a proposal to transform secondary education in Barry, with Cabinet resolving at that time not to publish a statutory public notice on the proposal but to referral the proposal back to a West Barry Secondary Schools Advisory Board with the aim of considering further proposals. The new Advisory Board included the Headteachers and Chairs of Governors of the three secondary schools, two Headteacher Representatives from feeder primary schools, representation from further and higher education, the Cabinet Member for Children's Services and Schools, the Managing Director and officers of the Learning and Skills Directorate. This Board had been established in January 2016 with it being agreed at the first meeting of the Board that the development of a new proposal should be accelerated to minimise uncertainty and consequential impact on the schools affected by the proposal.

At its meeting on 22nd March, 2016, the Advisory Board considered feedback from recent workshops involving pupils and staff about their ideas for the future development of the three schools. The benefits of mixed sex education, the importance of better buildings, the value of community involvement and the need to preserve aspects of the schools' heritage were all emphasised. The Board also reviewed the main points from the first replies from a survey of parents. The first 125 responses had highlighted the importance of having mixed sex English medium schooling, of raising standards at Barry and Bryn Hafren schools, of the use of ICT in the classroom and the need for improved facilities.

Having considered the feedback from the engagement activity, the Board then considered options for the future of the three schools and agreed in principle that the preferred option was to:

- i) Expand Ysgol Bro Morgannwg on its current site with a new entrance from Port Road
- ii) Build a brand new 11-18 mixed sex school on the site of Barry Comprehensive School
- iii) Create a modern, 11-18 mixed sex school by refurbishing and modernising the Bryn Hafren buildings.

Collaboration with Cardiff and the Vale College and Cardiff Metropolitan University would be strengthened to deliver high quality vocational education at the College and a joint sixth form providing academic courses at the English medium schools.

The next stage would be to continue with the workshop and survey work and to include the three governing bodies and the trade unions in these engagement activities. The Advisory Board would meet again to consider the further feedback from the workshops, survey and meetings. They would also discuss an indicative timetable and transition arrangements for implementing the preferred option. It was anticipated that a report on the revised proposals would be presented to Cabinet in June at which time Cabinet would decide whether or not to go ahead with further, formal consultation.

It was important to note that Statutory consultation was required to be carried out for at least 42 days (six weeks), with at least 20 of these being school days. This being the case, the 6th June was the latest date for reporting to Cabinet, to seek approval to consult on a proposal if the consultation was to be completed during summer 2016 as a later date would necessitate starting consultation in September.

Subject to Cabinet approval, the proposed statutory timetables for both the proposals were shown at Appendix A to the report. The Director confirmed that the timetable was a plan rather than a certain timetable with the intention that the consultation for Bro Morgannwg take place over the summer months with the Scrutiny Committee being asked to express its views on the proposals. A report was to be presented to Cabinet on 6th June with the Chairman advising that he had recently agreed to arrange a special meeting for the Scrutiny Committee to consider the proposals and referred to a potential date of 8th June, 2016.

Following a query regarding admission arrangements to the schools, the Director of Learning and Skills advised that catchment areas was an item to be considered at the next meeting of the Advisory Board, with the proposal that a balanced planned intake for the two schools be proposed. Details of any transition arrangements would also be provided together with details of the closure of the current English-medium schools and the opening of the new schools and how the proposals would impact on the current pupils of both schools. The Cabinet Member confirmed that proposed catchment areas would be based on where the primary schools were. Additional vehicular access to Bro Morgannwg was also to be proposed off Port Road to avoid Colcot Road becoming more congested. Both the Cabinet Member and the Director confirmed that a considerable amount of work was required to be undertaken in relation to the detail of the proposals in order to be presented for consultation.

In response to a query relating to the first 125 responses that had been received as referred to in paragraph 6 of the report, Members requested that the information in relation to how many responses had been received be provided to the Committee.

Following a further question as to why St. Richard Gwyn School had not been involved in the discussions, as 35% of the children from the school attended local colleges, the Committee was advised that the school would be involved in any sixth form discussions. In relation to the provision for 14-19 year olds the Council would wish to involve all the schools in the Vale in the discussions on the various developments expected, however at present, as the proposals related to the development of proposals to replace Barry and Bryn Hafren schools and did not involve St. Richard Gwyn at this stage, they had not been invited as part of that process.

In referring to the cost of consultation that was being undertaken, the Director of Learning and Skills reassured Committee Members that the cost of the consultation process was taken from the Directorate's budget and not schools' budgets. A considerable amount of the consultation work would also be completed online, which would be cost effective.

In referring to the figure of £900,000 being spent currently to improve the learning environment at Barry School, this was considered acceptable in view of the current issues at the site. However, having regard to the 21st Century investment programme, the Department was working on proposals for a vision for the future for English medium co-education as well as proposals for expanding the Welsh medium, which it was hoped that Welsh Government would support under the programme.

Following a further query in relation to the provision of A level teaching, it was proposed that the schools would work together and provide a joint sixth form albeit some specialist subject accommodation would need to be accommodated on one of the sites, whereas other subject areas could be dealt with at the other. Although the particular budget information was not available at this stage, a full detailed report on the financial investment which would be discussed with the Section 151 Officer, would be included in future proposal discussions.

The Youth Forum Representative queried proposed building work would impact on learners on the Barry Comprehensive site, with the Cabinet Member responding that this was a similar scenario to the Penarth Learning Community and Llantwit Major Learning Community developments. The new school would be built to the rear and slightly to the side of the existing school with the purpose being to minimise disruption. The Cabinet Member also suggested the Youth Cabinet may wish to undertake a site visit to Llantwit Major Comprehensive to witness the project first hand.

In referring to a contingency plan should Welsh Government funding be unobtainable, the Cabinet Member advised that bids have to be made for the funding and a detailed business case provided. He stated that the Council had a good track record in relation to obtaining funding for the 21st Century building programme and he envisaged sound business cases to be put forward.

The Chairman, in welcoming the report and timetable attached at Appendix A, acknowledged the situation in relation to financial investment and concurred that the best application that could be put forward should be done in order to ensure that the provision of co-education and the Welsh language could be addressed in Barry.

Having considered the report, it was subsequently

RECOMMENDED –

- (1) T H A T the progress made with the development of revised proposals to expand Welsh medium secondary school places and establish mixed sex English medium secondary schools in Barry be noted.
- (2) T H A T the timescale for reporting proposals to Cabinet and the Scrutiny Committee as detailed at Appendix A be agreed and that further reports be received for consideration.

(3) T H A T an extraordinary meeting of the Scrutiny Committee meeting takes place on 8th June, 2016, to consider the proposals to Cabinet of 6th June 2016 in respect of Ysgol Bro Morgannwg.

(4) T H A T Cabinet be advised that the Scrutiny Committee supports the timetable as outlined at Appendix A to the report and that the expansion of Bro Morgannwg as a standalone proposal is welcomed.

Reasons for recommendations

(1) In recognition of the alternative proposals timetable being developed for the expansion of Welsh medium secondary schools in the Vale of Glamorgan and the establishment of mixed sex English medium secondary schools in Barry on their current sites.

(2) That the timescales attached at Appendix A to the report are supported in order that further reports for consideration / consultation can be presented.

(3) In order that the Scrutiny Committee can consider any proposals.

(4) To advise Cabinet.



After this item had been presented, the Director of Learning and Skills commented that a new advisory board had been established that had overseen an extensive programme of engagement with various stakeholders. She noted that the preferred option was to:

- Expand Ysgol Bro Morgannwg on its current site with a new entrance from Port Road
- Build a brand new 11-18 mixed sex school on the site of Barry Comprehensive School
- Create a modern, 11-18 mixed sex school by refurbishing and modernising the Bryn Hafren buildings

Finally, the Director highlighted Appendix A attached to the report of the Scrutiny Committee (Lifelong Learning), which proposed the timetable of the expansion of Ysgol Bro Morgannwg and the establishment of two English medium mixed sex secondary schools, with confirmed these matters would be discussed in two future reports to Cabinet.

Cabinet, having considered the recommendations of the Scrutiny Committee (Lifelong Learning)

RESOLVED – T H A T the contents of the report and the progress to date be noted.

Reason for decision

To note the contents of the report.

C3173 COUNCIL TAX HELP FOR THE OVER 60S AND 70S (L) (SCRUTINY COMMITTEE – CORPORATE RESOURCES AND PERFORMANCE) -

Cabinet was asked to agree a 2016/17 scheme for the Vale of Glamorgan to provide support to Council Tax payers aged over 60 who were in receipt of an award under the Council Tax Reduction Scheme and those who were over the age of 70 who were not in receipt of an award under the Council Tax Reduction Scheme.

The Report outlined the proposed eligibility criteria for the scheme as follows: -

- Eligible persons must be liable to pay Council Tax in respect of a chargeable dwelling which is their sole or main residence on 1 April, 2016;
- Eligible persons must be aged 70 years or over on 1 April, 2016; and
- Eligible persons must not be in receipt of Council Tax Reduction on 1 April, 2016; OR
- Eligible persons must be liable to pay Council Tax in respect of a chargeable dwelling which is their sole or main residence on 1 April, 2016;
- Eligible persons must be aged 60 years or over on 1 April, 2016; and
- Eligible persons must be in receipt of Council Tax Reduction on 1 April, 2016.

The maximum remittal would be restricted to the lesser of £40 or the total net Council Tax liability for the financial year 2016/17 (i.e. after any other reduction or discount).

Where it was estimated that the entitlement would be below £5 then the award would not apply.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the continuation of the scheme in 2016/17 to remit Council Tax in the sum of £40 per household due to eligible Council Tax payers aged over 70 who were not in receipt of an award under the Council Tax Reduction Scheme be approved.
- (2) T H A T the continuation of the scheme in 2016/17 to remit Council Tax in the sum of £40 per household due to eligible Council Tax payers aged over 60 who were in receipt of an award under the Council Tax Reduction Scheme be approved.
- (3) T H A T the qualifying criteria set out in paragraphs 8, 9 and 10 of the report for entitlement to Council Tax remittal in 2016/17 be approved.

Reasons for decisions

- (1&2) To assist those aged over 60 and 70 with payment of their Council Tax.
- (3) To set eligibility criteria.

C3174 BARRY CROWN POST OFFICE - LOCAL PUBLIC CONSULTATION - PROPOSED BRANCH CLOSURE (L) (SCRUTINY COMMITTEE – CORPORATE RESOURCES AND PERFORMANCE) -

At the meeting, the Leader tabled supplementary information relevant to this matter, which consisted of an email and follow up email sent from himself to the Post Office General Manager – Crown Network. The Leader stated that while he had received an electronic read receipt from these emails, he was disappointed that there was no formal response from the Post Office received to date.

Cabinet was advised of a Post Office Consultation in relation to a proposal to permanently close the Barry Crown Post Office branch in August 2016.

A copy of a letter received from the Post Office, dated 15 March, was attached at Appendix 1 to the report. That letter advised of the intention to close the Crown Post Office at 3-5 Holton Road, Barry. The letter advised that a period of consultation would run until 8 June, 2016 with a planned closure month of August. The letter

contained details of other post offices in the area. The letter also sought views on 4 questions, as listed within the letter.

In terms of the Council's response, the key issues related to the fact that the Post office at 3-5 Holton Road was a Crown Branch and if closed people would need to travel further afield (beyond the Vale of Glamorgan) to access specialist services only available in crown branches. In addition, the post office had become a landmark in Barry, occupying a prominent position and providing a comprehensive range of services. It was therefore not simply a case of residents being able to access other branches as many services may not be available within those branches.

The report outlined that it was particularly disappointing that closure was being considered at a time when the investment and regeneration activity in the town was increasing. With this came an increase in confidence with new businesses being established. The planned closure of this branch was therefore highly regrettable and had the potential to be damaging to the vibrancy of the town centre, as well as negatively impacting on those residents and businesses who relied on the services provided.

It was recommended that a copy of the report be issued to the Post Office as the Council's response to consultation and it was further recommended that the Post Office reconsider the proposal to close the Crown Post Office at 3-5 Holton Road.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T a copy of the report be submitted as the Council's response to the Consultation.
- (2) T H A T the Post Office be requested to reconsider the planned closure of the Crown Post Office at 3-5 Holton Road for reasons outlined in paragraphs 5-9 of the report.

Reasons for decisions

- (1) To enable a response to be issued with consultation.

(2) To seek the retention of the Crown Post Office at 3-5 Holton Road.

C3175 SCHOOL AND COLLEGE TRANSPORT POLICY (R) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -

Cabinet was asked to consider, for consultation purposes, a revised School and College Transport Policy.

The Council provided free school transport to primary school pupils who lived 2 or more miles from their nearest school of type. Secondary aged pupils were awarded free transport if they lived 3 or more miles from their nearest school of type. Therefore the Council met all of its statutory obligations in respect of School Transport.

At present the Council provided, at its discretion, free school transport for school pupils in Years 12 and 13 and pupils and who were between 16 and 19 attending further education institutions. No changes were proposed currently to the Policy. As the Council's School transport budget was subject to significant reductions and challenges during coming years there was a need to consider changes to current School and College transport policies to ensure that the Council maintained its statutory obligations and also that it still offered young people the opportunity to travel by bus or other public transport facility, to and from their educational establishment.

The Council's duties to provide school transport for pupils were set out in the Learner Travel (Wales) Measure 2008. Under the Measure the Council had no statutory responsibility to provide free home to school/college transport for pupils over the statutory school leaving age, namely 16 to 19 year old pupils attending 6th forms or colleges.

In the 2015/16 financial year the Council funded 109 mainstream school transport services, 39 of which were primary school routes and 70 of which were secondary school routes. The cost of these services was approximately £2,054,291.

The average cost per head on a mainstream school contracted service was £527 for a secondary aged pupil and £864 for a primary aged pupil. It was noted that the cost for primary aged pupils was greater due to smaller catchment areas and the added cost of providing escorts on some of the services.

In the 2015/16 financial year the spend on Post 16 college transport was approximately £145,000 per annum with 352 students awarded free transport. The majority of this spend was reimbursed to Cardiff and Vale College and Bridgend College, (£64,000 for 186 students and £58,000 for 140 students respectively). Both colleges were reimbursed as they arranged transport for the students directly. A further 26 pupils who attend "other" colleges were reimbursed directly at a cost of approximately £23,000.

In order to address ongoing financial pressures, changes to the Council's policy for the provision of school and college transport needed to be considered.

As previously advised there were three distinct policies for mainstream school transport, additional learning needs school transport and Post 16 college transport; these were attached separately at Appendix A to the report.

Combining the three policies into one document attached at Appendix B to the report would make it easier for Vale of Glamorgan residents to understand entitlement and associated policies. It would also make it easier for staff and members as they would only have to refer to a single policy document.

The consultation on the revised Policy needed to be concluded by the end of July 2016 and a decision made before 1 October, 2016 to enable the Policy to be implemented from September 2017.

It was suggested in the report that these changes would need to be consulted on with a number of interested stakeholders including colleges, schools and pupils receiving free transport as well as their parent/carers.

In addition to the above, Welsh Government, neighbouring authorities and community councils would need to be made aware of the consultation process.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the revised school and college transport policy attached at Appendix B to the report be approved for consultation purposes.

- (2) T H A T the proposal to only allow further education transport grants to be claimed for publically funded institutions in the Vale of Glamorgan, Cardiff or Bridgend for new pupils from September 2017 be approved for consultation purposes.
- (3) T H A T resolutions 1 and 2 above be referred to the Scrutiny Committee (Environment and Regeneration) and Youth Cabinet for consideration as part of the Consultation process.
- (4) T H A T a further report on the outcome of the School and College Transport Policy consultation exercise be submitted to Cabinet in Summer 2016.

Reasons for decisions

- (1) To enable one policy document to be used for all mainstream, additional learning needs and college transport.
- (2) To enable school transport provision for post 16 pupils to be maintained within current budgetary constraints.
- (3) To allow the Scrutiny Committee (Environment and Regeneration) and Youth Cabinet to comment on the proposals.
- (4) To report back to Cabinet the results of the consultation exercise and to decide on a way forward.

C3176 PASSENGER FARES - SCHOOL TRANSPORT SERVICES (R) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -

Cabinet was asked to consider the introduction of revised passenger fares on non statutory school transport services provided by the Council.

At its discretion and to reduce the number of cars going into certain schools and encouraging use of public transport from an early age, the Council provided fare paying school transport services. Pupils paid a daily fare to use these services, which catered for pupils who lived less than the eligible distance for free school transport from school.

In addition, at its discretion, to minimise vacant spaces on buses the Council also sold, at a cost of £225 per annum, any spare seats on contracted mainstream

transport to those pupils who did not qualify for free school transport and lived in the Vale of Glamorgan.

As the Council's School transport budget was subject to significant challenges during coming years there was a need to consider increases to these fares to ensure that the Council could still offer young people the opportunity to travel by bus to and from their educational establishment.

In 2015/16 financial year a budget of £267,039 contributed to eighteen fare paying school services. On average 500 pupils a day used these services. Part of this spend contributed to giving access to pupils who qualified for free transport. Pupils who qualified for free school transport were accommodated within certain fare paying services instead of providing separate transport.

In the 2015/16 academic year 50 pupils opted to purchase a spare seat on a contracted mainstream school transport service at a cost of £225 per annum. This generated income of £11,250 for the academic year.

Fare paying school services had, at present, a fare structure that was outlined in Appendix A attached to the report that was not standardised. Fares ranged from £0.50 to £1.40 for a single (the average charge being £0.80) and £0.70 to £2.20 for a return (the average charge being £1.40). Most services also offered an annual season ticket for £225 per annum, with one service charging £195 per annum.

There were currently eighteen fare paying school services serving a variety of schools within the Vale of Glamorgan, seven of which had more than 40% of pupils entitled to free school transport travelling on them.

To standardise fares the proposal was to charge set rates of £1 for a single, £2 for a return journey and £300 for an annual a season ticket.

These charges would give pupils an easy fare structure to follow, reduce the amount of change drivers needed to give and offer the opportunity for the purchase of a seat on a bus for a period of 1 year.

Appendix B attached to the report showed the average daily numbers on each fare paying service. Those with low numbers of pupils entitled to free travel and high number of fare paying pupils had the potential to be run as commercial services if the fares were set in line with those of commercial operators.

The majority of pupils who purchased a spare seat on a mainstream school contracted service were of secondary school age, either living out of catchment or not meeting the distance criterion in order to qualify for free school transport.

In order to standardise the cost of these spare seats as well as recouping part of the actual cost of the spare seat, the recommendation was to increase the charge to £300.

The proposed changes could achieve extra income of £3,750 from increasing the cost of a spare seat from £225 to £300 per annum. However, it was noted that the savings may not be met in full as pupils may also not wish to pay the increased cost of £300 per annum for a spare seat on a contracted mainstream school service.

It was also noted that increased fares on school services could lead to a reduction in numbers using these services. This, however, should be weighed up against the potential longer term saving the Council could make by reducing the subsidy paid to operators. The five services with on average more than 50 plus pupils a day cost the Council approximately £85,000 annually.

If certain services were to have their financial subsidy withdrawn and operators ran the service commercially there was a risk as the Council would no longer have control over fares. There would also be no stipulation for the operator to provide seatbelts and seats for all pupils. Operators would also be able to withdraw the service if they felt it was not financially viable.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the proposals to standardise fares on school fare paying services and to increase the cost of purchasing a spare seat on a contracted school service as detailed in the report be referred to Scrutiny Committee (Environment and Regeneration) for consideration.
- (2) T H A T a further report be presented to Cabinet on conclusion of the consideration of the issues as detailed above by the Scrutiny Committee (Economy and Regeneration).

Reasons for decisions

- (1) To allow full consideration of the details of this report by the appropriate Committee.
- (2) To allow Cabinet to determine a new fare structure for non statutory school transport services after taking into account the views of the relevant Scrutiny Committee.

**C3177 COWBRIDGE LIVESTOCK MARKET REGENERATION PROJECT
(R) (SCRUTINY COMMITTEE – CORPORATE RESOURCES AND
PERFORMANCE) -**

At the meeting, the Cabinet Member for Regeneration tabled supplementary information received from Cowbridge Ward members received in relation to this item. She noted the concerns of the local Councillors regarding the timescales involved in the project and commented that worthwhile community developments took time to come to fruition and invited the Managing Director to speak, as he had been investigating the issues raised by the Ward Members.

The Managing Director commented that the points raised by the Ward Members were partly addressed by the report. Recommendation 2 of the report identified a time period by which the results of the lottery bid would be known. Concerns regarding the condition of the site were addressed in recommendation 3, which proposed the marketing and development of specific Zones at the site, independent of the funding situation of the Vale Market Action Group (VMAG). This recommendation also stated that these Zones could be used for Older Person's residential use. In conclusion, he commented that these developments take time, however this report would allow work to continue while the complex matter of community funding was established.

The Head of Regeneration and Planning noted that the Ward Members stated "at least one approach has been made to the council by a commercial organisation which would incorporate the requirements of the VMAG". He confirmed that he, the Project Manager, or the Leader were not aware of any such formal approaches to the Council from interested commercial organisations.

The Cabinet Member for Regeneration stated that the Vale Market Action Group had raised £85,000 in bonds, highlighting how much the local community supported the regeneration of the livestock market site and the project was supported by Creative Rural Communities and the Vale of Glamorgan Council.

In agreement with his colleague, the Leader commented that the project looked promising at this stage and, while it appeared viable, the Council would continue to support it.

Cabinet was updated on the progress of the Cowbridge Livestock Market Regeneration Project identified on the Master Plan in Appendix A attached to the report and was asked to consolidate a set of updated recommendations for the delivery of the project.

In accordance with Cabinet Minute C2710(1) continued support "...was agreed in principle for the Vale Market Action Group's (VMAG) mixed use Master Plan for the regeneration of the Livestock Market site, subject to any amendments required by the Council, planning/statutory consents and the Important Reservations identified in the report..." by the Cabinet meeting of 23 March, 2015.

The "Important Reservations" referred to in the above Minute related to the Council reserving the right to review its position regarding the future of the full Livestock Market site, the VMAG Master Plan, the Market Hall and the Livestock Market operation in the event that one or more of the following occurred: (i) the Council's marketing and disposal of Zones A/B was unsuccessful; and/or (ii) the capital and revenue funding for building and starting up the Market Hall was not secured by the VMAG and/or Charitable Incorporated Organisation (CIO); and/or; (iii) the Council and the VMAG and/or CIO did not agree a Lease for the Market Hall; and/or (iv) the Council and Glamorgan Marts did not agree a Lease for a scaled down Livestock Market.

Since the previous report to Cabinet, steady progress had been made with this community initiated mixed use regeneration project, which if implemented would greatly enhance this important part of Cowbridge town centre. However, this was a challenging and complex mixed use project that would take a number of years to deliver on a phased basis. It was therefore proposed for Cabinet to delegate authority to the Council's Project Board (which comprised the Leader, Cabinet Member for Regeneration, the Managing Director, Head of Regeneration and Planning, and the Head of Finance) to oversee the delivery of the master planned project. As the project progressed the Project Board would decide whether or not any part of the master planned project should proceed whilst using its discretion to consider the above mentioned "Important Reservations".

In terms of progress, the Vale Market Action Group (VMAG) had established a company called the Vale Market Community Enterprise (VMCE) to facilitate the physical delivery and operation of the Market Hall, which the group had named "THE

EXCHANGE". An application had been submitted by the VMCE's lawyers to the Charities Commission to establish the VMCE as a charity. The VMCE, which comprised volunteers from various local community businesses and organisations, continued to work hard with its consultants and had been preparing for pre planning discussions a detailed design of The Exchange along with pursuing funding for its delivery.

In addition to previous funding secured by the VMAG which allowed for the feasibility of The Exchange to be assessed, the VMAG/VMCE had been pursuing the following funding sources for the design, construction and initial operation of The Exchange:

(a) WATERLOO FOUNDATION - recently contributed £10k towards the VMCE's costs associated with the planning and design, and legal support associated with the Exchange;

(b) COMMUNITY BONDS - the VMCE had undertaken community engagement exercises and received expressions of interest amounting to approximately £85k;

(c) THE LOTTERY (PEOPLE AND PLACES) - the VMCE had submitted an expression of interest to the Lottery and was preparing an application to seek a £650k grant to include capital and running costs for the first five years. The Lottery application involved a two stage application process. The VMCE anticipated that by May 2016 or soon thereafter the Lottery would decide if the project had passed the Stage 1 application process and could proceed to Stage 2. Thereafter the Stage 2 process was anticipated to be concluded by July 2016.

(d) RURAL COMMUNITY DEVELOPMENT FUND (RCDF) - The VMCE recently submitted an Expression of Interest submission to the Welsh Government for a RCDF grant of £128k. The VMCE report that it had obtained Welsh Government approval for the first stage of this grant application process and that its application would now go to the CRC for consideration by the Local Action Group; and

(e) In addition the VMCE was contemplating other potential funding sources for The Exchange, for example: whether to apply to the Council for a Community Asset Transfer (CAT) of the land (i.e. Zone C in Appendix A) and thus potentially opening up further channels to seek funding opportunities; and the VMCE may wish to investigate the possibility applying for Section 106 monies if available in due course.

Fundamental to the delivery of the overall master plan (attached at Appendix A) was the disposal of Zones A/B for redevelopment as this was the means by which the proposed public car parks (Zones E1, E2 and F, F1 and F2) and associated drainage and highway infrastructure would also be delivered. The Council's Project Team was

at an advanced stage of preparing to market Zones A/B for redevelopment. Marketing agents had been appointed in accordance with Cabinet Minute C2710(8) by the Council to market the said land. It was anticipated that marketing would commence from May or June 2016 or soon thereafter for a six week period. The intention was for the Council to broaden the marketing of Zones A/B as a development opportunity (subject to planning) for residential use and/or older person's residential use. This broader marketing strategy would hopefully result in attracting more bids for Zones A/B and hence ensure a better prospect of securing a viable project.

If the marketing of Zones A/B was unsuccessful the Project Board would review the overall master planned regeneration project and report back to Cabinet. If the marketing secured a viable bid, the Project Board would facilitate (subject to contract and planning) the disposal of Zones A/B for a residential and/or older person's residential use irrespective of the status of The Exchange and Glamorgan Marts elements of the project.

In terms of the remaining Zones, ongoing discussions were being held with the VMCE regarding Heads of Terms for the Exchange, i.e. the Market Hall lease for the land at Zone C; and similarly discussions were being held with Glamorgan Marts for the existing Livestock Market Shed (Zone D) and in accordance with Cabinet Minute C2710(7) a Licence on market days for use of Zones E1/E2.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Project Board (the Leader, Cabinet Member for Regeneration, Managing Director, Head of Regeneration and Planning and Head of Finance) be authorised to determine the delivery of the master planned project in Appendix A as attached to the report and use its discretion to consider the "Important Reservations" identified in the report.
- (2) T H A T the Managing Director be authorised, in consultation with the Leader, Cabinet Member for Regeneration, Head of Regeneration and Planning and Head of Finance, to offer an extended period of time until the end of December 2016 for the Vale Market Community Enterprise to raise funds for

the Market Hall proposal and for the Project Board at its discretion to determine any further extensions of time for the Market Hall scheme.

- (3) T H A T the Managing Director be authorised, in consultation with Leader, Cabinet Member for Regeneration, Head of Regeneration and Planning and Head of Finance, to market and dispose of Zones A/B identified indicatively in Appendix A attached to the report as a broader development opportunity for residential use and/or older person's residential use, with a requirement for the successful bidder to deliver at their own cost on land to be retained by the Council the two public car parks (identified indicatively in Appendix A) as Zones E1, E2, F, F1 and F2 and associated highway and drainage infrastructure.
- (4) T H A T subject to resolutions 1 and 2 above the Managing Director be authorised, in consultation with the Leader, Cabinet Member for Regeneration, Head of Regeneration and Planning and Head of Finance, to negotiate and dispose by way of a lease the land at Zone C (identified indicatively in Appendix A attached to the report) for a Market Hall to the Vale Market Community Enterprise at the appropriate time.
- (5) T H A T subject to resolutions 1 and 2 above the Managing Director be authorised, in consultation with the Leader, Cabinet Member for Regeneration, Head of Regeneration and Planning and Head of Finance, to negotiate and dispose by way of a lease the land at Zone D (identified indicatively in Appendix A attached to the report) to Glamorgan Marts for a Livestock Market operation at the appropriate time.
- (6) T H A T subject to resolutions 1, 2 and 5 above the Managing Director be authorised, in consultation with the Leader, Cabinet Member for Regeneration, Head of Regeneration and Planning and Head of Finance to negotiate the terms and agree a Licence to allow Glamorgan Marts to utilise land at Zone E1 (identified indicatively in Appendix A attached to the report) and associated access on market days at the appropriate time.
- (7) T H A T an extension of the existing Licence of Glamorgan Marts for a period of 12 months until 31 March, 2017 for the full Livestock Market site be authorised.
- (8) T H A T the Head of Legal Services be authorised to prepare, execute and complete all legal documentation as may be required to facilitate project delivery.

Reasons for decisions

- (1) To authorise the Project Board to oversee the delivery of the master planned regeneration project;
- (2) To authorise an extended period of time until December 2016 for the Vale Market Community Enterprise to allow for fund raising associated with the Market Hall proposal and thereafter any further extensions of time to be approved by the Project Board;
- (3) To enable the marketing and disposal of Zones A/B as a broader development opportunity for residential use and/or older person's residential use and to enable the delivery of the public car parks and associated highway and drainage infrastructure;
- (4) To enable the lease disposal of Zone C for a Market Hall to the Vale Market Community Enterprise;
- (5) To enable the lease disposal of Zone D to Glamorgan Marts for a Livestock Market operation;
- (6) To enable a Licence for Glamorgan Marts to utilise on market days land at Zone E1 and associated access;
- (7) To authorise for 12 months until the end of March 2017 an extended Licence for Glamorgan Marts for the full Livestock Market site;
- (8) To authorise the Head of Legal Services to prepare, execute and complete all legal documentation as may be required to facilitate project delivery.