

CABINET

Minutes of a meeting held on 11 July, 2016.

Present: Councillor N. Moore (Chairman), Councillor L. Burnett (Vice – Chairman);
Councillors: B.E. Brooks, P. G. King and G. John.

Also Present: Councillor N. Hodges.

C3232 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 4 July, 2016 be approved as a correct record.

C3233 DECLARATION OF INTEREST –

The following declaration of interest was received:

Councillor L. Burnett	<p>Agenda Item 8 - Youth Employment in the Vale of Glamorgan Council</p> <p>Reason for Declaration –</p> <p>A Local Education Authority (LEA) appointed Governor at Cardiff and Vale College. As an LEA Governor, her personal interest did not equate to a prejudicial interest and therefore she was able to speak and vote on the matter.</p>
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C3234 REVENUE MONITORING FOR THE PERIOD 1ST APRIL TO 31ST MAY 2016 (L) (SCRUTINY COMMITTEES – ALL)

Cabinet was advised of the progress related to revenue expenditure for the period 1 April to 31 May, 2016.

On 2 March, 2016 Council approved the Revenue and Housing Revenue Account (HRA) Budgets for 2016/17 (minute no 885 and 883 respectively).

The Learning and Skills Directorate was projecting an adverse variance of £753k at year end, however, proposals to mitigate this position were outlined in the report. The HRA budget was projecting an outturn within target. This position by service was shown in the following table.

Directorate/Service	2016/17 Original Budget £'000	2016/17 Projected Outturn £'000	Variance (+) Fav (-) Adv £'000
Learning and Skills			
Education and Schools	94,346	95,099	(753)
Use of Reserves/Identified Savings		(753)	753
Libraries	2,051	2,051	0
Adult Community Learning	277	277	0
Youth Service	1,081	1,081	0
Catering	1,489	1,489	0
Arts Development	115	115	0
Social Services			
Children and Young People	14,858	14,858	0
Adult Services	39,906	39,906	0
Business Management & Innovation	295	295	0
Youth Offending Service	696	696	0
Environment & Housing			
Visible Services	20,068	20,068	0
Transportation	4,834	4,834	0
Building Services	0	0	0
Regulatory Services	2,056	2,056	0
Council Fund Housing	744	744	0
Public Sector Housing (HRA)	(22)	(22)	0
Managing Director & Resources			

Resources	982	982	0
Regeneration	2,172	2,172	0
Development Management	896	896	0
Private Housing	11,262	11,262	0
General Policy	16,660	16 660	0
Total	214,766	214,766	0
Met from General Reserve	-1,500	-1,500	0
Grand Total	213,266	213,266	0

Learning and Skills - The Directorate was projecting to outturn with an adverse variance of £753k at year end as detailed below. As part of the Closure of Accounts report for 2015/16, £500k had been set aside in the Schools Placements reserve. It was proposed that this sum be used as a one off contribution in 2016/17 to mitigate part of the shortfall while further Reshaping Services work was undertaken by the Directorate. The Director of Learning and Skills was requested to review options for achieving the remaining £253k shortfall before year end and report ongoing progress to Cabinet.

Social Services - As it was very early in the financial year, the forecast for Social Services was shown as a balanced budget. However, there would be significant pressure on this service in the coming year and this position may not be achieved.

Environment and Housing - It was early in the financial year, however, it was currently projected that this service would outturn within target at year end.

Managing Director and Resources - It was early in the financial year, however, it was currently projected that this service would outturn within target at year end.

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This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the position with regard to the Authority's 2016/17 Revenue Budget be noted.
- (2) T H A T £500k from the Schools Placement reserve be used to assist the Learning and Skills Directorate budget with its adverse variance.
- (3) T H A T the Director of Learning and Skills identifies savings within the Directorate to meet the estimated shortfall of £253k, following the use of the reserve above and reports back to Committee on progress.

Reasons for decisions

- (1) To note the projected revenue outturn for 2016/17.
- (2) To assist the service with its adverse variance.
- (3) To identify the savings to meet the estimated shortfall.

C3235 CAPITAL MONITORING REPORT FOR THE PERIOD 1ST APRIL TO 31ST MAY 2016 (L) (SCRUTINY COMMITTEES – ALL)

Cabinet was advised of the progress on the 2016/17 Capital Programme for the period 1 April to 31 May, 2016 and changes to the Capital Programme were requested.

Council on 2 March, 2016 minute no 884 approved the Capital Programme for 2016/17 onwards.

Appendix 1 as attached to the report detailed financial progress on the Capital Programme as at 31 May, 2016.

Appendix 1 as attached to the report did not include requests for unspent committed expenditure to be slipped from 2015/16 into 2016/17. A request for this slippage would be included in the 2015/16 Closure of the Accounts report.

For all schemes where it was evident that the full year's budget would not be spent during the year, the relevant officers were required to provide an explanation for the shortfall and this should be taken to the earliest available Cabinet.

Appendix 2 as attached to the report provided non-financial information on capital construction schemes with a budget of over £100k. Where a budget shown in

Appendix 1 as attached to the report was more than £100k but was made up of several schemes that individually were less than £100k, the scheme was not included in Appendix 2.

At the meeting, the Cabinet Member for Visible, Leisure and Regulatory Services commented that the Boverton Flooding Scheme project would go out to tender in September, with the aim to start work in December. The Project would go out to tender as a Design-and-Build scheme and he noted that due to the nature of the site, considerable specialist piling work was required.

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T Cabinet refer to Council for approval an increase of £1.2m in the Dimming of Street Lighting/Fitting of LED Lanterns scheme, funded from the Visible Services reserve.
- (2) T H A T the use of Delegated Authority to amend schemes within the Schools Asset Renewal programme be noted.
- (3) T H A T the following changes to the 2016/17 Capital Programme be approved:-
 - Cemetery Approach - Virement of £100k from the Additional Highways/Environmental Improvement scheme to allow for new road surfacing to compliment this scheme.
 - Boverton Flooding - Virement of £166k from the Additional Highways/Environmental Improvement scheme to this scheme.
 - Llandough Sustainable Transport - An increase of £52k funded from s106 monies and to change the name of the scheme to "Penlan Cycle/Footway".
 - Broad Street Crossing - An increase of £10k funded from s106 monies.
 - Tackling Poverty - Virement of £99k from this scheme to the Barry Regeneration scheme.

Reasons for decisions

- (1) To gain Council approval prior to inclusion in the capital programme.

- (2) To be advised of the use of Delegated Authority.
- (3) To allow schemes to proceed in the current financial year.

C3236 CLOSURE OF ACCOUNTS 2015/16 (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Cabinet was informed of the provisional financial position of the Council for the 2015/16 financial year.

Council on 4 March, 2015 (minute no.941) agreed the Authority's budget requirement for 2015/16. This represented budgeted net expenditure for the Authority of £212.355m. Total expenditure was to be financed by Revenue Support Grant (£116.184m), National Non-Domestic Rates contribution (£36.297m) and Council Taxpayers (£59.874m). The Standard Spending Assessment (SSA) for the year was £212.717m.

The revenue budgets had been amended and approved by Cabinet during the financial year, however, they were at the same overall net level as the original budget of £212.355m, which was after the planned use of £2.5m from the Council Fund. The actual expenditure for 2015/16 was £212.355m, which was a breakeven position and followed a transfer of £2.469m from the Council Fund.

Appendix 1 attached to the report amended the revised budgets to take account of the following adjustments. There was no overall effect on the Authority.

IAS 19 Retirement Benefits -The purpose of this Standard was to ensure that the operating costs of providing retirement benefits to employees were recognised in the accounting period in which they were earned by the employees. Figures provided by the actuary differed from that estimated and the movements need to be incorporated into the accounts.

Asset Rents - This charge could vary each year due to an increase / decrease in the valuation of assets. The movements needed to be incorporated into the accounts.

Recharges - These related to movements in charges between internal Council services.

Carbon Reduction Commitment Scheme - The scheme required the Authority to report on carbon dioxide emissions associated with the use of electricity and gas

within its buildings. Payment was then made to the Environment Agency to cover the charge in respect of those emissions.

After this item was presented, the Cabinet Member for Regeneration and Education highlighted paragraph 40 of the report, that “There were favourable variances on customer receipt income of £57k at Cosmeston and the Medieval Village including filming and special event fees, at Porthkerry Park from hire fees for the woodland lodge and educational visit charges and at the Heritage Coast from sales and visit charges” as good examples of income generation.

The Cabinet Member for Visible, Leisure and Regulatory Services also commented that the widening of a footway to Boverton Road would provide a safer school route to the Llantwit Learning Community.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the report and the financial measures taken and proposed be approved.
- (2) T H A T the following schemes be approved for inclusion into the 2016/17 Capital programme :-
 - £260k for Highways Resurfacing, funded from the Visible Services reserve.
 - £50k for the widening of a footway to Boverton Road, funded from the Visible Services reserve.

Reasons for decisions

- (1) To approve the report and the financial measures taken and proposed.
- (2) To gain approval to amend the Capital Programme.

**C3237 VALE OF GLAMORGAN YOUTH CABINET CONSTITUTION (L)
(SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Cabinet was advised of the review of the constitution of the Vale of Glamorgan Youth Cabinet (VOGYC) conducted by Youth Cabinet members.

In August 2015, the first elected Youth Cabinet completed its term of office and its members evaluated their experience. They recommended a review by the VOGYC to include an in depth analysis by young people of the Constitution, terms of reference, membership, role descriptions and positions.

The review was conducted. The review concluded that the only point to be changed related to the continuity of membership. Discussions with their peers were held about the length of time youth cabinet members should in future hold office balancing the need for continuity of membership with the need to give other Vale Youth Forum members the opportunity to get involved. It was agreed there needed to be a better balance. The report proposed that the VOGYC Constitution was adjusted accordingly to reflect their proposal.

After presenting this item, the Leader commented that the Vale of Glamorgan Youth Cabinet was working particularly well and there would be new Youth Mayor and Deputy Mayor elections in October, to coincide with Democracy Week.

In agreement with her colleague, the Cabinet Member for Regeneration and Education noted that the Youth Cabinet had recently won an award for their research on School Transport.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the changes to the Vale of Glamorgan Youth Cabinet Constitution attached at Appendix A to the report be approve for implementation.
- (2) T H A T the Vale of Glamorgan Youth Cabinet election cycle attached at Appendix B to the report be approved.

Reasons for decisions

- (1) To ensure the Vale of Glamorgan Youth Cabinet Constitution reflected the outcome of the recent review.
- (2) To enable the VOGYC to continue to work in partnership with the Vale Youth Forum.

C3238 YOUTH EMPLOYMENT IN THE VALE OF GLAMORGAN COUNCIL (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) –

Cabinet was updated on the Council's approach to the increased employment of young people in line with the Council's Workforce Planning objectives.

The need to increase the employment of 16-24 year old employees proportionate to the wider workforce was set out in the Council's Workforce Plan as approved by Cabinet on 23 May, 2016.

The percentage of 16-24 year old employees within the Council's workforce fell from 13.4% in 2013 to 12.6% in 2015. This compared to 17.1% when looking at the age profile within the local Vale of Glamorgan area.

The above aspiration was clearly a medium to long term aim but the report stated it was important to ensure the sustainability of the Council's services and the promotion of work within the Council (and the wider public service) as an attractive career option.

The Council was still continuing the good work that had been achieved with the existing employment of administratively based Foundation Modern Apprentices (FMA) and Craft Apprentices within the Council's Building and Housing Teams.

The FMA scheme was delivered in partnership with Acorn Recruitment and over the last two years the Council had taken on 27 FMAs of which 33% were still completing their apprenticeship and a further 48% had gone on to attain ongoing employment or returned to education during, or on completion of, their apprenticeship.

The Craft Apprentices were employed primarily within Building Services, in roles such as plumbers and electricians. They attained their qualification through a successful partnership between the Council and the Cardiff and Vale College. In addition to the above the Council continued to employ trainees in a number of service areas and accommodate work experience requests where possible.

Whilst the above arrangements were positive, they did not always reflect the diverse nature of the Council in terms of its services and occupational groups and may not on their own help the Council achieve its workforce planning objectives.

In view of the above, it was suggested that a more co-ordinated approach was needed and specifically to "improve the employment of school, college and university leavers" as well as "launch a Council wide professional apprenticeship scheme".

In light of the above, it was proposed that the Council broaden the provision of youth employment further developing the apprenticeship programme and building stronger relationships with schools, local colleges and Career agencies to promote the available opportunities within the local employment market.

The approach also complemented actions set out within the draft Corporate Strategy for Children who needed Care and Support in prioritising looked after children in accessing opportunities for employment or skills.

The report outlined the following areas of work to deliver these outcomes;

- Foundation Modern Apprentice Scheme
- Widen the Provision of Apprenticeships
- Work Experience Placements
- Trainees/Interns/Graduates
- Customising Recruitment

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T updated information on the Council's approach to the increased employment of young people in line with the Council's Workforce Planning objectives as set out in the report be noted and endorsed.
- (2) T H A T the report be referred for consideration by the Scrutiny Committee Corporate Performance and Resources.

- (3) T H A T subject to resolution 2 above delegated authority be granted to the Head of Human Resources in consultation with the Leader of the Council and Managing Director to continue exploratory discussions with Cardiff and Vale College and finalise an apprenticeship partnership agreement.

Reasons for decisions

(1-3) To continue to make progress in relation to meeting the objectives set out in the Council's Workforce Plan.

C3239 REVISED SCHOOL ATTENDANCE POLICY (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) –

Approval was sought for changes to the School Attendance Policy to take effect from September 2016.

In December the Minister for Education and Skills wrote to all the Local Authorities in Wales reminding them of their responsibilities in relation to Pupil Registration (Wales) Regulations 2010 and the Education (Penalty Notice) (Wales) Regulations 2013.

The Minister was concerned that some Local Authority guidance indicated that head teachers should not exercise their discretion and should instead refuse all requests for term time absence as a matter of course regardless of the particular circumstances leading to such a request. This is contrary to the Regulations which allows a margin of discretion for the school in such matters.

In the Vale of Glamorgan model policy that was recommended to schools, Governing Bodies were advised that they should not authorise any holiday requests during term time unless there were exceptional and extenuating circumstances. It was suggested that these should normally be limited to family holiday requests from parents employed by the Ministry of Defence and family requests for holidays due to religious beliefs.

The current model policy had been adopted by the majority of schools and since this time attendance rates had increased and in 2014/15 secondary attendance was ranked the highest in Wales. However, in light of the ministerial intervention, the advice to schools now needed to be reviewed and updated.

In the reviewed and updated policy (Vale of Glamorgan Revised School Attendance Policy 2016 – attached at Appendix A to the report) the Vale of Glamorgan Council

would now advise all Governing Bodies that parents still needed to request permission from the headteacher to take their children on holiday during term time and that this permission might be granted in accordance with the arrangements that had been agreed by the Governing Body.

The policy would also advise Governing Bodies not to authorise any holiday requests of more than 10 days in an academic year during term time, except where there were exceptional and extenuating circumstances. It was suggested that the parent must make a strong case for taking a child away for more than two weeks a year and the following factors should be considered when assessing requests:

- Time of the proposed trip;
- length and purpose of the holiday;
- duration of the holiday and its impact on continuity of learning;
- circumstances of the family and parents' wishes;
- overall attendance pattern of the child;

The updated advice advised that schools should carefully explore with parents why such a leave of absence was necessary.

If the headteacher considered there were exceptional circumstances, this could result in the school agreeing with the request and authorising the absence accordingly.

This meant that holiday requests of more than 10 days during term time would not be authorised by the school unless there was agreement between the school and the parent/carer.

At the meeting, the Director of Learning and Skills noted that there had been significant publicity in national media regarding Fixed Penalty Notices for school absences, however she confirmed that there would be no change to the Council's Fixed Term Penalty Notice policy.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the proposed changes to the School Attendance Policy attached at Appendix A to the report be approved for adoption by school governing bodies.
- (2) T H A T the revised School Attendance Policy be referred to the Scrutiny Committee Lifelong Learning and Culture for consideration.

Reasons for decisions

- (1) To ensure that schools in the Vale of Glamorgan were fully compliant with the Pupil Registration (Wales) Regulations 2010 and the Education (Penalty Notice) (Wales) Regulations 2013.
- (2) The former Scrutiny Committee Lifelong Learning had paid very close attention to school attendance policy and performance and would be required to consider the revised policy before its final adoption.

C3240 ANNUAL REPORT – SECTION 106 LEGAL AGREEMENTS 2015 – 2016 (RE) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) –

Cabinet was informed about the progress on Section 106 (Planning Obligation) matters that had arisen in the last financial year (April 2015 - March 2016).

The report summarised the Council's progress on negotiating, monitoring and implementing planning obligations through Section 106 agreements, for the last financial year.

In the 12 months between 1 April, 2015 and 31 March, 2016 a total of 21 planning permissions had been granted, which had been subject to Section 106 agreements. A full list was attached at Appendix A to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the progress made on Section 106 matters between April 2015 and March 2016 be noted.

- (2) T H A T the report be circulated to all Members and Clerks of all Town and Community Councils for information.
- (3) T H A T the report be referred to the Scrutiny Committee Environment and Regeneration for consideration of the performance during 2015/16.

Reasons for decisions

- (1) To inform Cabinet of the progress made on Section 106 matters between April 2015 and March 2016.
- (2) To inform all Members and Clerks of Town and Community Councils of the progress made on Section 106 matters between April 2015 and March 2016.
- (3) To allow the Scrutiny Committee Environment and Regeneration the opportunity to scrutinise performance over the last year and to allow consideration of this matter as part of its Work Programme.

C3241 SKILLS TRAINING CENTRE (RE) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) –

Approval was sought for the Skills Training Centre located at the Innovation Quarter, Barry Waterfront, to be converted and operated by the Vale of Glamorgan Council as a Business Services Centre No. 2 (BSC 2) providing accommodation for small and medium business enterprises (SMEs), subject to Welsh Government consent and statutory consents.

The Innovation Quarter comprised 19-acres of what was largely brown-field land with Barry Waterfront in the freehold ownership of the Vale of Glamorgan Council. The Innovation Quarter was the subject of a Joint Venture between the Council and the Welsh Government aimed at regenerating the land to create a mixed use urban quarter. To date a number of Innovation Quarter developments had been facilitated including the award winning Barry Pumphouse, Premier Inn and Brewers Fayre Restaurant, West Quay Medical Centre and Skills Training Centre.

The Skills Training Centre was a two storey property owned by the Vale of Glamorgan Council that had recently been vacated by Cardiff and Vale College. It was proposed for the vacant property to be utilised by the Vale of Glamorgan Council as a new Business Services Centre (BSC), i.e. a BSC 2, providing office accommodation for small and medium business enterprises (SMEs).

In 2006 the neighbouring Business Service Centre (BSC), which was operated by the Council, opened its doors to the SME market of the Vale of Glamorgan. The eight workshops and 18 offices at the BSC had enjoyed a very high level of occupancy for the past few years. Flexible high quality accommodation was in short supply in Barry. The Council offered easy in- easy out terms so a business was not bound by a lease beyond a month's notice. This reduced risk for a business.

The BSC building enjoyed occupation by a diversity of businesses ranging from telecoms and data businesses to sign writers and a theatrical props company. The Innovation Quarter was prized for having the highest broadband download and upload speeds in the area due to the superfast broadband investment made in the town and its close proximity to a newly upgraded exchange. This was a key consideration for business location today.

As the BSC building and car park were located adjacent to the Skills Training Centre building, the vacant property made an ideal location for the Council to offer business support and the above mentioned easy-in, easy-out lease terms to the local business community. The Skills Training Centre building offered approximately 713 square meters of lettable space comprising 15 rooms that would be suitable for office accommodation of varying sizes. The building had sound communications and data connection points as well as power.

The market for quality SME accommodation located at the Innovation Quarter had been buoyant and offices had not remained vacant for long. This had been the case since 2010 but increasingly so since the arrival of Whitbread offering the Premier Inn and Brewer's Fayre in 2012, the opening of ASDA and the regeneration investment in the Pumphouse building in 2014/15. With this confidence in the quality accommodation market, it was anticipated that the Skills Training Centre building if managed and occupied similarly to the BSC, could be as successful at attracting further SME's further consolidating the Innovation Quarter as a vibrant business and entrepreneurial hub for the Vale of Glamorgan.

After this item had been presented, the Leader read out the following statement from Councillor I. Johnson, which had been received as Ward Member consultation:

"Following the decision of the Cardiff and Vale College to vacate the Skills Training Centre premises at the Innovation Quarter, I am satisfied with the proposals to increase the availability of business services upon the Waterfront, noting the identified need for such facilities and their role in enhancing the Waterfront area.

However, whilst welcoming these proposals, I am concerned that the promotion of new business facilities on the Waterfront should not be to the detriment of footfall in Barry town centre and ask that the Cabinet Member for Regeneration and Education also considers how town centre regeneration, in all its various guises, can contribute to the development of new business as part of a virtuous circle.”

In response, the Cabinet Member for Regeneration and Education commented that the Council was assisting many schemes that supported Town Centre Regeneration, for example: the Town Centre Regeneration Loan Fund in partnership with Newydd Housing Association, the regeneration works in Cadoxton Main Street, and the Holton Road Renewal Area. As such she reassured Members that a whole suite of Town Centre Regeneration proposals were underway.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Skills Training Centre to be converted and operated by the Vale of Glamorgan Council as a Business Services Centre No. 2 (BSC 2) providing accommodation for small and medium business enterprises (SMEs), subject to Welsh Government consent and statutory consents.
- (2) T H A T an increase to the 2016/17 Capital Programme to fund (a) the capital cost of circa £35k required to convert the property into a BSC 2 and secure statutory consents; and (b) the capital cost of circa £100k required to upgrade the car park to a standard similar to the existing BSC car park utilising capital receipts from the Innovation Quarter, be approved.
- (3) T H A T the Council's share of capital receipts identified in the report from the disposal of land at the Innovation Quarter, £179k be included in the 2016/17 Capital Programme, and the Innovation Quarter Project Board be granted delegated authority to approve its use.

Reasons for decisions

- (1) To enable the conversion of the Skills Training Centre into a Business Services Centre No. 2 (BSC 2), subject to statutory consents and Welsh Government approval.

- (2) To utilise part of the IQ capital receipts (circa £135k) identified in the report as a source of capital funding required to deliver the BSC 2 project and for the Capital Programme to be amended accordingly.
- (3) To confirm the remaining IQ capital receipts (£179k) identified in the report as a source of capital funding for other future projects within the Innovation Quarter, a budget that will be overseen by the Project Board, and for the Capital Programme to be amended accordingly.

C3242 COMMUNITY CAPACITY BUILDING AND ECONOMIC DEVELOPMENT SUPPORT (RE) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) –

Approval was sought to establish a new programme supporting communities and enterprise to engage in regeneration activities, and identify resources.

Creative Rural Communities (CRC) was established in 2004, under the Rural Community Action Programme. This saw a small team of four established to develop the capacity of local communities and businesses in the Rural Vale. The team had grown through the levering in of additional funding from successive European Union & Welsh Government funded Rural Development Plan Programmes. This support had led to a change in regeneration culture in the rural Vale through the empowerment of rural communities and businesses to determine their own priorities and lead on their own projects. Community involvement in project development and delivery often resulted in the best fit with need, best use of resources and more sustainable projects.

A recent restructure within Economic Development, bringing together Business Support and Rural Development had further highlighted the linkages between regeneration cultures of urban and rural areas. Twelve years of support for rural areas had led to communities accessing funding and developing projects, following intensive capacity building work over a number of years. Communities had worked to identify priorities and pull together funding such as European Agricultural Fund for Rural Development (EAFRD). Planning gained funding under 'Section 106' had acted as an invaluable source of match funding to deliver regeneration projects.

As part of the restructure of the Economic Development Team, a Principal Economic Development Officer post was being held vacant. Deletion of this post would provide funding towards the new structure. It was proposed that two full time Senior

Regeneration Officers would be appointed alongside one part time Regeneration Assistant. These roles mirrored existing roles within the CRC team. Community Capacity Building was labour intensive and took time and the project staffing and timescales reflected this. Helping and advising communities and enterprises, but not delivering projects on their behalf, was at the core of this approach. This new structure would sit within the Creative Rural Communities / Economic Development Team, delivering both community capacity building and enterprise support.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the proposal to expand the Creative Rural Communities model to all areas in the Vale subject to the availability of resources and for the period to 31st March 2020, with any extension of this period being subject to additional resourcing be endorsed.
- (2) T H A T the following sums be allocated from the Regeneration Fund over the next 4 financial years: 2016/17 (No contribution needed) 2017/18 (£27,110) 2018/2019 (£29,983) and 19/20 (£34,907), totalling £92,000.
- (3) T H A T two full time Senior Regeneration Officers and one part time Regeneration Assistant posts be created at grades to be agreed by the job evaluation process for the period to 31st March 2020, with any longer period only being agreed should additional resourcing be made available.

Reasons for decisions

- (1) To allow the project to commence.
- (2) To identify resources required.
- (3) To establish the delivery team.

C3243 HOUSING DEVELOPMENT PROGRAMME (HSCH) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -

Cabinet was provided with an update on a proposed Council Housing Development Programme further to an earlier report prepared in August 2014 and following the feasibility work undertaken by Cadarn Housing Group throughout 2015/16.

The Council was seeking to expand its housing stock and satisfy local housing need through the commissioning of new properties as a new development initiative. The principle of developing new homes was established by the Council following a Cabinet Report in 2014(Cabinet Minute C2439) and sites across the Vale were considered for development. Cadarn Housing Group (of which Newydd Housing Association was a subsidiary) was selected and appointed as agents to undertake development feasibility studies and appraisals to assist the Council in determining which sites to progress.

A major focus of the initial development works had focused in part on alleviating housing need in terms of families with adults and children with disabilities. The Housing Solutions & Supporting People Team had submitted and obtained an Exception to Contract Standing Orders to appoint Cadarn Housing Group as development agents and also to sought approval to appoint a design team to undertake scoping works on the sites, and to progress the schemes to a detailed planning application. An outline budget of approximately £135,000 plus 5% development fee for Cadarn Group was approved

Initial feasibility studies had been undertaken on a number of sites throughout 2015/16 to ascertain the viability of the sites e.g. ground conditions and topography, ecology, access.

Following analysis of the feasibility studies it was identified that developments on land near Holm View and Francis Road (in Barry) should be progressed, due to the fact that these were logistically the most suitable sites to be developed with minimal potential issues to overcome.

To date, approximately £30,000 had been spent on feasibility work, however, with the imminent submission of the planning applications this was set to rise to approximately £70,000. This then left an approximate underspend of £65,000. From this underspend, it was proposed to ring fence a maximum of £20,000 to fund preliminary contractor costs associated with preconstruction phased works.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the intention of officers to submit planning applications for housing development on housing (HRA) owned land at Holm View and Francis Road as illustrated on the sites plans attached to the report at Appendix A be noted.
- (2) T H A T delegated authority be granted to the Director of Environment and Housing Services in consultation with the Cabinet Member for Housing, Social Care and Health to accept the successful tender associated with the housing development programme and appoint the contractor.
- (3) T H A T it be agreed to fund preliminary contractor costs, if necessary, associated with preconstruction phased works up to a maximum of £20,000 to allow works to commence at the site known as Francis Road at the end of September 2016, subject to planning permission.
- (4) T H A T the Head of Legal Services be authorised in consultation with the Director of Environment and Housing Services to execute the associated contracts.

Reasons for decisions

- (1) To note the intention to submit the necessary planning applications.
- (2) To allow the progression of procurement arrangements i.e. appointment of contractors, whilst the planning process is being progressed in order that works can commence on Francis Road at the end of September 2016.
- (3) To allow the progression of procurement arrangements i.e. appointment of contractors, whilst the planning process is being progressed in order that works can commence on Francis Road at the end of September 2016.
- (4) To provide authority to enter into associated contracts.

C3244 PROVISION OF 3G PITCHES AT THE COLCOT SPORTS GROUND (VLRS) (SCRUTINY COMMITTEE – ECONOMY AND REGENERATION) –

Following on from the delivery of the Jenner Park scheme, officers had continued to review what the optimal number of pitches and pitch sizes might be for the delivery of a 3G scheme at Colcot to meet local need. The current proposal was to construct four 5 'A side' and two 7 'A side' pitches (the latter of which could each be used as two smaller pitches if required). Cost and income estimates had been produced for this option. Costs ranged from £456,000 to £614,000. The higher cost figure provided sufficient funding to cover a fully attenuated drainage scheme for the pitches should this be required. The proposal allowed for the maximum number of pitches to be constructed at this location within the circa. £614,000 budget and would provide a significant all-weather football resource in Barry for years to come.

The report proposed that a planning application be submitted for the pitch layout and design shown at Appendix A attached to the report and that tenders be requested from the specific list of preferred specialist 3G installation contractors agreed by Cabinet for Jenner Park at its meeting of 11 May, 2015. As advised the contract for construction would be let subject to the agreement of an appropriate business case.

At the meeting, the Cabinet Member for Visible, Leisure and Regulatory Services commented that having all-weather pitches in the Colcot area would provide a huge advantage to children and other users of the facility.

The Leader commented for clarity that the funding for this project was detailed in paragraph 14 of the report and noted that the funding reserve was always intended for both Jenner Park and the 3G pitches as the Colcot Sports Ground.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the construction of four 5 'A side' and two 7 'A side' 3G pitches at the Colcot Sports Centre, Barry, based on the layout plan attached to the report at Appendix A be agreed in principle.
- (2) T H A T the Capital Programme allocation for the project be increased from £337,000 to £614,000 to provide sufficient budget to cover the cost estimates

associated with the latest pitch size and layout proposals and that the additional funding be provided from the Jenner Park and Visible Services Reserves.

- (3) T H A T delegated authority be granted to the Director of Environment and Housing Services, in consultation with the Cabinet Member for Visible, Leisure and Regulatory Services, to apply for all necessary permissions associated with the works.
- (4) T H A T in accordance with Section 123 Local Government Act 1972, delegated authority be granted to the Director of Environment and Housing Services to advertise the proposed change of use of the land forming the footprint for the works.
- (5) T H A T delegated authority be granted to the Director of Environment and Housing Services, in consultation with the Head of Finance, the Leader and the Cabinet Member for Visible, Leisure and Regulatory Services, to agree the proposed final business case for the scheme and request tenders from the previously agreed list of specialist 3G installation contractors, and if appropriate to award the pitch construction contract.
- (6) T H A T the Head of Legal Services be authorised to process, sign and seal, as required, the relevant contract documents.
- (7) T H A T a further report be provided to Cabinet in due course detailing the management arrangements for the new pitches.

Reasons for decisions

- (1) To provide the necessary authority for the construction works
- (2) To provide sufficient funding to meet the works costs and to ensure that the capital programme was amended accordingly.
- (3) To allow for all statutory permissions associated with the scheme to be sought.
- (4) To comply with the relevant legislation appertaining to land designated as public open space.

- (5) To provide for appropriate use of delegated powers to agree the proposed final business case and to award the works contract required to deliver this scheme.
- (6) To ensure that all the necessary legal documentation for the construction scheme is in place.
- (7) To advise Cabinet of the pitch management arrangements and to seek any further approvals as necessary.

C3245 SCHOOL TRANSPORT: RESULTS OF TENDERING EXERCISE AND AWARD OF CONTRACTS 2016 (BSHT) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) –

Cabinet was advised of the results of a tendering exercise in respect of 117 school transport contracts due for renewal in September 2016, and authority was sought to award appropriate contracts for an initial three year period with an option to extend the contracts by up to a further two years.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contents of the report be noted and the matter be considered alongside the Part II report later on the agenda.

Reason for decision

To consider the report alongside the Part II Report.

C3246 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

C3247 SCHOOL TRANSPORT: RESULTS OF TENDERING EXERCISE AND AWARD OF CONTRACTS (BSHT) (EXEMPT INFORMATION – PARAGRAPH 13, 14) (SCRUTINY COMMITTEE - ENVIRONMENT AND REGENERATION) -

Cabinet was advised of the results of a tendering exercise in respect of 117 school transport contracts due for renewal in September 2016 and authority was sought to award appropriate contracts for an initial three year period with an option to extend the contracts up to a further 2 years.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the award of initial three year contracts, with an option to extend the contracts by up to a further two years, for the school transport services as detailed in Appendix A attached to the report be approved.
- (2) T H A T the Head of Legal Services be granted delegated authority to execute the contracts referred to in resolution 1 above.

Reasons for decisions

- (1) To ensure ongoing mainstream and additional learning needs school transport provision from September 2016 which the Council had a statutory / discretionary obligation to provide.
- (2) To provide authority to enter into associated contracts.