

# **The Vale of Glamorgan Council**

## **Cabinet Meeting: 25 July, 2016**

### **Report of the Leader**

## **Vale of Glamorgan Public Services Board Progress Report**

### **Purpose of the Report**

1. To update Cabinet on the establishment of a new Public Services Board (PSB) for the Vale of Glamorgan and to outline the planned work of the PSB for 2016/17.

### **Recommendations**

1. That Cabinet note the membership and terms of reference for the PSB.
2. That Cabinet note the progress made and timetable for publishing the well-being assessment.

### **Reasons for the Recommendations**

- 1&2. Cabinet is aware of the role of the PSB and its work programme for 2016/17.

### **Background**

2. The Well-being of Future Generations Act came into force in April 2016 and its primary aim is to ensure public bodies improve the economic, social and environmental well-being of Wales in accordance with the sustainable development principle.
3. The Act established Public Services Boards (PSBs) in each local authority area and these build on work already undertaken through the Local Service Boards which they replace.
4. The Act sets out seven well-being goals against which specified public bodies and Public Services Boards must set and publish well-being objectives. These objectives must be designed to maximise the contribution to the achievement of the well-being goals.

## Relevant Issues and Options

### Membership of the PSB and Terms of Reference

5. The Well-being of Future Generations Act details the statutory members of the PSB who are the: Local Authority, Local Health Board, the Welsh Fire & Rescue Authority and Natural Resources Wales. There are also a number of organisations that must be invited to participate in the PSB who are known as 'invited participants'. These are Welsh Ministers the Chief Constable of the police force in the area, the Police and Crime Commissioner, a person required to provide probation services in relation to the local authority area and a body representing voluntary organisations in the area. The PSB can also invite other organisations to participate in the PSB but these organisations must 'have a material interest in the well-being of the area' and 'exercise functions of a public nature'.
6. Statutory guidance sets out the different roles and responsibilities between 'members' and 'participants' and other partners and suggested organisations that the PSB should engage with. This guidance has informed the terms of reference and membership of the Vale PSB which were agreed at the first meeting of the Vale PSB on the 19th May 2016. Details of PSB membership is attached as [Appendix A](#) and the terms of reference are attached as [Appendix B](#).
7. Councillor Neil Moore was appointed Chair of the PSB with Mark Brace from the South Wales Police and Crime Commissioner's Office and Bob Tooby from the Wales Ambulance Trust appointed as vice chairs for the first year.
8. At the first meeting the PSB agreed a name and logo for the PSB 'Our Vale, Ein Bro'.
9. The PSB agreed at its first meeting to adopt the Community Strategy and its Delivery Plan and the sub-group arrangements of the former LSB. It was agreed that structures would need to be reviewed as part of the development of the PSB's Well-being Plan which must be published in 2018. The structure of the sub-groups is attached as [Appendix C](#).
10. The PSB will continue to focus on tackling poverty and in particular aligning the work of the Families First, Flying Start, Communities First and Supporting People programmes, helping people in to work and tackling financial exclusion.

### Well-being Assessment and Well-being Plan

11. The PSB must publish a Well-being Plan by May 2018 which must be informed by a well-being assessment. Statutory guidance sets out the process by which PSBs must produce an assessment of the state of well-being in the PSB area. This assessment must be published twelve months before the publication of the PSB's Well-being Plan. The PSB must publish a set of well-being objectives within the Well-being Plan and these must be designed in such a way as to maximise the PSB's contribution to the achievement of the national well-being goals.
12. Well-being plans are intended to provide a more holistic, citizen focused approach to the planning and delivery of public services and can also be used as a vehicle to fulfil other statutory duties. One of the challenges that will need to be reflected in the plan will be achieving a balance between meeting the needs of different communities as identified by the well-being assessment and creating efficiencies which can be achieved through delivering services across a larger area.
13. Work has already begun on the well-being assessment with an aim to publish it in April 2017. The assessment will include a range of Vale wide data but there will also

be a community focus to the work. The PSB has agreed that, where appropriate, information will be provided on a community level for Barry, Eastern Vale and Western Vale. Some data will also be included at lower geographical levels if relevant and available. The needs of vulnerable groups and people with protected characteristics will also be included in the assessment.

14. A range of data sources will be used within the assessment which will be informed by a range of other evidence including research and evaluation and the results of engagement activities with the public and stakeholders. The assessment will utilise a common data set which has been commissioned by Welsh Government and produced by the Local Government Data Unit. The data set includes the national well-being indicators that accompany the Act and the public health outcomes framework indicators.
15. To assist with the production of the well-being assessments grant funding has been made available by Welsh Government on a regional level. The Vale of Glamorgan PSB and Cardiff PSB were successful in obtaining £45k funding to support the work on well-being assessments. This is being utilised by both PSBs for data gathering, analysis work and engagement. Officers are also working with the lead officers for the Population Needs Assessment which has to be undertaken as part of duties on the regional Integrated Health and Social Care Partnership under the Social Services and Well-being Act. This is ensuring a joined up approach to engagement and the sharing of data and expertise.
16. As part of the joint work on engagement a brand has been developed ('Let's talk') which will be used across Cardiff and the Vale of Glamorgan for all relevant engagement activities. The range of activities will include surveys, focus groups and attendance at events, networks and meetings. The first Vale specific survey has been published online and will run until the 10th August. Partners are helping promote the survey which to date has had over 500 responses. Hard copies of the survey are also available and have been distributed to libraries and partners.
17. The timetable for the key milestones for the well-being assessment and plan are detailed in [Appendix D](#).

### **Performance Management**

18. As the PSB has agreed to adopt the plans and arrangements that had been set up as part of the work of the LSB this will also include the existing performance management arrangements. These include:
  - Progress reports on the Community Strategy Delivery Plan which focuses on tackling poverty. (May and November)
  - Annual core indicators report (July)
  - Community Strategy Annual Report (September)
19. Following the publication of the well-being plan in 2018 the PSB will be required to produce an Annual Report setting out the steps taken to meet their objectives. This will build on the performance management arrangements already in place.
20. Performance management arrangements will be revisited following the publication of the well-being assessment and as part of the development of the well-being plan.

## **Scrutiny**

21. The work of the PSB must be scrutinised by a designated local authority scrutiny committee, The guidance acknowledges, however, that it will be legitimate for a subject scrutiny committee to scrutinise the work of the PSB in relation to a particular issue.
22. The work of the PSB will continue to be reported to Corporate Performance and Resources scrutiny committee. Reports on specific issues e.g. community safety, NEETs will continue to be reported to the relevant scrutiny subject committee.

## **Resource Implications (Financial and Employment)**

23. Statutory guidance states that ‘the local authority must make administrative support available to the Public Services Board.’ This is considered to be ‘ensuring the Public Services Board is established and meets regularly; preparing the agenda and commissioning papers for meetings; inviting participants and managing attendance; work on the annual report and preparation of evidence for scrutiny.’
24. The guidance continues ‘it is for the board to determine how it will resource the functions it has to undertake, which are a responsibility of all the statutory members equally. It is for the board to determine appropriate and proportionate resourcing of the board’s collective functions.’
25. Administrative, policy and performance management support will be provided by the Council's Performance and Policy team. Work has been undertaken to identify funding and capacity to undertake this work from within existing resources. A Welsh Government grant is funding some of the work needed for the well-being assessment which is also being led by the Performance and Policy team with support from the PSB Business Intelligence Group.

## **Sustainability and Climate Change Implications**

26. The PSB must consider economic, social, environmental and cultural well-being of the area and contribute to the national well-being goals. The PSB must also work in accordance with the sustainable development principle.

## **Legal Implications (to Include Human Rights Implications)**

27. The Well-being of Future Generations (Wales) Act received Royal Assent on the 29th April 2015 and came in to force on the 1st April 2016. The Act strengthens existing governance arrangements for improving the well-being of Wales to ensure that present needs are met without compromising the ability of future generations to meet their own needs. The new legislation applies to a number of public bodies including local authorities.

## **Crime and Disorder Implications**

28. Crime and disorder information will be included in the well-being assessment and community safety issues will continue to be reported to the PSB. The police, fire service, probation services and crime commissioner's office are all represented on the PSB.

## **Equal Opportunities Implications (to include Welsh Language issues)**

29. There are no specific equal opportunity implications associated with this report. The PSB will engage with hard to reach groups as part of the work on the well-being assessment and an Equality Impact Assessment will also be undertaken.

## **Corporate/Service Objectives**

30. The work of the PSB is consistent with the well-being objectives detailed in the Corporate Plan 2016-20 and will assist with the delivery of a number of commitments.

## **Policy Framework and Budget**

31. This is a matter for Executive decision.

## **Consultation (including Ward Member Consultation)**

32. No consultation has been necessary for the drafting of this report.

## **Relevant Scrutiny Committee**

33. Corporate Performance and Resources

## **Background Papers**

Shared Purpose: Shared Future, Statutory Guidance on the Well-being of Future Generations (WALES) Act 2015 - SPSF 3 Collective role (public services boards)

## **Contact Officer**

Helen Moses - Strategy and Partnerships Manager

## **Officers Consulted**

Managing Director  
Legal Services

## **Responsible Officer:**

Huw Isaac - Head of Performance and Development