

CABINET

Minutes of a meeting held on 28 November, 2016.

Present: Councillor L. Burnett (Vice – Chairman); Councillors: B.E. Brooks, P. G. King and G. John.

Apologies for Absence: Councillor N. Moore (Chairman) gave his apologies as he was meeting with the Welsh Government Cabinet Secretary for Communities and Children.

C3367 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 14 November, 2016 be approved as a correct record.

C3368 DECLARATIONS OF INTEREST –

No declarations were received.

C3369 LOCAL AVERAGE INTEREST RATE (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Schedule 16 of the Housing Act 1985 specified how local authorities must set interest rates on mortgages arranged since 3 October, 1980. The rate of interest currently charged on Council mortgages was 5.09%. The local average interest rate had been calculated at 5.07%. The Standard National Rate of interest was 3.13%.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Authority declare a local average rate of interest on all new loans of 5.07% from 1 November, 2016 and that the rate of interest on all existing variable housing loans including the sale of Council dwellings be reduced from 5.09% to 5.07% with effect from 1 December, 2016.

- (2) T H A T delegated authority be granted to the Head of Finance in consultation with the Cabinet Member for Resources and Inward Investment to set the rate when the rate changes by less than 0.1%.
- (3) T H A T the use of article 14.14 of the Council's Constitution (urgent decision procedure) be authorised to amend the rate within the timeframe as outlined in resolution 1 above.

Reasons for decisions

- (1&2) To ensure that the interest rate was recalculated in accordance with statutory requirements.
- (3) To ensure that the change in interest rate could be actioned to meet the proposed deadlines.

C3370 COUNCIL TAX BASE 2017-18 (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

The draft council tax base had been submitted to the Welsh Government (WG) in line with their initial deadline of 23 November, 2016. The figure needed to be confirmed by the Executive in order to meet the deadline of agreeing the final Council Tax Base by 31 December, 2016. The final ratified tax base had to be returned to WG by 4 January, 2017.

The Tax Base would be used by the Council to calculate the Council Tax for 2017-18, and by the Police and Crime Commissioner for South Wales and levying bodies to apportion precepts from 1 April, 2017.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T in accordance with the Local Authorities (Calculation of Tax Base) Regulations, the amount calculated by The Vale of Glamorgan Council as its Council Tax Base for the year 2017-18 shall be :-

- For the whole area: 57,920
- For the area of Town and Community Councils as set out in the table below:

Barry	19,676	Pendoylan	343
Colwinston	307	Penllyn	1,008
Cowbridge with Llanblethian	2,546	Peterston-Super-Ely	553
Dinas Powys	3,615	Rhoose	2,827
Ewenny	431	St. Athan	1,432
Llancarfan	473	St. Brides Major	1,260
Llandough	947	St. Donats	190
Llandow	432	St. Georges & St. Brides-Super-Ely	239
Llanfair	376	St. Nicholas & Bonvilston	535
Llangan	444	Sully & Lavernock	2,489
Llan-maes	249	Welsh St. Donats	313
Llantwit Major	4,049	Wenvoe	1,259
Michaelston	232	Wick	403
Penarth	11,292		

Reason for decision

To set the Council Tax Base in order that it could be submitted to the Welsh Government and used by Councils and levying bodies to set precepts.

C3371 COUNCIL TAX REDUCTION SCHEME (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Approval was sought to confirm the re-adoption of the Council Tax Reduction National Scheme for 2017/2018 based on the following regulations and to reconfirm the Council's discretions.

As part of the UK Government's Welfare Reform Agenda, with the enactment of the Welfare Reform Act 2012, the Council Tax Benefit scheme was abolished with effect from 31 March, 2013. The Local Government Finance Act 2012 enabled the Welsh Government to make regulations to establish a Council Tax Reduction Scheme in Wales. From 1 April, 2013 a new scheme called Council Tax Reduction was introduced. The Welsh Government's Council Tax Reduction Scheme ended on the 31 March, 2014.

For 2014/15 and subsequent years the Welsh Government made new regulations which replicated the existing 2013/14 regulations on which the national Council Tax Reduction Scheme was based. It was recommended that the Council confirmed

each year its adoption of the scheme and discretions. There were two sets of regulations governing the scheme.

- The Council Tax Reduction Schemes (Default Schemes) (Wales) Regulations SI 2012/3145, which established a single national framework scheme which would be imposed on any Council that failed to adopt its own scheme;
- The Council Tax Reduction Schemes and Prescribed Requirements (Wales) Regulations SI 2013/3209, which set out the national requirements that each billing authority had to satisfy and also enabled additional areas of local discretion that authorities might wish to implement.

Welsh local authorities had until 31st January each year to adopt a scheme exercising any of the discretions permitted under the Prescribed Requirements Regulations. This required a decision by full Council. If the authorities failed to adopt a Council Tax Reduction Scheme by that date, the default scheme would apply. With regard to the areas of discretion under the “Prescribed Requirements” Regulations, the local authorities would only be able to implement discretionary elements that were more generous than the minimum requirements set out in the regulations, and that any flexibility was to be locally funded.

The discretionary elements outlined in the “Prescribed Requirements” regulations were:

- The ability to increase the standard extended reduction period of 4 weeks given to persons after they return to work where they had previously been receiving a council tax reduction that was to end as a result of their return to work;
- Discretion to disregard part or the whole amount of War Disablement Pensions and War Widow’s Pensions when calculating income; and
- The ability to backdate the application of Council Tax Reduction with regard to late claims prior to the standard period of three months before the claim.

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

T H A T Cabinet recommend to Council:

- (1) T H A T the Council Tax Reduction Schemes and Prescribed Requirements (Wales) Regulations SI 2013/3029 (“the Prescribed Requirements Regulations”) and the Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2014 SI 2014/66 be adopted.
- (2) T H A T any amendments to regulations made by the Welsh Government be reflected in the scheme.
- (3) T H A T the national scheme be adopted with the following discretions –
 - That the Council should continue to allow Extended Payments up to a maximum of 4 weeks.
 - That the Council should continue to disregard War Widow and War Disablement pensions in assessing income for Council Tax Reduction.
 - That the Council should continue to allow Backdated Reductions for a period up to 26 weeks.

Reasons for decisions

- (1-3) To enable the Council Tax Reduction Scheme to be approved by Council by 31 January, 2017 and be in place for implementation from 1 April, 2017.

**C3372 COUNCIL TAX UNOCCUPIED DWELLINGS: 2017-18 (L)
(SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Approval was sought to adopt the Council Tax Policy on unoccupied dwellings for 2017-18.

The Welsh Regulations prescribed three classes of dwellings for which Welsh Local Authorities would have discretion to consider the discounts allowable: -

Unoccupied furnished dwellings - The regulations prescribed two classes of unoccupied and furnished dwellings for which Welsh Local Authorities would have discretion to consider the discounts allowable of between 10% and 50% -:

- Class A related to dwellings with a restriction on occupancy by law which prohibited their use for a period of at least 28 consecutive days in any 12 month period;
- Class B related to dwellings that had no such restriction on occupancy.

Unoccupied unfurnished dwellings - The regulations prescribed a class of unoccupied and unfurnished dwelling for which Welsh Local Authorities would have discretion to consider the discounts allowable up to a maximum of 50% -:

- Class C related to long term (more than 6 months) unoccupied and substantially unfurnished dwellings.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T a 50% discount be allowed in 2017-18 in respect of class A, B and C dwellings.

Reason for decision

To determine the Vale of Glamorgan Council's policy on discount on unoccupied dwellings each year.

C3373 PRECEPT PAYMENT DATES 2017 – 18 (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Approval was sought to agree the precept payment dates for 2017-18.

The Council as billing authority was required to notify Precepting Authorities by 31 December, 2016 of the proposed precept payment dates for 2017-18. It was proposed that arrangements for Precepting Authorities be the same as in the current year.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T payment due to the Police and Crime Commissioner for South Wales be paid in 12 equal instalments on the last working day of each month.

- (2) T H A T payment due to Town and Community Councils be paid in 3 equal instalments on the last working days of April, August and December 2017.

Reasons for decisions

- (1&2) The Council was required to determine its precept payment dates each year and inform the authorities concerned in line with the regulations.

**C3374 DRAFT WELSH LANGUAGE PROMOTION STRATEGY (L)
(SCRUTINY COMMITTEE – LEARNING AND CULTURE) -**

Endorsement was sought of the Council's draft Welsh Language Promotion Strategy, that was attached at Appendix A to the report, prior to consultation.

The Welsh Language Commissioner issued every local authority in Wales with a Compliance Notice, which included a list of 172 Standards, in September 2015. Standard 145 of the Compliance Notice required the Council to produce and publish a 5 year strategy which set out how the Council would promote and facilitate the use of the Welsh Language more widely in the Vale of Glamorgan

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the draft Welsh Language Promotion Strategy attached at Appendix A to the report be approved for public consultation.
- (2) T H A T the report be referred to the Scrutiny Committee Learning and Culture for consideration as part of the consultation process.
- (3) T H A T a further report be presented to Cabinet outlining the results of the consultation in due course.

Reasons for decisions

- (1) To comply with the requirements of the Welsh Language Wales Measure.

- (2) To ensure the Scrutiny Committee Learning and Culture, as the lead Scrutiny Committee in respect of the Welsh language, considered the strategy during the consultation period.
- (3) To consider any necessary issues arising from the consultation.

C3375 SICKNESS ABSENCE REPORT – APRIL 2016 TO SEPTEMBER 2016 (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Cabinet was updated on the sickness absence information for the half year period 1 April, 2016 to 30 September, 2016.

The levels of sickness absence within the Council were reported to Cabinet every six months. An action plan was approved by Cabinet on 27 July, 2015 to address the issue of sickness absence and the slight increase in levels in previous years.

The report set out the sickness absence information for the period 1 April, 2016 to 30 September, 2016 including corporate and schools employees. It also included details of sickness absence figures for the period 1 April, 2015 to 30 September, 2015 for comparative purposes.

After presenting this item, the Cabinet Member for Regeneration and Education was pleased to note that there was an overall downward trend in sickness absence from April 2015 – September 2016 in comparison to the same period last year.

The Head of Human Resources commented that these results highlighted that the Performance Management Approach was working. He further highlighted the table included in paragraph 16 of the report, and was pleased to note that sickness absence due to stress had dropped.

The Cabinet Member for Visible, Leisure and Regulatory Services highlighted Appendix A attached to the report and was pleased to note that the absence rates in his directorate had fallen by 1.37 days, and he wished to thank everyone who had contributed to this reduction. The Cabinet Member for Regeneration and Education concurred with her colleague and wished to extend her thanks to staff.

The Cabinet Member for Housing, Building Services and Transportation highlighted paragraphs 43 and 44 of the report which showed that the Vale of Glamorgan Council was in the top quartile for the lowest sickness rates for Local Authorities in Wales.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the report and the half yearly sickness absence figures provided in Appendix A and Appendix B attached to the report be noted.
- (2) T H A T the Management of Attendance action plan attached at Appendix C to the report be noted.
- (3) T H A T the report be referred to Scrutiny Committee Corporate Performance & Resources for consideration.

Reasons for decisions

- (1) To note the sickness absence figures attached at Appendix A and B to the report in line with Corporate Objectives.
- (2) To note the Management of Attendance action plan attached at Appendix C to the report.
- (3) To enable the Scrutiny Committee Corporate Performance and Resources to maintain a continued focus on the management of sickness absence throughout all services of the Council.

C3376 RESHAPING SERVICES – REVIEW OF MEALS ON WHEELS SERVICE (L&HSCH) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL CARE) -

Cabinet was updated on the Council's Meals on Wheels service and a range of options for the future of the service were reviewed.

A report was considered by Scrutiny Committee (Social Care and Health) on 1 February, 2016 which gave an update on how the Council's Meals on Wheels service was being delivered. The report also outlined the rationale for considering alternative ways of meeting the nutritional needs of those who were eligible for care

and support from the Social Services Directorate, in response to changing levels of demand for the service.

The report made a recommendation that a further report on potential alternative service models was developed for consideration by Scrutiny Committee and Cabinet in due course. It was considered that a more comprehensive review of the service was required to consider how the needs of the population could be best met in the future, including the development of preventative services and the merits of alternative models of provision.

The Council's Meals on Wheels service was a social care service that delivered a hot meal at home to people who were assessed as being unable to undertake the task for themselves. Meals were purchased from the company 'Apetito' in the form of frozen ready meals. These were then heated in the kitchen of Rondel House, Barry by cook/drivers employed by the service. Meals were delivered to clients throughout the Vale of Glamorgan by drivers who were employed by the service.

In the Vale of Glamorgan, the number of people who used the Meals on Wheels service had decreased in recent years. The service delivered approximately 45 meals each weekday. This was a significant reduction from the average of 112 meals per day which were provided in 2012. At weekends, a reduced service operated and approximately 23 meals on each weekend day were delivered to customers in the central and eastern areas of the Vale of Glamorgan.

A review of the service had been undertaken and a number of options for the future of the service had been evaluated. The first of these options was to continue the service as it currently operated. Options two and three considered ways of making changes to the Council's existing internal service. The final option was to consider alternative ways of ensuring needs were met by ceasing to operate the Council service and signposting to alternative providers.

The report proposed that the Council could work with the Food Shed to begin the provision of services as soon as possible in the western area of the Vale of Glamorgan. This would result in an additional available service to residents in that area in the short term. The Food Shed would seek to expand (via marketing and logistically) across the Vale in parallel with the changes that the Council would make to the Meals on Wheels service. Legally, the Council was under no obligation to enter into a contract with the Food Shed to provide meals to clients, in the same way as there was no commissioned arrangement with other providers, such as Wiltshire Farm Foods.

Ceasing to provide a Council run Meals on Wheels service would have implications for the staff currently employed by the service and these were outlined in the relevant section of the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the contents of the report be noted.
- (2) T H A T the report be referred to the Scrutiny Committee Healthy Living and Social Care for consideration.
- (3) T H A T the views of the Scrutiny Committee Healthy Living and Social Care be reported back to Cabinet and the views of the Committee inform the decision on how the provision of hot meal delivery should operate in the future.

Reasons for decisions

- (1) To note the contents of the Reshaping Services – Review of Meals on Wheels Service report.
- (2) To enable the consideration by the Scrutiny Committee Healthy Living and Social Care as part of the review process.
- (3) To ensure that the views of the Scrutiny Committee were taken into account when reaching a decision as to how to progress.

**C3377 ANNUAL REPORT OF THE DIRECTOR OF SOCIAL SERVICES
2015 / 2016 (HSCH) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL
CARE) -**

Cabinet received the final version of the Director of Social Services' Annual Report and approval was sought for the improvement priorities for the Directorate as set out in the report.

As part of his statutory duties, the Director of Social Services was required by the Welsh Government to produce an annual report on the effectiveness of social care services in the Vale of Glamorgan. This gave the Director an opportunity to provide people in the Vale with a rounded picture of social services - based on evidence drawn from a wide range of sources such as what users and carers thought of the Service, key performance indicators, and measurements of progress against the overall goals of the Council.

A challenge version of the Director's report was circulated widely at an early stage in the process. This was done to give key stakeholders an opportunity to comment and to ensure that the report accurately reflected their perceptions about the position of social services and the quality of care and support the Council provided. As part of the process, the challenge version was discussed in the Scrutiny Committee Healthy Living and Social Care. The Cardiff and Vale University Health Board provided a detailed response and this was attached at Appendix 2 to the report.

Feedback collected from all sources and also end-of-year performance information had been incorporated into the final version of the report, attached at Appendix 1 to the report. It also contained a number of digital stories provided by people who used care and support services in the Vale of Glamorgan. The report would be circulated widely and made available via the Council's website.

As in previous years, each Head of Service in the Directorate provided an annual report, including an assessment of how well the Council was doing in different service areas and priority objectives for improvement in 2016/17. These would be published separately but at the same time as the Director's Report.

At the meeting, the Director of Social Services commented that the main focus of his report was to ensure that the Cabinet were content to endorse the priority objectives as laid out in the Annual Report and that it accurately reflected the views of the Directorate's performance for 2015/16. He further commented that the report was written in detail for a wide audience, and that a concise summary was available on page 5 of the Annual Report attached at Appendix 1 to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the contents of the report be noted.
- (2) T H A T the improvement priorities for the Directorate as set out in the report be approved.

Reasons for decisions

- (1&2) To note the Director's public account of service effectiveness in 2015/16 and endorsed his plans for improvement so that these priorities could be included in the Directorate's service plans.

C3378 DRAFT SUPPORTING PEOPLE LOCAL COMMISSIONING PLAN 2017-2020 (HSCH) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -

Cabinet was updated on the progress made to the draft Supporting People Local Commissioning Plan 2017 - 2020 for submission to the Regional Collaborative Committee (RCC) and Welsh Government for the Vale of Glamorgan and Cardiff, and apprised of the Council's indicative allocation of Supporting People Programme Grant for 2017/18 from Welsh Government.

The Supporting People (SP) Programme was the policy and funding framework for delivering housing related support to vulnerable people in different types of accommodation and across all tenures. In accordance with the Welsh Government Guidance for Supporting People, all local authorities were required to develop a rolling three year Local Commissioning Plan, which had to be submitted to the Regional Collaborative Committee for the Vale of Glamorgan and Cardiff.

The development and coordination of the Local Commissioning Plan was undertaken by the Supporting People Local Planning Group (SPLPG) as required by Welsh Government. Membership of the SPLPG was made up of Officers from the Housing Division, Social Services Department, the Wales Probation Service, Cardiff and Vale University Health Board and the Voluntary Sector (the Chair of the Vale Housing and Homelessness Forum).

Attached at Appendix 1 to the report was a copy of the Draft Local Commissioning Plan 2017 - 2020. The final Local Commissioning Plan was required to be submitted to the RCC and Welsh Government by the end of January 2017.

Following the announcement of the Welsh Government draft budget for 2017, local authorities received notification of their indicative Supporting People Programme

Grant. All local authorities were told their allocations would remain the same as 2015/6. For the Vale of Glamorgan this meant the budget remained static at £3,466,829.23.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the draft Supporting People Local Commissioning Plan 2017 - 2020 attached at Appendix 1 to the report be endorsed.
- (2) T H A T the report be referred to the Scrutiny Committee Homes and Safe Communities for consideration.
- (3) T H A T the draft Supporting People Local Commissioning Plan 2017 - 2020 and comments from the Scrutiny Committee Homes and Safe Communities be referred back to Cabinet for the Final Plan to be agreed.

Reasons for decisions

- (1) To endorse the Plan in draft and to note the Council's requirement to comply with the Supporting People Programme Grant (SPPG) Guidance (Wales) July 2012 (Updated June 2013).
- (2) To allow the Scrutiny Committee Homes and Safe Communities to consider the draft Supporting People Local Commissioning Plan.
- (3) To agree the final plan prior to submission to Welsh Government and the Regional Collaborative Committee.

C3379 BRECON COURT DEMOLITION (WCCIS) (HSCH) (SCRUTINY COMMITTEE - HOMES AND SAFE COMMUNITIES) -

Approval was sought to proceed with the demolition of 32 flats and bedsits which provided housing for older people at Brecon Court following the successful relocation of all Housing tenants to alternative accommodation within the Vale of Glamorgan. Brecon Court was a block of 32 flats and bedsits which provided housing for older people. The complex was constructed in 1965 on a sloping site formally occupied by

allotment gardens. In 2006, repairs to the drainage system and structural underpinning works were undertaken. However, despite this work, cracking to the main structure continued.

Over the past 3 years all former residents of Brecon Court had been rehomed in suitable alternative accommodation and the 32 flats and bedsits were now all empty. Housing and Building Services had disconnected all mains services to the block to reduce the risks this building posed by being empty; with all the doors and windows being sealed to prevent unauthorised entry.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the demolition of Brecon Court, Barry be approved.
- (2) T H A T a further report be brought back to Cabinet in the new year to explore all options for this important site.

Reasons for decisions

- (1) To reduce the risk of anti-social behaviour within the area and to prepare the site for any future development.
- (2) To apprise Cabinet of all options for the Brecon Court site.

C3380 THE PROCUREMENT AND IMPLEMENTATION OF THE WELSH COMMUNITY CARE INFORMATION SYSTEM (WCCIS) (HSCH) (SCRUTINY COMMITTEE - HEALTHY LIVING AND SOCIAL CARE) -

Approval was sought to sign a Deployment Order for implementing the all Wales Community Care Information System (CCIS) supplied by CareWorks Ltd. that had been procured by Bridgend County Borough Council under a Master Services Agreement (MSA) on behalf of all Welsh Local Authorities and NHS Organisations. The contract duration for the MSA, All Wales and Local Deployment Orders was to 31 March 2023, with an option to extend at annual intervals by up to another 4 years.

The Council had used SWIFT as its social care information system since 2001. In its use of SWIFT the Council had worked collaboratively with other local authorities in

developing the use of the system and in negotiating additional requirements with the supplier. Caerphilly County Borough Council had hosted the regional consortium for the implementation and development of SWIFT. The existing supplier contract for SWIFT was due for review in October 2017.

Since 2013, local authorities across Wales and NHS Wales had worked collaboratively to procure a Welsh Community Care Information System (WCCIS) that had been designed to meet the requirements of both social care and community health services. It was noted that information sharing between services had been a long standing problem that had often hindered health and social care services working closely. WCCIS was widely regarded as being the solution that would best enable information to be shared effectively between local authorities and health services.

The Local Authority contribution to the procurement process was initiated by the eight Wales System Consortium (WSC) Local Authorities which included Bridgend, Blaenau Gwent, Ceredigion, Gwynedd, Powys, Torfaen, Wrexham and Ynys Mon. NHS Wales was also looking to procure a national system to support Community Health services. In recognising the opportunity to procure a system that supported both Social Care and Community Health services, WSC and NHS Wales agreed to commence the joint procurement of WCCIS.

WCCIS had been endorsed by the Minister for Health and Social Care and Welsh Government contributed an amount of £6.7 Million to fund the set up costs of WCCIS for the whole of Wales. This covered central hardware costs and the provision of user licences. This contribution would reduce the costs for all participating local authorities.

Bridgend County Borough Council as lead authority had entered into a national deployment order on behalf of all Wales. This deployment order would deliver hardware, specially written software and an all Wales licence for CCIS Microsoft Dynamics CRM. The CCIS system would be hosted by NHS Wales Informatics Service (NWIS) in two data centres located in Blaenavon and Newport, to provide resilience. The support infrastructure costs were scalable and covered in each Authority Party's deployment order.

A preference had been expressed to implement WCCIS on a regional basis. Cardiff Council and Cardiff and Vale UHB were not yet in a position to sign a deployment order, but were intending to implement the system and were in favour of a regional approach. It was noted that the timescale for the regional implementation might be protracted due to the more complex issues faced by the Council's partners.

However, there was the reassurance that all partners recognised the strength of this system to further support the good progress made in relation to integration in the region.

The exact order of WCCIS implementation for all authority parties was yet to be confirmed. However, Bridgend County Borough Council, Ceredigion County Borough Council were live and Powys County Council and Health Board would become the first truly integrated implementation of the project during November. At present it was envisaged the other SWIFT authorities would implement in August/September 2017 for those who had signed the deployment order, and preparatory work was already commencing for those who were due to sign.

The Vale of Glamorgan Council project implementation plan would be produced in conjunction with CareWorks during the completion of the local Deployment Order.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T delegated authority be granted to the Director of Social Services in consultation with the Cabinet Member for Housing and Social Care and Health to:

- Sign the Deployment Order for implementing the all Wales Community Care Information System (CCIS) supplied by Care Works Ltd; and
- Enter an inter authorities agreement between the Vale of Glamorgan Council and other participating organisations in respect of data sharing upon such terms and conditions as are considered to be appropriate in consultation with the Head of Legal Services.

Reason for decision

The Social Services & Wellbeing (Wales) act 2014 had integrated services between health and social care at its core. The effective sharing of information was a fundamental foundation of integrated working and needed to be applied on a “once for Wales” basis.

C3381 SCHOOL ADMISSION ARRANGEMENTS 2018/19 (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -

Approval was sought to consult on the Local Authority's school admission arrangements as required by the Welsh Government's School Admission Code issued in July 2013.

This included the admission arrangements to be applied in the event that the proposal to establish two new mixed sex 11-18 English medium comprehensive schools on the sites of Barry Comprehensive School and Bryn Hafren Comprehensive School be approved in March 2017 (detailed in Appendix B attached to the report) and the arrangements to be used if the proposal was not approved (detailed in Appendix A attached to the report).

The consultation had to be undertaken in advance of a Cabinet decision on the above proposal in order to ensure compliance with the Welsh Government School Admissions Code 2013. It was noted that inclusion of reference to the above proposal in the proposed admission arrangements was an administrative requirement and was not intended to be an assumption of approval.

The Local Authority (LA) had a statutory duty to consult with the governing bodies of schools who had delegated admission powers, all neighbouring local authorities (LAs), the admission authorities for all other maintained schools in the relevant area and the governing bodies of all other schools in the relevant area (i.e. community and voluntary controlled schools which did not have delegated admission powers).

The Welsh Government's School Admissions Code 2013 required admission authorities to act in accordance with the code. The code included practical guidance and imposed requirements on local authorities and admission authorities, regarding the discharge of duties in respect of admissions. The LA was proposing to consult on the draft admissions policy as required by the Welsh Government's School Admissions Code 2013.

The consultation period for the proposed admission arrangements would be 16 January to 24 February, 2017. This was prior to Council making a decision in March 2017 with regard to the proposals to transform English medium secondary education in Barry.

Although no decision had been made with regard to the proposals to reorganise the single sex English medium secondary education in Barry, these admission arrangements, including reference to the proposed change to catchment area

attached at Appendix C to the report, had to be in place in order to determine the allocation of places in the autumn of 2017 in the event that the proposal was approved in March 2017.

In order to ensure that the Council was prepared for either outcome of the above proposal, two admission arrangement documents had been prepared. Depending on the outcome of the proposal to transform English medium secondary education in Barry, either Appendix A or B attached to the report would be disregarded as appropriate. The inclusion of draft admission arrangements to manage the transfer of pupils to the two new proposed schools were included in order to meet the statutory consultation deadlines and were in no way meant to be a prejudgment of potential outcome.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the consultation required to agree local authority admission arrangements for all community schools in the Vale of Glamorgan be approved.

Reason for decision

Para 2.3 (page 6) of the School Admissions Code (Wales) July 2013 stated that "Admission arrangements must be consulted on for each maintained school between 1 September and 1 March, and set by 15 April of the school year beginning two years before the school year in which the arrangements will apply".

C3382 PROCUREMENT OF MULTI-DISCIPLINARY CONSULTANCY SERVICES FOR 21ST CENTURY SCHOOLS (BAND B) AND OTHER PROPERTY PROJECTS (RE) (SCRUTINY COMMITTEE - CORPORATE PERFORMANCE AND RESOURCES) -

Approval was sought for the acceptance of a competitive tender for the provision of multi-disciplinary Consultancy Services.

The Council had recently undertaken a mini-competition under the National Procurement Services Framework Agreement. The purpose of this exercise was to appoint a multi-disciplinary consultancy to assist with the development of Band B of the 21st Century Schools programme as well as supplying relevant consultancy expertise on other key projects identified within the Council's property portfolio as and when required.

Five consultancy firms responded to the tender and their bids had been evaluated. The evaluation processes had identified a clear winner on the basis of a 70/30 split of cost and quality. Further details of the resource implications were contained within the part II report later on the agenda.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contract be awarded on the basis of the most economically advantageous tender the details of which are the subject of a Part II report which follows later in the agenda.

Reason for decision

To allow the matter to be dealt with under Part II.

C3383 EXCLUSION OF PRESS AND PUBLIC -

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

C3384 PROCUREMENT OF MULTI-DISCIPLINARY CONSULTANCY SERVICES FOR 21ST CENTURY SCHOOLS (BAND B) AND OTHER PROPERTY PROJECTS (RE) (EXEMPT INFORMATION – PARAGRAPH 14) (SCRUTINY COMMITTEE - CORPORATE PERFORMANCE AND RESOURCES) -

Approval was sought for the acceptance of a competitive tender for the provision of multi-disciplinary Consultancy Services.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the competitive Tender of AECOM Ltd submitted pursuant to National Procurement Service of Wales (NPS) Framework Agreement NPS–PS–0027-15: Lot 1d - Multi-Disciplinary (Infrastructure) be accepted.
- (2) T H A T delegated authority be granted to the Head of Legal Services in consultation with the Head of Finance to enter into a call-off contract under the NPS Framework Agreement with the successful bidder.
- (3) T H A T delegated authority be granted to the Head of Finance to allow the successful bidder to be engaged to complete specified projects within the call-off contract arrangement, subject to a fee cap as outlined in the report.

Reasons for decisions

- (1) To allow the award of the contract to the successful bidder and permit execution of a formal contract between the Vale of Glamorgan Council and AECOM Ltd.
- (2) To have an appropriate contract in place with the successful bidder for the multi-disciplinary consultancy service.
- (3) To enable the successful bidder to carry out the consultancy services as and when required under the call-off contract.