

**CABINET**

Minutes of a meeting held on 12 December, 2016.

Present: Councillor N. Moore (Chairman), Councillor L. Burnett (Vice – Chairman);  
Councillors: P. G. King and G. John.

Also Present: Councillor I. J. Johnson

Apologies: Councillor B.E. Brooks

**C3385 MINUTES –**

RESOLVED – T H A T the minutes of the meeting held on 28 November, 2016 be approved as a correct record.

**C3386 DECLARATION OF INTEREST –**

The following declaration of interest was received.

Councillor L. Burnett	<p><b>Agenda Item 18 - The Local Health Board Proposal for a New Health and Well-being Facility Adjacent to Penarth Leisure Centre</b></p> <p>Reason for Declaration –</p> <p>As a patient of one of the GP practices discussed in this report, and a carer of a patient at the other practice, she declared a personal interest in this item and left the room while this matter was being considered.</p>
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**C3387 JOINT CONSULTATIVE FORUM -**

The minutes of the Joint Consultative Forum meeting held on 17 October, 2016 were submitted.

Present: Councillor G. Roberts (Chairman); Councillors K. Hatton, A.G. Powell, Mrs. A.J. Preston and C.J. Williams.

Representatives of the Trade Unions: Mr. N. Stokes (GMB), Mr. G. Pappas (UNISON), Mr. D. Dimmick (NASUWT), Ms. M. Canavan (NUT), Mr. S.J. Robertson (UNITE), Mr. K.J. Armstrong (UNISON) and Mrs. G. Southby (UNISON).

Officers: Mr. R. Bergman, Mr. A. Unsworth, Mrs. A. Davies, Mrs. P. Ham, Mr. H. Isaac, Mrs. S. Clifton, Mrs. C. Mason, Ms. E. Morgan and Mrs. K. Bowen.

(a) Apologies for Absence -

These were received from Councillors F.T. Johnson, Mrs. M. Kelly Owen and Mr. T. Greaves (GMB).

(b) Minutes and Matters Arising -

AGREED - T H A T the minutes of the meeting held on 4<sup>th</sup> July, 2016 be approved as a correct record subject to amendments to those present being amended to read Mr. D. Dimmick, Mr. S.J. Robertson, Mrs. G. Southby and Ms. M. Canavan. Officers also in attendance that day were Mr. A. Unsworth and Ms. C. Mason and apologies for absence be included for Mrs. S. Clifton.

In considering any matters arising, Mr. Pappas, UNISON, referred to item (e), school support staff in Vale Schools, advising that since the last meeting of the JCF there had been an agreement to implement salary protection and redeployment arrangements with both sides still discussing the length of the consultation process. Mr. Stokes stated that a degree of urgency was required in dealing with this matter with the Council needing to consider the issue in a positive way.

With specific reference to Penarth Learning Community caretakers, Mr. Pappas advised that there were a number of local issues that needed to be resolved. The Interim Director of Learning and Skills advised that such local issues should be addressed by the school. Mrs. Davies in response advised that a letter had been forwarded to Headteachers with reference made to standards, risk assessment and competency. In conclusion, the Head of Human Resources considered that progress had therefore been made.

Mr. Pappas requested an update on how many people were using the Care First facility. Mrs. Davies responded that the first quarter's report had recently been received and following analysis a report would be brought to the JCF. Mr. Dimmick

stated that he had received a report in respect of the Freephone service from a member of staff who had informed him that they had contacted the number provided and was told that the initial discussion would be dealt with over the telephone. The member of staff was not satisfied with this course of action as they had wanted a face to face discussion. The Head of Human Resources requested Mr. Dimmick to provide further information on this matter in order to pursue it.

(c) Declarations of Interest -

Councillors G. Roberts and A.G. Powell declared an interest in Agenda Item No. 7 Reshaping Services update in that they were Members of Town Councils with permission from the Standards Committee to speak and vote on the matter.

(d) Minutes of Directorate Consultative Groups -

The minutes of the following Directorate Consultative Groups were received:

- Resources - 21<sup>st</sup> July, 2016
- Social Services - 20<sup>th</sup> July, 2016
- Visible Services and Housing - 8<sup>th</sup> June, 2016
- Visible Services and Housing - 6<sup>th</sup> July, 2016
- Visible Services and Housing - 14<sup>th</sup> September, 2016
- Learning and Skills - 5<sup>th</sup> October, 2016.

In referring to the meeting of Learning and Skills on 5<sup>th</sup> October, 2016, Mr. Pappas referred to the number of redundancies to date at Ty Deri and advised that there were a number of ongoing issues. The Interim Director of Learning and Skills advised that the Department was currently looking at a number of options but no decision had been made to date on the provision. Mr. Pappas' concerns were that he understood that the school could potentially lose a number of highly qualified staff which would mean that it would be very difficult to retrieve all those skills and that pre-planning was key. The Interim Director advised that the service was still running as a facility but there had been a reduction in demand and the loss of staff reflected that situation.

Mr. Stokes referred to current proposals regarding the facility at Rhoose Road and wondered whether there was potential for residents to use the facility at Ty Deri. Ms. Clifton advised that consultation in relation to Rhoose Road had just been completed and that she would have a conversation with the responsible officer. The Interim Director further advised that the options that were currently being put forward to the Council's Business Cabinet to facilitate a strategic approach.

Mrs. Southby advised that from a human perspective she considered that the services provided at Rhoose Road were excellent. Aware that Business Cabinet would be considering options, the Chairman requested that an update be presented to the JCF in due course.

In referring to the proposals for two new secondary schools in Barry, Mr. Dimmick took the opportunity to thank the Local Authority for the letter that was sent to staff in respect of this matter. With regard to any advice that would be forwarded to the new Governing Bodies regarding the restructuring of schools, Mr. Dimmick urged that this information also be shared with Trade Unions. The Interim Director confirmed that she would make the necessary arrangements.

AGREED - T H A T the minutes of the Directorate Consultative Group meetings be noted.

(e) Dates of Directorate Consultative Group Meetings for Noting -

AGREED - T H A T the following dates for Directorate Consultative Group Meetings as detailed below be noted:

- Resources - 20<sup>th</sup> October, 2016
- Social Services - 11<sup>th</sup> October, 2016
- Visible Services and Housing - 5<sup>th</sup> October, 2016.

(f) Corporate Assessment 2016 -

The Head of Performance and Development presented the report advising that the Corporate Assessment had sought to answer the question "Is the Council capable of delivering its priorities and improved outcomes for citizens?". The Vale had received a positive outcome as a result of the Assessment. He indicated that no recommendations had been made by the Wales Audit Office albeit there were a small number of proposals for improvement under the headings Performance Management, Finance, ICT and Asset Management. The Forum was further advised that officers were currently working on an Implementation Plan with the intention of a report to be presented to Cabinet in January 2017.

There being no discussion on the report, the Chairman took the opportunity to congratulate all on an excellent report and took the opportunity to thank the Trade Unions for their level of co-operation during the process.

(g) Reshaping Services Update -

The Head of Performance and Development, in presenting the report, advised that the purpose of the report was to provide the JCF with the details of the latest update for September 2016 on the reshaping services programme and stated that a more detailed version had been submitted to Cabinet which was also available on the Council's website. The overall summary included a financial summary, details of service specific projects, corporate projects, risks and issues log. In referring to the RAG status the Head of Service advised that the measurement was a subjective judgement and that most, although not all had savings targets attributed to them. By way of explanation the Head of Service stated that if a project was unable to achieve target this would be described as red, if an expectation of approximately six months to achieve target was envisaged this would generally be referenced as amber.

AGREED - T H A T the report be noted.

(h) Update on Staff Engagement Strategy -

The Head of Human Resources advised that the Staff Charter had been officially launched on 19<sup>th</sup> September, 2016 following a year-long engagement exercise with staff from across the Council. Copies of the Staff Charter were also available at the meeting for Members of the JCF.

The Charter had been a significant product as a result of the process and part of the Reshaping Services agenda. An Employee Survey had also been forwarded to all staff and to date the percentage that had been returned equated to 33%. The Head of Service took the opportunity to urge all present, to encourage their colleagues to respond. Mr. Pappas confirmed that having discussed the Charter with a number of his colleagues they were very supportive of the Charter. The Head of Service further informed Members of the JCF that the new Council appraisal scheme and Management of Attendance Policy were also in place.

AGREED - T H A T the report be noted.

(i) Managing Attendance at Work Policy Update -

Members were reminded that agreement had been reached in June 2016 with the Council's Green Book Single Status Trade Unions and the new policy had been launched on 1<sup>st</sup> October, 2016. The intention was to review the policy with trade union colleagues on a six-monthly basis over the next 18 months. A meeting had

been arranged during the week to review the policy following its launch in the previous few weeks.

Following queries in relation to sickness absence, the Head of Human Resources advised that at the end of the previous financial year, long term absence had increased from 67% to 69% and short term absence was 31%. It was noted that full details of sickness absence was monitored by the Corporate Performance and Resources Scrutiny Committee with some general information being provided to all Scrutiny Committees under the new Performance Framework system.

The Head of Service confirmed that over the last six months there had been a reduction in the level of overall absence. Trade Union representatives concurred that a review of the policy on a six month basis was important. Whilst accepting that the Policy had been agreed by his Single Status colleagues, Mr. Dimmick suggested that the reference on the first page of the document "Improving Attendance and Wellbeing" should read "Supporting Wellbeing and Improving Attendance".

Following the discussion in relation to supporting staff being one of the aims of the Policy, the Chairman requested that any views on the Policy should be considered as part of the review process.

AGREED - T H A T the report be noted.

(j) Feedback on Policy Development -

The Human Resources Officer for Policy advised that since the last JCF meeting in July 2016, a First Aid at Work Policy had been approved. The Change Forum had considered the Salary Protection Local Agreement with the report, advising that further issues to be clarified prior to proceeding related to the Flex Scheme, Special Leave Scheme, Violence and Aggression at Work.

The Chairman, in conclusion, stated that in his view the work undertaken showed an improvement in where the Council was at to the previous year.

Although there were no Trade Union items reported on the agenda for this meeting, the Chairman requested that should there be any items from the Trade Unions for the next meeting, these be placed first on the agenda.

AGREED - T H A T the report be noted and any Trade Union items to be reported at the next meeting be placed first on the agenda.

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RESOLVED – T H A T the minutes from the Joint Consultative Forum meeting be noted.

Reason for decision

To note the minutes from the Joint Consultative Forum.

**C3388            INDIVIDUAL SCHOOLS PERFORMANCE PROGRESS PANEL  
(REF) -**

The Scrutiny Committee Learning and Culture on the 14 November, 2016 considered the above report of the interim Director of Learning and Skills.

Committee was informed of progress to date following the GCSE results in August 2016 and the Estyn monitoring visit in September 2016 of Barry Comprehensive School.

The Lead Officer for School Improvement informed the Scrutiny Committee that the school had been inspected by Estyn in March 2013, with the school's performance at that time judged to be good and its capacity to improve good. However, following a fall in standards, the school was placed in support category D of the regional classification system and a warning notice issued by the Director of Learning and Skills in November 2013. In June 2014 the Local Authority recommended that the school should not be removed from Local Authority monitoring and, in September 2014, Estyn concurred with the Local Authority report and was placed in Estyn monitoring and at that time the school was formally identified as a Challenge Cymru School.

In July 2015, in a monitoring visit, Estyn judged the school's progress in addressing the recommendations to be limited in four and satisfactory in two and as such, the school was placed on the list of schools requiring significant improvement. The Local Authority, in conjunction with the school's leaders, had produced a Statement of Action which took into account the Post Inspection Action Plan prepared by the Senior Leadership Team and Governing Body. This document considered each recommendation and set out the Local Authority / Central South Consortium (CSC) and Schools Challenge Cymru (SCC) support that would be made available to the school.

In September 2015, despite significant improvement in a number of areas, further interventions were taken by the Director of Learning and Skills, as improvement in some areas, e.g. mathematics, was not at the required rate, whilst performance in other areas, such as L2+ eFSM was unacceptably low. Two additional school Governors were also appointed by the Local Authority. In 2016, performance in most indicators in both Key Stages 3 and 4 had increased for the third consecutive year and in Key Stage 3, the performance boys was above the average performance of boys in similar schools in all Key Stage 3 indicators.

In Key Stage 4, performance in the Level 2 threshold (5 GCSEs A\* - C including English and Mathematics) rose 12 percentage points in 2016 following an increase of 13 percentage points in 2015. Performance in this indicator had doubled since 2013.

Improvements in attendance in 2015 and 2016 placed the school in the top 25% of similar schools.

Estyn revisited the school in September 2016 and judged the school's progress in addressing the recommendations to be satisfactory in one, strong in four and very good in one. Overall, Estyn judged the school to have made sufficient progress in relation to the recommendations following the core inspection in March 2013 and, as a result, the school was removed from the list of schools requiring significant improvement. However, Estyn have recommended that in order to maintain and improve on the recognised progress, the school should continue to address the recommendations where further progress was required.

Having considered the report, in recognising the ongoing work where further progress was required and to ensure sustainability in the forthcoming GCSEs in August 2017, a Member requested that an early report following the August 2017 school GCSE results be presented to Committee for its consideration.

The representative for the Secondary Sector however stated that it was important that the Committee recognised the improvements that had been made at the school and that the success be celebrated.

The Chairman, in acknowledging the improvements that had been made, concurred that the school had made progress and had improved year on year, although he hoped that the impact would be sustainable in the future.

It was subsequently

RECOMMENDED –

- (1) T H A T an update report be presented to the Scrutiny Committee as soon as possible following the GCSE results in August 2017.
- (2) T H A T in acknowledging the improvements at the school, the Scrutiny Committee supports the view that meetings of the School Progress Panel now cease.
- (3) T H A T the report be referred to the Cabinet for its consideration.

Reasons for recommendations

- (1) To monitor progress.
- (2) In recognition of the improvements made to date and in noting that the Directorate of Learning and Skills in conjunction with the Central South Consortium and School Challenge Cymru would be monitoring the performance of individual schools and provide targeted and timely support where necessary.
- (3) For Cabinet's consideration.



After presenting this item, the Cabinet Member for Regeneration and Education commented that there was a typographical error on page 2 of the reference, as the Key Stage 4 threshold (5 GCSEs A\* - C including English and Mathematics) should be labelled the Level 2 plus threshold.

Cabinet, having considered the recommendations of the Scrutiny Committee  
Learning and Culture

RESOLVED – T H A T the contents of the report be noted.

Reason for decision

To note the contents of the report.

**C3389        ARTS DEVELOPMENT – MUSEUMS HERITAGE, ARTS VENUES, LIBRARIES, CREATIVE INDUSTRIES AND ACCESSIBLE ART (REF) -**

The Scrutiny Committee Learning and Culture on 14 November, 2016 considered the above report of the interim Director of Learning and Skills.

Councillor Franks, in presenting his Request, stated that given the lack of a museum in the Vale, consideration be given to the creation of a heritage centre of excellence to be potentially based in the Central Library of Barry. He had also requested that the report examine the options of utilising the Vale's network of libraries, including the community libraries in Dinas Powys, Rhoose, Wenvoe, Sully and St. Athan, as venues for art exhibitions and displays. He had further requested that a report detailing what way further co-operation could be achieved between the Vale Council and Barry Memorial Hall in artistic matters. In addition the role of the Turner House, Penarth be explored and the National Museum of Wales invited to participate in discussions, with the details of such discussions being reported to Committee and the option of artefacts from the National collection being displayed across the Vale be examined.

In response, the Culture and Community Learning Manager advised that throughout the Vale there were a significant number of art venues that provided accessible art opportunities for residents and visitors to the area. There were also opportunities to attend and participate in free and fee paying arts activity in theatres, galleries, at outdoor and indoor events and festivals, in community centres, school halls, private lessons, adult learning, libraries and in the environment. The Arts Development Officer supported the programme of accessible art opportunities and created the annual arts exhibition at Arts Central Gallery.

Paragraph 6 of the report advised that a heritage centre for the Vale would be generally welcomed as there were a number of local historical groups who had been requesting a display resource in the area for some years. The Arts Development Officer had advised that the creation of a heritage centre containing information boards providing historical content or stories about the Vale with a small collection would avoid the legal requirements that surrounded the storing, handling, insurance and security of museum collections. Consideration would also, however, need to be given to the potential costs and resources required to facilitate setting up a heritage centre and a business plan would need to be developed which would explore different delivery models.

The report noted that the Vale of Glamorgan had nine libraries across the area, some of which had recently become community-run venues. Further research and

discussion would however be required to map the varied knowledge within libraries to support the provision of art exhibitions by providing relevant training. There were also opportunities to develop a gallery venue in Dinas Powys Library as part of proposed refurbishment plans, but this would need to be considered carefully as a dedicated area would need to be identified in order to avoid damage to art work during parties, gatherings and other community events.

Committee was reminded that the Arts Development Service worked in partnership with the Memorial Hall, which generated 64% of its turnover from income made from a wide variety of arts activities. The Turner House Gallery had been home to Ffotogallery since 2003, which was a national development agency for photography and lens-based media in Wales. In discussions with the National Museum, the Museum had confirmed that they were currently supportive of Ffotogallery residing at Turner House as they considered they were an ideal Arts Council of Wales revenue supported organisation to have in residence. The Arts Development Service had a small budget and the one member of staff was working to capacity in managing the considerable amount of arts administration, projects and development programmes being undertaken. Plans for further development of the service would need to give consideration to the requirement of additional resources and if required, these would be found from within the Culture and Community Services budget.

The Culture and Community Learning Manager stated that he was pleased that the Request for Consideration had been put forward in order that discussion at Committee could take place. Options for developing a heritage facility would be identified and appraised, and a business plan would be developed which would identify the financial implications and funding options. Given the limited funding available within the Service, there would, however, be a focus on developing the facility in partnership with others and on maximising the opportunity to secure grant funding.

Having considered the report, Councillor Franks thanked the officers for the detail provided, but queried whether there were any options for using other historical buildings in the Vale, for example the Docks Office. The Culture and Community Learning Manager responded by advising that during the consultation such issues could be put forward for consideration.

The Cabinet Member for Regeneration and Education stated that it was currently a work in progress and referred to the recent meeting of the Environment and Regeneration Scrutiny Committee which had considered the Sense of Place Report. Many groups, she stated, were also starting to work together and the establishment of community capacity building officers which could support organisations was an

aim for the future. The Cabinet Member also referred to the significant number of events that were being run by the Council and in partnership with other organisations which acted as an aid to regeneration.

Although acknowledging the access links to Barry for the Library, Docks Office, etc. and Barry being an iconic place for visitors, the Chairman stated that in his view the area was missing a heritage centre. The Chairman also welcomed the emphasis in the report for a business plan to be developed and that he would support such a plan. A Member, although agreeing that the Docks Office was an excellent building, was concerned about its accessibility and the need for more signage etc. to be considered for the town. The Cabinet Member advised that signage would be considered as part of the Sense of Place project.

The Interim Director of Learning and Skills concluded by advising that the service area was looking to develop the provision across the Vale, building upon what was already there and looking to work with groups to support its development. For example, if a group wished to set up any displays, the Council could offer the space but that the facility would need to be well used and demand established, which would be assessed during the consultation process.

Having fully considered the report, it was subsequently

#### RECOMMENDED –

- (1) T H A T the report be referred to Cabinet for consideration advising that the Committee would support the desire to explore and establish a business plan to explore different delivery models.
- (2) T H A T the information provided on the Arts Development Programme, the range of activities on offer and the development of heritage facilities be noted.

#### Reasons for recommendations

- (1) In order that all options can be pursued for consideration.
- (2) To provide Members with an awareness of the breadth of arts related services provided or facilitated by the Council and of the intention to develop heritage facilities in the future.

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At the meeting, the Cabinet Member for Regeneration and Education highlighted paragraph 18 of the report which stated that “A business plan will be developed which will identify financial implications and funding options.” The Cabinet Member indicated that a business plan would be premature at this stage, as a feasibility study appraising the options available would be required first.

Cabinet, having considered the recommendations of the Scrutiny Committee Learning and Culture

RESOLVED –

- (1) T H A T the contents of the report be noted.
- (2) T H A T an option appraisals report on this matter be bought back to Cabinet at a later date.

Reasons for decisions

- (1) To note the contents of the report.
- (2) To explore options for consideration.

**C3390 SENSE OF PLACE LED REGENERATION IN BARRY (REF) -**

The Scrutiny Committee Environment and Regeneration on the 8 November, 2016 considered the above report.

Cabinet, at its meeting on 26<sup>th</sup> September, 2016 had referred the report to the Scrutiny Committee for consideration having resolved:

- That the feedback report be published on the Council’s website.
- That delegated authority be granted to the Head of Regeneration and Planning in consultation with the Leader and Cabinet Member for Regeneration and Education to continue to develop and administer the Sense of Place Project based on the solutions proposed in the feedback report, including engagement with the community where necessary.

The report was also to be forwarded to Barry Town Council for information and presented to the next meeting of the Barry Regeneration Advisory Group.

Angharad Wynne, the leading Sense of Place Advisor for Visit Wales, was present at the Scrutiny meeting and provided a presentation on the Sense of Place Project. The Committee was informed that Sense of Place Regeneration “involves engaging with and re-inspiring community and tourism groups about their locality to harness their knowledge in order to provide improved and enriched interpretation of that place and an increased sense of pride and ownership. The Regeneration Forum also serves to bring together people from different parts of the Barry community giving them an opportunity to interact and discuss the issues affecting the fabric of the town and surrounding area.” As part of the Regeneration Forum, Angharad Wynne had devised and run workshops to ascertain current thoughts and attitudes towards Barry, to capture issues, highlight possibilities and to gauge the appetite for and priorities for change. A feedback report which was prepared after the Annual Regeneration Forum in May by Angharad Wynne was attached at Appendix 1 to the report and provided an account of the work undertaken with regard to the development of Barry’s Sense of Place as a tool for the regeneration of the town.

Ms. Wynne commenced her presentation by advising that the aim of the work was:

- to clarify Barry’s story and its future trajectory;
- to engage with residents and people of Barry behind the common vision for the town and to encourage them to play their part;
- to develop a new brand proposition for Barry that communicated the places story and vision clearly and consistently in a contemporary and attractive fashion;
- to harness all regeneration activities, town centre planning and developments within public realm towards communicating Barry’s story clearly, confidently and ingeniously;
- to raise Barry’s sense of ambition and raise its profile as a thriving and attractive place to live, work, invest and play;
- to make the place the hero;
- to enhance place making skills of the teams in and around Barry.

The key issues arising were referred to as :-

- Ensuring the sensory environment did not lack management and thought;
- Ensuring Barry’s story was visible;
- Improving gateways;
- Improving signage;
- Ensuring navigation around the town was made easy and obvious;
- Visitor focused spaces had received investment and had improved;
- Improving the town centre frontage and atmosphere;

- Ensuring Barry was a town held together at present;
- Engaging the community in the process;
- Improving the cleanliness and maintenance of key areas;
- Ensuring assets were properly presented and not overlooked.”

Ms. Wynne advised that the gateways in the area were not clear and some did not make a good impression. It was obvious that Barry Island had undergone significant improvement and looked great but the town centre appeared to be “lagging behind”. In referring to some of the assets that were poorly presented, Ms. Wynne referred to an example of the castle and the need to signpost such landmarks for information for visitors and residents. The entry points to the town were marked by relatively corporate name boards saying Welcome to Barry but they could be easily missed and, in her view, communicated nothing about the personality of the area. During the workshop participants were asked to prioritise activities to support redevelopment and the regeneration of Barry based on solutions which had successfully supported regeneration and place making in other towns and cities in the UK. The Appendix to the report, at Chapter 5, detailed prioritising solutions and additional ideas for regeneration and improvements for Barry. The workshop participants who took part in the Regeneration Forum in May had been split into ten groups and each group had been given three questions to answer, with responses clustered under the following subject headings: Barry’s Story; Barry’s Issues, Problems, Things to Tackle; Best Things, Assets, Positives; Barry’s Physical Assets; Current Impressions, Value of Barry, Aspirations, Looking Forward; Personality and People of Barry.

In providing the presentation, Ms. Wynne also referred to a number of initiatives and activities that had been undertaken throughout Wales. At Holyhead in North Wales they too had commissioned a Sense of Place project. In noting that cruise ships were regularly stopping at Holyhead, they had developed a link with the cruise ships and the town by thinking in a different way in order to capture visitors into the area. Ms. Wynne stated that it was also important that the use of visual language be considered, style of photography, billboards, signage with its own style and public realm furniture to encourage visitors and ownership within the locality.

Members of the Scrutiny Committee welcomed the report and its completeness in acknowledging the number of aspects that made up the story of Barry. However, with regard to street naming, a Member requested that the Council should consider the local heritage and other aspects pertinent to the area to ensure that the names correlated with the full history of the area. The Member also concurred with the report that the Sense of Place needed to be linked with the different parts of the town and its heritage and in particular the need to work with local developers. In

considering the report, reference was also made to some areas in Barry which were the responsibility of Network Rail and were being addressed e.g. fencing along the Causeway at Ship Hill and the railings at Dock View Road. Ms. Wynne advised that it was paramount that working together with key stakeholders and the community took place in order that a passionate and clear vision for the future was shared by all with working as one.

A Member suggested that if the Council was serious about developing the economy, it needed to address the issue of car parking. He further stated that with regard to the establishment of the Beach Huts, some were too small. The Chairman, however, advised that Members had had the opportunity on a number of occasions to put forward concerns or suggestions with regard to the Beach Huts prior to their implementation. The Chairman also pointed out for the benefit of the Committee the workshops detailed in the report had identified that the Beach Huts were seen as a good example of one of the physical assets of Barry Island.

Communications and Public Relations operations were also seen as key in promoting Barry, however, Ms. Wynne stated that she had no view on the Council's current PR arrangements but stated that in her opinion, there were improvements to be made to the area before the Council invested further in PR work.

The Cabinet Member for Regeneration and Education advised that the importance of the Sense of Place report was that it was part of a process to develop a strategy for shared ownership and to bring together all key stakeholders in a common goal. The Cabinet Member in particular referred to the development of the Vale Ambassadors initiative in order to encourage community engagement and referred to the Barry Island Historical Group, who were passionate about the area and who would be engaged in the process.

The Head of Service for Regeneration and Planning advised that some of the issues raised at the meeting were very relevant to the work that was to be addressed under the Project and requested that any individual comments on the report be forwarded to himself in order that they could be fed into the process.

The Head of Visible Services and Transport took the opportunity to inform Committee that she was currently in discussions with Network Rail concerning the issues at Dock View Road and that the Committee was due to receive a progress report in January in relation to the Beach Huts policy.

In referring to car parking issues, it was noted there were 193 free spaces on Barry Island with the Chairman reminding Members of the Request for Consideration of

Matter process which provided the opportunity for reports on issues to be brought before the Committee for consideration.

Councillor Dr. I.J. Johnson, not a Member of the Committee, with permission to speak, stated that when the report had been forwarded to Ward Members for consultation, the Appendix had not been attached and he requested that in future, all the relevant information be attached for their consideration. He was pleased to note that further focus groups were being planned and in considering further opportunities suggested that monies could be realised from Section 106 funding for such projects, in particular for modern art. He asked that opposition Members be also included to sit on various regeneration bodies in order that comments can be provided at such Forums.

In response to a query from Councillor Johnson as to how she saw the Council taking forward any tangible schemes, Ms. Wynne stated that she was aware the Council was facing the same challenges regarding funding as other Councils and that the whole programme was designed to look at what funds were available and how the Council could provide such schemes in different ways. The purpose of the project and the report was to provide Councils with the foundations and skills needed to go forward. The Cabinet Member commented that funding was a challenge as the service was a non-statutory service and the Council needed to look at a programme of work and how it could be funded in various different ways. It was acknowledged by the Head of Service for Regeneration and Planning that the document was a framework that would inform all the future work for regeneration.

Councillor N. Hodges, not a Member of the Committee, with permission to speak, advised Members that the forthcoming Learning and Culture Scrutiny Committee meeting on 14<sup>th</sup> November, 2016 would be considering a report on art development and suggestions for a museum heritage centre. He also took the opportunity to state that he looked forward to further workshops being held and would be keen to take part. He, however, queried the role of the Place Board questioning whether this would be different to the Regeneration Board and whether the Regeneration Board still existed. He too concurred that the Council needed to extend and promote the treasures of Barry and in particular suggested that the Victorian Stench Pipes (cast-iron) be repainted in Victorian colour schemes which he considered would be another treasure and another heritage area for signposting. He was also keen to see the Harbour area being renewed and would encourage consultation with ABP in that respect. He concurred that signage in general had been neglected for some time and queried what specific funding would be available for tourism promotion as a result.

The Operational Manager for Regeneration referred to the fact that funding sources were always a challenge but that the Council needed to tap into existing funds, including the Rural Community Development Fund and Regional Tourism Engagement Fund which the Council had succeeded in accessing several times.

A Member of the Committee stated that Barry Island was blessed with incredible topography and the work that had been undertaken on Barry Island and the attractions to date were excellent. Together with the other historical references throughout the town, this was an opportunity for further development. Although he queried whether the overall strategy had been correct in the first instance in that it appeared that the Council should have been undertaking this project some four years previously. He referred to work that had already taken place by Penarth Town Council, who had commissioned a similar strategy and that it disappointed him that the strategy before Committee was focused only on one area.

The Head of Service for Regeneration and Planning advised that the project was a significant scheme but it was a blueprint that could be tailored to be driven throughout the Vale of Glamorgan but was very much driven by Welsh Government Funding. An overall strategy had to date not been in place as the Council had to focus on other schemes where funding allowed. The key issue was that Barry had benefitted from funding for regeneration projects from both the Council and Welsh Government and it therefore now had a platform that could be pursued further. For completeness, the Cabinet Member for Regeneration and Education referred to a number of schemes that had been undertaken by the Vale Council in the Penarth area, in particular the Penarth Pier and the Penarth Picnic scheme which had been a success in the current year. The Penarth Heights Project had also delivered considerable Section 106 funding from developers.

Ms. Wynne advised that in terms of timing, there was a time when a place became ready for Sense of Place and it was her view that a lot of work had already been undertaken within Barry, which now resulted in the timing being right for this initiative. The whole purpose of the Sense of Place agenda was about pulling together a place that was ready to be pulled together and that the personality of a place would be a driver for projects.

Having fully considered the report, it was subsequently

**RECOMMENDED -**

(1) T H A T the comments of the Scrutiny Committee be referred to Cabinet and to the Place Board when established in order that they can consider the comments of the Scrutiny Committee when taking forward the Sense of Place project.

(2) T H A T Ms. Wynne be thanked for her comprehensive presentation to the Scrutiny Committee which had been welcomed by all.

Reasons for recommendations

(1) To allow for the comments of the Scrutiny Committee to be considered as appropriate.

(2) In recognition of the work undertaken and the report presented to the Committee.



Cabinet, having considered the recommendations of the Scrutiny Committee Environment and Regeneration

RESOLVED – T H A T the contents of the report be noted.

Reason for decision

To note the contents of the report.

**C3391 CIVIL PARKING ENFORCEMENT AND TOWN CENTRE CAR PARKING UPDATE (REF) –**

The Scrutiny Committee Environment and Regeneration on 8 November, 2016 considered the above report.

Cabinet had referred the report to the Scrutiny Committee for its consideration it being noted that Civil Parking Enforcement had been a work programme item for the Committee in view of Members' previous concerns.

In presenting the report the Head of Visible Services and Transport advised that paragraph 11 of the report referred to the total number of parking charge notices issued for 2013/14, 2014/15 and 2015/16 as identified below.

<b>Year</b>	<b>Total Number of Contravention Notices Issued</b>	<b>Formal Appeals</b>	<b>Successful Appeals</b>
2013/14	8547	130	67
2014/15	7128	97	33
2015/16	6903	74	28
<b>Total</b>	<b>22578</b>	<b>301</b>	<b>128</b>

Appendix A to the report also provided details of the streets where the parking notices had been enforced. Members were informed that if they did not see streets in their areas listed in the Appendix this did not mean that the streets had not been patrolled, it was simply that the streets had been in compliance.

A Member queried the reporting mechanism for such reports as he considered that the report should be presented on an annual basis. The Head of Service advised that the Council was in compliance with its agreement for reporting arrangements but that the report had not specifically been reported to Cabinet, however the information could be viewed on the Council's website.

A Member also raised concern with regard to the number of notices that had been issued as they considered that the figure was extremely low, particularly in comparison to a small Local Authority in Merthyr Tydfil where they had made a significant profit and also issued 17,000 PCN notices. The officer advised that the service was regularly monitored and reviewed and discussions were regularly undertaken between Bridgend and the Vale with regard to the service but that the original agreement that had been made between the two Authorities and the provider was that the business case was to be self-financing and not for profit.

During consideration of the report, it was suggested that the agreement be reassessed as to its value and to consider whether an increase in enforcement officer numbers should be recommended. It was, however, noted that there were different levels of offences and that in some Local Authorities there may be higher charges relating to specific enforcement offences. Some Members raised concern as to perceived issues in the Penarth area where it appeared enforcement officers were being lenient to some members of the public more than others particularly in loading bay spaces. Councillor Dr. I.J. Johnson, again with permission to speak, advised of a query raised at a meeting the previous evening with local traders in High Street Barry as to whether enforcement officers could vary their times of attendance. The Head of Service agreed to take such comments back to the relevant Board meetings for discussion.

The Member from Cowbridge commented that the CPEs in his area appeared to be effective and although it was noted that only one PCN had been issued Ogmoreside this year as opposed to 437 the previous year, this being as a result of people being compliant.

The Cabinet Member for Building Services Highways and Transportation commented in relation to loading bays that this was a bit of a balancing act for the Council as in essence obstruction was a Police matter and it was a low priority of concern for the Police, particularly if they had to be called away on another Police matter. He reiterated the comments made by the Head of Service that the original business agreement had been established in respect of traffic management issues and had not been for profit. Councillor Cox stated that having been a previous Cabinet Member, he could confirm that the ethos for the collaboration with Bridgend had been about in relation to traffic management and not for profit.

During the meeting, although the consensus of opinion of Members of the Committee was that they supported collaboration, they did however, consider that a review of the current arrangements was required, particularly in relation to value for money and whether the number of enforcement officers that patrolled the Vale was adequate. The Head of Service suggested that an officer from Bridgend Council attend a future meeting of the Scrutiny Committee to speak to Committee but this suggestion was rejected at this time until further information was received. The Head of Service also advised that a camera car was being considered with Bridgend and there would be a further report to the Committee on the matter in due course.

Having fully considered the report it was subsequently

RECOMMENDED to Cabinet - T H A T a root and branch review of the current agreement with Bridgend Council be undertaken in order to ascertain whether the Vale Council is receiving value for money to include the provision of further data on enforcement undertaken and the cost of the service.

Reason for recommendation

In view of comments made at the meeting and to ensure value for money.

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After this item had been presented, the Director of Environment and Housing commented that this matter was being looked at regionally under the City Deal process.

Cabinet, having considered the recommendation of the Scrutiny Committee Environment and Regeneration

RESOLVED – T H A T the contents of the report be noted and that a further report be brought back to Cabinet in due course.

Reason for decision

To note the contents of the report and consider the matter further.

**C3392        RESHAPING SERVICES – REVIEW OF RESPITE CARE FOR ADULTS WITH LEARNING DISABILITIES (REF) -**

The Scrutiny Committee Healthy Living and Social Care on 22 November, 2016 considered the above report of the Director of Social Services.

The Head of Adult Service, presented the report the purpose of which was to seek the views of the Committee on proposals to change the way in which respite care was delivered for adults with learning disabilities. For this item, the Committee also welcomed the Acting Operational Manager (Learning Disabilities).

On 25th July 2016, a report was considered by Cabinet and subsequently referred to the Healthy Living and Social Care Scrutiny Committee, which endorsed the decision to undertake a review of the Council's residential care service for adults with learning disabilities, including a programme of consultation on the way services are delivered. That report can be found in the Background Papers to this report. Both Cabinet and Scrutiny Committee noted the proposals contained in that report. It was agreed that, following the programme of consultation, a business case evaluating the options would be prepared for initial pre-decision scrutiny by the Healthy Living and Social Care Scrutiny Committee. Those proposals and the views of the Committee would then be considered by Cabinet in reaching a decision.

The Vale of Glamorgan Council currently offers respite care to approximately 82 adults with learning disabilities in order to meet their needs and those of their carers. Respite care was provided in a variety of ways and from a number of facilities. On average, service users had approximately 28 days respite service each per year, which they used over a number of occasions.

The way in which this care was provided by the Council had changed in recent years. Formerly, the respite care needs of adults with learning disabilities in the Vale of Glamorgan were met primarily through use of the Council's Respite Residential Care facility (based at Rhoose Road, Rhoose) and spot purchasing residential home placements where required.

More recently, it had been recognised that service users and their families wanted increased flexibility in the way that respite care was provided. People had chosen to have this delivered through direct payments, the Council's Adult Placement Service or continued use of Rhoose Road. At the same time, spot purchasing residential home placements for respite use by clients had reduced to single figures. However, a small number of people with very high level needs would continue to require this type of provision.

For other people, their need for respite could be met in ways which helped to support their independence and provided them with greater levels of choice and control. Hence, use of alternative methods of respite provision such as direct payments and the Council's Adult Placement Service had increased over time, while use of the Council's service at Rhoose Road had diminished.

The comparable costs borne by the Council for use of a residential placement at Rhoose Road and respite with the Adult Placement Service were outlined in the table below. The continued reduction in the use made of Rhoose Road had the effect of increasing the unit cost of providing this service. An estimated cost of a placement with an external provider was also shown in the table. The costs would be subject to change following any subsequent procurement exercises that may be undertaken, in addition to the soft market testing that had been carried out recently.

Respite Provision	Cost per week
Rhoose Road	£2100 - £2700 (dependent on capacity)
Adult Placement Service	£517*
Private Sector Residential Provider	£1700 - £2200 (estimated)

*\* This figure contains an element of personal care, which not all clients require. It does not contain any client contributions which may apply and so it illustrates an estimated maximum cost of this type of placement.*

During September 2016, a consultation exercise was undertaken with current users of Rhoose Road and their families and those whose care pathway was likely to involve a move into the service. The consultation exercises were designed to offer opportunities to discuss the way in which respite was currently delivered and how it was proposed this may change in the future.

The Cabinet report of 25th July 2016 was referred to the Health and Social Care Scrutiny Committee at a meeting on 12th September 2016 so that the views of this committee could be considered as part of the overall review of the service. The comments made at the meeting are reflected in this report and the minutes could be found at Appendix A.

As part of the service review, two options for the future of the service had been evaluated. The first of these options was to continue the service as it currently operated and the second was to make changes to the Council's existing service by ceasing to provide a service from Rhoose Road and use suitable respite alternatives to meet the assessed needs of people with learning disabilities and their carers. Members will be aware of their duty to pay due regard to the impact that any proposed changes may have had on protected characteristic groups when reaching a decision. An equality impact assessment had been developed and was attached at Appendix B.

The two options had been appraised against a series of criteria which was detailed in paragraph 14 of the report.

#### Option 1 - Maintain Rhoose Road as a respite facility -

The first option for consideration is to continue operating Rhoose Road as a respite facility at its current capacity.

The facility could accommodate three service users at any one time and offered one downstairs bedroom (for use by those with complex health and social care needs) and two upstairs bedrooms. People who attended the service and their carers had been assessed as requiring a period of respite to meet their needs.

There were 36 current users of the service, 12 of whom were users of the downstairs bedroom and 24 who used the two rooms located upstairs in the building. Of the 24 service users who used the upstairs bedrooms, 8 of them were currently known to the Council's Adult Placement Service and the remaining 16 could be eligible to use the service.

The table below showed how occupancy levels of Rhoose Road had changed in recent years. The number of available respite nights differed between years, dependent on whether or not the facility closed over the Christmas period. Between 2013/14 and 2015/16, occupancy levels of the facility had reduced by 16.96%. There was a slight increase in Rhoose Road occupancy in 2013/14. This related to requests from families for additional respite care, due to individual family circumstances and Rhoose Road being able to accommodate these requests.

	2012/13	2013/14	2014/15	2015/16
No. of available respite nights	1,095	1,059	1,062	1,065
No. of occupied nights	920	996	968	821
Occupancy %	84.02%	94.05%	91.15	77.09%

The decrease in occupancy was mainly related to issues about the ability of the premises to meet the needs of service users when compared with alternative provision. There was only limited capacity for people with complex health and social care needs as they could be accommodated only in the one downstairs room. The floor space downstairs was extremely limited, particularly for those who were wheelchair users. The internal structure and general nature of the building also limited the ability of staff to support appropriately people who presented with challenging behaviour. As such, the physical environment was not conducive to implementing strategies which facilitated positive behavioural management. The limited space and lack of available rooms also constrained the staff's ability to provide person-centred emotional support and care for people.

The demand for Rhoose Road had decreased in recent years, which had an adverse impact on the unit cost per occupied night. In 2015/16, the average unit cost per occupied night was approximately £391 (gross) and £343 (net of income). If the facility had been full to capacity the average unit cost per night would have been reduced to £301 (gross) and £265 (net of income).

Rhoose Road was currently staffed as follows:

Position Name	Headcount	Full Time Equivalent (FTE)
Short-Term Care Manager	1	1
Care Assistant/Driver	2	1.30
Community Support Worker	6	4.78
Domestic Assistant	1	0.43
Relief Care Assistant/Driver	2	0

Relief Community Support Workers	3	0
Total	15	7.51

The consultation exercises demonstrated that the respite provided from Rhoose Road is currently well received by service users and their families. For parents and carers, the stability and security of the service were seen as benefits. It supported them by offering a welcome break, an opportunity for them to recharge their batteries and an element of free time. They recognised that Rhoose Road was small in size and, although the majority of those consulted were happy with the current service, comments were made to the effect that a bigger version of a facility like Rhoose Road would be beneficial.

Option 2 - Close Rhoose Road and use suitable respite alternatives to meet assessed needs -

The other proposal within the consultation exercise was to offer an alternative to the respite care provision that was currently provided at Rhoose Road in order to better meet assessed needs. This option had two elements:

- Consultation Element 1: Where an assessment showed that respite care services should be provided and service users chose not to receive direct payments, the Vale of Glamorgan's Adult Placement Service would be offered to people and their carers as the default option. The service currently had capacity to host additional placements and offered greater flexibility and opportunities to people and their carers. 24 of the 36 current users of Rhoose Road could have all of their respite care needs met by the Adult Placement Service. Eight of these people currently access the Adult Placement service and the other 16 could access the Adult Placement service. The service had the capacity to accommodate this level of growth.
- Consultation Element 2: For those who had particularly high level care needs who had been assessed as requiring residential respite provision (12 of the 36 current users of Rhoose Road), the Council's Adult Placement Service would not be suitable. It was proposed, therefore, that the Council would look to provide the required 24 hour high level support to meet the needs of this client group through an external provider. As evidenced by the market sounding exercise described below, there is currently sufficient capacity in the market to meet the Council's requirement for support to be provided to this group of people. However, this was subject to change and a full procurement exercise would need to be undertaken.

Progressing this option would mean that Rhoose Road would no longer operate but all people with eligible needs would continue to receive an appropriate service, which would include 24/7 support for those who required it.

In parallel with the consultation work associated with this project, a market sounding exercise was undertaken in order to understand the availability and suitability of externally provided residential respite placements that could support those service users with a particularly high level of care needs. This exercise was undertaken with the aim of building upon the knowledge the Council already has about the care market because of its current commissioning arrangements. The exercise was undertaken via Sell2Wales and sought information from prospective suppliers as to the likely type and level of potential interest in providing these services. In addition, desk-based research had taken place alongside conversations involving providers with whom the Council already had a relationship.

The report advised that during September 2016, a consultation exercise was undertaken with current users of Rhoose Road and their families and those whose plans may involve using the service. Outcomes of this consultation were detailed within paragraphs 35 to 42 of the report.

#### Conclusion and preferred option -

The report advised that both options had been evaluated against the criteria as set out in paragraph 12 of the report. The following table provided an illustrative summary of the two options against the review criteria:

Review Criteria	Option 1	Option 2
	Continue Current Service	Close Rhoose Rd and use suitable respite alternatives
Ensure that needs and personal outcomes continue to be met	✓	✓
Congruent with SS and Well-being Act	x	✓

Financially viable and achieve required savings targets	x	✓
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The table above demonstrated that option 2 (i.e. close Rhoose Road and use suitable respite alternatives to meet presenting needs) best met the criteria of the review. It was, therefore, the preferred option. This option would ensure that service users continued to have their needs for respite met and their personal well-being outcomes achieved. The option had greater congruence with the Social Services and Well-being Act as it promoted choice via the promotion of direct payments and Adult Placement Service or commissioning external placements where required. By ceasing to provide a service at Rhoose Road and using alternatives, the service would ensure financial viability and achieve the required savings targets.

The Chairman stated that from a financial point of view Option 2 was the sensible thing to do. He commented that what worried him was that these were vulnerable individuals who had expressed a wish for the service to remain as it was and who were concerned with the service that would be provided in the future.

The Committee asked for more information in relation to the Adult Placement Service. The Head of Adult Services advised that the best way to describe this was that it would be like fostering arrangements but for adults, on a permanent or short-term basis. The advantage of this service was that a person would live in a family environment, which was something that the Welsh Government was championing. Also, the Vale Council had a good track record in providing this service. Further to the comments, the Acting Operational Manager (Learning Disabilities) stated that some service users of Rhoose Road would have already used the Adult Placement Service. She added that during the consultation process a key aspect raised was the need to sustain friendships which was something that the Adult Placement Service could assist with because it allowed up to three individuals to be placed at the same time.

A Committee Member indicated that he had strong concerns with the proposals and he queried a determination that the fall in occupancy rates was an actual trend. The Member stated that he felt that the process was moving very quickly and that for several years there had been a lot of talk about consultation in regard to how services were delivered and he felt that Option 2 was not in keeping with the requirements outlined in the Social Services and Wellbeing Act about a person's voice being heard. He also considered that the case for Option 2 had not been

made because the consultation had shown that the service users were happy with how services were currently provided.

In reply to the Member's comments, the Head of Adult Services outlined that there were risks if the decision making process was delayed, which could potentially result in no service being available. He stated that the purpose of the consultation was not to make the case for one option over another but to understand service users views before any decisions were made. He added that there was a difficult balance in that service users had expressed how much they valued the current service against the need to develop a wider range of options for new service users and those with higher levels of need.

The Acting Operational Manager (Learning Disabilities) also advised that 11 out of 36 service users or their carers had attended consultation meetings with two further discussions being received via telephone, so it was important to be clear about the number of responses. In terms of the number of respite nights provided at Rhoose Road, she stated that the allocation process had changed and that in the past staff at Rhoose Road would attempt to fill cancelled stays. This had meant that some service users were provided with a larger number of nights that was greater than their assessed needs.

A Member indicated that it was a difficult situation. He understood the financial arguments and that, as a building and physical environment, Rhoose Road would not be able to cater for the needs of many service users.

A Committee Member expressed the view that, although he understood the need to find savings, he would support a call to put the decision on hold because he had concerns that there was insufficient evidence or well set out plans for the clients in the future. He stated that this matter should be deferred in order that the plans for Rhoose Road could be considered in a further and more detailed report.

Following this, a Member stated that this was an emotive issue and he referred to previous decisions which had not resulted in a reduction in the quality of services such as the closures of Bryneithin and Gardenhurst. He commented that both of these buildings were also not fit for purpose, despite the very best efforts of the Council to provide a good service. It was important to recognise that there would be more opportunities for service users and that Rhoose Road was not an ideal facility. The Member also commented that if you asked a service user whether they liked the way services were provided, the usual answer would be 'yes' because individuals were not sure of the alternatives.

The Chairman commented that the options of direct payments, the Adult Placement Service and spot purchasing were already available to service users at Rhoose Road and he queried whether any had used these as an alternative. In reply, the Acting Operational Manager (Learning Disabilities) advised that there had been some, although others had expressed a concern around changes to the way that services were delivered.

In regard to the length of time to implement the preferred option, the Head of Adult Services referred the Committee to paragraph 46 of the report, which highlighted the transition activity, that indicated that the current plan was for this to be concluded sometime during May 2017. He also stated that all service users going into respite would be undertaking some form of transition and that this would be a piece of work that Social Services would have to undertake with service users.

The Committee were then asked to consider a Member's recommendation for the Cabinet to note the results of the consultation, which indicated that service users and their carers did not wish to see the closure of Rhoose Road. The Member also asked the Committee to consider a further recommendation for Cabinet not to make any decisions on this issue until a further report was brought to this Committee identifying in detail how the personal wellbeing outcomes of the service users would be improved as a result of the closure of Rhoose Road. The Committee agreed that the Member's recommendations should be forwarded to Cabinet.

Subsequently, the Committee

#### RECOMMENDED -

- (1) T H A T the contents of the report be noted.
- (2) T H A T the report and the views of the Committee as detailed in the minutes, be referred to Cabinet for its consideration.
- (3) T H A T Cabinet note the results of the consultation which indicated that service users and their carers do not wish to see the closure of Rhoose Road.
- (4) T H A T Cabinet should not make any decisions on this issue until a further report is brought to this Committee identifying in greater detail how the personal wellbeing outcomes of service users would be improved as a result of the closure of Rhoose Road.

#### Reasons for recommendations

- (1) In order for the Committee to consider proposals for changes to service as part of the consultation process and accountability process.
- (2) To ensure that the process of taking forward any changes to the service is undertaken effectively in accordance with the Council's policies and procedures and that the views of the Scrutiny Committee are taken into account when reaching a decision about how to progress.
- (3) To highlight the views of service users in relation to the use of the Rhoose Road respite facility.
- (4) To allow the Committee to consider how the Council will meet the wellbeing outcomes of service users.



Cabinet, having considered the recommendations of the Scrutiny Committee Healthy Living and Social Care

RESOLVED – T H A T the contents of the report be noted and considered alongside Agenda Item 11 of the same matter later in the meeting.

Reason for decision

To note the contents of the report.

**C3393 INTERNAL AUDIT SHARED SERVICE (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

The purpose of the report was to propose an extension to the Internal Audit Shared Service Partnership Agreement until the 31 January, 2020.

Cabinet at their meeting held on 14 March, 2012 approved that the Vale of Glamorgan Council become a partner with Bridgend County Borough Council and hosted the Internal Audit Shared Service (IASS). The original commitment was for a period of three years to 31 January, 2016.

On 1 February, 2017 the Internal Audit Shared Service would be commencing its fifth year of collaboration. The Partnership Agreement stated that "This Agreement may be extended by the Authorities for a period not exceeding two years at a time. For

the avoidance of doubt, this Agreement may be extended on more than one occasion".

The performance of the Partnership had been very good in respect of the delivery of the Audit Plan and the feedback from customers, all of which had been reported regularly to the respective Audit Committees. The overall cost of service had been delivered year on year within the budgets set. Further details were set out in Appendix A attached to the report.

In order to ensure that both Councils remained compliant with the terms and conditions of the Partnership Agreement, Cabinet was requested to approve an extension for a further period of two years to 31 January, 2020. Bridgend County Borough Council's Chief Executive had expressed his wish to continue with the Shared Service and a similar report would be presented to Bridgend's Cabinet as soon as was practicable.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the extension of the Internal Audit Shared Service Partnership Agreement for a further period of two years to 31 January, 2020 be approved.

Reason for decision

To facilitate monitoring of the Internal Audit Shared Service for the Internal Audit function.

**C3394        RESHAPING SERVICES – REVIEW OF RESPITE CARE FOR ADULTS WITH LEARNING DISABILITIES (L&HSCH) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL CARE) -**

Approval was sought to change the way in which respite care was delivered for adults with learning disabilities.

On 25 July, 2016 a report was considered by Cabinet and subsequently referred to the Healthy Living and Social Care Scrutiny Committee, which endorsed the decision to undertake a review of the Council's residential care service for adults with learning

disabilities, including a programme of consultation on the way services were delivered.

As outlined in the Cabinet Report of 25 July, 2016 the Council needed to consider how and where respite care services were delivered in order to improve the flexibility and suitability of these services for clients and their carers while securing best value from the use of limited resources in the face of increasing demand.

During September 2016, a consultation exercise was undertaken with current users of Rhoose Road and their families and those whose care pathway was likely to involve a move into the service. The consultation exercises were designed to offer opportunities to discuss the way in which respite was delivered and how it was proposed this may change in the future.

The Cabinet report of 25 July, 2016 was referred to the Scrutiny Committee Healthy Living and Social Care at a meeting on 12 September, 2016 so that the views of the Scrutiny Committee could be considered as part of the overall review of the service. The comments made at the meeting were reflected in the report and the minutes were attached as Appendix A to the report.

As part of the service review, two options for the future of the service had been evaluated. The first of these options was to continue the service as it currently operated and the second was to make changes to the Council's existing service by ceasing to provide a service from Rhoose Road and use suitable respite alternatives to meet the assessed needs of people with learning disabilities and their carers. Members were made aware of their duty to pay due regard to the impact that any proposed changes may have on protected characteristic groups when reaching a decision. An equality impact assessment had been developed and was attached at Appendix B to the report.

The two options had been appraised against a series of criteria which were as follows:

- Criteria 1: The service should ensure that the needs and personal well-being outcomes of service users in relation to respite care continued to be met. This was in order to fulfil the Council's duty to meet needs and help people to achieve their personal well-being outcomes where these had been assessed.
- Criteria 2: The service should be provided in a way that was congruent with the Social Services and Well-being Act. The Act changed the way people's needs were assessed and the way services were delivered to enable people

to have more of a say in the care and support they receive. It required Councils to promote the range of help available within the community to reduce the need for formal, planned support. Aspects of the Act relevant to the review included: the intention for services to be available to provide the right support at the right time; the emphasis on providing information and advice; and the need for simpler, proportionate assessment. The Act also required Councils to promote the use of direct payments, to give individuals greater choice and control over the way the services they receive were delivered.

- **Criteria 3:** The service should be financially viable for the Council and achieve at least the required savings targets. Through Reshaping Services projects, the Adult Services division was required to deliver savings of £970k from 2017-2020. A savings target of £60k had been assigned to this particular service. Members would be aware of the considerable financial cost pressures being experienced by the service, for various reasons including demographic changes. The available budget for 2015/16 was £298k and the service cost £282k.

### **Option One – Maintain Rhoose Road as a respite facility**

The first option for consideration was to continue operating Rhoose Road as a respite facility at its existing capacity.

### **Option Two – Close Rhoose Road and Use Suitable Respite Alternatives to Meet Assessed Needs**

The other proposal within the consultation exercise was to offer an alternative to the respite care provision that was provided at Rhoose Road in order to better meet assessed needs.

During September 2016, a consultation exercise was undertaken with current users of Rhoose Road and their families and those whose plans may involve using the service. The consultation exercises were designed to be accessible to the service user group and families and to offer opportunities to discuss the way in which respite was delivered and how it was proposed this may change in the future.

A letter was sent out to all people using the service and their carers as well as young people known to have a future need of residential respite. The letter was sent out on 12 September, 2016 in both written and pictorial/accessible formats, explaining that the Council was looking at residential respite services and outlined the proposed

changes. The letter invited people to fill in questionnaires and to attend individual consultations. The communications sent out to both service users and their families were attached at Appendix C to the report.

All individuals who were contacted were known to social services and had in-depth individual assessments outlining their needs and preferred outcomes. To ensure that as many people attended the individual consultation sessions as possible, telephone calls were made to each person/parent/carer after the letters were sent out, to remind them of the event and to check whether they wished to attend. Where people did not attend their booked session, follow up telephone calls were made and sessions re-booked; on two occasions, discussion took place over the telephone.

A summary of the consultation responses is outlined below:

- 41 letters and questionnaires were sent out.
- 18 parent/carer questionnaires were returned (43%).
- 15 service user questionnaires were returned (37%).
- 5 returned questionnaires were from people who also attended the consultation (12%).
- 11 individual (parent/carer and person) consultations took place (27%).

Both options had been evaluated against the criteria set as set out above. The following table provides an illustrative summary of the two options against the review criteria:

Review Criteria	Option 1 Continue Current Service	Option 2 Close Rhoose Rd and use suitable respite alternatives
1- Ensure that needs and personal outcomes continue to be met	✓	✓
2- Improved congruence with SS and Well-being Act	✗	✓
3- Financially viable and achieve required savings targets	✗	✓

The table above demonstrates that option 2 (i.e. close Rhoose Road and use suitable respite alternatives to meet presenting needs) best met the criteria of the review and was, therefore, the preferred option. This option would ensure that service users continued to have their needs for respite met and their personal well-being outcomes achieved. The option had greater congruence with the Social Services and Well-being Act as it promoted choice via the promotion of direct payments and Adult Placement Service or commissioning external placements where required. By ceasing to provide a service at Rhoose Road and using alternatives, the service would ensure financial viability and achieve the required savings targets. It was proposed, therefore, that this option was recommended as the preferred option.

In order to implement this option, careful consideration would need to be given to the transition process for service users, their families and the staff. Appropriate steps to support the staff who were employed by the service and to fulfil the Council's responsibilities towards them would also be required.

At the meeting, the Director of Social Services commented that this report had been developed as part of the Council's reshaping services programme. As such, there were some financial imperatives involved and a need to achieve savings. However, the report focused strongly too on exploring different approaches to providing the service, to reflect the principles underpinning the Social Services and Wellbeing Act. These included a greater emphasis on service users and carers having control of the way in which care and support plans and services were designed, as well as more emphasis on normalising services and providing more options that moved away from encouraging dependence on institutional-type provision. Hence, the need to promote family-based respite. The Director also noted the site limitations for those with the greatest need, the range of provision still available, and the loyalty that current users and carers displayed towards the facility. Finally, he noted that careful consideration had been given to the implementation of the preferred option and transition arrangements for service users to alternative respite provision.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the contents of the minutes attached at Appendix D to the report from the Scrutiny Committee Healthy Living and Social Care meeting held on the 22 November, 2016, be noted.
- (2) T H A T the preferred option as outlined in the report, to close Rhoose Road and use suitable respite alternatives to meet assessed needs be endorsed.
- (3) T H A T delegated authority be granted to the Director of Social Services in consultation with the Leader, Cabinet Member for Housing and Social Care and the Managing Director to undertake and conclude all necessary actions, including staff consultation as described in the report in order to progress the preferred option.

#### Reasons for decisions

- (1) To ensure that the process for taking forward any changes to the service was undertaken effectively in accordance with the Council's policies and procedures and that the views of the Scrutiny Committee Healthy Living and Social Care were taken into account when reaching a decision about how to progress.
- (2) To ensure that respite care for adults with learning disabilities remained available based on the needs of service users and was cost effective.
- (3) To ensure that the process for delivering the changes as outlined in the report be undertaken efficiently and effectively in accordance with the Council's policies and procedures.

#### **C3395 GIBBONSDOWN EXTERNAL WALL INSULATION AND DECORATION (HSCH) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -**

Approval was sought to proceed with external wall insulation to properties in the Ramsey Road area of Gibbonsdown and to decorate external walls to all Council owned property on the eastern side of the Gibbonsdown area.

The Council was successful in securing a £2 million grant fund to install external wall insulation to both public and private sector homes in the Ramsey Road and Pendine Close area of Gibbonsdown. In addition to the Welsh Government grant funding the scheme was also supported by a £250,000 Housing Revenue Account contribution

for Council homes and further funding from the Energy Company Obligation which was a duty placed on energy providers by OFGEM.

The £2 million grant was part of the Welsh Government Warm Home (Arbed) grant, which targeted both public and private sector homes in the area. In total 157 Council homes and 66 privately owned homes were improved through the scheme.

The scheme was predominantly aimed at improving the energy efficiency of the properties and reducing fuel bills. However, there had been other tangible benefits resulting from this investment which included; a greater sense of pride in the estate, reduced littering of the area and an overall improvement in the appearance of the properties.

To continue the success already delivered through the Arbed fund; Council officers submitted a further bid to continue the work in the remaining properties of similar archetype in the St Catherine's Court, Dale Court and Ramsey Road area of the estate. However, reduced budget availability in Welsh Government saw more stringent conditions being applied to the grant and the Council was unsuccessful in the current round of bids. The main reason cited by Welsh Government for the lack of success was the small number of private properties being addressed through the bid (7 out of 87 properties).

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the installation of external wall insulation to properties in the Western side (St Catherine's Court, Dale Court and Ramsey Road areas) of Gibbonsdown at an estimated value of £800k be approved.
- (2) T H A T the external painting to all Council owned dwellings to the eastern side of Gibbonsdown at an estimated value of £500k be approved.
- (3) T H A T Officers be requested to investigate if any private property owners could take advantage of the scheme at their own expense.
- (4) T H A T in pursuance of resolutions 1 and 2 above, the report be referred to Full Council for final approval of the revised budget.

- (5) T H A T delegated authority be granted to the Director of Environment & Housing Services, in consultation with the Head of Finance and Cabinet Member for Housing and Social Care & Health to accept the appropriate tenders for the work referred to in resolutions 1 and 2 above.
- (6) T H A T the Head of Legal Services be given authority to execute the relevant contracts in pursuance of resolution 5 above.

Reasons for decisions

- (1) To continue the energy efficiency work already delivered to property in the area previously delivered through the Welsh Government's Warm Home (Arbed) scheme.
- (2) To protect the existing building fabric and cavity injected insulation and deliver similar community benefits to those experienced in the Ramsey Road area of Gibbonsdown.
- (3) To give private owners the opportunity to make use of the scheme.
- (4) To comply with the Council's Standing Orders and Financial Regulations.
- (5-6) To expedite the award of the tender to the successful contractors and enable the work to commence on site at the earliest opportunity.

**C3396 PROPOSAL TO ESTABLISH NEW MIXED-SEX SECONDARY SCHOOLS IN BARRY (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE)**

Cabinet was advised of the outcome of the consultation exercise undertaken on proposals to transform English medium secondary education in Barry by:

- Establishing two new mixed sex 11 - 18 English medium comprehensive schools on the current sites of Barry Comprehensive and Bryn Hafren Comprehensive schools;
- Establishing a joint sixth form, provided across both schools; and
- Closing the existing single sex English medium Barry Comprehensive and Bryn Hafren Comprehensive schools in Barry.

Secondary school education in Barry was provided by four schools:

- Barry Comprehensive for boys aged 11-18 years, with a partially mixed 6th form.
- Bryn Hafren Comprehensive for girls aged 11-18 years, with a partially mixed 6th form.
- St Richard Gwyn Roman Catholic Comprehensive for boys and girls aged 11-16 years.
- Ysgol Gymraeg Bro Morgannwg for boys and girls aged 3-18 years.

Cabinet met on 4 July, 2016 where a report on the proposal to establish two new mixed schools was presented. Cabinet agreed at the meeting to undertake consultation on the proposal from 5 September, 2016 for a period of 6 weeks.

In line with the requirements of the School Standards and Organisation (Wales) Act 2013 and School Organisation Code 2013, a consultation exercise with prescribed consultees was undertaken between 5 September and 17 October, 2016. The consultation document was attached at Appendix A to the report along with the Community Impact Assessment which was attached at Appendix B to the report. Individual responses to the consultation had been made available in the Members' Room.

A consultation report had to be published within 13 weeks of the end of the period allowed for responses to the consultation. The publication of a consultation report had to take place to support Cabinet's decision as to whether there was suitable evidence to justify the publication of a statutory notice. The publication of the aforementioned consultation report had to take place before a statutory notice was published on the proposal.

Consultation had taken place with prescribed consultees and a range of individuals, the details of which were attached in the consultation document attached at Appendix A to the report. The Council received 236 individual responses by the closing date. Of the 236 individual responses, 171 (72%) consultees were in support of the proposal, 59 (25%) were opposed and 6 (3%) offered no opinion either way. A number of key concerns related to the proposal were raised by respondents and were outlined below. Full details and responses to all identified themes could be found in the consultation report attached at Appendix C to the report.

The following issues were summarised and discussed in the report:

- Funding
- Staffing

- Standards
- Transition/Impact on GCSEs and A levels
- School Closures
- School Location/Catchment Area
- Curriculum
- Centre of Behavioural Excellence

A number of key elements were highlighted in favour of the proposal. These included recognition from respondents that the current proposal was less disruptive and more agreeable with stakeholders and that English medium mixed sex secondary education in Barry was long overdue. Maintaining two mixed schools, of a similar size to the existing schools would be the best way to introduce mixed sex education, provided a better learning environment which would help improve the outcomes for pupils. Respondents also identified the benefits of a mixed sex learning environment for children's social development that maintained consistency with other levels of education. The scale of transformation proposed for secondary education in Barry also enabled a broader range of subjects to be offered to pupils, with the transitional arrangements identified by respondents as being sensible without disadvantaging pupil's education.

The report stated that the proposal would provide much needed investment in both schools. It would help deliver the transformational change necessary for all students to achieve their full potential and as a result contributed to the regeneration of Barry.

To progress the proposal a statutory notice had to be published providing 28 days for objections. The notice had to be published on a school day and with 15 school days included within the notice period. It was proposed to issue a statutory notice for the amalgamation to run from the 3 January, 2016 to 31 January, 2016 if approval to proceed was granted by Cabinet.

Following the publication of a statutory notice and objection period, a further report to Cabinet would be issued on the outcome of the statutory notice period.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the findings of the consultation exercise and the equality impact assessment of the proposal be noted.
- (2) T H A T the publication of the consultation report on the proposal be approved.
- (3) T H A T the publication of a statutory public notice to establish two new mixed-sex English medium secondary schools in Barry be approved.
- (4) T H A T the major investment in the school buildings set out in the consultation document attached at Appendix A to the report be subject to the necessary funding being approved by Welsh Government.

#### Reasons for decisions

- (1) To ensure the views of prescribed consultees were taken into account in the decision making process, and that the Council complied with its public sector equality duty.
- (2) To ensure the Local Authority met the legal requirements of the School Standards and Organisation (Wales) Act 2013 and School Organisation Code 2013.
- (3) To progress the establishment of two new mixed-sex English medium secondary schools in Barry.
- (4) The full investment in the school buildings described in the consultation document was dependent on Welsh Government funding.

#### **C3397 PROPOSAL TO INCREASE WELSH MEDIUM SECONDARY SCHOOL PLACES (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE)**

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Cabinet was advised of the outcome of the statutory notice to increase Welsh medium secondary school places and the process to be followed to allow a determination to be made.

A Cabinet report recommending that the Council consult on a proposal to increase Welsh medium secondary school places was presented to Cabinet on 6 June, 2016. The proposal was to increase the number of Welsh medium school places in the Vale of Glamorgan by expanding Ysgol Gymraeg Bro Morgannwg on its existing site

from 1361 to 1660 places from September 2020 to meet the increased demand for places.

Cabinet approved the recommendation to carry out a consultation exercise for a period of 6 weeks (minute ref C3204 refers) to take place between 20 June, 2016 and 1 August, 2016. The consultation document was attached at Appendix A to the report.

A consultation report attached at Appendix B to the report was presented to Cabinet on 26 September, 2016 and published on 12 October, 2016 in accordance with the statutory requirement to publish within 13 weeks after the end of the consultation period. Cabinet approved the recommendation to proceed to issue a statutory notice on the proposal (Cabinet Minute C3303 refers).

A statutory notice was published on 17 October, 2016. The statutory notice period of 28 days (including 20 school days), closed on 14 November, 2016. A copy of the notice was attached at Appendix C to the report. At the end of the statutory notice period the Council received no objections to the proposal. There was therefore no requirement to publish an objection report as part of the proposal.

In considering the proposal Cabinet had to take into account factors highlighted within the School Organisation Code 2013 which included quality and standards in education, need for places and the impact and accessibility of schools, resourcing of education and other financial implications.

The proposal would ensure that the Council met its statutory obligation to provide sufficient Welsh medium secondary school places to meet future demand.

It was estimated that the total cost of the Ysgol Gymraeg Bro Morgannwg scheme was £19.3M which anticipated part-funding by the Welsh Government under Band B of its 21st Century Schools Programme. The remainder of the capital funding would be contributed by the Council.

A grant intervention rate of 50% was available under Band A of the 21st Century Schools Programme. Welsh Government had acknowledged formal feedback from local authorities on the need to increase the intervention rate for Band B but had yet to publicise its plans. More information on the programme would be available in March 2017.

Whilst the decision regarding re-organisation of schools could be made by Cabinet, the capital funding for schemes had to be approved by Full Council.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T it be noted that no objections had been received to the published Statutory Notice to increase Welsh medium school places by expanding Ysgol Gymraeg Bro Morgannwg on its current site to accommodate future demand.
- (2) T H A T the implementation of the proposal to increase Welsh medium secondary school places from 1 September, 2020 subject to the required funding being provided by the Welsh Government, be approved.

Reasons for decisions

- (1) To determine the proposals under the School Standards and Organisation (Wales) Act 2013 and subsequent School Organisation Code 2013.
- (2) To implement the proposal to increase Welsh medium secondary school places from 1 September, 2020.

**C3398 PROPOSAL TO AMALGAMATE ST HELENS INFANT AND ST HELENS JUNIOR SCHOOLS FROM 1 MAY 2017 (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -**

A proposal published by the Catholic Archdiocese of Cardiff and the Governing Bodies of St. Helen's Catholic Infant and Junior schools to create a new all through 308 place Primary School by amalgamating St. Helen's Catholic Infant and Junior Schools was considered and the process to be followed to allow a determination was outlined.

The proposal to amalgamate St Helens Infant and Junior Schools was put forward by the Catholic Archdiocese of Cardiff and the Governing Bodies of St. Helen's Catholic Infant and Junior schools. The proposal was to create a new all through 308 place Primary School plus nursery by amalgamating St. Helen's Catholic Infant and Junior Schools from 1 May, 2017.

Consultation on the proposal took place between the 25 January and 18 March, 2016. The consultation document was attached at Appendix A to the report and was available on the schools' websites. A consultation report attached at Appendix B to the report was published on 17 June, 2016 in accordance with the statutory requirement to publish within 13 weeks after the end of the consultation period.

The Catholic Archdiocese of Cardiff and the Governing Bodies of St. Helen's Catholic Infant and Junior Schools' Cabinet agreed to proceed to the issue of a statutory notice on the proposal. A statutory notice was published on 15 September, 2016. The statutory notice period of 28 days (including 20 school days), was closed on 14 October, 2016. A copy of the notice was attached at Appendix C to the report.

In accordance with the School Standards and Organisation (Wales) Act 2013, Cabinet was required to give full consideration to the objections received to the proposal. The objections had been collated into the Objection Report attached as at Appendix D to the report, which detailed the objections received and responses to the concerns raised.

After presenting this item, the Cabinet Member for Regeneration and Education noted that the Scrutiny Committee Learning and Culture had already been consulted on these proposals, therefore she was going to remove the third recommendation of the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the objection report on the proposal be noted.
- (2) T H A T the implementation of the proposal to create a new all through 308 place Primary School plus nursery by amalgamating St. Helen's Catholic Infant and Junior Schools from 1 May, 2017 be approved.

#### Reasons for decisions

- (1) To ensure the views of objectors were taken into account in the decision making process.

- (2) To implement the proposal to amalgamate St Helens Infant and Junior Schools.

**C3399 REVIEW OF TY DERI (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -**

Cabinet was provided with an overview of the provision at Ty Deri, including the level of usage and the key factors impacting on that usage, and its approval was sought to develop a business case to ensure the long term sustainability and success of the Ty Deri facility.

Ty Deri was a valuable newly built well equipped Council facility which had the potential to provide residential and respite care for Children and Young People (CYP) from within the Vale of Glamorgan and other authorities.

This excellent, purpose built facility, was underutilised for the following reasons:

- The costs of placements at Ty Deri were currently uncompetitive and therefore unattractive to service users/ commissioners.
- The current model of service delivery did not meet the current requirements of service users who required provision availability for 7 nights a week, 52 weeks a year.
- Children's Services had commissioned provision from third sector providers to provide respite placements that met their level of need.
- The large increases in the cost of placements in September 2015 were likely to further reduce demand for placements.

Measures had been taken to reduce the staffing at Ty Deri in order to align this with current usage and this had reduced the level of overspending and the provision was forecasting a surplus for the year. The strategy in the short term was to ensure the 2016/17 projected surplus was achieved by securing the level of utilisation forecast by the school.

In order to ensure the long term sustainability and success of Ty Deri it was proposed that whilst the short term actions described in the report were underway, work to develop a business case for Ty Deri should commence. It was proposed that due to the scale, complexity and immediacy of this work, an external resource should be commissioned for a time limited period to undertake this work and be funded from the Council's Reshaping Services reserve. This business case should explore a range of options, adopt a strategic council-wide approach and identify the future

demand for services that could be operated from Ty Deri to meet the Council's current and future needs.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the content of the report be noted.
- (2) T H A T the development of a fully-costed business case for Ty Deri which explores a range of options, adopts a Council-wide approach and identifies the future demand of services that could be operated from Ty Deri to meet current and future needs, be approved.
- (3) T H A T the commissioning of external capacity for a time limited period to work with Members and officers in developing the business case be approved.
- (4) T H A T the Scrutiny Committee Learning and Culture be consulted on the options for Ty Deri as part of the development of the business case.

Reasons for decisions

- (1) To provide an overview of the Ty Deri facility and the nature of its current and future use.
- (2) To enable the development of a fully-costed business plan to ensure the long term sustainability and success of Ty Deri.
- (3) To enable the development of a robust business case in a timely manner and make use of specialist external resources.
- (4) To engage the Scrutiny Committee Learning and Culture in identifying any alternative delivery models for Ty Deri.

**C3400 CENTENARY FIELD STATUS – LLANMAES, PLAYING FIELD (VLRs) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL CARE) -**

Approval was sought to enter into a deed of dedication to provide 'Centenary Field' status to the Playing Field in Llanmaes.

Llanmaes Community Council had approached the Council to have the Playing Field in Llanmaes dedicated as a Centenary field to ensure that it was available to future generations for recreational purposes. As part of the proposals they would also like to investigate incorporating a memorial Garden, at their own cost, in a corner of the field.

Fields in Trust (the operating name of the National Playing Fields Association) had developed an initiative called 'Centenary Fields'. This was a UK wide project which aimed to protect, in perpetuity, war memorial fields and green spaces that included war memorials across the UK and provided a fitting commemoration for the Centenary of World War 1.

Permission was sought to enter into the relevant formal agreement with the Fields in Trust. Alexandra Park in Penarth was also recently approved by Cabinet to be a Centenary Field as part of this initiative promoted by Fields in Trust.

Parks and green spaces were highly valued by local residents. The Playing Field in Llanmaes was well used by local residents for informal recreation. This dedication at Llanmaes would benefit local residents and park users and would contribute to improving their quality of life whilst also helping to address health inequalities.

A plan identifying the proposed dedication area was attached at Appendix A to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

**RESOLVED –**

- (1) T H A T delegated authority be granted to the Director of Environment and Housing Services in consultation with the Cabinet Member for Visible, Leisure and Regulatory Services to enter into a deed of dedication to provide Centenary Field status to the Playing Field in Llanmaes.

- (2) T H A T the Head of Legal Services be authorised to sign the deed of dedication between the Council and Fields in Trust and register the same.
- (3) T H A T permission also be granted to Llanmaes Community Council to allow the development of a Memorial Garden in a corner of the field, subject to consultation with the Director of Environment and Housing services, provided the full cost of establishing this garden and future maintenance costs be met by Llanmaes Community Council.

Reasons for decisions

- (1) To progress the formal dedication to support the work of the third sector in the Vale of Glamorgan and to ensure the protection of this particular site in perpetuity.
- (2) To execute and complete the legal documentation.
- (3) To allow the development of a memorial garden with the cost being met by the Community Council.

**C3401 THE LOCAL HEALTH BOARD PROPOSAL FOR A NEW HEALTH AND WELL-BEING FACILITY ADJACENT TO PENARTH LEISURE CENTRE (VLRS) (SCRUTINY COMMITTEE – HEALTHY LIVING AND SOCIAL CARE) -**

Cabinet was advised of a proposal from Cardiff and Vale University Health Board to construct a Health and Wellbeing facility to include a GP Surgery at the rear of Penarth Leisure Centre and 'in principle' support for the proposal was sought.

The Council was approached in July 2016 about the possibility of locating a new Health and Wellbeing facility on the Penarth Leisure Centre Site. An initial site meeting was arranged and the University Health Board stated that they would investigate further and arrange another meeting if they wished to progress discussions.

The Council was contacted again during October 2016 by the University Health Board stating that Penarth Leisure Centre was their preferred location for a new Health facility in Penarth and they were keen to begin a public consultation exercise on the proposal. The proposal would include accommodation to enable the replacement of the Station Road and Redlands GP practices, and would also feature additional primary care facilities. The chosen site would be the current tennis courts

at the rear of the Leisure Centre with patients mainly using the Leisure Centre entrance to access the surgery.

Before commencing any detailed consultation and design, the University Health Board had requested that the Council provide an 'in principle' indication of support for the proposed project. The project could have many advantages for the Council and would provide a 'hub' for community health care which would be a neat fit with the objectives of the Leisure Centre in providing healthy living opportunities.

There was an expectation that the consultation with relevant customers and organisations by the University Health Board would commence shortly.

Cabinet was asked to note that the tennis courts were part of the Leisure management contract and negotiations would also be required with Legacy Leisure in relation to a variation of contract to return these to the Council. In addition discussions would also be required with Legacy Leisure regarding access through the Leisure Centre and compensation for the loss of the tennis courts. Initial discussions with Legacy Leisure had indicated a strong support for the project as the potential increase in footfall would be advantageous from a business perspective.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T 'in principle' support to the Cardiff and Vale University Health Board be given to the proposal to locate a modern Health and Wellbeing facility to include a GP Surgery adjacent to Penarth Leisure Centre.
- (2) T H A T the Director of Environmental and Housing Services be authorised to commence detailed negotiations with the University Health Board and Legacy Leisure to progress this potential proposal.
- (3) T H A T a further report be presented to Cabinet before any final agreement is made between all relevant parties.

Reasons for decisions

- (1) To work towards increasing the quality of health provision in Penarth and increased footfall into the Leisure Centre.
- (2) To provide support to the project and to also ensure that the Council benefitted from the proposed scheme.
- (3) To allow the Cabinet to consider the final potential proposal details in full prior to making a final decision.

**C3402 SCHOOL TRANSPORT: SCHOOL TRANSPORT SERVICES – AWARD OF CONTRACTS (BSHT) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Cabinet was advised of school transport contracts that should be allocated following the school transport e-tender exercise that was reported to and agreed by Cabinet on 11 July, 2016 (Minute No. 3247 referred).

The school transport e-tendering exercise was undertaken and approved by Cabinet on 11 July, 2016 to ensure the continued operation of one hundred and seventeen school transport contracts. Following on from the e-tender, twenty seven mainstream and additional learning needs transport services had either been set up to cater for pupils who could not be allocated to existing services and had a statutory right to free school transport, or had been allocated to a different operator due to "hand back" or contract termination.

Officers had carried out a Request for Quotation (RFQ) process for fourteen contracts that needed to be set up. Twelve contracts were re-allocated via the original e-tender and offered to the next successful operator. Contracts would be awarded initially for three years with an option to extend up to a maximum of five years. For data protection reasons the details of the tender submissions and RFQ's were contained within the Part II report to the agenda.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

**RESOLVED – T H A T** the contents of the report be noted, with a view to taking decisions on the award of contracts detailed within the Part II report on the agenda.

Reason for decision

To ensure ongoing mainstream and additional learning needs school transport provision from September 2016 and beyond which the Council had a statutory obligation to provide.

**C3403 EXCLUSION OF PRESS AND PUBLIC –**

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

**C3404 SCHOOL TRANSPORT: SCHOOL TRANSPORT SERVICES – AWARD OF CONTRACTS (BSHT) (EXEMPT INFORMATION – PARAGRAPHS 13, 14) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Cabinet was advised of school transport contracts that should be allocated following the school transport e-tender exercise that was reported to and agreed by Cabinet on 11 July, 2016 (Minute No. 3247 referred).

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Council's Contract Procedure Rules be waived insofar as to enable the action to be taken as detailed in paragraph 15 of the report.
- (2) T H A T the award of initial three year contracts be endorsed, with an option to extend the contracts up to a maximum of five years, for the school transport services as detailed in Appendix A attached to the report.
- (3) T H A T delegated authority be granted to the Head of Legal Services to execute the contracts referred to in Appendix A attached to the report.

Reasons for decisions

- (1) To enable the extension of existing contractual arrangements in line with paragraph 17.4.2(d) of the Council's Contract Procedure Rules.
- (2) To ensure that the Council complied with its statutory duty to provide ongoing mainstream and additional learning needs school transport provision from September 2016 and beyond.
- (3) To ensure contracts were in place for all school services with relevant operators.