

CABINET

Minutes of a meeting held on 6 February, 2017.

Present: Councillor N. Moore (Chairman), Councillor L. Burnett (Vice – Chairman);
Councillors: B.E. Brooks, P. G. King and G. John.

C3445 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 23 January, 2017 be approved as a correct record.

C3446 DECLARATIONS OF INTEREST –

The following declarations of interest were received.

Councillor L. Burnett	<p>Agenda Item 11 - Update on Implementation of the Schools Investment and Reorganisation Programme</p> <p>Reason for Declaration -</p> <p>A Local Education Authority (LEA) appointed Governor at St. Cyres School. As an LEA Governor, her personal interest did not equate to a prejudicial interest and therefore she was able to speak and vote on the matter.</p>
Councillor B. Brooks	<p>Agenda Item 12 - Barry Island Beach Huts</p> <p>Reason for Declaration -</p> <p>As an Annual Ticket holder of a Barry Island Beach Hut, she declared a personal and prejudicial interest in this matter and therefore she was unable to speak and vote on the matter.</p>

Councillor G. John	<p>Agenda Item 11 - Update on Implementation of the Schools Investment and Reorganisation Programme</p> <p>Reason for Declaration -</p> <p>A Local Education Authority (LEA) appointed Governor at Llantwit Major Comprehensive School and Community Governor at Ysgol Dewi Sant. As an LEA Governor, his personal interest did not equate to a prejudicial interest and therefore he was able to speak and vote on the matter.</p> <p>Agenda Item 13 - Visible Services and Transport - Proposed Fees and Charges for 2017/2018</p> <p>Reason for Declaration -</p> <p>As president of Llantwit Major Junior Football Club and a Life member of Llantwit Major Amateur Football Club he declared personal and prejudicial interests and was unable to speak and vote on the matter.</p>
--------------------	--

**C3447 CARDIFF CAPITAL REGION: CITY DEAL PROPOSALS (L)
(SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) –**

Cabinet was presented with the Cardiff Capital Region: City Deal report that was due to be submitted to Council on 9 February. The report to Council was attached at Appendix A to the report.

After presenting this item, the Leader commented that this project had massive potential for the region and covered all the major themes that were covered in the Council's Corporate Objectives and Corporate Plan. He noted that no decisions had taken place on specific projects. He also noted that the other 9 Councils had now signed up to the City Deal. Finally, the Leader confirmed that the Report and Appendices would be discussed in full at the special meeting of Council called for 9 February, 2017 with a Member's briefing on the subject at 4pm on that date.

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the report and its recommendations attached at Appendix A to the report be endorsed for consideration by Council on 9 February, 2017.
- (2) T H A T the use of Article 14.14 of the Council's Constitution (urgent decision on procedure) be authorised in respect of resolution 1 above.

Reasons for decisions

- (1) To endorse the contents of the report and to allow its consideration by Council.
- (2) To enable the report to be referred to Council on 9 February, 2017.

C3448 CAPITAL MONITORING REPORT FOR THE PERIOD 1ST APRIL TO 31ST DECEMBER 2016 (L) (SCRITINY COMMITTEES – ALL)

Cabinet was updated of the progress on the 2016/17 Capital Programme for the period 1 April to 31 December, 2016.

Appendix 1 attached to the report detailed the financial progress on the Capital Programme as at 31 December, 2016.

For all schemes where it was evident that the full year's budget would not be spent during the year, the relevant officers were required to provide an explanation for the shortfall and this would be taken to the earliest available Cabinet.

Appendix 2 attached to the report provided non-financial information on capital construction schemes with a budget of over £100k. Where a budget shown in Appendix 1 was more than £100k but was made up of several schemes that individually were less than £100k, the scheme was not included in Appendix 2.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the following budgets to be carried forward into 2017/18:-

- Eagleswell Demolition - Carry forward budget of £100k.
- St Cyres Lower School Marketing and Disposal - Carry forward budget of £48k.
- Eagleswell Marketing and Disposal - Carry forward budget of £34k.
- St Andrews Major CIW Primary Fencing - Carry forward budget of £64k.
- Cadoxton Primary Partial Electrical Rewire - Carry forward budget of £8k.
- Gladstone Primary Boiler Renewal - Carry forward budget of £3k.
- Ysgol Bro Morgannwg Renew Sewage Pumps - Carry forward budget of £53k.
- Southway Electrical Upgrade - Carry forward budget of £5k.
- WHQS Internal Works - Carry forward £2.127m.
- WHQS External Works- Carry forward £2.064m.
- Common Parts - Carry forward £1.2m.
- Cross Common Bridge - Carry forward budget of £50k.
- St Pauls Church - Carry forward budget of £233k.
- Barry Regeneration Fund - Carry forward budget of £11k.
- Dock Offices external repairs - Carry forward budget of £80k.
- Dock Offices mechanical and electrical - Carry forward budget of £60k.

(2) T H A T the following changes to the 2016/17 Capital Programme be approved:-

- Sully Primary Playground Resurfacing - Vire the remaining budget of £10k to Fire Precaution Works.
- Asset Renewal - Traffic Management Measures - Vire £19k to Broad Street Crossing.
- Additional Highways / Environmental Improvements - Vire the remaining budget of £11k to Cross Common Bridge.
- Penarth Pier Supports - Vire the remaining budget of £11k to Cross Common Bridge.
- Wick to Ewenny Highway - Vire £40k to the Visible Services Highways Improvements scheme.

Reasons for decisions

- (1) To allow schemes to be undertaken in future years.
- (2) To allow schemes to proceed in the current financial year.

C3449 REVENUE MONITORING FOR THE PERIOD 1ST APRIL TO 31ST DECEMBER 2016 (L) (SCRUTINY COMMITTEES – ALL) -

Cabinet was advised of the progress relating to revenue expenditure for the period 1 April to 31 December, 2016.

The Learning and Skills Directorate was projecting an adverse variance of £672k at year end and the Social Services Directorate was anticipated to outturn with an adverse variance of around £600k. Proposals to mitigate the position were outlined in the report. The HRA budget was projecting an outturn within target. The position by service was shown in the following table.

Directorate/Service	2016/17 Original Budget £'000	2016/17 Revised Budget £'000	2016/17 Projected Outturn £'000	Variance (+) Fav (-) Adv £'000
Learning and Skills				
Education and Schools		81,009	81,009	0
Strategy, Culture, Community Learning & Resources		13,233	12,947	286
Strategy and Regulation		250	208	42
Achievement for All		3,573	4,525	-952
Net transfer from Reserve		0	(672)	672
School Improvement		1,241	1,289	-48
Prior to Reorganisation	99,359			
Social Services				
Children and Young People	14,858	14,913	14,513	400
Adult Services (1,000)	39,906	40,096	41,096	

Use of Reserves	0	0	(600)	600
Business Management & Innovation	295	276	276	0
Youth Offending Service	696	701	701	0
Environment & Housing				
Visible Services	20,068	20,335	20,405	(70)
Transportation	4,834	4,836	4,766	70
Building Services	0	0	0	0
Regulatory Services	2,056	2,218	2,218	0
Council Fund Housing	744	988	988	0
Public Sector Housing (HRA)	(22)	768	768	0
Managing Director & Resources				
Resources	982	269	269	0
Regeneration	2,172	2,123	2,123	0
Development Management	896	962	962	0
Private Housing	11,262	11,021	11,021	0
General Policy	16,660	16,744	16,744	0
Total	214,766	215,556	215,556	0
Met from General Reserve	-1,500	-1,500	-1,500	0
Grand Total	213,266	214,056	214,056	0

Learning and Skills - The Directorate was projected to outturn with an adverse variance of £672k at year end as detailed below. £500k had been set aside in the Schools Placements reserve to be used as a one off contribution in 2016/17 to mitigate part of the shortfall while further Reshaping Services work was undertaken by the Directorate.

Social Services - The Directorate was projected to outturn with an adverse variance of £600k at year end as detailed below.

Environment and Housing – It was projected that the service would outturn within target at year end.

Managing Director and Resources – It was projected that the service would outturn within target at year end.

2016/17 Savings Targets

As part of the Final Revenue Budget Proposals for 2016/17, a savings target of £9.289m was set for the Authority. Attached at Appendix 1 to the report was a statement detailing all savings targets for 2016/17 and the projected outturn. Services were working towards fully achieving their savings targets, however at this stage of the year it was anticipated that not all the savings would be made and there could be a shortfall of £680k.

Medium Term Financial Plan

The latest Medium Term Financial Plan (MTFP) 2016/17 to 2019/20 was presented to Cabinet on 26 September, 2016 (Minute no. C3330 refers). The authority needed to review the assumptions made as part of the MTFP on a regular basis, throughout the year, to ensure that the assumptions were still reasonable. Any significant change needed to be highlighted and the impact on the financial projections needed to be assessed.

The current MTFP assumed a reduction in Welsh Government (WG) funding of 3% for the years 2017/18, 2018/19 and 2019/20. This resulted in the requirement to find savings of £24.146m over this period, with £7.783m currently being identified. There was therefore further savings to be identified of £16.363m over the 3 year period. The latest Plan factored in a managed level of cost pressures, a notional increase in council tax of 2% each year, price inflation of 1% and annual pay awards of 1% each year from 2017/18.

The most significant change to the assumptions contained in the current MTFP was the announcement of the final budget proposals for 2017/18 by Welsh Government.

The actual reduction in Welsh Government funding for 2017/18 would be 0.88% as opposed to the 3% assumed in the current plan. No indication had been provided for the level of funding for future years. The impact of this change on the authority's financial projections and the level of savings required in future years would be considered as part of the final revenue budget proposals for 2017/18 which would be presented to Cabinet on 20 February, 2017.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – the position with regard to the Authority’s 2016/17 Revenue Budget be noted.

Reason for decision

To note the projected revenue outturn for 2016/17.

C3450 EMPLOYEE PAY POLICY 2017/18 (L) (SCRUTINY COMMITTEE – CORPORATE RESOURCES) -

During consideration of this item, the Director of Environment and Housing, the Head of Legal Services, the Section 151 Officer, Head of Human Resources, Director of Social Services and Interim Director of Learning and Skills left the room and took no part in any discussions that took place on this item.

Cabinet was asked to consider and endorse the Council's Pay Policy for 2017/18 that was attached at Appendix A to the report prior to its submission to Council for final approval.

The Council had a statutory requirement under the Localism Act 2011 to prepare a pay policy statement for the new financial year 2017/18. The statement needed to be approved and published by 31 March, 2017.

The Pay Policy Statement for 2017/18 had once again been produced on the basis of statutory guidance, advice from the Welsh Local Government Association and guidance from Welsh Government.

The document provided a framework for ensuring that employees were rewarded fairly and objectively, in accordance with the service needs of the Council and that there was openness and transparency in relation to the process.

After presenting this report, the Leader highlighted the table on page 4 of Appendix A attached to the report and noted that if the Senior Management Restructure - Social Services Directorate report later in the Agenda was approved, the “Director 1” pay range would no longer apply leaving only 1 post in the Council with a Salary Range over £100,000. However, the appendix as it stood was correct at this time.

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the required changes to the Council's Pay Policy for 2017/18 as set out in the report and incorporated in the revised statement attached at Appendix A to the report be noted.
- (2) T H A T the Pay Policy be referred for consideration by the Scrutiny Committee (Corporate Performance and Resources) on 16 February, 2017 and for final consideration and approval by Council on 1 March, 2017.

Reasons for decisions

- (1) To respond to the legal requirement under the Standing Orders (Wales) Amendment Regulations 2014, the Local Government (Wales) Act 2015 and related advice from Welsh Government.
- (2) To respond to the legal requirement under the Localism Act and to provide openness and accountability in how the Council rewards its staff.

C3451 SENIOR MANAGEMENT RESTRUCTURE – SOCIAL SERVICES DIRECTORATE (L & HSCH) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -

Cabinet's approval was sought to agree changes to the senior management structure within the Social Services Directorate and the commencement of a recruitment process for the post of Director of Social Services.

The Director of Social Services had indicated his intention to retire during 2017 to enable a top down review of the Social Services Directorate and to facilitate effective succession planning arrangements.

The current senior management structure within the Directorate had been in place for a number of years, comprising the statutory role of Director of Social Services and three functional divisions. A copy of the existing structure was attached at Appendix 1 to the report.

A copy of the suggested new structure chart that set out the detail of the proposed changes was attached at Appendix 2 to the report. A summary of the rationale and detail of the changes was set out within the report.

At the meeting, the Leader highlighted the letter from the Independent Remuneration Panel for Wales attached at Appendix 3 to the report, which approved the proposal for a reduction to the salary of the Director of Social Services which would put the post on a pay scale on a parity with other Directors of the Council.

This was a matter for Executive and Council decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T an over-arching senior management structure for the Social Services Directorate based on the retention of a statutory Director of Social Services and three Heads of Service as set out in paragraphs 18-23 of the report be approved.
- (2) T H A T initial arrangements be put in place to recruit to the posts of the Director of Social Services and Head of Resources Management and Safeguarding (a new title to reflect changes to the role made in recent years) under the auspices of the Council's Senior Management Appointments Committee.
- (3) T H A T the proposed grading of the post of Director of Social Services (as set out in paragraphs 24-30 of the report) be referred for approval by Council on 9 February, 2017 under the provisions of article 14.14 of the Council's Constitution (urgent decision procedure).
- (4) T H A T the changes to the Directorate's wider management structure as set out in paragraphs 31 to 46 of the report be approved in principle as the basis for consultation with staff and the recognised trade unions.
- (5) T H A T delegated authority be granted to the Managing Director, in consultation with the Leader and Cabinet Member for Housing, Social Care and Health to implement the proposals as set out in paragraphs 31 to 46 of the report.

- (6) T H A T a referral back to Cabinet be made only in the circumstances where there were substantive changes to the proposals in paragraphs 31 to 46 of the report and following the consultation process with staff and the trade unions.

Reasons for decisions

- (1) To ensure that the senior management structure in the Social Services Directorate was sufficiently resilient to meet current and future service needs.
- (2) As 1 above.
- (3) To ensure compliance with the Local Authorities (Standing Orders) (Wales) Regulations 2014 and to allow a referral to Council on 9 February, 2017.
- (4-6) As 1 above.

C3452 SUPPORT FOR CARE LEAVERS (HSCH) (SCRUTINY COMMITTEES – ALL) -

Cabinet was advised of correspondence from the Children's Commissioner regarding the need to improve the range and level of opportunities for care leavers.

The Children's Commissioner for Wales was clear that every child and young person in Wales should have an equal chance to be the best they can be, but that too many care experienced young people had poor outcomes when they left care.

The Commissioner advocated that local authorities, as corporate parents for the children in their care, should offer work and training places to care leavers as any other parent would do within their own family firm.

To capture the work that was currently taking place in Wales, the Commissioner had issued a survey to each local authority that would help to map a baseline of the provision currently offered. She would then analyse the information against what young people had told her was important to them. Her ambition was that, by 2019, Wales would have made a measured increase in offering care experienced young people access to safe and secure housing options and an active offer of a job, education or training place.

To further discussion about what could be offered by every local authority that would ensure a consistent offer of support to all care leavers across Wales, the Commissioner intended to visit every local authority from March 2017. A copy of her

letter to the Managing Director was attached at Appendix 1 to the report. She would be looking for examples of best practice and seek commitment to a better offer for all care leavers.

With regard to the request of the Commissioner to meet, the Leader, the Cabinet Member for Housing and Social Care and Health, the Managing Director and senior officers from across the Council had confirmed their commitment to meeting for further dialogue and a meeting date had been arranged.

The letter from the Commissioner had been discussed at Corporate Parenting Panel who recommended that Cabinet should receive a report on the issue as soon as possible.

The Vale of Glamorgan Council took very seriously its responsibilities to young people who had experienced local authority care. Its Corporate Strategy for Children and Young People who need Care and Support had been endorsed recently and was attached at Appendix 2 to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the content of the letter from the Children's Commissioner attached at Appendix 2 to the report be noted and endorsed as a corporate priority meeting the support needs of care leavers.

Reason for decision

To support the development of current and future initiatives to respond to the needs of care leavers.

C3453 BRECON COURT, BARRY, OPTION APPRAISAL FOR REDEVELOPMENT SCHEME (HSCH) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -

Cabinet approval was sought to proceed with an options appraisal and public consultation exercise for land at Brecon Court, Barry.

At its meeting of 11 July, 2016 Cabinet approved the development of new Council housing at Francis Road and Holm View. In addition to these initial two development

sites, further consideration was being given to the development opportunities presented by the land at Brecon Court.

Officers were seeking to conduct a full options appraisal exercise on the potential replacement of housing at this location to meet the local housing need as an extension of the Council's current housing development plan.

The provisional scheme proposals provided at appendix A and B attached to the report illustrated the potential for developing the site. Further work was however necessary to assess the current housing need within the locality and to develop suitable accommodation in response to the need. Within the existing indicative layout there was opportunity to increase density on the site should the local demand be identified.

On completion of the full options appraisal exercise, a future report would be presented to Cabinet for consideration.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T delegated authority be granted to the Director of Environment and Housing Services, in consultation with the Cabinet Member for Housing and Social Care & Health, to undertake an options appraisal exercise, including public consultation, to help determine suitable housing options on the site of Brecon Court, Barry.
- (2) T H A T a further report be provided for the consideration of Cabinet on the conclusion of the options appraisal and consultation exercise.

Reasons for decisions

- (1) To assist in determining the most appropriate housing development for this site.
- (2) To ensure that Cabinet had all the necessary information to take a final decision on the future development of the land at Brecon Court, Barry.

C3454 UPDATE ON IMPLEMENTATION OF THE SCHOOLS INVESTMENT AND REORGANISATION PROGRAMME (RE) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -

Cabinet was advised on the achievements and progress to date on implementing the Council's School Investment and Reorganisation Programme.

The 21st Century Schools Programme was formally launched by the Welsh Government in March 2010 to support large-scale capital building projects across Wales with the aim of enhancing school buildings to meet 21st Century educational needs.

Pending the start of the programme, three tranches of 21st Century Schools transitional funding were made available to local authorities on a bidding basis. At this stage, Welsh Government had undertaken to contribute 70% of the cost of schemes with local authorities contributing 30%.

The Council successfully bid for tranche 3 funding for the Penarth Learning Community to the sum of £34,491,460 and contributed £14,527,315 Council funding to the scheme which included £748,000 section 106 funding. The tranche 3 funding overlapped with the introduction of the full 21st Century Schools Programme. It was originally intended by the Welsh Government that the 21st Century Schools Programme would be provided in four three year bands (Bands A,B,C and D) from 2012.

The programme was revised in 2011 with the first band of funding, Band A, extended to 6 years to run between 2014 and 2019. Local authorities were required to contribute 50% towards the capital cost of projects which required a re-prioritisation of capital investment programmes.

The Council's Strategic Outline Programme for the transformation and enhancement of a number of schools under Band A of the 21st Century Schools Programme was approved by Welsh Government in December 2012. The funding envelope for the programme was £32.049M of which £17.952M was funded by the Council and £14.09M was funded from Welsh Government.

The report outlined the Strategic Outline Programme (2012/13 to 2019/20) which comprised of the following projects:

- Ysgol Gymraeg Nant Talwg, Barry (new build)
- Ysgol Gymraeg Dewi Sant, Llantwit Major (new build)

- Ysgol Gwaun Y Nant / Oak Field Primary School, Barry (new build and remodel)
- Llantwit Learning Community which comprised of an amalgamation of Eagleswell and Llanilltud Fawr Primary schools into a new school (Ysgol Y Ddraig) and the new build and remodelling of Llantwit Major Comprehensive, Llantwit Major.
- Colcot Primary School (remodel).
- Romilly Primary School - This project was not originally in Band A however Welsh Government approval to expand the funding envelope to incorporate this additional project was achieved in December 2016.

At the meeting, the Cabinet Member for Regeneration and Education highlighted the table in paragraph 68 of the report, which detailed the Council's spending of nearly £84 million on the 21st Century Schools Programme and she was pleased to note that the Council had contributed nearly £35 million from reserves on modernising schools throughout the Vale of Glamorgan. She was also pleased to note that a minimum of 80% of materials and services were procured locally, and local residents were provided with training and employment opportunities. By way of example, the Cabinet Member noted that the construction of Penarth Learning Community had provided over treble the Welsh Government target for community benefits.

In agreement with his colleague, the Cabinet Member for Visible, Leisure and Regulatory Services commented that in the last five years a staggering amount of work and investment on Schools had been carried out by this Administration.

Finally, the Interim Director of Learning and Skills noted that all this work had been achieved by a small team of Officers working across the Council to deliver this important programme.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the achievements to date in delivering the School Investment and Reorganisation Programme be noted.
- (2) T H A T the award of the Pre Construction Services Contract to JB Leadbitter & Company Ltd (Bouygues) for Professional Consultancy Services in respect

of Llantwit Major Learning Community be confirmed and that the Head of Legal Services be authorised to execute the relevant contract.

- (3) T H A T thanks be given to staff across all Directorates for their work on this important programme of schools investment and reorganisation.

Reasons for decisions

- (1) To note progress made with rationalising school places and investment in school buildings.
- (2) To provide clarity on Cabinet report minute number C2607 which did not make it explicitly clear that the contract was in two stages and that a PSC contract was required prior to the main NEC option A contract.
- (3) To thank staff for their hard work on the schools investment and reorganisation programme.

C3455 BARRY ISLAND BEACH HUTS (VLRs) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -

During consideration of this item, the Cabinet Member for Housing, Social Care and Health left the room and took no part in any discussions that took place.

Cabinet was provided with an update on the use of the beach huts at Barry Island during Summer 2016 and agreement was sought for the operation and management of the beach huts for 2017/18.

The 24 beach huts at Barry Island (12 large and 12 small) had been available for rental since Easter 2015. Bookings for the huts were taken online or over the telephone via the Council's Contact Centre. The beach huts had been marketed by the Tourism and Events Team and a specific brand had been successfully developed for them. The Tourism and Event Team also had the flexibility to use the huts for regeneration and tourism activities. The huts had been used for these purposes throughout the year incorporating them where possible into the annual tourism events programme. In addition to this the tourism beach hut was used extensively to promote the Vale to visitors, which proved a huge success.

The demand for beach hut rentals had increased significantly since the introduction of the revised Policy for 2016/2017. Not including those huts let via annual rentals, from 1 April, 2016 to 31 December, 2016, 846 bookings were made for the beach

huts. When compared to the previous year over the same timeframe there had been an increase in bookings for the huts of over 200%, (273 in 2015) Appendix 4 attached to the report gave a detailed breakdown month by month of rentals for both the large and small huts.

The daily hire and annual season ticket prices for 2015 / 2016 were deliberately set on the low side to help stimulate demand. It was however clear from the short time it took to let all the annual season tickets and the significant increase in daily hires that there was opportunity to now raise these prices to a level more fitting with the market.

For the 2017 / 2018 period the report proposed to increase the rental fees as follows:

Daily Hire Spring / Summer	Current	Proposed 2017 / 2018
Small Hut	£10	£15
Large Hut	£20	£25

(If available, huts may be hired by the half day at 50% of the prices shown).

Daily Hire Autumn / Winter	Current	Proposed 2017 / 2018
Small Hut	£5	£5
Large Hut	£10	£10

(There was no half day rate for 'out of season' hires, the full daily rate was payable).

Annual Season Tickets	Current	Proposed 2017 / 2018
Small Hut	£350	£450
Large Hut	£500	£600

Note: The increase proposed for the smaller huts was proportionately greater than the large as these huts now featured electricity supplies.

The cost of the beach huts from 1 April, 2016 to 31 December, 2016 was £13,338 and the income received from all rentals was £13,420. This left a small surplus for the period. A breakdown of costs was shown in the table below.

2016/17 financial year	Costs as at 6th Jan 2017 £
Employee Costs	£1,500
Rates	£4,957
Purchased Material	£153
Publicity Expenses General	£6,728
Beach Hut income – Large – Peak	-£7,229
Beach Hut Income – Large – Off Peak	-£208
Beach Hut income – Small – Peak	-£2,369
Beach Hut income – Small – Off Peak	-£79
Beach Hut income - Large - Season tickets	-£2,080
Beach Hut income - Small - Season tickets	-£1,455
Total Surplus	-£82

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the details of the operation of the beach hut service for the 2016/2017 period be noted.
- (2) T H A T the beach hut rental policy for 2017/2018 as attached at Appendix 5 to the report be endorsed.
- (3) T H A T the report be referred to Scrutiny Committee (Environment and Regeneration) for consideration.
- (4) T H A T the report be brought back to Cabinet for determination following the outcome of the Scrutiny Committee meeting.

Reasons for decisions

- (1) To inform Members.
- (2) To seek 'in principle' acceptance by Cabinet of the draft beach hut rental policy for the 2017/2018 period.

- (3) To allow full consideration of the details of the report by the appropriate Committee.
- (4) To enable Cabinet to take a decision on the beach hut policy for 2017/2018 with the benefit of the views of the relevant Scrutiny Committee.

C3456 VISIBLE SERVICES AND TRANSPORT – PROPOSED FEES AND CHARGES FOR 2017/2018 (VLRs & BSHT) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -

During consideration of this item, the Cabinet Member for Visible, Leisure and Regulatory Services presented Appendices 1 and 4 of the report then left the room and took no part in any discussions that took place while the Cabinet Member for Building Services, Highways and Transportation presented Appendices 2 and 3 of the report.

Changes in service charges for functions managed by Visible Services and Transport for the financial year 2017/18 were proposed.

The Council delivered a number of chargeable services through the Directorate of Environment and Housing Services. These charges were set on an annual basis.

The total savings required in Visible Services and Transport for 2017/18 was approximately £2.2m. During such difficult financial times there was always a temptation to propose high fee increases across the service area. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce. As advised in previous fees and charges reports, this was of particular concern with outdoor sports and services used by more vulnerable sectors of our community.

To ensure that current costs reflected inflation (2.2% from November 2015 to November 2016) and other demands such as wage awards, it was proposed to uplift the majority of service fees by the amounts as shown on the attached appendices to the report. Certain charges would remain the same (such as coastal car parking and recycling bags). Charges once received from Barry Town Council proposed for Porthkerry Cemetery would reflect current arrangements at Merthyr Dyfan Cemetery. A small number of charges were also proposed to be increased to better reflect the actual costs of service provision.

The proposed charges for services for 2017/18 were set out in the appendices attached to the report as follows:

- Appendix 1 Waste Management and Cleansing
- Appendix 2 Highways, Engineering and Transportation
- Appendix 3 Leisure
- Appendix 4 Porthkerry Cemetery

After presenting Appendices 1 and 4 of the report, the Cabinet Member for Visible, Leisure and Regulatory Services left the room and took no part in any discussions on Appendices 2 and 3 of the report as these were presented by the Cabinet Member for Building Services, Highways and Transportation.

At the meeting, the Cabinet Member for Regeneration and Education commented that these proposals would raise filming charges to match the fees for Countryside and Parks. She noted that filming could be disruptive to residents and the extra revenue raised could be put to community benefit by repairing pot holes and other highway maintenance.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the charging and fee proposals for Visible Services and Transport as set out in the report and attached at Appendices 1 and 4 to the report be approved.
- (2) T H A T the charging and fee proposals for Visible Services and Transport as set out in the report and attached at Appendices 2 and 3 to the report be approved.
- (3) T H A T the report be referred to Scrutiny Committee (Environment and Regeneration) for consideration.

Reasons for decisions

- (1-2) To obtain Cabinet's approval of the charging and fees proposed for 2017/2018.
- (3) To allow the charges and fees proposed to be considered.

C3457 SUPPORTED LOCAL BUS SERVICES RESULTS OF TENDER PROCESS (BSHT) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -

Cabinet was informed of the results of the tender exercise recently undertaken for a number of financially supported local bus services.

The Timetables and route maps for the proposed service contracts were detailed in Appendix A attached to the report.

The tender process for these services was carried out using the e-tender portal, Sell2Wales. Tenders had to be submitted by 12:00 (midday) on Thursday 12 January, 2017. Tenders were evaluated based on 70% price and 30% quality. Contract Agreements for the bus services detailed in Appendix A attached to the report would be for up to a maximum of 5 years from 3 April, 2017 with either party having the option to terminate with 90 days' notice.

The current Contract Agreements for supported local bus services together with the contracts proposed to be awarded from 3 April, 2017 were shown in detail within the Part II report later on the agenda.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contents of the report be noted and be considered alongside the Part II report of the same title later in the agenda.

Reason for decision

To inform Members of the procurement arrangements.

C3458 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

C3459 SUPPORTED LOCAL BUS SERVICES RESULTS OF TENDER PROCESS (BSHT) (EXEMPT INFORMATION – PARAGRAPH 13, 14) (SCRUTINY COMMITTEE - ENVIRONMENT AND REGENERATION) -

Cabinet was informed of the results of the tender exercise recently undertaken for a number of financially supported local bus services and authority was sought to award the appropriate contracts to ensure continued bus service provision.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the award of contracts for the financially supported local bus services, as detailed in Appendix A attached to the report, from 3 April, 2017 for a maximum of 5 years, be approved (excluding bus route 90, which had been withdrawn from the tender list).
- (2) T H A T delegated authority be granted to the Head of Visible Services and Transport to award contracts, in consultation with the Cabinet Member for Building Services, Highways and Transportation, should it be necessary to award to the next most economically advantageous tender.

Reasons for decisions

- (1) To ensure continuation of financially supported local bus services as detailed in Appendix A attached to the report.
- (2) To ensure service provision could be met should a successful operator decide not to take up the award of contract for a specific bus service.