

**CABINET**

Minutes of a meeting held on 3 July, 2017.

Present: Councillor J. Thomas (Chairman), Councillor H. Jarvie (Vice – Chairman)  
Councillors: B. Penrose, J. Bird, A. Parker, and G. Cox.

Apologies: Councillor G. Kemp

Also Present: Councillor N. Moore.

**C15 MINUTES –**

RESOLVED – T H A T the minutes of the meeting held on 19 June, 2017 be approved as a correct record.

**C16 DECLARATIONS OF INTEREST –**

No declarations were received.

**C17 CAPITAL MONITORING REPORT FOR THE PERIOD 1<sup>ST</sup> APRIL 2017 TO 31<sup>ST</sup> MAY 2017 (L) (SCRUTINY COMMITTEE – ALL) -**

Cabinet was advised of the progress on the 2017/18 Capital Programme for the period 1 April, 2017 to 31 May, 2017.

Appendix 1 attached to the report detailed financial progress on the Capital Programme as at 31 May, 2017.

The monitoring report showed actual expenditure for the month of May 2017 and was matched by a similar figure in the profile to date column, thereby showing no variances.

For all schemes where it was evident that the full year's budget would not be spent during the year, the relevant officers were required to provide an explanation for the shortfall and this would be taken to the earliest available Cabinet.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the progress made on the 2017/18 Capital Programme be noted.

(2) T H A T the use of Delegated Authority be noted to:

- Allocate the Social Services Asset Renewal budget to individual schemes.
- Allocate the Visible and Transport Services Asset Renewal budget.
- Increase the 2017/18 Capital Programme by £85k for Castleland Renewal Area to be funded from s106 Monies.

(3) T H A T the use of Emergency Powers be noted to:

- Approve the inclusion of a £30k Welsh Government grant for the Flying Start Family Centre.
- Carry forward £70k into 2017/18 Capital Programme for Harbour Road Car Park Cycleway Scheme (Phase 5).
- Carry forward £121k into 2017/18 Capital Programme for Tackling Poverty Scheme Holton Road Grant Programme element.
- Approve the Carbon Management Fund budget in the 17/18 Capital Programme of £180k.

(4) T H A T the following changes to the 2017/18 and 2018/19 Capital Programme be approved:

- Additional Resurfacing - To bring forward £500k from 2018/19 Capital Programme into 2017/18 Capital Programme. This is funded from the Visible Services Reserve.
- Five Mile Lane - Requested to carry forward £8.279m into 2018/19 Capital Programme.

(5) T H A T the following changes to the 2017/18 Capital Programme be approved:-

- Dinas Powys to Cardiff Corridor Bus Priority Measures - Request to include £22k to be funded from s106 monies.

- Harbour Road Car Park Cycleway Scheme (Phase 5) - Request to increase this scheme by £70k to be funded from s106 monies.
- Dochdwy Road Public Open Space - Include a new scheme for £40k funded from s106 monies.
- Sustainable Transport Improvements Penarth Heights - Request to increase this scheme by £35k to be funded from s106 monies.
- Romilly Mess Room - Request to vire £16k from Parks and Grounds Maintenance Asset Renewal to Romilly Mess Room.
- Alps Garage Heating Upgrade - Include a new scheme for £25k to be funded from Facilities Management Revenue Budget and to vire £27k from the Carbon Management Fund scheme.

### Reasons for decisions

- (1) To note the progress on the Capital Programme.
- (2) To note the use of Delegated Authority.
- (3) To note the use of Emergency Powers.
- (4) To allow schemes to proceed in the current and future financial years.
- (5) To allow schemes to proceed in the current financial year.

### **C18 REVENUE MONITORING FOR THE PERIOD 1<sup>ST</sup> APRIL TO 31<sup>ST</sup> MAY 2017 (L) (SCRUTINY COMMITTEE – ALL) -**

Cabinet was advised of the progress relating to revenue expenditure for the period 1 April to 31 May, 2017.

It was early in the financial year and the forecast for the 2017/18 Revenue and HRA budgets was for an outturn within target, however, some services were anticipating drawing down funding from reserves.

<b>Directorate/Service</b>	<b>2017/18 Budget</b>	<b>2017/18 Projected Outturn</b>	<b>Variance Fav (+) Adv (-)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>

**Learning and Skills**

Schools	82,437	82,437	0
Strategy, Culture, Community Learning & Resources	11,797	11,797	0
Strategy and Regulation	243	243	0
Achievement for All	4,290	4,290	0
School Improvement	1,122	1,122	0

**Social Services**

Children and Young People	15,124	15,124	0
Adult Services	41,910	41,910	0
Business Management	267	267	0
Youth Offending Service	701	701	0

**Environment & Housing**

Visible Services	19,914	19,914	0
Transportation	4,841	4,841	0
Building Services	0	0	0
Regulatory Services	2,166	2,166	0
Council Fund Housing	1,126	1,126	0
Public Sector Housing (HRA)	(131)	(131)	0

**Managing Director & Resources**

Resources	728	728	0
Regeneration	2,091	2,091	0
Development Management	968	968	0
Private Housing	11,003	11,003	0
General Policy	15,692	15,692	0
<b>Total</b>	<b>216,289</b>	<b>216,289</b>	<b>0</b>
Met from General Reserve	(700)	(700)	0

<b>Authority Total</b>	<b>215,589</b>	<b>215,589</b>	<b>0</b>
------------------------	----------------	----------------	----------

**Learning and Skills** - It was very early in the financial year and the forecast for Learning and Skills was shown as a balanced budget, with an anticipated use of reserves. There would be pressure on this service in the coming year.

**Social Services** - As it was very early in the financial year, the forecast for Social Services was shown as a balanced budget. However, there would be great pressure on this service in the coming year and this position may not be achieved.

**Environment and Housing** - It was early in the financial year, however, it was projected that this service would outturn within target at year end with an anticipated use of reserves.

**Managing Director and Resources** - It was early in the financial year, however, it was projected that this service would outturn within target at year end.

### **2017/18 Savings Targets**

As part of the Final Revenue Budget Proposals for 2017/18, a savings target of £4.017m was set for the Authority. Attached at Appendix 1 to the report was a statement detailing all savings targets for 2017/18. Some services were in the process of finalising options prior to full implementation. Updates on progress would be provided to members during the year.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the position with regard to the Authority's 2017/18 Revenue Budget be noted.
- (2) T H A T the virement of £520k from the Achievement for All budget to the Schools budget be approved.

- (3) T H A T the virement of £71k to the Achievement for All budget with a reduction of £1k from the School Improvement budget, £8k reduction from the Strategy and Regulation budget and £62k from the Strategy, Culture, and Community Learning & Resources.

#### Reasons for decisions

- (1) To inform Cabinet of the projected revenue outturn for 2017/18.

- (2&3) To align the budget with organisational changes.

#### **C19 CLOSURE OF ACCOUNTS 2016/17 (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) –**

Cabinet was informed of the provisional financial position of the Council for the 2016/17 financial year.

Council on 2 March, 2016 (minute no.885 refers) agreed the Authority's budget requirement for 2016/17. This represented budgeted net expenditure for the Authority of £213.288m. Total expenditure was to be financed by Revenue Support Grant (£112.506m), National Non-Domestic Rates contribution (£37.942m) and Council Taxpayers (£62.84m). The Standard Spending Assessment (SSA) for the year was £213.878m.

The revenue budgets had been amended and approved by Cabinet during the financial year, however, they were at the same overall net level as the original budget of £213.288m, which was after the planned use of £1.5m from the Council Fund. The actual expenditure for 2016/17 was £213.288m, which was a breakeven position and followed a transfer of £1.463k from the Council Fund.

Appendix 1 attached to the report amended the revised budgets to take account of the following adjustments. There was no overall effect on the Authority.

IAS 19 Retirement Benefits -The purpose of this Standard was to ensure that the operating costs of providing retirement benefits to employees were recognised in the accounting period in which they were earned by the employees. Figures provided by the actuary differed from that estimated and the movements needed to be incorporated into the accounts.

Asset Rents - This charge could vary each year due to an increase / decrease in the valuation of assets. The movements need to be incorporated into the accounts.

Leave Accrual Adjustment - An accrual was made for the cost of holiday entitlements earned by employees but not taken before year end. The movement for school staff changes between years depending on when the Easter holiday falls. It had been assumed that there was no movement between years for non-school staff.

Carbon Reduction Commitment Scheme - The scheme required the Authority to report on carbon dioxide emissions associated with the use of electricity and gas within its buildings. Payment was then made to the Environment Agency to cover the charge in respect of those emissions.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the report and the financial measures taken and proposed be approved.
- (2) T H A T the inclusion of the following schemes into the 2017/18 Capital programme be approved :-
  - £100k Highways Infrastructure Improvements funded from the Visible Services reserve.
  - £50k Parks Asset Renewal funded from the Visible Services reserve.
  - £75k for Barry Island Shelters funded from the Visible Services reserve.
  - £25k for Penarth Pier funded from the Visible Services reserve.
  - £29k for Cosmeston Medieval Village funded from the Regeneration and Planning reserve.

#### Reasons for decisions

- (1) To approve the report and the financial measures taken and proposed.
- (2) To gain approval to amend the 2017/18 Capital Programme.

**C20 NATIONAL PROCUREMENT SERVICE (NPS) FRAMEWORK CONTRACT FOR CORPORATE MEDIA / BUYING, INTEGRATED MARKETING CAMPAIGN AND PUBLIC RELATIONS FRAMEWORK (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Cabinet authorisation was sought to enter into a National Procurement Service (NPS) Framework Contract for the provision of Media Buying to include the purchase of advertising placement service and support in accordance with the NPS all Wales collaborative framework agreement. The NPS frameworks allowed Welsh Councils to benefit from a co-ordinated approach to procurement in areas of common and repetitive spend throughout Wales.

In April 2009 the Council approved the appointment of Golley Slater, an advertising agency, to place recruitment advertisements and provide basic advice and support. This appointment was facilitated through Value Wales and in particular the "all Wales" collaborative programme for recruitment advertising services. The contract expired under the terms of the programme during May 2013.

Prior to the expiry of the above contract a new framework was established by Value Wales effective from 21 May, 2013 for a period of four years for the provision of media advertising. The framework was split into three distinct "Lots" which covered Media Buying, Creative Campaigns and Specialist Recruitment Campaigns. The Council determined to enter solely into Lot 1 of the framework agreement (the provision of Media Buying) primarily on the basis that there was no significant projected external marketing/recruitment campaign requirement.

Golley Slater were retained by the Council in accordance with the terms and conditions of Lot 1 of the current all Wales Framework agreement (2013/17).

In line with the existing framework the new agreement would also be for a period of four years (July 2021) with Break Clauses that would allow the NPS to terminate the Agreement at its absolute discretion at the end of years two and three.

Award of the service under each part of the framework agreement would either be by Call off, Direct Award or further competition, depending on the requirements and which Lot(s) were determined for adoption by each participant party to the new framework agreement. The new framework agreement would cover the supply of the following lots:

Lot 1 Media Buying - a function for buying media space and the placing of adverts, Public and Legal Notices and recruitment advertising in the chosen media, with the provision of basic design and typesetting.

Lot 2 -Integrated Marketing Campaigns - provided clients access to quality agencies capable of providing creative solutions/advice and campaign management right through from concept creation to execution.

Lot 3 -Public Relations (PR) Services - provided clients access to quality agencies capable of providing experienced and skilled PR specialists for specific campaigns and on-going PR support.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T delegated authority be granted to the Head of Legal Services in consultation with the Leader, the Head of Finance and the Head of Human Resources, to enter into and utilise a framework contract for the corporate purchase of advertising, placement service and support Lot 1, Media Buying.

Reason for decision

To enable the Council to enter into a National Procurement Service (NPS) Framework Contract for the corporate purchase of advertising placement service and support (Lot 1, Media Buying) to reduce future advertising and production costs.

**C21 LAND ADJACENT TO 9 MAES LINDYS, RHOOSE – DISPOSAL OF COUNCIL LAND (L) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

Approval was sought to dispose of a small parcel of land located next to 9 Maes Lindys, Rhoose, subject to agreeing a suitable sale value together with terms and conditions. The land was highlighted at Appendix A attached to the report.

The small parcel of land was sloping and was therefore difficult to maintain. The owners of the neighbouring property to the land, 9 Maes Lindys, had written to the Council to formally request that they be allowed to purchase the piece of land.

The applicants advised that the land had been maintained by them for some time and the applicants would now like to purchase the piece of land before carrying out any improvements. The applicants would like to incorporate the land into their garden. Any transfer would include a covenant restricting the future use of the land to garden use. Heads of Terms and the form of Transfer would further require by means of covenant a requirement for the consent of the Council to the erection of a fence between the land to be transferred and the public footpath of the adjoining land in question in order to control the type and height of such fence. Planning permission may be required for a change of use to allow garden land, however this would be a matter for the applicants to seek and obtain as necessary.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the land identified at Appendix 'A' attached to the report be declared surplus to the Council's requirements and sold to the adjacent property owners, the registered proprietors of 9 Maes Lindys, at market value, subject to covenants restricting future development on the land being included in the terms of sale.
- (2) T H A T the Head of Finance be authorised to appoint an external valuer to provide a market valuation report for the land referred to in Appendix A attached to the report and agree Heads of Terms for the sale in consultation with the Head of Visible Services and Transport.
- (3) T H A T the Head of Legal Services be authorised to complete all necessary legal documentation required to dispose of the land.

Reasons for decisions

- (1) To allow a parcel of to be transferred to the occupier of the neighbouring property.
- (2) To ensure the Council's fiduciary and statutory obligations were met within the transaction.
- (3) To ensure legal procedures were followed.

## **C22 REVIEW OF OFFICER DELEGATIONS (RLS) (SCRUTINY COMMITTEE – CORPORATE PERFORMANCE AND RESOURCES) -**

At the Council's Annual General Meeting on 24 May, 2017 the Leader advised Council of revisions to the Cabinet portfolios. As a result, there was a need for ad hoc delegations granted by Cabinet to Officers to consult with specific Cabinet portfolio holders to be aligned with the current arrangements.

The Scheme of Officer Delegations (Section 25 of the Constitution), in the case of certain delegations required the officer to consult a Cabinet Member. In the vast majority of such cases, the wording used was "... the relevant Cabinet Member". As such, the recent changes to Cabinet portfolios have no impact on the carrying out of most delegations. However, there were a very limited number of references to specific Cabinet portfolios, the terminology of which had changed. These were being addressed in a report to Full Council on 28 June, 2017 and the Constitution would then be amended accordingly.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T ad hoc delegations granted specifically by Cabinet to Officers to consult a Cabinet portfolio holder be construed as consulting the current Cabinet portfolio holder in line with paragraph 5 of the report.
- (2) T H A T the Monitoring Officer, in consultation with the Cabinet Member for Regulatory and Legal Services, be granted delegated authority to determine the Cabinet portfolio holder to be consulted by an Officer regarding previously granted Officer delegations by Cabinet, when there was doubt about the applicability of resolution 1 above.

### Reasons for decisions

- (1) To align existing Officer delegations with the current Cabinet portfolios.
- (2) To provide authority for the Monitoring Officer to determine relevant Cabinet portfolio holders to be consulted.

### **C23 CCTV SERVICE PROVISION (HBS) (SCRUTINY COMMITTEE – HOMES AND SAFE COMMUNITIES) -**

Cabinet was provided with an update on the Council's current CCTV provision and approval was sought to conclude a legal agreement with Bridgend County Borough Council (BCBC) for the continued delivery of the service.

In June 2013 Cabinet approved the development of a business case for transferring the operational function of CCTV from the Vale of Glamorgan Council to BCBC.

The proposals were further considered by Cabinet on 20 October, 2014. It was suggested that the Service would be best operated from a single location and a decision was then made to relocate the service to Bridgend.

The service was subsequently transferred on 1 April, 2016. The formal contract for the CCTV services between the Vale of Glamorgan Council and BCBC was not finalised at the time of the service transfer date.

Within the original business case, it was agreed that the monitoring of the cameras would remain at the same level that was operated previously in the Vale of Glamorgan. This equated to 111 hours per week. Since the original business case was completed crime patterns and statistics had changed and there had been an increase in reported crime.

Following discussions with BCBC an option to increase hours to 24/7 was considered, however this was not thought to be necessary. It would also have resulted in BCBC needing to recruit an additional member of staff at a cost of £30,000 per year. This option would have resulted in significant additional cost to the Vale of Glamorgan Council. It was also noted that all cameras were recording throughout the 24/7 period so there would still be an option of obtaining CCTV evidence of any incidence after any event. It was established that an increase in 14 hours per week could be accommodated by BCBC within their existing staff structure based on an increase in cost to the Vale of Glamorgan Council of £6,000 per year (£8.24 per hour). Additional hours (outside of the 125 hours) could be purchased by the Vale of Glamorgan Council at an additional cost of £18.20 per hour.

Within the Vale of Glamorgan there had been discussions regarding increasing the number of CCTV cameras and reviewing the feasibility in linking these to the service provision. Equally BCBC required some stability regarding costs in the event that the Vale of Glamorgan made the decision to remove cameras. During negotiations

with BCBC it was considered that the fixed number of cameras would be 77, however it would be feasible to add/remove a maximum number of 8 cameras (10% of the contract rounded up) without any impact on the cost that the Vale of Glamorgan would pay for the service. However a cost would be incurred if a request was made for reviewing specific CCTV footage and / or the transfer of data to any alternative media e.g. DVD, as this would require allocation of additional staff time. This additional requirement would be charged at £18.20 per hour. Therefore the number of cameras that would be included in the network schedule would be 77, with the maximum number of 85 and the minimum number of 69 without any cost implications.

Performance management information had been agreed with BCBC and this reflected the way in which BCBC monitored performance. Performance information would be reviewed and supplied on a monthly basis to the Vale of Glamorgan by BCBC and officers from both the Vale of Glamorgan Council and BCBC would meet formally each quarter to discuss and review levels of performance. Updates would be reviewed by the Community Safety Partnership who were the Strategic Statutory Partnership leading on Crime and Disorder reduction.

In order to provide a consistent CCTV service to partner agencies (South Wales Police and Business PACT) a process identifying the level of service provided and access to the control room/ability to obtain footage was being developed by the Vale of Glamorgan Council and BCBC officers. Consultation on this was taking place during June 2017.

In addition, discussions were progressing in respect of the potential installation of a viewing station based within the Vale of Glamorgan. This would enable police officers to review footage locally and also provided the facility for designated officers within the Vale of Glamorgan Council to monitor the quality of the camera images. It was anticipated that this would be implemented within 2017/18.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the contents of the report be noted.

- (2) T H A T the proposals for the increase in service cost as outlined in the report be approved and delegated authority be granted to the Director of Environment and Housing, in consultation with the Cabinet Member for Housing and Building Services, to finalise the arrangements as outlined in the report for the conclusion of the inter-authority agreement with Bridgend County Borough Council.
- (3) T H A T it be noted that the proposed arrangement with Bridgend County Borough Council be made in reliance on statutory powers available to the Council under the relevant provisions found within s111 Local Government 1972; s25 of the Local Government (Wales) Act 1994; s1 of the Local Authorities Goods and Services Act 1970; and s2 Local Government Act 2000 (LGA 2000), and exercise of the 'well-being' power under s.2 of the LGA 2000 be approved.
- (4) T H A T the Head of Legal Services, in consultation with the Director of Environment and Housing Services and the Cabinet Member for Housing and Building Services, be authorised to prepare and execute the appropriate legal documentation to establish the agreement.

#### Reasons for decisions

- (1) To note the current CCTV provision in the Vale of Glamorgan.
- (2) To ensure that the CCTV service was provided in accordance with the Vale of Glamorgan's requirements.
- (3) To note the statutory basis upon which the Council would enter into an inter-authority agreement with BCBC in respect of the CCTV service.
- (4) To properly conclude all legal matters, formalising the partnership process.

#### **C24 BUS SERVICE SUPPORT GRANT 2017/2018 (NST) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Cabinet was advised of the Bus Services Support Grant (BSSG) of £363,087, made available from the Welsh Government for the continued support of strategic local bus services and community transport services for the 2017/18 financial year and to agree the allocation of these funds.

In respect of standard Local Bus Services, the BSSG had in the past been used to support a number of local bus services together with services provided on enhanced frequencies and in certain cases where there had been commercial services withdrawn but reinstated with financial support.

Welsh Government specified in their documentation that local authorities should use the BSSG to support their core strategic networks and enhance accessibility and connectivity to communities, essential services and facilities.

Appendix A attached to the report listed the routes that had been identified as strategic and supported the Welsh Government's key objectives as well as the proposed expenditure of £433,311.93 to be spent on these services from the BSSG. Appendix A also showed an amount that could be spent on administration, publicity or infrastructure improvements such as improvements to bus stops; this amount was £6000.89.

Appendix B attached to the report showed the amount of cross boundary income that the Council would receive from neighbouring authorities (Cardiff and Bridgend) in 2017/18. This totaled £98,424.93. Cross boundary income was received as services funded by the Vale of Glamorgan operated within a different authority, giving those residents access to a service that they may not otherwise have had access to. The neighbouring authorities could make a contribution to the authority where these services originated. This was worked out on a percentage/mileage basis and was usually received at the end of the financial year.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

**RESOLVED - T H A T** the contents of the report be noted and the Bus Services Support Grant (BSSG) funding allocation arrangements for the Vale of Glamorgan Council in the 2017/18 financial year as set out in the report be approved.

Reason for decision

To ensure continued local bus service and community transport provision through the expenditure of the Bus Services Support Grant.

**C25 PASSENGER TRANSPORT: RESULTS OF TENDERING EXERCISE AND AWARD OF CONTRACTS 2017 (NST) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Cabinet was advised of the results of a tendering exercise in respect of twenty eight school transport services and three social services transport services due for renewal in September 2017, to enable a decision to be taken to award appropriate contracts for a two year period.

Officers had analysed the tender submissions, which were assessed in line with an agreed criteria. Bidders needed to achieve a minimum of 70% on the Pre-qualifying questionnaire and submit prices. Tenders were posted on the Sell2Wales website with bidders submitting tender documents electronically. Contracts would be awarded for a two year period which will allow all school transport services and social services transport services to be tendered in 2019 with routes being linked and greater cost savings should potentially be achieved.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contents of the report be noted and considered alongside the Part II report later on the agenda.

Reason for decision

To consider the report alongside the Part II report later on the agenda.

**C26 EXCLUSION OF PRESS AND PUBLIC -**

RESOLVED - T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

**C27 PASSENGER TRANSPORT: RESULTS OF TENDERING EXERCISE AND AWARD OF CONTRACTS 2017 (NST) (EXEMPT INFORMATION – PARAGRAPHS 13, 14) (SCRUTINY COMMITTEE – ENVIRONMENT AND REGENERATION) -**

Authority was sought to award appropriate contracts for a two year period for 28 school passenger transport services and 3 social services transport services.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the award of two year contracts for the passenger transport services as detailed in Appendix A attached to the report be approved.
- (2) T H A T delegated authority be granted to the Director of Environment and Housing Services to award the contracts referred to in Appendix A attached to the report in consultation with the Head of Finance and the Cabinet Member for Neighbourhood Services and Transport should it be necessary to award to the next most economically advantageous tenderer.
- (3) T H A T the Head of Legal Services be granted delegated authority to execute the contracts referred to in Appendix A attached to the report and further to the use of the Head of Visible Services and Transport delegated powers (if any) in line with Resolution 2 above.

#### Reasons for decisions

- (1) To ensure ongoing mainstream school transport and social services transport provision from September 2017 which the Council had a statutory / discretionary obligation to provide.
- (2) To ensure service provision could be met should a successful operator decide not to take up the award of contract for a specific bus service.
- (3) To ensure contracts were in place for all school services with relevant operators.