

## **The Vale of Glamorgan Council**

### **Cabinet Meeting: 4 September, 2017**

#### **Report of the Leader**

### **Cabinet Quarterly Work Programming and Monitoring**

#### **Purpose of the Report**

1. To provide Members with a progress update against the last Cabinet Quarterly Work Programme from June 2017 - July 2017, and to agree the next Cabinet Quarterly Work Programme of the Cabinet / Council for the period September to December 2017.

#### **Recommendations**

1. That progress against the last Cabinet Quarterly Work Programme from June 2017 - July 2017 be noted.
2. THAT the Quarterly Work Programme of the Cabinet / Council for the period September to December 2017 be approved.

#### **Reasons for the Recommendations**

- 1&2 To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

#### **Background**

2. In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Full Council are likely to consider during the period up to April 2018.
3. The Cabinet Quarterly Work Programme attached at [Appendix A](#) sets out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Full Council are planning to consider during September to December 2017.
4. The Forward Work Programme shall contain information on:
  - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them.
  - The timetable for considering any plans which are the responsibility of the Executive.

- Any individual matters which the Executive intends to consult on, in advance of taking any decision and the timetable for consultation and decision.

### **Relevant Issues and Options**

5. Due to Local Government Elections being held In May 2017 and to run in line with the Council's municipal year, this year's Cabinet Annual Strategic Forward Work Programme covers the period from June 2017 to April 2018, and will continue to include quarterly work programmes and update reports to Cabinet. The intention is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
6. [Appendix B](#) to the report provides an update on the previous Quarterly Work Programme June 2017 to July 2017, and highlights those reports that were not submitted to Cabinet with the reasons for non-submission. This appendix also highlights the timescale to consider those items that have not to date been reported.
7. The report includes at [Appendix A](#) the Quarterly Work Programme of the Cabinet / Council for the period September to December 2017. The work programme sets out the reports to be scheduled in the current quarter. It also indicates the potential role of Scrutiny as well as those reports that will be considered by Council. In addition the work programme report includes additional detail in relation to the purpose of the reports, this being a recommendation made by the Wales Audit Office earlier this year.

### **Resource Implications (Financial and Employment)**

8. There are no direct implications as a result of the report.

### **Sustainability and Climate Change Implications.**

9. None applicable to this report.

### **Legal Implications (to Include Human Rights Implications)**

10. The preparation/publication of Forward Work Programmes complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **Crime and Disorder Implications**

11. There are no direct implications as a result of this report.

### **Equal Opportunities Implications (to include Welsh Language issues)**

12. None applicable to this report.

### **Corporate/Service Objectives**

13. The publication of a Forward Work Programme is an important element of the Council meeting its corporate/service objectives and maximising consultation with interested parties.

## **Policy Framework and Budget**

14. This is a matter for Executive decision.

## **Consultation (including Ward Member Consultation)**

15. Consultation with Scrutiny and other Committee is indicated in the Programme.

## **Relevant Scrutiny Committee**

16. All Scrutiny Committees.

## **Background Papers:**

Local Government Act 2000

Council Consultation: October 2002

Cabinet Annual Strategic Forward Work Programme May 2016 - April 2017

## **Contact Officer**

Mark Petherick (Cabinet Officer)

## **Officers Consulted:**

Corporate Management Team

## **Responsible Officer:**

Rob Thomas

Managing Director