

CABINET

Minutes of a meeting held on 5 March, 2018.

Present: Councillor J. Thomas (Chairman), Councillor H. Jarvie (Vice – Chairman)
Councillors: J. Bird, G. Cox, G. Kemp, A. Parker and B. Penrose.

Also Present: Councillors: B. Gray and K. McCaffer.

At the start of the meeting the Leader thanked staff for their hard work over the weekend in dealing with the inclement weather. Special thanks were given to the Director of Environment & Housing Services and his Directorate, however it was acknowledged that all departments had responded efficiently to the adverse weather conditions and the Leader felt that the situation had been handled professionally and effectively.

C245 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 19 February, 2018 be approved as a correct record.

C246 DECLARATIONS OF INTEREST –

No declarations were received.

C247 REVENUE MONITORING FOR THE PERIOD 1ST APRIL 2017 TO 31ST JANUARY 2018 (L) (SCRUTINY COMMITTEES - ALL) -

Cabinet was advised of the position relating to the revenue budget for the period 1 April, 2017 to 31 January, 2018 and the anticipated achievement of the approved savings targets for the year.

On 1 March, 2017 Council approved the original Revenue and Housing Revenue Account (HRA) Budgets for 2017/18 (minute nos 864 and 862 respectively). Cabinet approved the amended budgets for Revenue and the HRA for 2017/18 on 20 November, 2017 (minute nos C140 and C141).

Some services were anticipating an adverse variance at year end and would require the use of reserves to balance budgets. The table below showed the forecast for the

2017/18 Revenue and HRA budgets and detailed where services were anticipated to draw down funding from reserves to cover budget overspends.

Directorate/Service	2017/18 Original Budget £000	2017/18 Amended Budget £000	2017/18 Projected Outturn £000	Variance Fav (+) Adv (-) £000
Learning and Skills				
Schools	82,957	82,957	82,957	0
Strategy, Culture, Community Learning & Resources	11,735	11,014	11,121	-107
Directors Office	235	235	205	+30
Achievement for All	3,841	3,840	4,407	-567
School Improvement	1,121	1,102	1,022	+80
Use of Reserves to Offset Overspend	0	0	(564)	+564
Social Services				
Children and Young People	15,124	15,168	15,368	-200
Adult Services	41,910	41,838	42,638	-800
Use of Reserves to Offset Overspend	0	0	(1,000)	+1,000
Resource Management & Safeguarding	267	270	270	0
Youth Offending Service	701	697	697	0
Environment & Housing				
Visible Services	19,914	20,211	20,936	-725
Use of Reserves to Offset Overspend	0	0	(725)	+725
Transportation	4,841	4,841	4,841	0
Building Services	0	0	0	0

Regulatory Services	2,166	2,169	2,169	0
Council Fund Housing	1,126	1,257	1,257	0
Public Sector Housing (HRA)	(131)	127	127	0
Managing Director & Resources				
Resources	728	1,199	1,199	0
Regeneration	2,091	2,059	2,059	0
Development Management	968	1,012	1,012	0
Private Housing	11,003	11,038	11,038	0
General Policy	15,692	15,513	15,513	0
Total	216,289	216,547	216,547	0
	2017/18 Original Budget £000	2017/18 Amended Budget £000	2017/18 Projected Outturn £000	Variance Fav (+) Adv (-) £000
Met from Council Fund	(700)	(700)	(700)	0
Authority Total	215,589	215,847	215,847	0

Learning and Skills - The projected outturn had improved from the position previously reported and was now anticipated to breakeven after a transfer of £564k from Learning and Skills reserves.

Social Services - The forecast for Social Services at year end had now improved to a potential overspend of around £1m.

Environment and Housing - It was currently projected that the service would outturn within target at year end, a £725k contribution from reserves would be required.

Managing Director and Resources - It was currently projected that the service would outturn within target at year end.

2017/18 Savings Targets

As part of the Final Revenue Budget Proposals for 2017/18, a savings target of £4.017m had been set for the Authority. Attached at Appendix 1 to the report was a

statement detailing each savings targets with an update of progress. Currently it was projected that there would be a shortfall of £1.009m in the achievement of the year's target.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the position with regard to the Authority's 2017/18 Revenue Budget be noted.

Reason for decision

To note the projected revenue outturn for 2017/18.

C248 CAPITAL MONITORING FOR THE PERIOD 1ST APRIL 2017 TO 31ST JANUARY 2018 (L) (SCRUTINY COMMITTEES - ALL) -

Cabinet was advised of the progress on the 2017/18 Capital Programme for the period 1 April, 2017 to 31 January, 2018 with a request to make changes to the Capital Programme.

Appendix 1 attached to the report detailed financial progress on the Capital Programme as at 31 January, 2018.

For all schemes where it was evident that the full year's budget would not be spent during the year, the relevant officers were required to provide an explanation for the shortfall and this should be taken to the earliest available Cabinet.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the progress made on the 2017/18 Capital Programme be noted.
- (2) T H A T the use of Delegated Authority be authorised to:

- Cadoxton Primary Water Heater - Include a new scheme with a budget of £17k to be funded through a virement from the Education Asset Renewal Contingency budget.
- Ysgol Sant Curig Playground Resurfacing - Include a new scheme with a budget of £18k to be funded through a virement from the Education Asset Renewal Contingency budget.
- Ysgol Iolo Morgannwg Boiler Renewal - Include a new scheme with a budget of £40k to be funded through a virement from the Education Asset Renewal Contingency budget.

(3) T H A T the following changes to the 2017/18 and 2018/19 Capital Programme be approved:-

- Fairfield Nursery Adaptions - Increase this budget by £3k to be funded by a contribution from the Education revenue budget.
- St Cyres Lower School Marketing & Disposal - The carry forward of £30k into the 2018/19 capital programme.
- Eagleswell Marketing & Disposal - The carry forward of £15k into the 2018/19 capital programme.
- St Cyres Comprehensive Grounds Maintenance Store - Increase this scheme budget by £3k to be funded £1.5k from the Schools Rationalisation Reserve and £1.5k revenue contribution from the School.
- Ysgol Dewi Sant, Llantwit Major - Vire £21k into the Education Asset Renewal Contingency Budget.
- Modular Building Resiting Ysgol Dewi Sant - Vire £55k into the Education Asset Renewal Contingency Budget.
- Asbestos Removal - The carry forward of £8k into the 2018/19 Capital Programme.
- Residential Homes Toilet Refurbishments - Amalgamate this scheme with the Residential Home Refurbishment Scheme.
- Visible Services Asset Renewal - The carry forward of £135k in the 2018/19 Capital Programme.
- Street Lighting Replacement - The carry forward of £65k into the 2018/19 Capital Programme.
- Highways Infrastructure Improvements - The carry forward of £97k into the 2018/19 Capital Programme.
- Court Road Car Park - The carry forward of £20k into the 2018/19 Capital Programme.
- Llanmaes Flood Management Scheme - The carry forward £145k into the 2018/19 Capital Programme.

- Flood Risk Management - Increase this budget by £5,460 to be funded by Welsh Government grant.
- Dinas Powys to Cardiff Corridor Bus Priority Measures - Vire £17k to the WelTag Stage Two Transport Network Appraisal for Dinas Powys scheme.
- Byrd Crescent Community Centre - Vire £6.5k from Parks and Grounds Asset Renewal scheme to the Byrd Crescent Community Centre scheme.
- Romilly Mess Room - Vire £2k from Italian Shelter Penarth, £8k from Community Centres and £16k from Parks and Grounds Asset Renewal budgets to the Romilly Mess Room scheme.
- Waste Recycling and Coastal Management Asset Renewal - Vire £85k to the Barry Island Shelter scheme and carry forward £30k into the 2018/19 Capital Programme.
- Penarth Pier - The carry forward of £23k into the 2018/19 Capital Programme.
- Barry Regeneration Partnership - The carry forward of £85k into the 2018/19 Capital Programme.
- Tackling Poverty - The carry forward of £129k into the 2018/19 Capital Programme.
- Cosmeston Medieval Village - Increase this budget by £28k to be funded by a contribution from the Regeneration revenue budget.
- Innovation Quarter Regeneration Fund - Vire £55k to the Skills Centre Property Conversion scheme, £35k in 2017/18 and carry forward £20k into the 2018/19 Capital Programme.
- Marketing and Disposal of the Innovation Quarter - The carry forward of £31k into the 2018/19 capital programme.
- Marketing and Disposal of Nell's Point - The carry forward £18k into the 2018/19 Capital Programme.
- Cogan Hall Farm - Amalgamate this scheme with 'Safe Routes in Communities - Dinas Powys to Penarth via Cosmeston scheme.
- Improve Pedestrian movements along Treharne Road - The carry forward of £145k into the 2018/19 Capital Programme.
- Improve access into Cogan Primary School - The carry forward of £30k into 2018/19 Capital Programme.
- Improvement Works at Heol Llidiard Community Hall - The carry forward £15k to the 2018/19 Capital Programme.
- Fferm Goch Public Open Space - The carry forward of £41k into the 2018/19 Capital Programme.
- Dochdwy Road Public Open Space - The carry forward of £31k into the 2018/19 Capital Programme.
- Sustainable Transport Improvements Penarth Heights - The carry forward of £40k into the 2018/19 Capital Programme.

- DDA Adaptions to Council - The carry forward of £50k into the 2018/19 Capital Programme.
 - Dock Offices - external repairs - The carry forward of £80k into the 2018/19 Capital Programme.
 - Community Initiatives - Vire £6k to the Community Centre Works scheme.
- (4) T H A T Cabinet notes the use of the Managing Director's Emergency Powers to:
- Flying Start Update and Upgrade ICT Equipment - Approve the inclusion of a new scheme in the capital programme with a budget of £17k to be funded from Welsh Government Grant.
 - Flying Start Outdoor Play Area and Canopy - Approve the inclusion of a new scheme in the capital programme with a budget of £15k to be funded from Welsh Government Grant.
 - Tackling Poverty - Increase this scheme budget by £80k to be funded from Welsh Government Grant.
 - Skills Training Centre Property Conversion - Increase this scheme budget by £80k to be funded from Welsh Government Grant.
 - Skills Training Centre Car Park - The carry forward of £99k into the 2018/19 Capital Programme.

Reasons for decisions

- (1) To note the progress on the Capital Programme.
- (2) To authorise the use of Delegated Authority.
- (3) To allow schemes to proceed in the current and future financial year.
- (4) To note the use of the Managing Director's Emergency Power.

C249 VALE OF GLAMORGAN COUNCIL ANNUAL SELF-ASSESSMENT (L) (SCRUTINY COMMITTEES - ALL) -

Cabinet was provided with a strategic self-assessment of the Council's performance for the period April 2016 - December 2017 that identified the Council's achievements and key priorities for 2018/19.

Self-assessments formed a core part of the statutory local government inspection processes in Wales. Under the Local Government (Wales) Measure 2009, the

Council was required to undertake a self-evaluation of all its services and use the information to inform planning for improvement. The Well-being of Future Generations (Wales) Act 2015 also required the Council to set and review annually its Well-being Objectives and maximise its contribution to achieving the Well-being goals for Wales.

The Vale of Glamorgan Annual Self-Assessment was a position statement on the Council's performance over the past year in delivering its priorities. It was intended to provide an honest and balanced account of the Council's achievements and identify areas where further progress was required. The information contained in the report, in particular the Service Self-Assessments, would be used to inform the Council's Service Plans for 2018/2019.

This was the second year of reporting performance against the Corporate Plan 2016-2020 and progress was now available for a full year. Consequently, it had been possible to undertake a comprehensive self-assessment presented by the Corporate Plan Well-being Outcome areas for the first time. The self-assessment covered the period April 2016 to December 2017. The report drew on: the individual service self-assessments covering the 14 Service Plan areas; the progress to date in achieving the Year 2 priorities of the Council's Corporate Plan Well-being Outcomes and Corporate Health priorities; the views of regulators in the Annual Improvement Report and progress to date in relation to the Council's audit recommendations/proposals for improvement.

The Vale of Glamorgan Council Annual Self-Assessment could be viewed via the following link:

<http://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Achieving%20our%20vision/Annual-Self-Assessment-Report-March-2018-with-Appendix-AB-C.pdf>

As part of the annual Self-Assessment, the Council identified a series of actions to drive improvement in the following year. Appendix B attached to the above link contained the Insight Action Tracker which provided a summary of the Council's progress to date in relation to the integrated planning priorities identified in last year's Annual Self-Assessment and also incorporated all regulatory recommendations/proposals for improvement.

The Insight Board was the primary channel through which all integrated planning related activities were reviewed and monitored. Meeting on a monthly basis, the Insight Board comprised of Council officers from across service and corporate areas of the Council and reported to CMT and Cabinet.

On the establishment of the Insight Board, it was agreed that a review would be undertaken of all previous regulatory recommendations/proposals for improvement with any outstanding being incorporated within the new Insight Action Tracker to ensure ongoing review and monitoring. Appendix C of the above link outlined in detail progress against previous regulatory recommendations/ proposals for improvement between 2011 and 2015.

Going forward, an annual review of regulatory recommendations/ proposals for improvement would form part of the Council's Annual Self-assessment process enabling the Council to demonstrate progress on the implementation of these in line with its duties under the Local Government (Wales) Measure 2009.

The Council's self-assessment process would continue to evolve in line with the wider Local Government agenda as proposed in the recent draft Local Government (Wales) Bill and the Well-being of Future Generation (Wales) Act. In this respect, the annual Self-Assessment set out the Council's key priorities for improvement and would be published and made available to regulators to inform their work programme.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Council's Annual Self-Assessment Report including the identified priorities for 2018/19 onwards be endorsed.
- (2) T H A T the contents of the Self-Assessment be used as the basis for service planning for 2018/19 incorporating the views and recommendations from Scrutiny Committees following their consideration in February 2017.
- (3) T H A T the current progress reported against previous regulatory recommendations/proposals for improvement arising from local and national Local Government Studies for the period 2011-2015, be reviewed incorporating the views and recommendations from Scrutiny Committees following their consideration, in order to enable completed actions to be closed down and the remaining actions incorporated in and monitored via the Council's Insight Action Tracker for 2018/19.

Reasons for decisions

- (1) To meet the requirements of the Local Government (Wales) Measure 2009 and the Well-being of Future Generations (Wales) Act 2015 to undertake a self-assessment of all Council services and use the information as the basis to drive continuous improvement of Council services and maximise its contribution to achieving the national well-being goals.
- (2) To ensure the Annual Council Self-Assessment reflected the key challenges facing both the Council as whole and informed the Council's plans for improvement for 2018/19.
- (3) To ensure the Council implemented its regulatory recommendations/ proposals for improvement and responded appropriately to the recommendations/ proposals for improvement identified through the WAO's programme of national Local Government Studies for the period 2011-2015.

**C250 USE OF THE MANAGING DIRECTOR'S EMERGENCY POWERS (L)
(SCRUTINY COMMITTEES - ENVIRONMENT AND REGENERATION, HEALTHY
LIVING AND SOCIAL CARE) -**

Cabinet was notified of the exercising of Emergency Powers by the Managing Director since the last report on 20 November, 2017.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the exercising of the Managing Director's Emergency Powers as indicated below be noted:

(a) Arboricultural Works - Contract

Authority to enter into an Agreement with the registered company known as "The Firewood Company (UK) Ltd" as opposed to "ESA Treecare" as stated in the submitted tender documentation, which was only the trading name of the above company.

The use of Emergency Powers had therefore been requested as the proposed Agreement would not reflect the provider name in the tender.

(Environment and Regeneration)

(b) Transport and Road Safety

Authority to accept Welsh Government grant funding in respect of the below schemes and to amend the 2017/18 Capital Programme accordingly:

- Road Safety Grant - South Road, Sully - £252,000;
- Road Safety Grant - Pen-y-Turnpike Road / Mill Road - £92,000;
- Safe Routes in Communities - Dinas Powys to Penarth via Cosmeston - £250,000;
- Dinas Powys Transport Network Study - Additional £20,000 to cover Option 4;
- Cardiff / Vale of Glamorgan Coastal Sustainable Transport Corridors - £100,000.

(Environment and Regeneration)

(c) Heritage Lottery Fund (HLF) Great Place Scheme (Wales) Grant Programme - Vale of Glamorgan Grant Application for the Settlement of Barry

Authority to submit a full application for £280,000 to HLF for the "Barry - Making Waves" project for the financial years 2018/19 - 2020/21 (inclusive).

(Environment and Regeneration)

(d) Flying Start Capital Grant 2017/18

Authority to accept Welsh Government grant funding in respect of the below schemes and to amend the 2017/18 Capital Programme accordingly:

- ICT refresh and development need - £17,000;
- Improvements to the outside area of the Childcare setting - £15,000.

(Healthy Living and Social Care)

(e) Welsh Government's Award of Funding in Relation to the Regeneration Capital Pipeline Projects 2017/18

Authority to:

- (i) Accept Welsh Government grant funding in respect of the below schemes and to amend the 2017/18 Capital Programme accordingly:
 - Holton Road Grant Programme - £80,000;
 - Skills Centre - Property Conversion - £80,000.
- (ii) The budget of £99,000 for the Skills Centre car park to be carried forward into the Capital Programme for 2018/19.
- (iii) Permit the Head of Legal Services / Operational Manager (Legal Services) to prepare and execute such legal documentation as may be necessary going forward consequent upon the acceptance of the funding award.

(Environment and Regeneration)

Reason for decision

To note the use of the Managing Director's Emergency Powers.

C251 ARTS AND CULTURE STRATEGY: AN ASPIRATIONAL AND CULTURALLY VIBRANT VALE 2018-2022 (LC) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -

Endorsement was sought of the draft Arts and Culture Strategy: An Aspirational and Culturally Vibrant Vale 2018 - 2022.

The existing Vale Arts Strategy was implemented in 2014. It set out a vision for the Council up to and including 2017, with a focus on access and participation, support for the local economy and environment, and excellence.

In January 2017, the Learning and Skills Directorate conducted a public survey as part of its review of the existing arts strategy, seeking engagement with the wider community on their views and experiences of the Arts in the Vale of Glamorgan, to inform the development of a new strategy. The consultation report was attached at Appendix 2 to the report.

The new strategy attached at Appendix 1 to the report set out a delivery plan for increasing arts activity in the Vale of Glamorgan and developing new opportunities to

create a 21st century arts programme, centered around the Council's four well-being outcomes outlined in the Corporate Plan 2016-2020:

- An Inclusive and Safe Vale
- An Environmentally Responsible and Prosperous Vale
- An Aspirational and Culturally Vibrant Vale
- An Active and Healthy Vale

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the draft Arts and Culture Strategy: An Aspirational and Culturally Vibrant Vale 2018 – 2022 attached at Appendix 1 to the report be endorsed as a basis for consultation with the Learning and Culture Scrutiny Committee.
- (2) T H A T the proposal to review the provision of Arts Central with a further report to be brought back to Cabinet prior to 31 December, 2018 be endorsed.
- (3) T H A T the proposed fee structure for hiring floor space at Arts Central, on an interim basis and with effect from 1 April, 2018 and to be reviewed as part of resolution 2 above, be approved in line with the below:
 - Community Group/Individual fee of £13.50/hr or £120.00/day
 - Commercial Group fee of £22.00/hr or £200/day

Reasons for decisions

- (1) To endorse that the draft Arts and Culture Strategy be sent to the Learning and Culture Scrutiny Committee for consultation.
- (2) To ensure the future use of the floor space in Arts Central was effective and efficient and aligned with the Council's corporate objectives.
- (3) The implementation of fees was recommended in order to support the strategic objectives of the Income Generation and Commercial Opportunities Strategy 2018-2020:

- To aim to achieve full cost recovery where it was appropriate to do so and to develop a standard approach to the application of concessions.
- To support consistency across the Council in its approach to income generation and commercial opportunities including setting, collecting and reviewing fees and charges.

C252 COUNCIL APPROVAL OF THE INSTRUMENTS OF GOVERNMENT FOR THE NEW BARRY SECONDARY SCHOOLS (LC) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -

Approval was sought to name the two mixed sex schools on the Merthyr Dyfan Road and Port Road sites in Barry as Pencoedtre High School and Whitmore High School respectively.

On 6 March, 2017 the Council approved the proposal to close Barry Comprehensive School and Bryn Hafren Comprehensive School with effect from 31 August, 2018 and to open two new Co-educational Secondary Schools on 1 September, 2018.

The Local Authority had to make the new schools' Instruments of Government in accordance with the government of Maintained Schools (Wales) Regulations 2005. This was the legal process for naming new schools.

Following a consultation exercise with stakeholders of the new schools, the above names had been submitted and accordingly the draft Instruments of Government had been prepared and were attached at Appendices 1 and 2 to the report.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the Instruments of Government attached at Appendices 1 and 2 to the report, and consequently the names of the new schools as Pencoedtre High School and Whitmore High School, be approved.

Reason for decision

To ensure that the naming of the schools complied with the legal framework.

C253 CARDIFF AND VALE OF GLAMORGAN AREA PLAN FOR CARE AND SUPPORT NEEDS 2018-2023 (LC) (SCRUTINY COMMITTEE – LEARNING AND CULTURE) -

Approval was sought of the Cardiff and Vale of Glamorgan Area Plan and Area Action Plan for Care and Support Needs 2018-2023.

The Well-being of Future Generations (Wales) Act 2015 inserted section 14A into the Social Services and Well-being (Wales) Act 2014 which required local authorities and local health boards to prepare and publish a plan (the Area Plan) setting out the range and level of services they propose to provide, or arrange to be provided, in response to the Population Needs Assessment (PNA).

The Area Plan and supporting Action Plan provided the response of the Cardiff and Vale of Glamorgan Regional Partnership Board (CVGRP) to the findings of the regional Population Needs Assessment (PNA), published on 31 March, 2017.

The Plan had been prepared on the basis of a 5 year period in line with the requirements for the preparation of a PNA.

In response to the findings of the Population Needs Assessment, a review was undertaken by the CVGRP in relation to all suggested areas for action. This was done against existing or planned activity in current partnerships or organisational delivery mechanisms across the region to identify where the work was already being progressed. The mapping work also reviewed where accountability lied (e.g. Public Service Board, Community Safety Partnership, Youth Progression Board, Safeguarding Board etc) as it was recognised that not everything identified within the PNA fell under the auspices of the CVGRP.

The mapping also identified the existing Strategies and Plans in place to respond to the priorities; resources and pooled/aligned budgets; and current performance management/reporting arrangements.

Two documents had been produced as a result of the review. The first was the Area Plan that was attached at Appendix 1 to the report which set out the key needs identified within the PNA, along with the priority areas for action in response to the findings. In addition an Area Action Plan attached at Appendix 2 to the report had also been developed, which provided the detail of how the priorities would be delivered. Both documents also set out the contributions to the Vale of Glamorgan and Cardiff's Well-being Objectives and the National Social Services Outcomes Framework.

This was a matter for Executive decision

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Cardiff and Vale of Glamorgan Area Plan as set out in Appendix 1 attached to the report and Area Action Plan as set out in Appendix 2 attached to the report for Care and Support Needs 2018-2023, be approved.
- (2) T H A T the report be referred to Healthy Living and Social Care Scrutiny Committee for consideration.

Reasons for decisions

- (1) To approve the Cardiff and Vale of Glamorgan Area Plan and Area Action Plan for Care and Support Needs 2018-2023, in line with the requirements of Social Services and Well-being (Wales) Act 2014 - Statutory guidance in relation to area plans under section 14A.
- (2) To ensure elected member oversight and consideration of the developing regional plans for health and social care.